



jamie graves interactive & branding

contact

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education

BFA Communication Design

Texas State University
San Marcos
August 2016 – Currently

Texas A&M University
Corpus Christi
August 2014 – May 2016

recognition

Dean's List
Fall 2016- 2019
Honors Class
Magna Sum Laude

organizations

AIGA Contributor
AIGA Texas State & Austin

objective

To further my knowledge of user experience, interface & branding; while honing & developing my skills to gain an internship or an entry level position at the start of a design career.

experience

- HEB Curbside, New Braunfels, Austin, TX

June 2018 - Current

Held a lead position working with multiple enterprise software systems dealing with data analytics & department projections. Composed & sent store wide emails to management regarding issues of the department, data & projections. Supervised, trained & instructed coworkers. Answered phone calls with customers & HEB delivery support for scheduling purposes.

- Pluckers Wing Bar Host, San Marcos, TX

June 2017 - June 2018

Used a food service industry software, attended to customers, took food orders, trained employees & took phone calls regarding any matter to the company. Was the front line of customer service.

- Marine Welfare Recreation (MWR) Youth Activities Chef, Corpus Christi, TX

April 2016 - August 2016 (Seasonal)

Coordinated & cooked breakfast, lunch & snacks for 100 children in a summer daycare program. The meals cooked were based off specific guides consisting of food allergies, calories, serving size & a healthy based diet. Recorded, filed & input data in Excel charts to present to manager. Planned menus & large food orders every week, while attending to kitchen maintenance & food safety.

- MWR Fitness Express Rec Aide, Corpus Christi, TX

November 2014 - April 2016

Used military recreation software to check in guests, managed locker & membership payments, trained employees & recorded traffic data of the gym. Hosted base-wide events, upkept & maintained equipment & assisted guests with workout advice.

skills

- HTML & CSS
- Rapid prototyping & Invision software
- Adobe Photoshop, InDesign, Illustrator, Premiere Pro, Lightroom & XD
- Figma
- Proficient in Microsoft Word, PowerPoint & Excel
- Research & Wireframing
- Photography/Videography



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