

Please review the application information below before proceeding to fill out the form on page 2.

Questions? 780-203-6214
dvankeeken@clacfoundation.ca

The CLAC Foundation invests in voluntary partnerships with non-profit organizations working in areas related to employment, essential skills, training, collective worker rights, and other complementary purposes of a charitable nature consistent with these objectives. If you wish to discuss a specific idea, please email the Foundation team at dvankeeken@clacfoundation.ca.

The CLAC Foundation Target Areas

1. Programs or projects that seek to break down barriers to meaningful employment for marginalized communities in Canada—specifically newcomers to Canada and those at risk of or experiencing homelessness—through sustainable partnerships focused on mutual cooperation and shared responsibility.
2. Programs or projects committed to community transformation through collective worker action and the promotion of worker rights throughout the world.

Applicant Eligibility

The CLAC Foundation supports charitable activities or charitable organizations whose activities are aligned with its vision, mission, and values (the objectives of the Foundation).

An organization is eligible to apply for partnership with the CLAC Foundation if the following apply:

- The organization is registered as a qualified donee. A qualified donee is an organization with charitable status, qualified donee status, or a declaration of affiliation agreement with a charitable organization under the Canada Revenue Agency (CRA) guidelines. Nonprofit organizations not considered or classified as qualified donees may be eligible to apply through a declaration of affiliation agreement with a registered charity. (The CRA website lists the kinds of organizations that are qualified donees, including “a public body performing a function of government in Canada,” such as municipal governments and First Nations bands or councils).
- The organization has provided all required reporting or interim reporting on prior grants.

Application Evaluation

Each application will be evaluated as a whole on its own merits, considering whether the applicant has demonstrated the following:

- alignment with the CLAC Foundation’s priority areas and current target areas,
- applicant and grant eligibility,
- a clear and realistic program plan for implementation, including timeline,
- the capacity to carry out the proposed work,
- it is a functional and financially stable organization with a clear and realistic budget and/or appropriate partners/funders,
- a plan for the sustainability of the project (if applicable),
- a clear vision for how this project/program impacts/targets the population and/or broader community,
- a viable evaluation plan to measure outcomes, and
- willingness to have the funded partnership program(s) publicized in CLAC Foundation written and digital communications.

The CLAC Foundation uses a simplified one-step application process, with all funding decisions made by October 15 of each year for the following fiscal year (January 1–December 31). Within 30 days of receiving your application a member of the CLAC Foundation’s Partnership Committee will be in contact with you to discuss next steps. Please be clear and concise in your application.

Our Mission

The CLAC Foundation contributes to positive, rewarding and fulfilling work for all living in Canada and globally by:

- collaborating with community-based partnerships,
- funding skills-training and education, and
- advocating for the promotion and protection of worker’s rights.

Our Vision

Positive, rewarding, and fulfilling work for the marginalized which contributes to the transformation of lives and communities.

CLAC FOUNDATION

PARTNERSHIP APPLICATION

To apply, complete and submit this form along with all required supporting documentation. Please print clearly. Note that in the event of a successful application, it is also the charitable partner who submits the final evaluation report for the completed project/program.

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Project/Program Name

Proposed project/program name

Partner Information

Name of organization

Charitable registration number

Mailing address

City/town, province, postal code

Primary contact name (senior staff person)

Job title

Telephone

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Email address

Partnership Details

Choose the **type of partnership** that best suits your project/program.

- ☐ **Funding:** This is a one-time or recurring relationship focused primarily on the CLAC Foundation's financial assistance for a project that aligns with the Foundation's vision, values, and goals. This relationship is, by nature, mainly transactional.
- ☐ **Cooperative:** This is a longer-term (typically multiyear) relationship focused on cooperation and shared creativity. This involves cocreation of program outcomes and measurements, and potentially of future program designs or solutions. This type of partnership requires a commitment to both the process and the partnership.

Choose a **proposed term and financial contribution** of the partnership.

- ☐ One-time contribution Dollar amount
- ☐ Annual, recurring contribution Dollar amount per year Number of years

Direction and Control

Check the appropriate box(es) below to indicate how the registered charity will maintain direction of the project/program.

- ☐ Communicate a clear, complete, and detailed description of the activity for the CLAC Foundation.
- ☐ Monitor and supervise the activity (see question 5 below to provide more information).
- ☐ Provide quarterly status updates on the program/project and participate in a developmental evaluation with the CLAC Foundation program manager.
- ☐ Upon completion of the partnership, provide a detailed final report and participate in a post-project evaluation with members of the CLAC Foundation Partnership Committee (either in person, by phone, or by video conference).

Proposal Questions

Attach a proposal that answers the following questions. Limit responses to a total of 750 words or less.

1. What are the main objectives of the project and who will benefit from it?
2. How does your project align with the stated target areas of the CLAC Foundation (see page 1 for details)?
3. How does your organization align with the stated mission and vision of the CLAC Foundation (see page 1 for details)?
4. Based on the budget term and annual contribution amount of the project, how will the money be used?
(Please be brief and as specific as possible.)
5. How will success of the project be defined and measured? How do you plan to monitor and evaluate this project?

Please Sign Here

This form must be completed and signed by a senior staff person within the charitable organization.

Name of applicant

Job title

Signature of applicant

Today's date (DD/MM/YYYY)

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