

# CA+

## Construction Administration Plus - "Taking the project across the finish line!"

Now that your project is designed and all the products are specified, where do you go from here to ensure that your AV and Low-Voltage systems are installed correctly and will actually work when you get the keys? The challenge now is implementation. As you are aware, technology systems are made up of many complex parts. It takes constant coordination with multiple trades to maintain the track of success during construction. As Technology Consultants for Extended Low Voltage (ELV) we understand this process. **D3's** exclusive Construction Administration Plus (**CA+**) service is the path to client success ensuring the expectations that are defined and designed are also delivered on time and on budget. **D3** Construction Administration Plus (**CA+**) coordinates and integrates the multiple interests and viewpoints presented by stakeholders, the architectural team, construction team and other contractors. As the owner's representative, **D3** becomes the central contact for managing all aspects of ELV throughout the lifecycle of the project.

We take our designs seriously and hold ourselves accountable for the outcome, meeting the expectations of our clients. By leveraging our experience delivering similar scope of services for similar casino hotel projects, **D3** is confident in our ability to deliver a successful solution for the Project for Project Owner. **D3** also brings additional ROI to clients by leveraging procurement relationships with various manufacturers, integrators and programmers.

**We strive for recognition as a "customer service and satisfaction first" company bringing to each client these core tenets of service:**

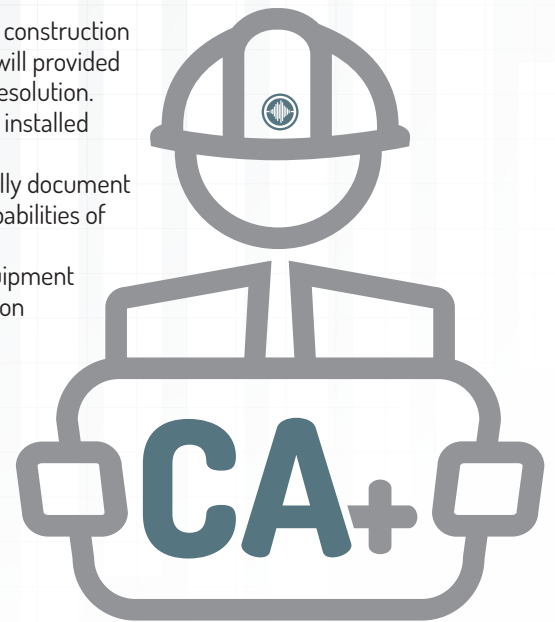
- personal values of honesty, integrity and reliability
- superior service and quality assurance for clients
- state-of-the-art design and project management methodology

### Construction Administration Plus (CA+) Scope of Work

The OS&E scope of services for **D3's** comprehensive ELV Construction Administration Plus (**CA+**) include:

- procurement source assistance for owner provided equipment
- audio-video shop and as built drawings review
- audio and control system systems programming integrator qualification assistance for vendor selection pertaining to owner provided equipment.
- control system programming scope creation and oversight
- audio system programming scope creation and oversight
- schedule management and coordination with other trades pertaining to tasks related to owner provided / installed equipment
- frequent job site observation throughout construction to survey the job site to provide issues and change management process – described below
- issues & change management process to be adhered to oversight of the Project Owner construction process – any installation / integrations issue found pertaining to the contractor's scope will be provided Project Owner as a written document to be routed through the appropriate channels of resolution.
- subcontractor and trades management pertaining to tasks related to owner provided / installed equipment
- web based client reporting tools – using Smartsheet ([www.smartsheet.com](http://www.smartsheet.com)) we carefully document all phases on the project, including photographs, and at the request of our client have capabilities of sharing this form. (optional)
- milestone status reporting pertaining to tasks related to owner provided / installed equipment
- management of contractor and vendor system commissioning, verification and validation pertaining to tasks related to owner provided / installed equipment any installation / integrations issue found pertaining to the contractor's scope will be documented and reported via the issues and change management process described above.
- oversight for thorough client and integrator training
- final punch list coordination
- final acceptance & sign off pertaining to tasks related to owner provided / installed equipment

Any issues that need attention will be immediately reported to ownership, architect and construction team as defined by the regulations set forth by the Project Owner.



For more information or to schedule a demonstration of **CA+** please contact **D3, INC** at 1-833-333-5868 or [info@D3ELVNV.com](mailto:info@D3ELVNV.com)