

MEETING MINUTES

Name of Foundation: Education Foundation Charter Board of Trustees
Board Meeting: Tuesday, January 26, 2021

School(s):
PM Wells Charter Academy
Bellalago Academy

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
January 26, 2021	8:01am	8:48am	February 23, 2021	8am	R. Weaver
Meeting Location:					
On-Site Location: Virtual Meeting pursuant to Governor DeSantis Executive Order 20-69 dated March 20, 2020					
Attended by:					
Charter Board Members: Mike Steigerwald, Chair Mark Grey, Treasurer Catherine (Kay) White, Trustee Dave Sklarek, Trustee Absent:			Other Attendees: Kerry Avery, Executive Director, Education Foundation Amber White, Ed Foundation Board Liaison Rita Weaver, Senior Governing Board Manager Dr. Eddie Ruiz, State Director Alan Ramos, Principal Angela Barner, Sr. Accountant, Osceola School District		

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 8:01am with a Call to Order by Chairman Mike Steigerwald. Roll call was taken, and quorum established.

I. ADMINISTRATIVE

Board Membership

- The board discussed and accepted Veronica Malolos resignation.

Meeting Minutes

- The Board reviewed the meeting minutes from October 27, 2020.

MOTION: Motion was made by Mark Grey and seconded by Kay White to approve the October 27, 2020 Charter Board of Trustees for the Ed Foundation Meeting Minutes, as presented. Motion was approved unanimously. (4-0)

- The Board reviewed the meeting minutes from November 10, 2020.

MOTION: Motion was made by Mark Grey and seconded by Dave Sklarek to approve the November 10, 2020 Charter Board of Trustees for the Ed Foundation Meeting Minutes, as presented. Motion was approved unanimously.

II. BOARD UPDATES - CHAIR

- There were no updates.

III. EDUCATION FOUNDATION UPDATES

Charter Board of Trustees of the Education Foundation of Osceola County

- Amber White updated the board that the RFQ window has closed and she will be sending the RFQs to the Trustees. Mrs. Amber White also participated with Principal Ramos and Mr. Lane Morris at a District Renewal Visit at PM Wells. Kay asked if the review committee had any questions or did they mention anything about the 15-year renewal. Amber White explained that they asked about data, reviewed the data room and classrooms.

IV. SCHOOL REPORTS

Bellalago

Q2 FY21 Financial Review

- Angela Barner reviewed the Q2 FY21 Financial review for Bellalago Charter School and advised that there would be Capital Projects coming up to present to the Board in a future meeting.

Motion: Motion was made by Mark Grey and seconded by Dave Sklarek to approve the Q2 FY21 Financial Review for Bellalago Charter School. as presented. Motion was approved unanimously.

PM Wells

Q2 FY21 Financial Review

- Lisanne Morton reviewed the Q2 FY21 Financial Review for PM Wells and updated the board on being under budget in some line items creating a small surplus. Lisanne explained the enrollment is 742, up 12 students and that she was informed the school should be getting paid out based on 742, but is waiting to get clarification from the district. When discussing revenue, Lisanne pointed out that the teacher salary increase was not currently represented in the financials. Lisanne stated that during the finance call that Mark Grey suggested that CSUSA put together a proposal of maintenance projects that have not been done due to budget constraints and that the proposal be approved by the Board prior to beginning the work. Mark emphasized that his recommendation was for deferred maintenance and that is must be approved by the board prior to the spend. Rita Weaver reported that she has spoken to Chris Kober, Facility Manager for the Region, and will bring that to the board in February or March and will also bring to the Finance Pre-Call.

Motion: Motion was made by Mark Grey and seconded by Kay White to approve the Q2 FY21 Financial Review for PM Wells Charter Academy, as presented. Motion was approved unanimously.

Marketing Update

- Samantha Martin, Marketing Manager for CSUSA updated the board on PM Well's school profile and other marketing initiatives previously presented to the board, including outlining areas of engagement in various social media apps. Samantha stated that the profile will be updated annually. Samantha went over the signage that has been added at the school and the events that have taken place at the school to bring awareness, including trunk or treat, the golf tournament, the St. Cloud Food Pantry and ugly sweater dress down for Osceola County Council on Aging. Kay White commented that she is seeing the positive message coming from PM Wells. Initiatives for the FY22 school year is beginning in January as open enrollment is currently underway. Kay White asked how many students can be held at PM Wells. Mr. Ramos stated that pre class size the school could hold 860, but based on current set up, the school can house between 790-800 students.

Winter Assessment Results

- Principal Ramos updated the Board on the Winter Assessment results and where the school is as well as initiatives to improve the results to maintain PM Wells High Performing Status. Mr. Ramos

stated that students did better in Reading than Math and that this is being seen throughout. Kay White about the students returning from mobile learning. Mr. Ramos explained that more middle school students are returning. All questions were answered by Mr. Ramos.

V. CSUSA REPORTS

Out of Field Waivers

- Kay White asked if there were more or less teachers on the out of field this time. Mr. Ramos stated that it is less and only 2 permanent subs, and that ESOL should go down again next year. Kay White asked how many faculty and Mr. Ramos stated 35.

Motion: Motion was made by Mark Grey and seconded by Kay White to approve the Out of Field Waivers for PM Wells Charter Academy, as presented. Motion was approved unanimously.

Fall Survey Results

- Rita Weaver reviewed the CSUSA Fall Survey results with the Board showing high scores in school loyalty and safety and the areas of improvement. Principal Ramos reviewed the Fall Survey results for PM Wells which mirrored CSUSA network of high marks in school loyalty and safety as well as room for improvement in local decision making. PM Wells scored higher than CSUSA network results and had high participation rates to ensure reliability of the data. All questions were answered by Mr. Ramos and Mrs. Weaver.

VI. OLD BUSINESS

- There was no Old Business.

VII. NEW BUSINESS

- There was no New Business.

VIII. PUBLIC COMMENTS

- There were no Public Comments

IX. ADJOURNMENT

MOTION: Motion was made by Mark Grey and seconded by Kay White to adjourn the January 26, 2021 Charter Board of Trustees for the Osceola Education Foundation meeting. Motion was approved unanimously.



Mike Steigerwald, Chair
Date: 2/24/21