

Vice-President, Van Thompson, called the December 2, 2019, meeting of the Library Board to order at 4:00 pm.

Present: Gerry Baecke, Sheryl Hanson, Jim Jannes, Imogene Jensen, Nodie Kipp, Steve Strupp and Van Thompson

Absent: James A. Hoffman and Jeannine Zmuda

Also Present: Bob Baecke and Laura Long, Library Director

Minutes: Nodie made a motion to approve the minutes of October 28th, Steve seconded; motion carried.

Financial Reports: City of East Moline report – fines are 66.5% of what was budgeted. Laura would like the board to consider no fines. There would still be charges for lost items.

There was no report from the Moline Foundation.

Square had \$13.93 in charges.

Bills: Bills for October/November were \$91,470.00. Sheryl made a motion to approve payment of the bills, Steve seconded; motion carried.

Library Report: The Per Capita Grant requirement is to read certain chapters of the Trustee Facts on File and let Laura know if anything needs further discussion. One trustee must watch an organizational management video. Imogene volunteered to do this.

Communications: After serving on the board 37 years, Gerry Baecke will resign in April.

Reports: Capital Campaign Committee – everything continues to progress.

The Building Committee will meet December 16th for a walk through. The full board is invited to attend the meeting. Laura received an email from the architects about budget items, the bid process and proprietary bidding that needs to be discussed.

The Personnel Committee met to discuss health insurance. Staff will have a choice of plans.

Old Business: The donation wall – because of the weight we cannot use the actual doors from the safety deposit boxes. The board discussed other options we might consider.

New Business: Laura reported on the Illinois State Library Public Library Construction Grant and our timeline. We have time to apply and could possibly receive thirty five percent of the project's cost. If we received grant money it would require the bank renovation use only union labor and the start of construction be delayed five months.

Sheryl discussed trying to get in-kind donation from the community relations people at IMEG.

The board reviewed information about a new copier. Jim made a motion to approve a contract with Advanced Business Systems, Sheryl seconded; motion carried.

Closed session: None

President's items: None

Other: None

Public comment: None

Items to be placed on next month's (January 27th) agenda: Fund Balance Transfers

The meeting adjourned at 5:22 pm.

Respectfully submitted,

Imogene Jensen, Secretary