SCHOOL TRANSPORTATION COMMITTEE
10:30a-12p | Wednesday, December 18, 2019
Bolling Building Room 4-43

Presented are minutes from the Boston Compact Transportation Committee meeting held on December 18, 2019. For more information about any of the items listed below, visit www.BostonCompact.org or email info@BostonCompact.org.

ATTENDANCE

Members present: **Rob Consalvo** (Senior Advisor, BPS), **Barry Kaufman** (BPS Dir. of Student Assignment), **Mark Loring** (COO, Brooke Schools), **Mark Racine** (CIO, BPS), **Roudcha Serizier** (Transportation Officer, BPS), **Delavern Stanislaus** (Dir. or Transportation, BPS), **Shanda Williams** (Assist. Dir. of Ops, BPS), **Angela Zhang** (BPS Transportation)

Members absent: **Tchad Cort** (Transportation Officer, BPS), **Peter Crossan** (Fleet & Compliance Mgr., BPS), **Ali Dutson** (Principal, Mission Grammar)

Others present: **Elise Swinford** (Compact staff), **Rachel Weinstein** (Compact staff), **Sam Zuckert** (BPS Welcome Services Systems Mgr)

ADMINISTRATIVE ACTIONS

October and November minutes were approved.

AGENDA ITEMS

Rachel Weinstein announced the Boston Compact Public Engagement Session on January 29.

Elise Swinford led the group in a brainstorming session intended to identify short- and long-term changes that could improve bus transportation processes across sectors.

Discussion Items

Handbook: **Delavern Stanislaus** and **Barry Kaufman** will connect about process and ensure it is documented for schools for next year.

BPS Tech timelines: **Roudcha Serizier** noted that Eric will adjust BPS student IDs over winter break to avoid duplicates. **Mark Racine** will confirm this with Eric. **Mark Loring** and **Mark Racine** discussed the need for communicating a clear timeline for future years, including the "school year flip" in early summer and how BPS Tech timing affects charter timelines.

Messenger Pilot: BPS Transportation met with Welcome Services to ensure a successful pilot of the Family Messenger app to one charter school network. BPS cannot simply upload a file generated by the charter school as it first needs to be cleaned. **Mark Racine** explained that the factors to launch the pilot include data cleaning and then commuting to each family what to expect. The app will trigger an

automatic message to every family, so the school should prep families to receive this message and explain their options. **Del** will provide **Mark Loring** a copy of the text that can be shared with families. He requested a clarification on what the messages from the app will communicate to families.

SASIDs in Versatrans: **Mark Racine** explained that BPS can build SASIDs into migration reports and will add SASIDS to Data Warehouse which should address the change report concern.

Charter access to programs: BPS noted that Versatrans is not possible. Both Aspen and Data Warehouse face similar challenges to allowing access: the BPS subscription is based on district enrollment so they will have to include this conversation in the next contract negotiations with each service. **Mark Loring** and **Mark Racine** will connect about what charters want to be able to do within programs.

Dual Enrollment: BPS Welcome Services is managing and communicating to schools to request written confirmation from families. They still need families to actively confirm charter enrollment even if charters send an email to BPS with the family cc'd.

ACTION ITEMS

Mark Racine will confirm with Eric (BPS Tech) about the timeline for adjusting student IDs.

Del will provide **Mark Loring** a copy of Family Messenger automated text that can be shared with parents.

Mark Loring and **Mark Racine** will connect about what charters want to be able to do within programs.

The committee agreed to discuss backward mapping a timeline at the January meeting to ensure all departments/ sectors are aligned on 2020-21 processes.