

Ground Set Up & Pack Down Check List & Procedure

Williams Street Oval

Action for Team Playing First at Williams St Oval

Match Day – Arrive One Hour Prior to Kick Off

- ✓ A club representative will unlock the portables/ambulance gate and bring small table and chairs for timekeepers.

- ✓ Ensure all rooms are clear of any dangerous equipment or refuse
- ✓ Place any rubbish bins strategically around spectator area
- ✓ Install goal post padding
- ✓ Place table and two seats for timekeepers
- ✓ Place siren on table
- ✓ Inspect and ensure the playing surface of the oval is free of visible refuse (sticks, stones, dog poo etc.) and items dangerous to player safety, including potholes requiring sand filling
- ✓ Complete and sign off the appropriate pregame documentation
- ✓ Complete JLT match day safety checklist on phone (download JLT app)

Last Action & Oval Pack Down

- ✓ Rally the parents to help you perform these tasks
- ✓ Sweep clean all Portables
- ✓ Pick up all loose rubbish / place all bins outside the change rooms
- ✓ Remove goal post padding, ensure in good condition and put away in Home Team portable
- ✓ Lock ambulance access gate
- ✓ Turn and Lights off
- ✓ Lock all change rooms etc.
- ✓ Ambulance gate key (to be put on defib machine hook at Hurlingham), table, chairs and siren need to be returned to Hurlingham Club Store Room 2.