

President James A. Hoffman called the January 24, 2018, meeting of the Library Board to order at 4:00 pm.

Present: Gerry Baecke, Sheryl Hanson, James A. Hoffman, James Jannes, Imogene Jensen, Nodie Kipp, Steve Strupp, Van Thompson, Jeannine Zmuda

Also Present: Laura Long, Library Director

Minutes: Van made a motion to approve the minutes of December 7, 2017, Steve seconded; motion carried.

Financial Report: The financial report was reviewed and placed on file for audit.

Bills: Bills for December were \$39,165.58 and bills for January were \$10,626.08. Van made a motion to pay the bills, Steve seconded; motion carried.

Librarian's Report: See attached

Communications: None

Reports: Triumph Bank – the bank board did not vote on whether to give us the building. Laura and Van have met with bank officials and staff from the city to try and move things forward. There will be another meeting February 2nd.

Old Business: None

New Business: Review of the Disaster Plan- Laura reported she checked the phone numbers and added Sunbelt Rentals as a contact. The plan was reviewed and placed on file.

Transfer of money – Gerry made a motion to transfer \$80,000 from the General Fund to the Library Capital Improvement Fund, Van seconded;

Baecke – yes

Hoffman – yes

Hanson – yes

Jannes – yes

Jensen – yes

Kipp – yes

Strupp – yes

Thompson – yes

Zmuda – yes

motion carried.

The board discussed the Sexual Harassment Policy. Gerry made a motion to approve Resolution 18-01, A Resolution Adopting a Policy Prohibiting Sexual Harassment for East Moline Public Library, Van seconded;

Baecke – yes

Hoffman – yes

Hanson – yes

Jannes – yes

Jensen – yes

Kipp – yes

Strupp – yes

Thompson – yes

Zmuda – yes

motion carried.

Directors and Officers Liability Insurance – Laura presented the information requested at the last meeting. The board decided on a million dollars in coverage costing \$1,300 each year.

Closed Session: None

President's Items: None

Other: The library received a check for \$66,666.66 from the estate of Bonnie Burkhead.

Public Comment: None

Items to be placed on next month's agenda: Gift Policy (gifts/donations to the library)

Van made a motion to adjourn the meeting, Gerry seconded; the meeting adjourned at 5:45 pm.

Respectfully submitted,

Imogene Jensen, secretary