



# Yaşar University Izmir

## Erasmus / Exchange Incoming Student Guidelines For 2019 - 2020 Spring Semester



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Congratulations on completing your confirmed placement and acceptance at Yaşar University. We are looking forward to welcoming you soon in Izmir to begin your studies.

As you prepare to leave your home country on this journey to becoming an international student, we would like to provide you with this information, which outlines the necessary steps to ensure a smooth transition into your new university life.

Please read the guidelines carefully. We have included everything that you will need to know about the registration process: visas, health insurance, residence permits, academic course selection and beyond. The International Office is here to support you throughout this process. Do not hesitate to contact us if you have any further questions. We look forward to meeting you in person and wish you every success in your future studies.

Tuğba Dass  
International Office Director  
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<b>Institution's Website</b>	<a href="http://www.yasar.edu.tr">www.yasar.edu.tr</a>
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## **Life as a Yaşar University Student**

Thank you for choosing Yaşar University. Known for its friendly atmosphere and located close to the centre of the city of Izmir, the university focuses on providing a quality and fulfilling education for students, who are looking to make the most of their university years. The University's links with the business sector and global universities make the campus an ideal environment for personal development and learning with an international dimension. Over 250 partner agreements have been signed in a wide range of countries.

### **Key Notes**

- We are an *international* university, offering prestigious degree programmes delivered in English and with European transferable credits. The only exceptions are the faculty of law, the faculty of arts and the vocational school, which are taught 30% in English and 70% in Turkish. English Language Proficiency examinations are delivered on campus, as well as study opportunities for global student exchange programs that are offered to enrich your studies.
- We encourage *local* engagement, through social responsibility projects and a variety of student clubs.
- We provide *quality* education with leading Turkish and international academic staff, as well as with our CEA accreditation, and our flexibility for interdisciplinary study and double major options.
- We create *opportunities* for our international students through our International Student Scholarship Program.
- We offer a *modern* campus, with its conferences, exhibitions and concerts, as well as extensive library resources, sports facilities and a high-tech media centre.
- We offer quality *accommodations* in our student dormitories, located close to the university campus.
- We are located in the heart of Izmir, Turkey: a beautiful Aegean coastal city with its Mediterranean *lifestyle* and *culture*.

- We support our students in developing the right skills and competencies to be highly *employable*.

### ***Facts and Figures***

Year of foundation	2001
Erasmus University charter awarded	2004
Hosted Model United Nations	2008
Erasmus Success Story Awards	2010 & 2012
Most preferred foundation university in Turkey	2014 & 2015
Total number of students	7,100
Total number of staff	600+
Diploma Supplement Label	2011
ECTS Label	2012

### ***Student Lifestyle***

The University's campus is purpose-built, offers extensive library, and sports facilities. The International Office can arrange tours for students and their families, who would like to visit the campus to see the facilities before term starts. Please phone or e-mail to arrange an appointment.

## **Steps to Student Registration**

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Before travelling to Turkey, all international students need to



Confirm their acceptance to Yaşar University



Apply for a student visa

Once in Izmir, all international students need to



Arrive in Izmir, 23-26 January 2020



Attend the orientation program, 27-28 January 2020 or 05 February 2020



Register for their individual courses, 29-31 January 2020



Apply for the Turkish Residence Permit within one month of arriving in Izmir

## Yaşar University Academic Calendar, 2019 – 2020

<b>2019-2020 SPRING SEMESTER</b> (dates may be subject to minor change)	
23-26 January 2020	ARRIVAL
27-28 January - 5 Feb 2020	Orientation Programme
29-31 January 2020	Course Registration
3 February 2020	CLASSES BEGIN
3-12 February 2020	Course 'add and drop' period
12 May 2020	Classes End
18 May- 3 June 2020	Final Exams
8 June 2020	Deadline for submission of Final Exam Results by professors (The results will be announced at obs.yasar.edu.tr)
8 June 2020	<b>Departure Date (for 1st Semester)</b>

<b>OFFICIAL HOLIDAYS</b>	
29 October 2019	Republic Day (NO class on 28 October)
1 January 2020	Sacrifice Feast (Friday-Wednesday)
23 April 2020	National Sovereignty and Children's Day
1 May 2020	Labor and Solidarity Day
19 May 2020	Commemoration of Ataturk, Youth and Sports Day
23 May 2020	Ramadan Feast Eve
24-26 May 2020	Ramadan Feast
15 July 2020	Democracy and National Unity Day
30 July 2020	Sacrifice Feast Eve
31 July – 1-3 Aug. 2020	Sacrifice Feast
30 August 2020	Victory Day

## Estimated Living Costs

Student life in the Aegean is known to be one of the most affordable in Turkey, thanks to the mild climate and the abundance of local food. An average monthly student budget for guidance purposes is outlined below. Costs will vary according to each individual's needs.

Rented flat	300 Euro
Clothes, books, other expenses	40 Euro
Entertainment	50 Euro
Transportation	30 Euro
<u>Food</u>	<u>80 Euro</u>
Monthly total	500 Euro

## Accommodation Options

### Yaşar University Dormitories

The University dormitories, with their quality facilities, are located within walking distance of the university campus. The buildings accommodate some 400 students. All rooms (single or double bed options) have one in-suite bathroom and are furnished to the highest standard with the student's needs in mind. Facilities such as a mini fridge, free unlimited wireless internet access, hot water (24 hours a day), central heating in winter and air conditioning in summer, are also provided. Bedding is provided and laundered by the dormitories.

Each student has to pay the deposit to the dormitory. The deposit fee is \$400 U.S Dollars.

For more information visit

<http://yurt.yasar.edu.tr/en/> and

<http://international.yasar.edu.tr/housing/>.

Applications should be made as early as possible to ensure a place at the dormitories.

The application form is available on

<http://yurt.yasar.edu.tr/en/application-form/>.

The documents required for registration at the dormitories are

- Application form (copy of submitted form)
- Copy of passport – ID
- 2 Photos (passport size)
- Health insurance policy
- Criminal Record
- Receipt of payment



### Alternative Accommodation Options

The University is conveniently located in Bornova, a student neighbourhood of the city, and beside the city's metro line. This ensures that there are a range of affordable student flats, houses and dormitory options available to students.

## **Local Health Insurance Policy**

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In line with the new Turkish regulation on residence permits, Erasmus/Exchange students are required to obtain general Health Insurance which is valid in Turkey with specific conditions laid out in the new regulations (with the exception of students coming from countries with social security agreements with Turkey – please see below).

Due to many technical complications that have occurred previously, we request incoming students to obtain their health insurance policies when they arrive in Turkey. This is because the health insurance issued outside of Turkey is not valid for the residence permit applications, according to new Turkish laws. If you have purchased other insurance, you will also need to purchase local health insurance in Izmir. For this reason, if necessary for your scholarship, please choose the cheapest insurance option in your own country.

As the International Office, we assist incoming students regarding health insurance in Turkey in line with the requirements outlined above. Private health insurance costs around 450 Turkish Lira (app. 150 USD) for 6 months. The costs are subject to change.

## **International Travel to Izmir**

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The Izmir International airport, Izmir Adnan Menderes Airport has many direct international flights. For flights, which connect via Istanbul, there are two international airport options (Istanbul Airport or Istanbul Sabiha Gokcen Airport), which are located on opposite sides of the city of Istanbul.

Airline options include:

- Turkish Airlines <http://www.thy.com/>
- Sun Express <http://www.sunexpress.com.tr/>
- Easy Jet <http://www.easyjet.com/en/book/index.asp>
- Pegasus <http://www.flypgs.com>
- Atlas Jet <http://www.atlasjet.com>
- Onur Air <http://www.onurair.com.tr>

For flight and ticket price comparisons

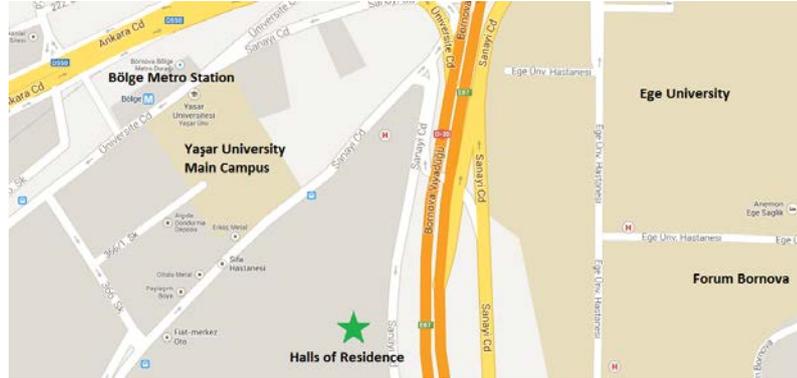
- <http://www.superbilet.com> (in Turkish)
- <http://www.ucuzabilet.com/ucuzabilet/index.html> (in Turkish)
- <http://www.skyscanner.com.tr/>

Photocopies of all important papers, including passport, student visa and Yaşar University acceptance letter, should be carried while traveling to Izmir, in case of documents getting lost or stolen. Important phone numbers and addresses should also be backed up and carried while traveling.

You should bring Turkish Lira (TL) in cash while travelling to Izmir. We would also advise you to bring US Dollars or Euros to be able to exchange money from the banks or exchange offices while you are living in Turkey. There is an exchange office at the airport.

## Travel from Izmir Airport to Yaşar University

**Option 1:** Take a taxi directly from the airport terminal to Yaşar University. This option will cost around 80 TL (25 Euros).



**Option 2:** Buy an Izmir travel card (kentkart – 6 TL/2 Euros) from the airport. Take the train from the airport to the Halkapınar station. From Halkapınar (map below), change to the Eastbound line and get off at Bölge station. The university campus is next to the Bölge station.



**Option 3:** Take the HAVAŞ bus from the airport to the city centre and get off at the Swiss Hotel (11 TL/3 Euros). From the Swiss Hotel, you can take a taxi to the halls of residence. This will cost around 40 TL/10 Euros.



## Mentorship Program

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With the cooperation of ESN Yaşar, Yaşar University arranges student mentors, who are full time YU students, for all incoming exchange students. They will assist you and answer your questions about Izmir, Turkish culture, accommodation, resident permit and other questions that you might have.

### Frequently Asked Questions

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- **Do I need a visa to travel to Turkey?**

Some nationalities are required to apply for a visa while others may travel as a tourist without obtaining a visa. Please see this link for current information regarding visa regimes: <http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa>. It is possible to obtain a student residence permit if you have travelled without a visa. Yaşar University recommends students obtain a student visa before travelling, to prevent any unforeseen issues from occurring during the application process for a residence permit. For more information, please contact your nearest Turkish consular section. Foreign nationals who are already resident in Turkey at the time of matriculation are not required to obtain a student visa.

- **When do I need to come to Izmir?**

You are expected to arrive in Izmir between 23-26 January 2020, in time for student registration and orientation.

- **Will someone meet me at the airport?**

ESN Mentors will be helping you before coming to Turkey so you can be in touch with your mentor about your arrival.

- **Which Electric plug, socket and voltage are used in Turkey?**

The standard Voltage is 230 V and the frequency is 50 Hz. Round-prong European style F type socket and plugs are used in Turkey.

- **Where can I exchange Euro or Dollar to Turkish Lira?**

There is at least one exchange office in every district of Izmir, called “Döviz Bürosu” in Turkish. We suggest our students to exchange some money upon arrival at the airport because only Turkish Lira is used in Turkey.

- **Can I skip the orientation programme?**

The orientation program is an opportunity to meet up with other new incoming international students, as well as to learn about the University and the student lifestyle in Izmir. During the orientation, you will be presented with information about the regulations and statutes of the university. You will also make the online application for the student’s residence permit. Therefore, we strongly urge students to take part.

- **How can I arrange accommodation?**

Yaşar University has a Student Dormitory with double and single rooms. The dormitory provides accommodation on a first come, first serve basis. For more information and the application form, please contact the International Office. There are also other accommodation options close to the University. You may reserve a room at our Student Dormitory on a nightly basis while looking for accommodation. Each student has his or her own mentor. The mentor will assist you in finding accommodation.

- **How do I get my student ID?**

Student ID / security cards are used to enter the University campus. They will be printed and distributed at the end of the registration period.

- **How can I get a student travel card?**

To get a discounted travel card and to use the public transport options within the city (boat, bus and minibus), you first need to obtain your residence permit. Then you need to apply to the Transport Authority, along with your student certificate and the receipt of having paid the necessary nominal fee. Contact the ESN for more information.

- **How do I apply for the residence permit?**

After arriving in Turkey, you are required to apply for a residence permit within a 1-month timeframe; otherwise, you run the risk of being deported. The International Office staff provide a detailed explanation of the application process during the Orientation program. The application is completed online at [e-ikamet.goc.gov.tr](http://e-ikamet.goc.gov.tr). The International Office will take residence permit applications to authorities. After filling in the application form, you will need to go to an appointment at the Immigration Authority.

- **How long does it take to get my residence permit?**

After the initial application, it can take up to 3 months to receive the residence permit. During this time, you will be able to leave and re-enter Turkey for up to 2 weeks at a time by presenting the application slip (which must be signed and stamped by the Immigration Authority) to the customs officers.

- **How do I register for University courses?**

It is mandatory for all students to register for courses at the beginning of each term (Fall and Spring) during the complete time of their studies. During matriculation, you will be issued a unique student number and password. These credentials are used to access the Yaşar ID system and the Student Information System (OBS). Log on to <http://obs.yasar.edu.tr> and navigate to the course selection page. Here you will be able to choose and register for individual courses. After selecting your courses, make sure that you get the approval of your Academic Advisor.

- **What is the ‘add and drop’ period?**

After course registration and the start of courses (lectures), a period is granted to students to allow them to drop and add new selected courses to their semester timetable. Your Erasmus Department Coordinator / Academic Advisor should be involved in this process. After the end of the ‘add and drop’ period, the course selection for the semester cannot be changed.

- **What do I do if I have a problem during course selection?**

You are required to register every semester within the registration period. If you have any problems, your first point of contact is your Erasmus Department Coordinator/Academic Advisor. If you are unable to reach your Erasmus Department Coordinator/Academic Advisor or are having a technical problem, please contact the International Office. After the ‘add drop’ period has ended, you will be unable to register for courses and will miss the semester.

- **How do I ask for a student certificate/transcript?**

Log on to OBS, navigate to the ‘Document request’ section and place a request for the document you need. You can pick up the document from Student Affairs the following day.

- **Is attendance compulsory?**

Attendance is compulsory and you are required to observe the attendance requirement to be able to pass your courses. This is usually 80% of all class hours; please consult your Professor on the requirements specific to your course.

- **What do I do if I am sick and miss exams?**

If you are sick and are missing exams, you should inform the International Office and your Academic Advisor as soon as possible. You will need to see a doctor and get a health report to document stating

you are sick. This report should be presented to your faculty within a week of your exam. In some situations, you will need to get a health board examination report from a panel of medical doctors.

- **What do I do in the event of a health emergency?**

Please contact to your Mentor at any time of the day or night if you need to be taken to the hospital.

- **What is the policy in the event of a natural disaster or other emergency?**

In the case of a natural disaster or other emergency, the International Office will attempt to account for all Erasmus/Exchange Incoming students. If necessary, the International Office will also contact the person that you have listed as an emergency contact during registration. For this reason, please make sure that you keep the International Office informed of your current contact information (telephone, email and address). You can add International Office's Facebook page and ask your questions through direct message. <https://www.facebook.com/yasar.int>

- **I urgently need to leave the country due to a family emergency. What should I do?**

Please inform the International Office about your circumstances and the nature of the emergency as soon as possible. We can speak to the academic department and your institution coordinator if necessary. If you leave in the middle of semester, there is a possibility of failure from courses.

- **Who can I complain to if needed?**

For complaints related to academic affairs, please contact your Erasmus Department Coordinator/Academic Advisor. If your complaint is related to administrative affairs, please contact the International Office. You can also speak with the faculty representative of the Student Council, which reports directly to the Rector's Office.

- **Can I learn Turkish while studying?**

The University provides beginner level Turkish language training to all Erasmus / Exchange Incoming students. The course can only be taken for credit and will appear on your academic transcript. For more information please contact the School of Foreign Languages.

## Contact Details

For when you require assistance, or have any questions or emergencies, please contact the International Office team:

Name	Responsibilities for Incoming Students	Direct Telephone (office / mobile)	E-mail
Beti Barki	Exchange Student Coordinator/ Emergencies	+90 232 570 74 38	beti.barki@yasar.edu.tr
Sevcan Gürüz	Student Welfare	+90 232 570 74 36	sevcan.guruz@yasar.edu.tr
Tugba Dass	Director	+90 232 570 74 34	tugba.dass@yasar.edu.tr

Medical Emergency	112
Health Information	184
Private ambulance assistance	(0 232) 444 0 911
Fire Department	110
Police	155

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<http://international.yasar.edu.tr>



<https://www.facebook.com/yasarInternational>

