

**President, James A. Hoffman, called the December 5, 2018, meeting of the Library Board to order at 4:00 pm.**

**Present:** Gerry Baecke, Sheryl Hanson, James A. Hoffman, James Jannes, Imogene Jensen, Steve Strupp and Van Thompson

**Absent:** Nodie Kipp and Jeannine Zmuda

**Also Present:** Bob Baecke, a visitor and Laura Long, Library Director

**Minutes:** Van made a motion to approve the minutes of October 24<sup>th</sup>, Steve seconded; motion carried.

**Financial Report:** The financial report was reviewed and placed on file for audit.

**Bills:** \$60,457.01 in bills were presented. Van made a motion to pay the bills, Steve seconded; motion carried.

**Library Report:** See attached

**Communications:** None

**Reports:** None

**Old Business:** Laura and Russ Hodge will have a meeting with John DeDonker next week. Laura discussed grants and possibly making a video about the library.

**New Business:** Laura talked about the video requirement for the Per Capita Grant. Van will talk to a realtor about the current library building.

**Closed Session:** None

**President's Items:** None

**Other:** None

**Public Comment:** None

**Items to be placed on next month's agenda:** Fund balance transfer  
Review and approve personnel policy

**Gerry made a motion to adjourn the meeting, Van seconded; the meeting adjourned at 5:02 pm.**

**Respectfully submitted,  
Imogene Jensen, Secretary**