

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees

Board Meeting: Tuesday, February 23, 2021

School(s):

PM Wells Charter Academy

Bellalago Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
February 23, 2021	8:01am	8:57am	March 23, 2021	8am	R. Weaver
Meeting Location:					
On-Site Location: Virtual Meeting pursuant to Governor DeSantis Executive Order 20-69 dated March 20, 2020					
Attended by:					
Charter Board Members: Mike Steigerwald, Chair Mark Grey, Treasurer Catherine (Kay) White, Trustee Dave Sklarek, Trustee			Other Attendees: Kerry Avery, Executive Director, Education Foundation Amber White, Ed Foundation Board Liaison Rita Weaver, Senior Governing Board Manager Dr. Eddie Ruiz, State Director Alan Ramos, Principal Angela Barner, Sr. Accountant, Osceola School District		
Absent:					

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 8:01am with a Call to Order by Chairman Mike Steigerwald. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Meeting Minutes

- The Board reviewed the meeting minutes from January 26, 2021. Kay White asked to clarify in the January minutes that the Mrs. White that attended the renewal interview at PM Wells Charter Academy was Mrs. Amber White, and not Mrs. Kay White. The minutes will be edited.

MOTION: Motion was made by Kay White and seconded by Mark Grey to approve the January 26, 2021 Charter Board of Trustees for the Ed Foundation Meeting Minutes, as edited. Motion was approved unanimously. (4-0)

II. BOARD UPDATES - CHAIR

- Chair Mike Steigerwald updated the board that he has sent a letter to the CEO of CSUSA inviting the management company to enter into negotiations for a management agreement for 5 years with the Education Foundation for management of PM Wells Charter Academy. Kerry Avery advised that the Foundation Attorney is finalizing the draft of the management agreement and will send over to CSUSA shortly.
- Mr. Steigerwald also updated the board on the interest to implement a program called "WozEd" to assist students at PM Wells Charter Academy. Ms. Kay White thought that the program appeared to be a great feeder into Neo City. The Trustees discussed coordinating a visit to a Bradenton school already using the program and having CSUSA send along staff as well. Mrs.

Kerry Avery will work on arranging a site visit. The Trustees also asked that this be included in the FY22 budget for PM Wells.

III. EDUCATION FOUNDATION UPDATES

- Kerry Avery, Foundation Executive Director, updated the board that the Osceola Sheriff posted on Twitter and other Social Media a visit from the PM Wells Leadership team as well as a video on the Osceola Sheriff YouTube channel showcasing the school celebrating "Kindness Week" by sending hearts the students created for the Sheriff's office.

IV. SCHOOL REPORTS

Bellalago

FY21 Budget Amendment 1

- Angela Barner reviewed the FY21 Budget Amendment 1 for Bellalago Charter School. Revenues are reflecting additional funding for teacher salary allocation. No changes in Capital Outlay funding, but budgeted fencing higher than it cost. Facilities is looking at enclosing the ends of the buildings and some painting of the facilities. The State is holding Bellalago harmless on FTE's and enrollment came in slightly lower than projections.

Motion: Motion was made by Mark Grey and seconded by Kay White to approve the FY21 Budget Amendment 1 for Bellalago Charter School. as presented. Motion was approved unanimously.

PM Wells

FY21 Budget Amendment 1

- Lianne Morton reviewed the FY21 Budget Amendment 1 for PM Wells. The school is being funded for 742 versus 730 from the original budget. Lianne updated the board on being under budget in some line items creating a small surplus, specifically pupil transportation and operation of plant. The bottom line is improved by \$174,000. Mark Grey suggested that CSUSA identify maintenance projects that have not been done due to budget constraints and that the proposal be approved by the Board prior to beginning the work. Mark emphasized that his recommendation was for deferred maintenance and that must be approved by the board prior to the spend. Rita Weaver reported that she has spoken to Chris Kober, Facility Manager for the Region, and will bring that to the board in March and will also bring to the Finance Pre-Call.

Motion: Motion was made by Mark Grey and seconded by Dave Sklarek to approve the FY21 Budget Amendment 1 for PM Wells Charter Academy, as presented. Motion was approved unanimously.

HVAC Update

- Chris Kober updated the Trustees on some HVAC work that will need to be done at PM Wells, it is the dual ton split system in the IT room. Mark Grey asked if the cost of that work will be contained within the budget. Mr. Kober said that yes, currently, the cost of the work will be able to be contained within the line item on the budget. The Trustees discussed if the work can wait until the March meeting and Mr. Kober advised it most likely could, it was just one quote that was outstanding to be able to present three quotes to the Trustees. The Trustees discussed authorizing Amber White from the Foundation to approve the work to be done by choosing the lowest of the three quotes. Mrs. Weaver will send over once the third quote is received.

MOTION: Motion was made by Mike Steigerwald and seconded by Mark Grey to delegate responsibility to Amber White at the Foundation to authorize HVAC work at PM Wells Charter Academy by choosing the lowest bid of the three bids. Motion was approved unanimously.

V. CSUSA REPORTS

- Dr. Eddie Ruiz thanked the Charter Board of Trustees for the opportunity to continue to serve the families and students at PM Wells Charter Academy.
- Principal Alan Ramos also thanked the board and discussed the WozEd program and looked forward to collaborating with Mrs. Kay White on the implementation at PM Wells. Mr. Ramos also advised the Board that at the SAC meeting, Parents were invited to the Charter Board of Trustees meeting and noted several parents were on the meeting call.
- Mr. Ramos also gave an enrollment update and noted that currently the 92% of students had recommitted for the FY22 school year. Mr. Ramos also mentioned that the school was using tutoring to try and close the gap before testing begins.

VI. OLD BUSINESS

- There was no Old Business.

VII. NEW BUSINESS

- There was no New Business.

VIII. PUBLIC COMMENTS

- There were public comments by several parents stating how much they loved the school and what a great Principal, Teachers, and Staff was at the school. Most of the parents had multiple students attending and students with legacy.
- The parents that spoke are: Ed Pujols, Nicole Sylvas, Angela Miranda, Fab S, and Stephanie De La Cruz.
- Chair Steigerwald thanked the parents for attending. Mrs. Kay White also thanked the parents for attending and it allowed her to see things from a different perspective.

IX. ADJOURNMENT

MOTION: Motion was made by Kay White and seconded by Mark Grey to adjourn the February 23, 2021 Charter Board of Trustees for the Osceola Education Foundation meeting. Motion was approved unanimously.



Mike Steigerwald, Chair

Date: 4/7/21