



I. Call to Order by Board Secretary – 6:11 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Newark Educators’ Community Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger, distributed to Municipal Clerk and posted at the Newark Educators’ Community Charter School located at 88-108 Shipman Street, Newark, NJ 07102. Formal action may take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent	LA/ED
Al-Jabbar Riddle	President	X		
Chalynda Maynard	Vice President	X		
Shamecha Jones	Trustee		X	
Torra Waynick	Trustee	X		
Kendra Burton	Trustee	X		
Steven Lewis	Trustee	X		
Non-Voting Members	Role	Present	Absent	LA/ED
Katherine Martinez	Executive Director	X		
Patrice Usry	Executive Assistant	X		
Joyce Kornegay	Consultant	X		
Brian Falkowski	SBA/Board Secretary	X		

IV. Board Business

- Oath of Office – Steven Lewis
- To approve the immediate removal of Shamecha Jones from the Newark Educators’ Community Charter School Board of Trustees.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle	1	X				Torra Waynick		X			
Chalynda Maynard	2	X				Steven Lewis		X			
Kendra Burton		X									

V. Public Comment - none

VI. Committee Reports

Committee	Notes/Summary
Development	Didn’t meet – waiting on Newark enrollment updates to be released in April.
Personnel	Discussed vacancies, staff roles, stipends for services, resignations, PD, and needs for RICE Letters.
Facilities/Finance	The FY21 Annual Budget and the FY20 Amended Budget were discussed.
Curriculum	PreK room waiver and items that needed amended to be PreK compliant
Grievance	None
Policy	None
Strategic Planning	None
Marketing/Outreach	None

VII. School Business

1. **Principal’s Report** – Presented by Katherine Martinez
2. **Staff Report**

Retention Type	Board Meeting												Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
Open Positions	(6)												(6)
Resignations	(2)	(3)	(2)	(3)	(3)	(2)	(5)	(1)	(1)	-	-	-	(22)
Terminations	-	-	-	-	-	-	-	-	-	-	-	-	-
Nonrenewals	-	-	-	-	-	-	-	-	-	-	-	-	-
New Hires	2	5	5	-	2	1	1	-	-	-	-	-	16
Interim Hires	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change	(6)	2	3	(3)	(1)	(1)	(4)	(1)	(1)	-	-	-	(12)

VIII. Acceptance of Meeting Minutes

Motion for Newark Educators’ Community Charter School, Board of Trustees to accept the meeting minutes from February 19, 2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	1	X			
Chalynda Maynard	2	X				Steven Lewis		X			
Kendra Burton		X						X			

IX. Motions for Approval

1. Finance

- a. Bills List: To approve/ratify the February 2020 bills as attached and the following payrolls:

Gross Payroll	2/28/2020	\$ 121,686.51
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- b. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for February 2020 as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Newark Educators’ Community Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- c. Transfers: Approve transfers up to January 31, 2019.
- d. Budget: To approve the 2020/2021 Projected Budget and its submission to the NJDOE, pending minor line items transfers resulting from personnel discussion in Executive Session.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis		X			
Kendra Burton		X						X			

2. Buildings & Grounds

3. Personnel

- a. To approve the following resignations:

- i. Manjari Kapoor- effective: 3/27/2020
- b. To approve the following stipend:
 - i. Michele Koncewicz - Creating flyers monthly at \$20 per flyer.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard	1	X				Steven Lewis		X			
Kendra Burton		X									

4. Curriculum/Special Education

- a. To approve the following field trip request:
 - i. Newark Museum, May 22, 2020, 8:30 AM to 1:00 PM, 44 students, 6 chaperones, No cost.
- b. To approve the following professional development:
 - i. Ms. Melissa Allison - March 3, 2020, NJSLA State Mandated training. No cost.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick		X			
Chalynda Maynard		X				Steven Lewis	1	X			
Kendra Burton	2	X									

5. Policy/Operations/Miscellaneous

- a. To approve the services and changes for the Preschool Program.
- b. To approve the Square Footage Waiver for the Preschool Program.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	2	X			
Chalynda Maynard		X				Steven Lewis	1	X			
Kendra Burton		X									

X. Enrollment Report

Grade	2019	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
	ENR	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,	15,
	2019	2019	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020
Pre K	45			44	45	45	45	44	45	45			
K	50			43	43	44	46	45	42	42			
1	50			47	45	47	48	46	45	45			
2	50			47	46	46	47	44	44	43			
3	50			48	45	45	46	45	45	45			
4	50			44	41	42	39	39	38	38			
Total	295			274	265	269	271	263	259	258			

XI. Information

- 1. Board Meetings **2020:** 4/22, 5/12, 6/9

XII. New Business

XIII. Old Business

- 1. To approve the 2020/2021 School Calendar, pending parent conference modifications.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick		X			
Chalynda Maynard		X				Steven Lewis	1	X			
Kendra Burton	2	X									

XIV. Executive Session – Personnel – 7:49 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	1	X			
Chalynda Maynard		X				Steven Lewis	2	X			
Kendra Burton		X									

XV. Adjournment Executive Session and Reconvene Regular Session – 9:27 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Al-Jabbar Riddle		X				Torra Waynick	1	X			
Chalynda Maynard		X				Steven Lewis		X			
Kendra Burton	2	X									