



HARVESTER CHRISTIAN ACADEMY – EXTENDED ENRICHMENT

Extended Enrichment (EE) is an after school program for currently enrolled Harvester Christian Academy students K4 through 6th grade. The program begins each afternoon with a snack and study time followed by a variety of activities and playtime that should enhance your child's development. The program may be used every day or on an as needed basis.

Extended Enrichment (EE) Hours, Billing and Practices:

- EE hours are from dismissal until 6:00 p.m.
- All students must be picked up no later than 6:00 p.m.
- The charge for EE care is \$4.00 per student per hour. All partial hours are rounded up to the next whole hour for billing purposes.
- Students not picked up by 6:00 p.m. will incur a late fee of \$1.00 per minute. Late pick-ups should be for emergency purposes only.
- Students who attend EE on a daily basis will be sent directly to EE by their classroom teacher at dismissal.
- Please send a note with your child if they need to be sent to EE but do not normally use this service.
- Students not picked up during their scheduled dismissal time will be sent to EE.
- Students who are not picked up from after school activities upon its completion will be sent to EE and the student's account will be billed accordingly.
- Invoices for EE will be created on a weekly basis and will be sent out on your monthly tuition statement.
- Students will ONLY be released to adults specifically listed on RenWeb Student Record.
- Permission must be received in writing to release your child to anyone who is not listed on RenWeb Student Record. You may be called to verify special arrangements.
- Students participating in school sponsored activities after normal school hours will be released to their coach or sponsor automatically.

For the first 6 weeks of school a driver's license will be required to pick up your child.

Although some policies may cause a brief inconvenience, please remember we are doing this to protect your child.

Thank you for allowing us to serve you and your family,

The Extended Enrichment Staff