Ashoka Trust for Research in Ecology and the Environment (ATREE) is a non-profit research organization based in India, which generates interdisciplinary knowledge to inform policy and actionable practice towards conservation and sustainability.

ATREE has set up a new Centre for Social and Environmental Innovation (CSEI), designed to capitalize on ATREE’s deep domain knowledge in ecology, environment and development to innovate solutions to tackle socio-environmental problems at scale.

CSEI is looking for a project manager for the “USAID Rural Evidence And Learning (REAL)” project.

**The project aims to:**
- Implement research that applies scientific methods, international collaboration, and rigorous analyses to address critical water and development objectives
- Foster the use of evidence in decision-making by national policy makers and government officials, development partners, and public and private sector service providers through collaboration across the range of sector stakeholders
- Coordinate and collaborate with related USAID programs that are contributing to the wider sanitation, and hygiene (WASH) knowledge base

**Requirements:**
- Track project costs in order to meet budget
- Develop and manage a detailed project schedule and work plan
- Provide project updates on a consistent basis to various stakeholders about strategy, adjustments, and progress
- Manage contracts with partners by assigning tasks and communicating expected deliverables
- Utilize industry best practices, techniques, and standards throughout entire project execution
- Monitor progress and make adjustments as needed
- Measure project performance to identify areas for improvement

**Qualifications for Project Manager:**
- 5-8 years of project management and related experience
- Proven ability to solve problems creatively
- Strong familiarity with project management software tools, methodologies, and best practices
- Experience seeing projects through the full life cycle
- Excellent analytical skills
- Strong interpersonal skills and extremely resourceful
- Proven ability to complete projects according to outlined scope, budget, and timeline
- Ability to liaise with external partners, including donors, and communicate effectively, both written and verbal
- Demonstrated ability to organise work, manage time, determine priorities and meet deadlines

**Location:** Remote working options available

Compensation will depend on skills and experience.

ATREE’s recruitment and employment policies are inclusive. We respect all and seek from the full spectrum of expertise offered opportunity. Please send your CV to csei.comms@atree.org with a cc to csei.comms@atree.org