

SCHOOL TRANSPORTATION COMMITTEE
10:30a-12p | Wednesday, November 20, 2019
Bolling Building Room 4-43

Presented are minutes from the Boston Compact Transportation Committee meeting held on November 20, 2019. For more information about any of the items listed below, visit www.BostonCompact.org or email info@BostonCompact.org.

ATTENDANCE

Members present: **Mark Loring** (Dir. of Network Ops, Brooke Schools), **Shanda Williams** (Assist. Dir. of Ops, BPS), **Roudcha Serizier** (Transportation Officer, BPS), **Delavern Stanislaus** (Dir. of Transportation, BPS), **Angela Zhang** (BPS Transportation), **Rob Consalvo** (Senior Advisor, BPS)

Members absent: **Tchad Cort** (Transportation Officer, BPS), **Peter Crossan** (Fleet & Compliance Mgr., BPS), **Ali Dutson** (Principal, Mission Grammar)

Others present: **Rachel Weinstein** (Compact staff)

ADMINISTRATIVE ACTIONS

The group postponed approving minutes as we had the September summary mistakenly.

DISCUSSION ITEMS

Strategic Planning- Del noted that Transportation has undertaken many initiatives. For example, each department within Transportation has developed a vision and mission. BPS is working to provide performance reviews with TransDev and strengthening vendor metrics. Mike Turza has started consulting for Superintendent Cassellius and will be connecting with schools in and out of BPS. Transportation is working to improve all systems by moving due dates earlier.

Communication and Handbook – BPS Transportation is streamlining district communication. The Department has solved for BPS texts, mailers and emails. Staff are now working on non-BPS schools.

Once the issue of communication is improved, this committee can revisit updating routes/rosters more often.

In terms of the handbook, BCA schools would appreciate a step-by-step guide from Enrollment like that which exists for Transportation. Note that enrollment updates from charters to BPS went much more smoothly in the last month and a half.

Data Alignment and Dual Enrollment- BPS IDs are changing so charter families may run into challenges when logging into to the Where's My Bus app as those students whose IDs start with 0 or 1 will shift to start with 4 or 5. BPS Tech notified families who tried to log in.

For students who are dual-enrolled, BPS Enrollment is reaching out to whichever school (district or charter) submits the enrollment. When BCA schools receive this type of message, the charter school is emailing the family and copying Enrollment, so that all parties are on the same page.

December Strategy Session- The Committee discussed items on which to focus in December (noted in Action Items).

ACTION ITEMS

- BPS (Tech? Transportation?) will email non-BPS schools a timeline for the changing of student IDs.
- BPS Tech will update the remaining students with BPS IDs starting with 0s or 1s over December break.
- Enrollment will create a clear process to include in the Transportation Handbook.
- Transportation will tell charters that they should expect Thanksgiving buses 2.5 hours earlier than regular dismissal. Roudcha will look into the last day of school and communicate with BCA schools.
- Transportation will suggest that BCA schools inform 5th grade families of changes in eligibility for yellow bus transport as 6th graders.
- Angela will track which charter schools are discharging students from bus routes over a two week period.
- Rob will ensure both BPS Tech and Enrollment send representatives to the December 18th meeting.
- Del will consult Tyler about flags for when a Transportation Officer makes a change that creates an issue later in the day.
- Mark will email Rob, Del and Rachel BCA topics for December agenda.
- Compact staff will draft December agenda to include:
 - o Confirm BPS Tech timelines
 - o Address getting pilot school onto contract for Family Messenger
 - o Get SASIDS on roster files - in Versatrans
 - o Confirm information related to ASPEN end of the year turnover with Charter data
 - o Discuss giving charters access to:
 - ASPEN (view rosters, update student information)
 - Data Warehouse (download routes, download change reports)
 - Versatran
 - *If access can't be given, look into the creation of automated reports to be sent to schools
 - o View Data Warehouse together?