



## COVID-19 Relief Feeding

### Nutrition for Education

Since 2005 the Lunchbox Fund (LBF) has responded to the education crisis faced by millions of children in South Africa by offering targeted nutrition in early childhood settings, primary and secondary schools and after-school programmes. LBF started simply by feeding 100 children most in need at a high school in Soweto. We are currently reaching 30,000 food-insecure children each school day, at 800 schools nationwide.

### Organisational Governance

The Lunchbox is registered with the CIPC as a Non Profit Company: Registration number 2012/168298/08. The organisation is registered with The Department of Social Development: 136-386 NPO and holds Tax Exempt status with SARS as a Public Benefit Organisation: PBO: 930042075

Lunchbox Fund is independently audited, annually, by Crowe Horwath Leveton Boner. Annual Financial Statements are recorded with CIPC and SARS and an Annual Report provided to Funders and stakeholders.

### Constitutional Mandate

Lunchbox Fund's memorandum of incorporation defines the Objects of the Company as being (excerpt):

"The programs and activities to be undertaken by the Company shall be those listed in Part 1 and Part 2 of the Ninth Schedule to the Income Tax Act No, 58 of 1962, as amended, and shall include, without limitation:

i. The provision of poverty relief (with the supply of daily meals at school on school days): and

*ii. community development for poor and needy persons and anti-poverty initiatives, including the promotion of community-based projects relating to anti-poverty, as well as the provision of support or assistance in this regard."*

Within the *italicised* remit outlined above, and anticipating participation in relief feeding efforts as part of a Covid-19 Pandemic response, Lunchbox Fund applied for and was issued an **Essential Services Certificate** by CIPC on Monday 3rd April, 2020 (attached)

### Relief Feeding

Lunchbox Fund is a lean, nimble machine and able to pivot our current 'school' model into a broader and varied delivery system easily and effectively. We currently provide into a variety of interventions that range in size from 6 - 1700 children. Our reach is national reaching all 9 provinces, and we work in urban, peri-urban and rural settings.

We have set up a dedicated Covid-19 Fund to address relief feeding efforts aimed at addressing the Virus' economic impacts. All donations made into this C-19 Fund will be used expressly for Relief Feeding: directly addressing the heightened food-insecurity that is quickly unfolding.

## Model

Our school-nutrition food distribution model has been re-purposed to reach children and their families in all the geographies we currently serve. We are also able to **address areas delineated by funders**. Families in need are identified via stakeholder liaison - utilising our existing networks of education partners: including Early Childhood Development Forums, Non Profits and community-based organisations, pre-schools, primary and secondary schools as well as education NPOs, and the Departments of Social Development and Health. Lunchbox Fund is also working with funders to identify areas of need within localities they wish to serve.

Lunchbox Fund's on-the-ground partners are able to identify and reach the families known to be most in need in the face of the crisis and are ready to distribute family food parcels. Our logistics partner is standing by to implement last-mile delivery of parcels to distribution nodes and beneficiaries.

We are confident that our long-standing relationships with the schools, organisations and communities we serve will facilitate a relevant and deep-reaching relief feeding model.

## Food Provision

Lunchbox Fund has compiled a 31 day relief feeding box **priced at R400**, delivered. This box is designed to answer the immediate **basic nutrition needs of a family of four**.

**Meal Boxes** include a range of products that can be combine in various ways to address meal requirements. Products these include: Maize Meal, Samp and Beans, Rice and Lentils, Soya Mince\*, Soup\*, Gravy\*, Milk\*, Cooldrink\*, Porridge\*, Cooking Oil.

Meals are fortified\* with a full range of micro-nutrients, vitamins and minerals: providing up to 50% of daily requirements. Labels on packaging carry cooking instructions and recommended service sizes.

Daily Necessities and comfort items such as toilet paper, soap, sugar, and tea will also be included.

**Box Dimensions:** Weight: Boxes are configured to weigh just below 12kgs so that they can be easily carried by beneficiaries. Size of each box: 30cm x 25cm x 25cm high.

**Ordering:** Organisations requiring provision of Food Parcels through Lunchbox should contact the organisation by email: [nutrition@thelunchboxfund.org](mailto:nutrition@thelunchboxfund.org). Minimum order is 10 boxes delivered to one location.

**Distribution:** Boxes will be delivered to centralised community nodes manned by our partner grassroots organisations, ECDC Forums, school principals, program stakeholders, funders or education NPOs. During delivery and subsequent collection of individual boxes by beneficiaries, all lockdown/social distancing and hygiene protocols as mandated by the government are followed.

## Quality Audit:

The content of Lunchbox Fund's Nutrition Program is audited bi-annually by the Nutrition Institute at Stellenbosch University to ensure optimal delivery of macro- and micro-nutrient within a cost-efficient, single meal, per day, plant based menu .

## Supply

The Lunchbox Fund ensures constant supply even in times of scarcity through a carefully managed forecasting, ordering and delivery system. To guard against the impact of fluctuating food availability and

prices, food demand is carefully anticipated across a three-month window, and our internationally accredited and 30-year experienced supplier actively maintains stock levels to ensure constant supply even in times of shortages. LBF's supplier, will handle the sourcing, manufacture, warehousing and packaging of all food items into boxes. Health, hygiene and sanitisation protocols are strictly adhered to at the factory and packing plant.

## Logistics

LBF partners with Value, a reputable transport and logistics firm that works nationally and employs an interactive vehicle tracking system and on the ground signing protocols. Delivery is made to the door of each distributing school/NPO/program and food parcels arrive intact and on time.

## Indication of Cost:

No. Boxes	No. Beneficiaries (4 per household)	Cost Inc. Delivery	Total
10	40	R 4 000	US\$200
50	200	R 20 000	US\$1 000
100	400	R 40 000	US\$2 000
500	2000	R 200 000	US\$10 000
1000	4000	R 400 000	US\$20 000

## Donations

All donations to the Relief Feeding Program should call a reference C-19 - designating them as being expressly intended for relief feeding. These funds will remain independent and distinct from the School Nutrition Program Funding. Donations for relief feeding should carry the reference C-19.

For EFT donations in South Africa:

First National Bank  
 Wierda Valley Branch  
 Branch Code 260950  
 Account # 62382568403  
 Swift Code: F I R N Z A J J

For PayPal Donations and Donations in the US

please go to our website at the following link: <https://www.thelunchboxfund.org/donate>

To order, find our more information or make a donation please contact:

USA: Topaz Page Green, Founder: email [topaz@thelunchboxfund.org](mailto:topaz@thelunchboxfund.org)  
 SA: Sue Wildish, Managing Director: email: [sue@thelunchboxfund.org](mailto:sue@thelunchboxfund.org)  
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