



SCHOOL TRANSPORTATION COMMITTEE
9:30-11 | Wednesday, July 25, 2018
Boston Public Schools, Room 6-55

Presented are minutes from the Boston Compact Transportation Committee meeting held on July 25, 2018. For more information about any of the items listed below, visit www.BostonCompact.org or email info@BostonCompact.org.

ATTENDANCE

Members Present: Erica Brown (Chief of Policy & Practice, MCPSA), Ali Dutson (Principal, Mission Grammar), Will Eger (Strategic Projects Manager—Finance, BPS), Charles Grandson (Deputy Chief Operations Officer, BPS), Mark Loring (Director of Network Operations, Brooke Charter Schools), Ellen McDonough (Manager of Intergovernmental Relations, BPS), Lina Musayev (Capacity Building Network Managing Director, MCPSA), Shanda Roberts (Transportation Officer, BPS), John Roderick (Transportation Director, BPS), Delavern Stanislaus (Transportation Customer Service Manager, BPS)

Members Absent: Peter Crossan (Fleet and Compliance Manager, BPS), Shannah Varón (Executive Director, Boston Collegiate Charter School and Chair, BCA)

Others Present: Elise Swinford (Compact staff), Rachel Weinstein (Compact staff), Molly Thomas (BPS Transportation)

ADMINISTRATIVE ACTIONS

May meeting minutes were approved.

UPDATES

Annual Task List

BPS reports minor delays on the task list, but is generally on schedule for the fall start. **Mark Loring** requested clarification on BPS' use of SASIDs for charter students (as opposed to a BPS-assigned ID). BPS is working with their IT department to resolve this.

The charter sector requested an update on communicating bus stop information to families, especially those starting school earlier than BPS. **Shanda Roberts** noted that schools have been communicating stop information directly to families; BPS is concerned about confusing families with multiple notifications about bus stops as routes change. **Delavern Stanislaus** noted that BPS can communicate bus ineligibility status to families this week.

Catholic Schools Transportation

Will Eger reported that the suggested revised bus stop program is still under review at the BPS legal department due to multiple parental leaves, so transportation to Catholic schools will continue per usual in the fall. **Ali Dutson** suggested developing a contact list of Catholic school leaders for BPS transportation.

Concerns about Driver Unavailability

BPS is confident that driver availability will continue uninterrupted throughout August.

Dually Enrolled Students

BPS noted that these families will receive emails followed by automated calls, and that this outreach effort has been taken over by Welcome Services. The email to Catholic school double enrollees will come from BPS Transportation. Other options for unenrolling dually enrolled students from a BPS school might include written documentation from parents combined with documentation from the non-BPS school of record.

Ali speculated that double enrollment issues can be quickly resolved for Catholic school students. **Shanda** recommends prioritizing door-to-door students in the deduplication process.

Will suggested that charters take careful attendance at the beginning of the school year and communicate this with BPS. This will clarify correct enrollment and improve routing, even if they are officially still dual enrolled. This data exchange will be based on lists of dual enrollees at each school (generated by BPS) that can be annotated by charter schools and sent back to BPS (Same procedure with Catholic schools). **Will** will follow up to confirm.

Coverage for Shanda

Shanda will be out of the office August 2-9. New transportation officer, Jeff Li, will be the contact person for charter schools in her absence. Elise will invite Jeff to the August 6 troubleshooting meeting.

Safety Crisis Communications Protocol

Delavern will share a folder with the protocol for the committee’s feedback. This can be shared with charter ops administrators. To improve safety, **Delavern** has done a reorganization of the bus monitor unit, which includes 80% new staff, an intensive training program, and a new HR manager position for monitors (to take care of immediate responses to monitor issues).

Delavern will look into updating the principal phone line so it can be exclusively used by school leaders for fall, and will also communicate the new monitor contact information to schools.

EMERGENT ISSUES

Elise Swinford reminded the group of the upcoming transportation troubleshooting meeting and requested agenda items. The new emergency protocol and new attendance protocol from charters for dual enrollment should be on the agenda.

ACTION ITEMS

Elise will invite BPS transportation officer Jeff Li to the August 6 transportation troubleshooting meeting.

Elise will follow up with Will to confirm how attendance lists should be transferred between BPS Transportation and charter schools.

Delavern will inquire about updating the principal phone line and will communicate the new monitor contact information to schools.