

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees
Board Meeting: Tuesday, June 22, 2021

School(s): Bellalago Academy
PM Wells Charter Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 22, 2021	8:02 am	8:54am	July 27, 2021	8:00 am	S. Giel
Meeting Location:					
Location: Virtual Meeting pursuant to Governor DeSantis Executive Order 20-69 dated March 20, 2020					
Attended by:					
Charter Board Members: Mike Steigerwald, Chair Mark Grey, Vice Chair Catherine (Kay) White, Trustee Dave Sklarek, Trustee (late arrival)			Other Attendees: Kerry Avery, Executive Director, Education Foundation Samantha Giel, Education Foundation Maria Suriel, Education Foundation Yurik Rodriguez, Senior Account Manager, Osceola School District Chris Kober, Regional Facility Manager, Charter Schools USA Alan Ramos, Principal PM Wells, Charter Schools USA Lee Franco, National Academic Educational Partners Artur Glants, National Academic Educational Partners Jeffrey Hernandez, CEO, National Academic Educational Partners Sergio Marrero, National Academic Educational Partners Evelyn Rodriguez, National Academic Educational Partners		
Absent:					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 8:02am with a Call to Order by Chairman Mike Steigerwald. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Meeting Minutes

- The Board reviewed the meeting minutes from May 25, 2021.

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the May 25, 2021 Education Foundation Charter Board of Trustees Meeting Minutes, as presented. Motion was approved unanimously. (3-0, 1 absent)

II. BOARD UPDATES - CHAIR

Charter Renewal Agreement

- The Board has received the Charter Contract from the School District of Osceola County and Attorney Sorrell is finalizing updates with the School District's attorney. The Board discussed approving the edits from Attorney Sorrell and allowing the contract to be signed since it is time sensitive. Kerry Avery shared the edits are minor and the agreement is based off a state template.

PM Wells Management Transition List

- Alan Ramos shared he will provide the Board what he could, as he was the only administrative attendee on behalf of Charter Schools USA today. He shared grades have been inputted for the final quarter and looking to have everything finalized by the end of the day. All other transition items are occurring all over campus but Alan directed all questions to Dr. Eddie Ruiz.

PM Wells Audit Schedule

- The audit schedule has been requested but we have not received confirmation. Alan Ramos asked for the Board to follow up with Dr. Ruiz on this item.

Planning Meeting with NAEP

- Jeffery Hernandez, CEO of National Academic Educational Partners requested a planning workshop meeting with the Board for PM Wells Charter School. Kerry Avery stated if the Board would share a list of potential dates, she would coordinate and schedule the planning workshop prior to the next Charter Board meeting on July 27.

MOTION: Motion was made by Kay White and seconded by Mark Grey to approve the Board Chair to proceed with approving and signing the Charter Renewal contract with the School District upon revisions provided by the attorney. Motion was approved unanimously. (3-0, 1 absent)

III. EDUCATION FOUNDATION UPDATES

- Kerry Avery shared that everyone is working hard on site at PM Wells to ensure all inventory is accounted for. She shared her thanks to Alan Ramos and his team for allowing the Education Foundation staff to be on campus, assisting with questions, and locating items. She hopes the missing items can be located so we can finalize the inventory.
- Kerry Avery shared she is still waiting to hear who the chiller contract was awarded to and when the repair was scheduled. Chris Kober shared he is working on arranging the passover of the contractors information. Kay White asked to see if we had ever received the final of the three bids. Chris Kober stated he would double check.

IV. SCHOOL REPORTS

Bellalago Academy

Financial Report

- Yurik Rodriguez reintroduced himself and reminded everyone that he is the new account representative for Bellalago Charter Academy and is a Senior Accountant for the School District of Osceola. He presented the financials for May 2021. Total assets lined up with total liabilities. There was a slight increase in funding for the general fund balance. Yurik is currently working on improvement requests, specifically the parking lot.

School Update

- Principal Rasmussen has not been able to attend the meetings recently due to a meeting conflict. The Trustees requested Kerry Avery check to see if Mr. Rasmussen has an alternate representative to attend the meetings that can provide a Bellalago update to the Board.

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the May 2021 Financial report for Bellalago Charter Academy, as presented. Motion was approved unanimously. (3-0, 1 absent)

PM Wells

School Update

- Alan Ramos shared with the Board the final items to be completed before moving out of the school completely. He shared he knows the students will be in good hands moving forward.

Financial Update

- Alan Ramos shared there was no one present on the call to present the financials for PM Wells. Kerry Avery asked for the financials to still be presented on screen. Mark Grey and Kerry Avery reviewed the financials, but they were unable to get a meeting scheduled with Charter Schools USA to work through specific questions.

Facility Update

- Chris Kober had no further updates.

V. CSUSA REPORTS

- There was no additional report.

VI. OLD BUSINESS

- There was no old business to report.

VII. NEW BUSINESS

- **Welcome to National Academic Educational Partners, Inc.** Jeffrey Hernandez with National Academic Educational Partners, Inc. introduce himself and shared his thanks for awarding the PM Wells Charter contract to National Academic Educational Partners. He shared his excitement and asked to present a few items for review and approval to move forward on preparing for the start of the school year.

Employment Agreement for Ivonne Sardinas as Principal

- Jeffrey presented the employee agreement for the new principal of PM Wells Charter Academy, Ivonne Sardinas. He shared her qualifications as she currently was on a preplanned vacation.

Authorization to contract with the School District of Osceola Lunch Program

- Jeffrey was contacted because the new contract had not been signed for PM Wells to remain on the SDOC lunch program. Jeffrey presented the contract, which is a standard template, with breakfast costing \$2.25 and lunch costing \$2.40.

School Calendar for the School District of Osceola County

- Jeffrey asked for PM Wells Charter Academy to follow the School District of Osceola County schedule, except for teachers, he requested they report to work July 28 in order for them to have ample time to prepare. He shared this is at no extra cost, as the dates are subbed out for other off days, and this is reviewed yearly.

Salary Scale 2021-2022 School Year

- Jeffrey presented the salary scale and shared it starts based on the state recommend salary which is \$47,500. He shared he can bring the performance pay schedule at the next meeting.

Oasis/ ACH Contract for HR

- Jeffrey asked for approval to contract with Oasis/ ACH as the HR Company. It is used by NAEP in all of their other schools.

RFA 21st Century Grant Renewal for 2021-2022 School Year

- Jeffrey shared he worked with the School District to get the 21st Century grant together to submit to the Florida Department of Education. The school has been a recipient for the past several years and the school has worked hard to present the grant at this meeting.

Contract with Dynamic Integrated Guardian Security Agency

- Jeffrey contacted several security companies for guardian security at PM Wells, as opposed to a School Resource Officer. The company Jeffrey presented for review and approval has a multi-component agreement that allows students to remain safe at a more reasonable price. This company will cost around \$55,000 versus \$75,000 for a SRO. Kay White asked if NAEP would be able to select the individual officer and Jeffrey assured her they are able to select and switch the officer at any time.

Contract with Dynamic Renovation Group LLC

- Jeffrey shared there would not be enough time for NAEP to prepare the school for August opening on their own and have placed requests for cleaning services from several companies. Dynamic Renovation Group LLC would be providing cleaning to the individual classrooms, stripping the floors, painting the walls, and other renovation items. This will all be completed by July 27.
- Additionally, NAEP was able to work with several custodial staff members from PM Wells and hired them to stay with the school.

Employment Agreement for 2021-2022 School Year

- Jeffrey presented the general employment agreement for any employee at PM Wells. The agreement has been approved by Oasis already and requires approval from the Board.

WozEd Update

- Kerry Avery and Rep. Hawkins are hoping to bring the program to Osceola. Jeffrey met with the Florida WozEd director to review the curriculum and pricing to the school and how it fits in with current academic curriculum. He found it was more of a supplemental program and would be integrated with the standard curriculum. It would be considered as a STEM elective for middle school students and a piece of core curriculum for elementary students. Jeffrey also shared he is looking into lengthening the school day in order to ensure students have time to meet all learning requirements.

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the 2021-2022 Employee Agreement for Ivonne Sardinas as Principal for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0, Dave Sklarek joined the meeting)

MOTION: Motion was made by Kay White and seconded by Mark Grey to approve the Lunch Contract with School Nutrition Services for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the 2021-2022 School Calendar for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the Salary Scale for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

MOTION: Motion was made by Kay White and seconded by Mark Grey to approve the contract agreement with Oasis/ ACH for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the renewal of the 21st Century Grant for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

MOTION: Motion was made by Kay White and seconded by Dave Sklarek to approve the contract agreement with Dynamic Integrated Guardian Security Agency as the guardian agency for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

MOTION: Motion was made by Mark Grey and seconded by Dave Sklarek to approve the contract agreement with Dynamic Renovation Group LLC for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the 2021-2022 standard Employment Agreement contract for PM Wells Charter Academy, as presented. Motion was approved unanimously. (4-0)

VIII. PUBLIC COMMENTS

- There were no public comments.

IX. ADJOURNMENT

- Before adjournment, Kay White reminded the Board there is still a vacant seat that needed to be filled. Kerry Avery asked for potential candidates resume to be sent to her.

MOTION: Motion was made by Mark Grey and seconded by Kay White to adjourn the June 22, 2021 Charter Board of Trustees for the Education Foundation Osceola County meeting. Motion was approved unanimously. (4-0)



Mike Steigerwald, Chair

Date: 07/27/2021