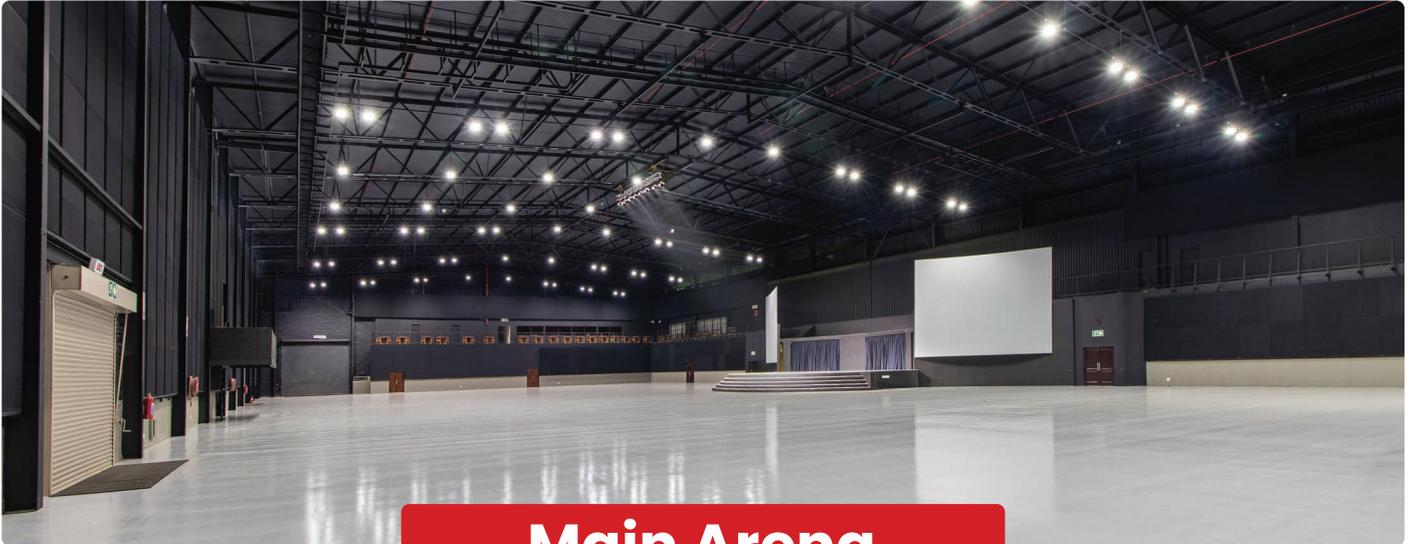




NOTE: The venue may not be advertised until a booking confirmation letter has been issued



Main Arena

Main Arena (Weekend Rate) **R 45 050.00 per day**
Friday - Sunday or Public Holidays *Excluding VAT, as other prices listed*

Main Arena (Weekday Rate) **R 36 040.00 per day**
Monday to Thursday

Prep or Strike Day **R 22 525.00 per day**
Weekday or Weekend *Includes access to other hired venues*

Chairs **R 7.50 per chair**
Including labour costs

Chair + Chair Cover (Black) **R 16.00 per chair**
(Limited to 1000 chairs. Rates may change for 1000+ chair covers) *Including labour costs*

Additional expenses that may apply to your event

JOC File & Sign-off for events over 600 pax | Safety Officer & Security
Waste skip for waste management | Medical room, paramedics & ambulance
Structural Engineer (Rigging / Temp Structures) | Cherry Picker (Working at heights)
Sound, Lighting & AV | Decor & Furniture | Catering

Ask our offices for a formal quotation for accurate pricing

Additional **supporting venues** are available for rental



Theatre

Theatre (Weekend Rate) **R17 970.00 per day**
Friday to Sunday or Public Holidays
Includes chairs, air-conditioning, a comprehensive sound system, basic venue and stage lighting, projector, and a technician for up to 12 hours

Theatre (Weekday Rate; Full Day) **R 12 200.00 per day**
Monday to Thursday
Includes chairs, air-conditioning, a comprehensive sound system, basic venue and stage lighting, projector, and a technician for up to 12 hours

Theatre (Weekday Rate; Half Day) **R 8 900.00 per day**
Monday to Thursday; 8 AM to 4 PM
Includes chairs, air-conditioning, a comprehensive sound system, basic venue and stage lighting, projector, and a technician for up to 8 hours

As Supporting Venue **R 7 500.00 per day**
Includes chairs, air-conditioning (No technical)

Venue Technical **R 3 500.00 per day**
Includes a comprehensive sound system, basic venue and stage lighting, projector, and technician for up to 12 hours

Prep or Strike Day **R 5 450.00 per day**
Weekday or Weekend
Includes access to smaller hired venues

Additional **supporting venues** are available for rental

Please Note:

Rates are based on 12 hour shifts, should staff be required to work for more than 12 hours, overtime rates will be charged. Venues are also only available till midnight, should an event go past this time then overtime charges will apply.



HEARTFELT ARENA

Our Terms and Conditions

1. A 50% deposit of all invoices are required to confirm a booking. All invoices must be paid in full one month prior to the event date. Should the client have an alternative payment arrangement with Heartfelt Arena, this arrangement must be set out in writing and signed by both parties to be valid.
2. The client is only allowed to start advertising an event once the deposit has been paid and Heartfelt Arena has issued a Venue Hire Confirmation Letter.
3. All rates quoted on are based on a maximum of 12 hour shifts; overtime rates will apply should staff be required to work longer than 12 hours, this includes preparation time.
4. Venue hire rates are up until midnight only, overtime rates will apply after midnight even if the event duration is less than 12 hours.
5. All rates and quantities quoted on are based on estimates only, the Tshwane JOC (Joint Operations Committee) can request increases in security, medical personnel, waste management, additional certification, etcetera once we apply for JOC approval. Such increases in services will be for the client's account.
6. Should your event not comply with Health and Safety regulations and you do NOT receive the necessary approval from the Tshwane JOC to go ahead with the event Heartfelt Arena reserves the right to cancel the event without a refund.
7. Should there be a power failure during the event, during preparations for the event or whilst clearing after the event, Heartfelt will provide a generator, however there will be an hourly rate charged for diesel consumption that will be for the client's account.
8. Any additional costs that can be identified prior to the event must be paid in full by the client to Heartfelt Arena before the event can take place.
9. Any additional costs such as overtime, diesel, damages, and/or fines that can only be identified after the event has taken place will be taken from the client's breakage deposit; should the costs exceed the amount of the breakage deposit the client will settle such costs within one week (7 days). Should none of these additional rates apply Heartfelt will return the breakage deposit to the client in full.
10. Only venues stated in the invoice are booked venues. All other venues will be locked during the event. Should the client wish to include another venue the applicable rates will be charged and paid in full.
11. Only services stated in the invoice will be delivered by Heartfelt Arena. Should the client be uncertain whether certain services are included/excluded, it is the client's responsibility to check with the venue personnel and arrange such services if necessary. All internal services must be paid in full before the event.
12. Heartfelt Arena reserves the right to host more than one event on the premises, Heartfelt Arena will use its sole discretion to ensure any inconvenience is kept to a minimum to ensure a high quality service.
13. The Heartfelt Family Church makes use of certain venues during the week for their normal course of operation; the Heartfelt Family Church cannot be denied access to the premises. Heartfelt Arena will ensure any inconvenience is kept to a minimum to ensure a high quality service.
14. Heartfelt Arena allows clients to bring in their own service providers should the service providers comply with health and safety regulations/minimum requirements, however Heartfelt can take no responsibility for the service delivery (or the lack of service) of external service providers. The client must put Heartfelt Arena staff in contact with all external service providers and inform the venue of any services or items brought onto the premises for the running of the event.
15. Please note that should you wish to pay Heartfelt with a credit card or cash deposit rather than an EFT payment, the bank charges incurred by Heartfelt will be for the client's account and will be taken from the breakage deposit.
16. By making a payment to Heartfelt Arena to book the venue the client agrees that he/she accepts and agrees to all the terms and conditions listed above.

Office: 012 651 2251 | **Marilie:** 072 744 6245 | **Karabo:** 064 983 4812

events@heartfelt.co.za | www.heartfeltarena.co.za

1000 Voortrekker Road, Thaba-Tshwane, Pretoria, 0143