



Bringing Hope to Children Since 1871

Vision Statement: "The Kentucky Methodist Children's Homes shall be a Christ-centered ministry of hope for the healing and wholeness of children and families."

Mission Statement: "We serve Christ by providing for the physical, emotional, educational, and spiritual needs of children and families."

APPLICATION FOR EMPLOYMENT

Nicholasville Campus
 PO Box 930
 Nicholasville, KY 40340
 (859) 523-3001

Mary Kendall Campus
 201 Phillips Court
 Owensboro, KY 42303
 (270) 683-6481

PLEASE PRINT

| | | |
|--|---------------------|---------------------|
| Position(s) Applied For | Date of Application | |
| How did you learn about us? <input type="checkbox"/> Advertisement <input type="checkbox"/> Friend <input type="checkbox"/> Walk-in <input type="checkbox"/> Employee Referral (Name) _____ <input type="checkbox"/> Employment Agency <input type="checkbox"/> Relative <input type="checkbox"/> Other: _____ | | |
| Last Name | First Name | Middle Name |
| Street Address | City | State Zip Code |
| Telephone number(s) | | |

Are you 21 years of age or older? Yes No

Have you ever been employed with us before? Yes No If yes, give date(s) _____

Do any of your friends, relatives or spouse currently work here? Yes No

Are you currently employed? Yes No If yes, may we contact your employer? Yes No

Are you on "lay off" status subject to recall from another job? _____

Can you travel if/when your job requires? Yes No

Are you prevented from lawfully becoming employed in this country because of Visa or immigration Status?
 Yes No (Proof of citizenship or immigration status will be required upon employment.)

On what date would you be available for work? _____

What time period do you wish to work? _____ Full time _____ Part time _____ Temporary

If applying for temporary (substitute) what days, shifts would you be able to work?

Please check all days available

Sunday _____ Monday _____ Tuesday _____ Wednesday _____ Thursday _____ Friday _____ Saturday _____

Please check the shifts available:

First _____ Second _____ Third _____

Desired salary or hourly pay rate? \$ _____ Per wk/hr

Do you have a valid Kentucky driver's license? _____ Yes _____ No If no, from what state? _____

Have you been charged or convicted or do you have pending anything other than a minor traffic violation since age 18?
_____ Yes _____ No

A criminal conviction does not automatically eliminate a candidate from consideration. Any material lie or omission can constitute grounds to terminate hiring or employment.

List any charges and/or convictions other than minor traffic violations. _____

Are you willing to support our Vision and Mission Statements as stated above? _____ Yes _____ No

Describe specialized training, skills and extracurricular activities:

Specialized Skills (Check Software / Equipment operated)

PC _____ MICROSOFT WINDOWS _____ MICROSOFT OUTLOOK _____ MICROSOFT EXCEL _____

SCM (Safe Crisis Management) _____ CPR _____ First Aid _____

EDUCATION

| | High School | Undergraduate College/ University | Graduate / Professional |
|-----------------------------|-------------|--------------------------------------|----------------------------|
| School Name and Location | | | |
| Years Completed | 9 10 11 12 | 1 2 3 4 | 1 2 3 4 |
| Diploma/ Degree Year | | | |

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations, which indicate race, color, religion, national origin, handicap, or other protected status.

| | | |
|------------------|--------------------|--------------------|
| 1. Employer | Date: From | To |
| Street Address | City | State Phone Number |
| Job Title | | |
| Worked Performed | Reason for leaving | |
| 2. Employer | Date: From | To |
| Street Address | City | State Phone Number |
| Job Title | | |
| Worked Performed | Reason for leaving | |
| 3. Employer | Date: From | To |
| Street Address | City | State Phone Number |
| Job Title | | |
| Worked Performed | Reason for leaving | |

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not exceed 60 days and will not be held on file for any future job vacancies. Any applicant wishing to be considered for employment beyond this period should inquire as to whether or not applicants are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is “at will” in nature, which means that the Employee may resign at any time and the Employer may discharge Employee at anytime with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given my application or interview(s) may results in discharge. I understand, also, that I am required to abide by all rules and regulations if the employer.

Signature of Applicant

Date

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non job-related medical condition or handicap, or any other legally protected status.

We are an equal opportunity employer.