



I. Call to Order by Board Secretary – 6:19 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Newark Educators' Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger, distributed to Municipal Clerk and posted at the Newark Educators' Community Charter School located at 88-108 Shipman Street, Newark, NJ 07102. Formal action may take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent	LA/ED
Al-Jabbar Riddle	President	X		
Chalynda Maynard	Vice President	X		
Lisette Curry	Trustee		X	
Shamecha Jones	Trustee		X	
Torra Waynick	Trustee	X		
Ali Nolton	Trustee		X	
Kendra Burton	Trustee	X		
Non-Voting Members	Role	Present	Absent	LA/ED
Katherine Martinez	Executive Director	X		
Karen Lockwood	Teacher Representative	X		
Non-Voting	Role	Present	Absent	LA/ED
Brian Falkowski	SBA/Board Secretary	X		

IV. Board Business

- To accept the immediate resignation of Lisette Curry from the Newark Educators' Community Charter School Board of Trustees.
- To accept the immediate resignation of Ali Nolton from the Newark Educators' Community Charter School Board of Trustees.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	1	X				Shamecha Jones					X
Chalynda Maynard	2	X				Torra Waynick		X			
Kendra Burton		X									

V. Public Comment - none

Members of the public wishing to address the Board of Trustees must state their name and affiliation. Members of the public are allotted three (3) minutes to present their comments and concerns. Each member of the public will be given one opportunity to address the board.

VI. Committee Reports

Committee	Notes/Summary
Development	none

Personnel	Met in January and discussed resignations. Vacancies were also discussed. Ops. Manager position posting, 73k salary.
Facilities/Finance	December 2019 B v A and CAFR were discussed. All facility certifications have been received. Additional building issues were discussed. Negotiations needed for HVA issue at the Shipman Street.
Curriculum	Met in January. Calendar revision was discussed. No data to report. PD was discussed. Phonics PD has been scheduled.
Grievance	none
Policy	none
Strategic Planning	Martinez recommended a narrower focus for the Strategic Plan.
Marketing/Outreach – Ad Hoc	Starting post meeting. February 3, 2020.

VII. School Business

1. **Principal's Report**
2. **Staff Report**

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Open Positions	(6)												(6)
Resignations	(2)	(3)	(2)	(3)	(3)	(2)	(5)	-	-	-	-	-	(20)
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	2	5	5	-	2	1	1	-	-	-	-	-	16
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change	(6)	2	3	(3)	(1)	(1)	(4)	-	-	-	-	-	(10)

VIII. Acceptance of Meeting Minutes

Motion for Newark Educators' Community Charter School, Board of Trustees to accept the meeting minutes from November 12, 2019

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	1	X				Shamecha Jones					X
Chalynda Maynard		X				Torra Waynick	2	X			
Kendra Burton		X									

IX. Motions for Approval

1. Finance

- a. Bills List: To approve/ratify the November & December 2019 & January 2020 bills as attached and the following payrolls:

Gross Payroll	11/15/2019	\$ 130,897.16
Gross Payroll	11/30/2019	\$ 127,823.24
Gross Payroll	12/13/2019	\$ 136,066.32
Gross Payroll	12/23/2019	\$ 125,504.05
Gross Payroll	01/15/2020	\$ 127,170.67

- b. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for November & December 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Newark

Educators' Community Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November & December 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- c. Transfers: Approve transfers up to December 31, 2019.
- d. Audit: To accept the FY2019 Comprehensive Annual Financial Report and the Auditors Management Report with one finding/recommendation.
- e. CAP: To approve the Correction Action Plan for FY 2019.
- f. Amended FY20 Budget: To approve the submission of an Amended FY20 Budget to include a decrease in State revenue of \$ 410,056 and no change in appropriations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Shamecha Jones					X
Chalynda Maynard	2	X				Torra Waynick	1	X			
Kendra Burton		X									

2. Buildings & Grounds

- a. To approve the following contract:
 - i. Lampley's Landscaping & Snow Removal LLC, Snow Removal Services, Term: 11/1/2019 – 4/15/2020, from \$475 to \$1,695 based on snow accumulation.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Shamecha Jones					X
Chalynda Maynard	1	X				Torra Waynick		X			
Kendra Burton	2	X									

3. Personnel

- a. To approve the following resignations:
 - i. Ayana Harry - effective December 6, 2019
 - ii. Lys Rubens Blanc - effective December 31, 2019
 - iii. Denise Drayton - effective January 3, 2020
 - iv. Samantha Liza - effective February 6, 2020
 - v. Kristen Doll - effective February 7, 2020
- b. To approve the following new hires:
 - i. Christopher Argenti – Physical Education Teacher; at a salary of \$52,000 effective December 2, 2019
- c. To approve the following contractual increases:
 - i. Patrice Usry – Executive Assistant; at a salary of \$73,000.00 effective December 6, 2019
 - ii. ~~Samera Aquah Amissah – Lead Teacher; at a salary of \$50,000 effective February 1, 2020.~~
- d. To approve the following FY20 Mentor/Mentee staff, fees and stipends:

Name	Position	Certification	Payment Schedule	Mentee
Ms. Allison Frank	Mentor	CE	\$1,000	Ms. Taylor McDermott
Ms. Brittany Tegg	Mentor	CE	\$1,000	Ms. Michele Koncewicz
Ms. Tamika White	Mentor	CEAS	\$550	Ms. Jennifer McKenzie

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	2	X				Shamecha Jones					X
Chalynda Maynard	1	X				Torra Waynick		X			
Kendra Burton		X									

4. Curriculum/Special Education

- a. To approve the NECCS Student Academy starting February 3, 2020 that will be held on Mondays, Thursdays, and Fridays from 3:30-5:30 PM
 - i. Certified teachers will earn \$35.00 an hour
 - ii. Non-Certified teachers will earn \$25.00 an hour

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	1	X				Shamecha Jones					X
Chalynda Maynard	2	X				Torra Waynick		X			
Kendra Burton		X									

5. Policy/Operations/Miscellaneous

- a. To approve the 2020-2021 Preschool Expansion Aid Program Plan at Newark Educator’s Community Charter School.
- b. To approve the following contracts:
 - i. ~~PowerSchool: Student Information System Subscription, Term: December 2019 – June 2023, Cost: \$14,875.70 annually. Start Up Cost: \$41,955.00~~
 - ii. The Reading and Writing Project Network, LLC, Term: January 24, 27, 28 2020. For Professional Development. Cost: \$10,500.
- c. ~~To approve the final reading of the By-laws.~~
- d. ~~To approve the Strategic Plan.~~
- e. ~~To abolish the title of Director of Operations.~~
- f. To approve the title of Operations Manager.
- g. To approve the amended 2019-2020 School Calendar.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	1	X				Shamecha Jones					X
Chalynda Maynard	2	X				Torra Waynick		X			
Kendra Burton		X									

X. Enrollment Report

Grade	2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,
		2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020
Pre K	45			44	45	45	45	44					
K	50			43	43	44	46	45					
1	50			47	45	47	48	46					
2	50			47	46	46	47	44					
3	50			48	45	45	46	45					
4	50			44	41	42	39	39					
Total	295			274	265	269	271	263					

XI. Information

- 1. Board Meetings **2020**: 2/11, 3/10, 4/14, 5/12, 6/9

XII. New Business

- 1. New BOT members were discussed. The resumes were added to back-up.

XIII. Old Business - none

XIV. Executive Session – 7:50 PM - Lease Addendum Negotiations, Personnel Items and Vendor Contract Negotiations, Newark School District Item, Lease Negotiations

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Shamecha Jones					X
Chalynda Maynard	1	X				Torra Waynick	2	X			
Kendra Burton		X									

- Newark MOU discussion.
- Prior employee legal claim was discussed.
- Lease amendment was discussed.
- Personnel items were discussed.
- Vendor contract terms were discussed.

XV. Adjourn Executive Session and Reconvene Regular Session – 9:20 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	1	X				Shamecha Jones					X
Chalynda Maynard		X				Torra Waynick	2	X			
Kendra Burton		X									

XVI. New Business II

- To approve the following contracts, if necessary:
PowerSchool: Student Information System Subscription, Term: December 2019- June 2023, Cost: \$14,875.70 annually. Start Up Cost: \$41,955.00
- To approve the following contractual increases:
 - Samera Aquah Amisshah - Lead Teacher; at a salary of \$50,000 effective February 1, 2020.
- To approve the lease amendment.
- To approve the following field trips:

GRADE	DATE	DESTINATION	PICK UP	DEPARTURE	MODE	ADMISSIONS
PRE K	3/6	CRAYOLA EXPERIENCE	8:45am	1:30pm	\$950/1200	570.45
PRE K	5/29	NJPAC	9:30am	11:00am	\$375.00	
K	3/27	CRAYOLA EXPERIENCE	9:00am	1:30pm	\$950/1200	
PRE K	4/30	TURTLE BACK ZOO	9:20am	2:30pm	\$475	
3rd	3/27	LIBERTY SCIENCE CENTER	9:00am	2:30pm	\$475	
4th	3/20	LIBERTY SCIENCE CENTER	9:00am	2:30pm	\$475	
4th	3/10	NEWARK MUSEUM	8:50am	12:45pm		Free
2ND	3/20	NATIONAL MUSEUM OF MATHEMATICS	9:00am	1:15pm		\$804.50

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	1	X				Shamecha Jones					X
Chalynda Maynard	2	X				Torra Waynick		X			
Kendra Burton		X									

XVII. Adjournment – 9:23 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Al-Jabbar Riddle	2	X				Shamecha Jones					X
Chalynda Maynard		X				Torra Waynick	1	X			
Kendra Burton		X									