

Seller Moving Checklist

Pre-Contract:

- Pack up Knick knacks, photos and miscellaneous unused items around the home.
- Pack up off season clothes for moving and decluttering
- Pack up unused or outgrown children's toys
- Pack important papers in one place with easy access and clearly marked
 - Titles, SS cards, passports, military records, tax records, insurance papers, marriage license, etc.

Once under contract:

- Arrange for mover or moving truck
- Change address with Postal Service: www.usps.gov
 - Friend and Family
 - Bank
 - Insurances
 - Credit cards
 - Magazines or Newspapers
 - IRS
 - Doctors
 - Prescriptions (Pharmacy)
 - Past Employer (if applicable)
 - Social Security Office (if applicable)
- Change or Transfer Bank Accounts (as needed)
- Transfer any memberships
- Get important records from local Doctors, dental, legal, school or veterinarian
- Schedule disconnection of utilities (day of closing or date giving possession to buyer)
 - Electric
 - Phone
 - Gas
 - Water
 - Cable
 - Internet
 - Security
- Dispose of flammable items (not being left for buyer)
 - Paint
 - Thinners
 - Aerosol cans
 - Oil
- Packing
- Discontinue services
 - Yard service
 - Pool service
 - Handyman
 - Maid service
- Take an extra key to closing
- Leave additional keys, garage door openers, appliance manuals, or other miscellaneous items for the buyer in a kitchen drawer
- Double check every closet and cabinet for miscellaneous items left behind