



- I. **Call to Order by Board Secretary – 5:48 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Newark Educators' Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger, distributed to Municipal Clerk and posted at the Newark Educators' Community Charter School located at 88-108 Shipman Street, Newark, NJ 07102. Formal action may take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent	LA/ED
Al-Jabbar Riddle	President	X		
Chalynda Maynard	Vice President	X		
Lisette Curry	Trustee	X		
Shamecha Jones	Trustee	X		
Torra Waynick	Trustee	X		
Ali Nolton	Trustee		X	
Kendra Burton	Trustee	X		
Non-Voting Members	Role		Absent	LA/ED
Katherine Martinez	Executive Director	X		
TBD	Teacher Representative	TBD		
Non-Voting	Role			LA/ED
Brian Falkowski	SBA/Board Secretary	X		

IV. **Public Comment - none**

Members of the public wishing to address the Board of Trustees must state their name and affiliation. Members of the public are allotted three (3) minutes to present their comments and concerns. Each member of the public will be given one opportunity to address the board.

V. **Committee Reports**

Committee	Notes/Summary
Development	Did not meet. – Ms. Curry joined the development
Personnel	November 6, 2019 – 3 resignations and their exit interviews were discussed. Vacancies were also discussed (PreK and Physical Education Teacher). New hires (2) and professional development were also discussed.
Facilities/Finance	October 2019 B v A was discussed as well as the revenue shortfall due to a lack of enrollment.
Curriculum	Reconfiguration of the Kindergarten, safety plan, professional development, MAP, and parent handbooks were discussed.
Grievance	N/A
Policy	Did not meet.
Strategic Planning	N/A

**VI. School Business**

1. **Principal’s Report – presented by Katherine Martinez**
2. **Staff Report**

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Open Positions	(6)												(6)
Resignations	(2)	(3)	(2)	(3)	(3)	-	-	-	-	-	-	-	(13)
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	2	5	5	-	2	-	-	-	-	-	-	-	14
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change	(6)	2	3	(3)	(1)	-	-	-	-	-	-	-	(5)

**VII. Acceptance of Meeting Minutes**

Motion for Newark Educators’ Community Charter School, Board of Trustees to accept the meeting minutes from October 8, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Shamecha Jones	1	X			
Chalynda Maynard		X				Ali Nolton					X
Kendra Burton		X				Torra Waynick	2	X			
Lisette Curry		X									

**VIII. Motions for Approval**

**1. Finance**

- a. Bills List: To approve/ratify the October 2019 bills as attached and the following payrolls:

Gross Payroll	10/15/2019 Payroll	\$135,547.01
Gross Payroll	10/30/2019 Payroll	\$134,481.45

- b. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September & October 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Newark Educators’ Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- c. Transfers: Approve transfers up October 31, 2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Shamecha Jones		X			
Chalynda Maynard	2	X				Ali Nolton					X
Kendra Burton	1	X				Torra Waynick		X			
Lisette Curry		X									

**2. Buildings & Grounds - none**

**3. Personnel**

- a. To approve the following resignations and effective dates:
  - i. Leticia Neal, effective: November 1, 2019
  - ii. Kimberly Santora, effective: October 31, 2019
  - iii. Lynette Acero, effective: November 15, 2019
- b. To approve the following new hires, their effective date, title, and salary:
  - i. Jennifer Califano, effective: December 16, 2019, 4<sup>th</sup> Grade Teacher, with salary of \$59,000
  - ii. Valerie Mayes-Charles, effective: November 1, 2019, Nurse, with salary of \$68,000
- c. To approve the following Professional Development:
  - i. Karen Lockwood - Responsive Classroom for \$199
  - ii. Manjari Kapoor - Teacher College for \$185
  - iii. Samantha Liza - Teacher College for \$185
  - iv. Katherine Martinez - Teacher College for \$185

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	2	X				Shamecha Jones		X			
Chalynda Maynard	1	X				Ali Nolton					X
Kendra Burton		X				Torra Waynick		X			
Lisette Curry		X									

**4. Curriculum/Special Education - none**

**5. Policy/Operations/Miscellaneous**

- a. To approve the following Contracts:
  - i. Anago Cleaning for \$3,500/month, commencing November 2019
  - ii. Miriam Skydell and Associates LLC, Occupational Therapy Services, \$130/hour for a minimum of 10 hours/week and \$350.00/evaluation, commencing October 25, 2019 for FY20.
- ~~b. To approve the final reading of the By-laws~~
- ~~c. To approve the Strategic Plan~~
- d. To approve the 2019-2020 School Safety and Security Plan and its submission to the DOE, pending further by review by the local fire official.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Shamecha Jones	1	X			
Chalynda Maynard		X				Ali Nolton					X
Kendra Burton		X				Torra Waynick	2	X			
Lisette Curry		X									

**IX. Enrollment Report**

Grade	2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,
		2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020
Pre K	45			46									
K	50			45									
1	50			47									
2	50			47									
3	50			48									
4	50			44									
<b>Total</b>	<b>295</b>			<b>277</b>	<b>270</b>								

**X. Information**

- 1. Board Meetings: **2019: 12/10**

2020: 1/14, 2/11, 3/10, 4/14, 5/12, 6/9

**XI. New Business**

1. NJSBA Conference – Chalynda Maynard updated the Board on her experiences at the Conference.
2. Ex-personnel email was discussed.

**XII. Old Business - none**

**XIII. Executive Session – 8:31 PM – For the purposes of personnel matters.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	2	X				Shamecha Jones		X			
Chalynda Maynard		X				Ali Nolton					X
Kendra Burton		X				Torra Waynick	1	X			
Lisette Curry		X									

**XIV. Adjournment of Executive and Regular Session – 9:33 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Shamecha Jones	2	X			
Chalynda Maynard		X				Ali Nolton					X
Kendra Burton		X				Torra Waynick	1	X			
Lisette Curry		X									