



ST WILFRID'S CHURCH OF ENGLAND ACADEMY

Principal: Miss C Huddleston BA PGCE MBA

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16 August 2021

Autumn Asymptomatic Testing Arrangements

Dear Parent/Carer,

The asymptomatic testing programme was paused for students in secondary schools and colleges over the summer holidays. However, **all** students, including those not previously part of the testing programme in the Academy are invited to take **two** on-site tests at the start of the term. After the second test, students will move to home-testing during the Autumn term until further notice.

I am hoping that as many of our students as possible will participate in the testing at the start of term. This will allow asymptomatic cases to be identified, reducing the likelihood of transmission of the virus in the Academy. If your child has had a positive COVID-19 PCR test in the last 90 days they will not be eligible to take a PCR test until this period has ended unless they develop symptoms.

Current guidelines allow schools to commence testing ahead of term to help process the tests quickly and efficiently. There is also an option to stagger the return of students to accommodate testing, however, I believe it is vital all students return on Thursday 2 September 2021. For this reason, we have decided to start our testing programme on Tuesday 31 August 2021. I would ask that as many students as possible attend on this day to have their first test. This will mean that they can go straight to planned activities on the first day of term, without having to wait for the outcome of their first test. **If your child has tested positive within 90 days of the first test in the autumn term, they should not take part in the testing at the start of term. They will be able to take part in home testing after a 90 day gap since their COVID-19 positive test date.** At the end of this letter there is a copy of the consent form and the terms of consent.

Tuesday 31 August 2021 First Test Date (All Years)

Session	Time	Year Group
1	8.00-10.00	7-13
2	10.30-12.30	7-13
3	1.00 – 2.30	7-13
4	2.30 – 4.00	7-13

If you want your child to take part in the on-site testing programme, please will you complete this [consent form](#) (or return a printed copy of it) by Monday 30 August 2021. You will need to complete a form for each child taking part in the testing programme. Once you have given consent, you must [book an appointment](#) for your child during one of the sessions as outlined above. If you require any assistance with booking an appointment, please call Mrs Taylor on 01254 604000 from 9.00am to 3.30pm Monday to Friday (excluding Bank Holiday Monday). You will note that year groups can come at any time as this will enable families with students in different year groups to have their tests at the same time. Students will be kept apart prior to the test taking place. After completing the test, students will be free to return home and await their results. Students will be on site for approximately 30 minutes.

Details for students unable to attend on Tuesday 31 August are outlined on the next page.

Thursday 2 September 2021 – First Day of Term All Students Return to the Academy.

Tests on this day will be reserved for students who are **unable** to come for a test on 31 August 2021. **Students requiring their first test must report directly to the outside entrance of E block as soon as they arrive** at the Academy. Once they have completed their test and assuming it is negative, they would continue with the rest of their day. Students who have already had a test will go to planned activities on arrival.

A second test will be arranged for students on either Friday 2 September 2021, or Monday 5 September 2021. These tests will take place during the school day. If your child has developed symptoms of coronavirus on the day of their test, they must not come to the Academy for the lateral flow test. They should book a PCR test. This can be done by following [this link](#), or by calling **119**, which is free from a mobile or landline.

Twice Weekly Home Testing

Once a student has completed two on-site tests, they will revert to twice weekly testing at home. You must report your child's home test results, even if their result is negative or void. Reporting results is easy. Go to [report a COVID-19 lateral flow test result](#) or call **119** free from a mobile or landline. Lines are open every day, 7am to 11pm. Support is offered in 200 languages as well as British Sign Language. Testing twice weekly is helping the government stay ahead of the virus by spotting new outbreaks quickly and also helps to plan their response. Please note that the preparations for the start of term are subject to further public health advice and the latest position on prevalence of the COVID-19 virus. If a test is positive, your child and others in their household must follow [this guidance](#). Please note the guidance has changed and there are some circumstances where the household does not need to isolate. If there are any changes to the planned testing arrangements outlined above, I will send a further update as soon as possible.

Close Contact of a Positive Case in the Academy Update

I am well aware that the last academic year saw many students having to repeatedly isolate due to being considered a close contact of a positive case in the Academy. This was not what I wanted for any student, however, it was necessary at the time. From August 16 2021, the self-isolation rules for close contacts are changing. From this date the following applies:

- children under the age of 18 years and sixth months will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. Instead, children will be informed that they have been in close contact with a positive case and advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so. Please note the self-isolation rules have changes and if your child is asked to take a PCR test and they are asymptomatic, there would be no longer a need to isolate whilst waiting for the outcome of the test.
- 18-year-olds will be treated in the same way as children until **6 months after their 18th birthday**, to allow them the opportunity to get fully vaccinated. However, if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.

I hope that you and your child feel able to support the testing programme, as this will be key to keeping staff, students and their families as safe as possible in the autumn term.

Yours sincerely,

Miss C Huddleston
Principal

Privacy Notice – school or college representative contact details for managing delivery of Covid-19 testing.

Purpose of processing personal data To enable Covid-19 testing to be delivered by schools and colleges and supported by the Department for Education (DfE), the DfE needs to process personal data of a designated representative for each school or college. DfE will only use the personal data that is collected from the school or college specifically for the purpose of supporting the delivery of Covid-19 testing in schools and colleges, including the maintenance of an audit record of delivery. A school or college should share this Privacy Notice with their designated representative to ensure the individual is informed of the processing of their personal data by the DfE.

Personal data involved in the process

A school or college will supply to DfE the following information about a designated representative for the above purpose:

- Name of individual
- Work email address
- Work mobile telephone number

linked to the identity (Unique Registration Number) of the school or college

Lawful basis for processing the personal data

When the school or college supplies the personal data to the DfE for the above purpose, the DfE becomes a Data Controller of that data. The DfE processes the personal data as part of its legitimate interest, supporting schools and colleges in the delivery of their public health duty. The DfE will only process the minimum of personal data required to meet the above purpose.

Data sharing partners

The personal data is securely shared by DfE with a third-party data sharing partner (SERCO, a delivery partner of the Department for Health and Social Care) who will only process the personal data on behalf of the DfE for the above purpose.

How we store the personal information

The information will only be stored and shared securely with the DfE's third-party data sharing partner for the above purpose. Only a restricted minimum of individuals within DfE and the third-party data sharing partner will access the personal information for the above purpose.

How long we process your personal data

The minimum of personal information will be retained by DfE and the third-party data sharing partner only for as long as necessary to fulfil the above purpose, following which it will securely destroyed. DfE currently anticipates the information being retained for a minimum of 12 months.

Your Rights

Under data protection law, individuals have rights relating to their personal information, including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you. Please contact us as described below if you wish to make a request.

Further information and how to make a request or complain

Further information about how the DfE processes personal data is published in the DfE's personal information charter. If you have any concerns about our use of your personal information or wish to make a request or complaint to the DfE please use the contact details published in our information charter.

You can also complain to the ICO if you are unhappy with how DfE uses your data.

The ICO's address:
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

Please read this information

Introduction

- This consent form is for participation in tests at an ATS designed to detect asymptomatic coronavirus cases. Anyone experiencing symptoms should follow government guidelines to self-isolate, even if they have had a recent negative lateral flow test.
- Consent relates to the following groups of students/pupils and staff as follows:
 - For pupils and students younger than 16 years - this form must be completed by the parent or legal guardian. Please complete one consent form for each child you wish to participate in testing.
 - Pupils and students over 16 who are able to provide informed consent - can complete this form themselves, having discussed participation with their parent / guardian if under 18.
 - For any pupil or student who does not have the capacity to provide informed consent - this form must be completed by the parent or legal guardian. Please complete one consent form for each child you wish to participate in testing.

Terms of consent

1. I have had the opportunity to consider the information provided by the school/college about the testing, ask questions and have had these answered satisfactorily, based on the information presented in the letter dated [16/08/2021] and the attached Privacy Notice.
2. In the case of under 16s, I have discussed the testing with my child and my child is happy to participate. If on the day of testing they do not wish to take part, then they will not be made to do so and consent can be withdrawn at any time ahead of the test.
3. I consent to having / my child having a nose and/or throat swab for lateral flow tests. I / my child will self-swab if I / my child is able to otherwise I understand that assistance is available.
4. I understand that there may be multiple tests required and this consent covers all tests for the below named person. If, on the day of testing I / they do not wish to take part, then I understand I / they will not be made to do so and that consent can be withdrawn at any time ahead of the test.
5. I consent that my / my child's sample(s) will be tested for the presence of COVID-19.
6. If the lateral flow test indicates the presence of COVID-19, I commit to ensuring that I / my child is removed from school/college premises as promptly as possible, bearing in mind I / they may have some anxiety following a positive test result.
7. I agree that if my / my child's test results are confirmed to be positive from this lateral flow test I understand that I / my child will be required to self-isolate and book a confirmatory PCR test following public health advice.

Consent Form for Lateral Flow Testing On-site

Student's First Name	
Students' Last Name	
Students' Year Group. Please circle the correct year group.	Year 7 Year 8 Year 9 Year 10 Year 11 Year 12 Year 13
Students' Date of Birth	
Gender – this information is needed for Department for Health and Social Care research purposes.	Male/Female
Ethnicity - this information is needed for Department for Health and Social Care research purposes.	<input type="radio"/> Asian or Asian British <input type="radio"/> Black, African, Black British or Caribbean <input type="radio"/> Mixed or multiple ethnic groups <input type="radio"/> White <input type="radio"/> Prefer not to say
Currently showing any COVID-19 symptoms?	Yes/No
Has the student tested positive for CPVID-19 in the last 90 days	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Awaiting the PCR test result
If you answered 'yes' or 'awaiting the result' to the question above, please give the date the test was taken.	
Home Postcode	
Email Address – this is where test results will be sent	
Mobile Number – this is where test results will be sent. Please do not put a landline number – you can only receive test results to a mobile number.	
Name of parent/guardian giving consent	
Relationship to student	
Signature (typing out your name is sufficient if you are filling in this form digitally)	
Today's date	
Details of any health or accessibility issues which might affect a child's safe participation in the testing exercise.	
Has your child had any COVID-19 vaccinations? This information is required for the online registration form for the PCR test.	<input type="radio"/> No <input type="radio"/> Yes 1 <input type="radio"/> Yes 2