

**SCHOOL TRANSPORTATION COMMITTEE**  
10:30a-12p | Wednesday, January 22  
Bolling Building Room 2-12A

Presented are minutes from the Boston Compact Transportation Committee meeting held on January 22, 2020. For more information about any of the items listed below, visit [www.BostonCompact.org](http://www.BostonCompact.org) or email [info@BostonCompact.org](mailto:info@BostonCompact.org).

#### ATTENDANCE

Members present: **Rob Consalvo** (Senior Advisor, BPS), **Barry Kaufman** (BPS Dir. of Student Assignment), **Mark Loring** (COO, Brooke Schools), **Roudcha Serizier** (Transportation Officer, BPS), **Delavern Stanislaus** (Dir. of Transportation, BPS), **Shanda Williams** (Assist. Dir. of Ops, BPS), **Sam Zuckert** (BPS Welcome Services Systems Mgr)

Members absent: **Tchad Cort** (Transportation Officer, BPS), **Ali Dutson** (Principal, Mission Grammar), **Mark Racine** (CIO, BPS), **Angela Zhang** (BPS Transportation)

Others present: **Elise Swinford** (Compact staff), **Rachel Weinstein** (Compact staff)

#### ADMINISTRATIVE ACTIONS

December meeting minutes were approved.

#### AGENDA ITEMS

Communications Handbook: BPS has not moved forward with this yet. Transportation and Enrollment will connect in early February to finalize. **Mark Loring** noted that charter enrollment starts in March—should they proceed using old processes? **Sam Zuckert** requested that charter schools send spreadsheets of families who have accepted seats as early as possible. BPS still needs written confirmation to be able to remove families from BPS rosters. He also noted that keeping track of dually enrolled students early will be helpful (using a shared Google Doc).

Regarding charter student routing, **Delavern Stanislaus** noted that the use of Dynamic Ideas in future years is contingent upon certain updates being made on their part. BPS will have a hard stop date for charters to send data to BPS so they can get it cleaned in time for transportation. **Mark** requested clarification on enrollment processes and system routing by March as charter schools begin offering seats to families on March 10.

Family Messenger: Given that many team members on leave, BPS Transportation needs more time. **Mark** will circle back with **Del** in early February.

SASIDs: BPS Technology has made adjustments, but it is unclear if SASIDs can appear in Versatrans. **Mark** asked about transitioning to Data Warehouse, to which **Del** responded that Eric from Tech was exploring ways to give charters access to some information. **Del** will connect with **Eric. Roudcha Serizier** noted that BPS will change some BPS student ID numbers over the summer.

The committee began backwards mapping the process timeline to ensure a successful and safe start to the school year. Due to emergency issues arising during the meeting, the committee will revisit and complete the timeline in February.

#### ACTION ITEMS

**Del** will connect with **Barry** (Enrollment) to finalize the Communications Handbook.

**Mark** will circle back with **Del** in early February about the Family Messenger pilot.

**Elise Swinford** will compile the draft of the process timeline and send it to the committee for review.

**Del** will connect with **Eric** (Tech) about charter access to Data Warehouse information.