



Terms & Conditions

Anna's Gymnastics Academy

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1. Term Fees, Enrollments and Termination of Classes

1.1 Enrollment of New Students

New students can be enrolled into our classes directly via the Parent Portal. Under section “Booking”, parents will be able to see the Club’s existing availability and select the class they would like to enroll into. Payment is done directly via the Parent Portal. Once the payment is complete, your space for the duration of the Session is secured.

The Club will not refund or credit back any fees if the Student misses a class or chooses to stop attending classes. If the Parent prefers for the Student to do a trial class prior to enrolling into the full Session, this option is also available.

1.2 Trial Class

The Club offers a free trial class for new students. New clients are welcome to register for a trial class via the Parent Portal. Only one trial class per student will be approved.

Please note that a successful registration for a free trial class does not guarantee the Student’s space in the class. Following the trial class, if a place is available, the Parent will receive an invoice with an option to pay and secure the Student’s place for the Session. If a place is not available, the Student will be offered a place in a different group or placed on the waiting list.

Trial classes are not available for existing or returning students.

1.3 Fees and Auto Charges

The scheduling of fees and auto charges throughout the school year is divided in Sessions. There are 6 sessions in every school year. Every Session is typically 6-7 weeks long. Session dates for 2020-2021 can be found below:

Session Name	Session Dates
2020 Autumn Term Session 1	Mon 7 Sep - Sun 25 Oct 2020
2020 Autumn Term Session 2	Sat 31 Oct - Sun 20 Dec 2020
2021 Spring Term Session 3	Mon 4 Jan - Sun 14 Feb 2021
2021 Spring Term Session 4	Sat 20 Feb - Wed 31 Mar 2021
2021 Summer Term Session 5	Mon 12 Apr - Sun 30 May 2021
2021 Summer Term Session 6	Sat 5 Jun - Sun 25 Jul 2021
2021 Autumn Term Session 1	Mon 6 Sep - Sun 24 Oct 2021
2021 Autumn Term Session 2	Sat 30 Oct - Sun 19 Dec 2021

Fees are calculated based on the number of hours the Student has signed up to attend per week and multiplied by the number of weeks in each Session.

The Parent will be charged for the entire length of the Session and partial payments will not be accepted.

The Club will not refund or credit back any fees if the Student misses a class or chooses to stop attending classes before the end of the Session.

Please note that Sessions may vary in length, however the price per hour is fixed for the duration of the current school year.

Pricing Structure for September 2020 – July 2021 can be found below:

Hours per week	Chelsea Fee <i>(based on 7 weeks of classes)</i>	Battersea Fee <i>(based on 7 weeks of classes)</i>	Westminster Fee <i>(based on 7 weeks of classes)</i>
1	£ 98.00	£ 98.00	£ 70.00
2	£ 168.00	£ 168.00	£ 126.00
3	£ 231.00	£ 231.00	£ 168.00
4	£ 280.00	£ 280.00	£ 210.00
5	£ 332.50	£ 332.50	£ 210.00
6	£ 378.00	£ 378.00	£ 252.00

Anna's Gymnastics Ltd is a VAT registered company (VAT No: 341615914), therefore 20% VAT will be added to the above fees.

The pricing structure for Squad students reflects the above table, however, it takes into account the increased number of hours (7+ hours per week) that the student attends.

Each parent's credit/debit card will be charged for all classes the gymnast has signed up to attend per Session. The charges will appear on the following dates:

Session Name	Charge Dates
2020 Autumn Term Session 2	Friday, 2 October 2020
2021 Spring Term Session 3	Friday, 4 December 2020
2021 Spring Term Session 4	Friday, 22 January 2021
2021 Summer Term Session 5	Sunday, 14 March 2021
2021 Summer Term Session 6	Friday, 7 May 2021
2021 Autumn Term Session 1	Sunday, 8 August 2021
2021 Autumn Term Session 2	Friday, 1 October 2021



Upon registration with the Club, the Parent is required to provide a valid autopay information, which is stored securely in the Parent Portal.

The Parent agrees to the following terms via “click to accept” notice on the Parent Portal:

- I represent and warrant that if I am purchasing something or paying for a service from this facility or from other merchants through this facility that (i) any credit card or bank account draft (ACH Draft) information I supply is true and complete, (ii) charges incurred by me will be honoured by my credit card company or financial institution, and (iii) I will pay the charges incurred by me at the posted prices, including any applicable taxes, fees, and penalties.
- I hereby authorize (if online payment is made or autopay information is provided) this facility to charge my ACH draft, or credit card account. I understand that a 30 day written notice before the start of each Session is required to terminate billing and I am responsible for payment whether or not my student attends classes until I notify this facility in writing to drop my student from class(es).
- Should I dispute a charge through my financial institution this will constitute a breach of contract possibly resulting in, but not limited to, penalties, additional fees, collection, legal action, and/or termination of any and/or all current and future services..

The Club will not refund or credit back any fees in the instances where the Parents have not provided the required 30-days’ termination notice before the start of the Session.

1.4 Enrollments for Existing Students and Termination of Classes

All gymnasts will be automatically re-enrolled for the following Session for all the enrollments they have attend in the previous session i.e. if you have signed up for Session 1 and do not provide termination notice 30 days prior to the start of Session 2, you will be automatically enrolled for Session 2. Please note that the credit/debit card on file will be charged.

If the Parent wishes to terminate one or multiple enrollments, the Parent must provide a 30-day termination notice before the start of each Session.

It is the Parent’s responsibility to notify the Club in writing 30 days before the start of the following Session. Enrollment termination requests must be sent to the club’s email address: coaches@annasgymnastics.com. Please note that speaking to coaches about termination of classes, voice messages or text messages will not be accepted as official notice. Our closing dates to drop one or multiple enrolments for each Session can be found below:

Session Name	Enrollment Drop Deadlines
2020 Autumn Term Session 2	Thursday, 1 October 2020
2021 Spring Term Session 3	Thursday, 3 December 2020
2021 Spring Term Session 4	Thursday, 21 January 2021
2021 Summer Term Session 5	Saturday, 13 March 2021
2021 Summer Term Session 6	Thursday, 6 May 2021
2021 Autumn Term Session 1	Saturday, 7 August 2021
2021 Autumn Term Session 2	Thursday, 30 September 2021

1.5 Change of Enrollment/ Transfer to a different group

Transfer-of-class requests can be submitted via the Parent Portal, tab “Enrollments”. Gymnasts can only start attending classes in the new group, once the transfer has been approved and the enrolment schedule has been updated.

There will be an administration charge of £10 + VAT for transfer-of-class requests, which will be applied to the Parent’s credit/debit card on file.

1.6 Transfer of Clubs (Applicable to Squad Gymnasts Only)

If a gymnast from our Squad wishes to leave Anna’s Gymnastics Academy and move to another Rhythmic Gymnastics Club, the following requirements would apply in addition to the 30-days termination notice period prior to the following Session:

- The parent should send an email to coaches@annasgymnastics.com informing the coaches of the decision to change clubs.
- All gymnastics routines created by coaches of Anna’s Gymnastics Academy are intended for students who represent the Club. In the instance that a squad student moves to another Rhythmic Gymnastics Club, she is no longer permitted to perform her existing routines. The following fines will be applied to the Parent’s credit/debit card, per routine for every competition/official event attended using this routine:

Gymnast’s Level	Fine per Routine per Competition/Event
Level 0-1	£100
Level 2	£200
Level 3	£300
Level 4	£400
Level 5	£500

Please note that this is done to protect the intellectual property of the Club as well as the efforts of our coaches.

- The Parent is responsible to ensure that any outstanding fees or charges resulting from the transfer of clubs are paid in full. The Parent accepts that any breach of contract can possibly result in, but not limited to, penalties, additional fees, collection, legal action.



1.7 Absences and Make-Up Tokens

Absence from classes hinders the gymnast's progress and the coaches' preparation process for events, festivals, and competitions. Anna's Gymnastics Academy has the right to revoke future access to classes and events for all gymnasts with attendance below 85% of the Session.

Parents are required to inform the club in advance if their child is unable to attend a scheduled class via the Parent Portal, tab "Future Absences".

Once the coach checks the register and approves the absence, there will be an automated make-up token applied to the student's account.

There is a limit of one make-up token per month per student for recreational classes and two make-up tokens per month per student for squad classes.

Make-up tokens can only be allocated if the Parent has logged the future absence via the Parent Portal prior to the beginning of the class. Make-up tokens cannot be claimed over the phone or via email.

The Club can allocate one additional token for recreational gymnasts and two additional tokens for squad gymnasts if the family is required to self-isolate. Only on this occasion the additional make-up tokens can be claimed via email to coaches@annasgymnastics.com.

All make-up tokens expire within 30 days. No replacement tokens will be provided for expired tokens.

Make up tokens are only valid if the student is enrolled in a current Session i.e. if you have provided a written enrollment termination notice, you will not be able to use the make-up token to recover the class in the following Session.

The make-up token will only be available under the "Student Account" section in the Parent Portal after the missed class has taken place i.e. you cannot book your make-up class prior to the class you are planning to be absent from.

Make-up tokens can be used to book a one-off replacement class via the Parent Portal, tab "Makeups". The use of make-up tokens is subject to available spaces in the classes across venues. If all classes are fully booked, the Club will not be able to provide you with a make-up class and no monetary refunds are available.

Make-up tokens cannot be used to claim refunds or reduction of fees.

2. Force Majeure and Class Cancellation

If a single class needs to be cancelled due to unforeseen circumstances, the Club will provide you with a make-up token. In such situation, no alternative monetary refund is available even if the class is cancelled on short notice.

In the instance of a Force Majeure i.e. Covid-19 Lockdown or unexpected gym closure etc, all classes will be instantly moved to an online format via Zoom/MeetMe or alternative software.

If the Parent/gymnast chooses not to pursue online classes a written notification must be sent to the Club's email address coaches@annasgymnastics.com within 48 hours of the Club's Force Majeure announcement. On this occasion the Club will freeze membership fees. No monetary refund will be provided; however, the remaining pro-rata amount can be applied to the next available Session post resumption of face-to-face activities. Please note that membership fees cannot be frozen, if the Parent fails to send an email within 48 hours of the Club's Force Majeure announcement. On this occasion 30-day class termination notice period will still apply for future Sessions (online or in-person).

3. Parents Obligations

3.1 Personal Information

The Parent of every student confirms that the information provided on the Parent Portal is accurate and up to date (including contact details in case of emergency and any medical conditions). The Parent must notify the club of any injuries or pre-existing conditions. This information must be saved under the "General Information" section on the Parent Portal, tab "edit Student".

Parents must ensure that the billing details provided on the Parent Portal are up to date.

3.2 British Gymnastics Membership

The Parent is responsible for ensuring every Student under their account holds a valid British Gymnastics Membership. Gymnasts must be registered through the British Gymnastics website [here](#). Please note that the British Gymnastics Insurance must be renewed every September.

3.3 Drop off and Collection

Parents agree to accept the sole responsibility for their child immediately before and after the end of the class.

Parents are responsible for bringing their child on time for the class. All parents and gymnasts must arrive to the designated arrival area 5 min before the start of the class. It is imperative to arrive on time as warm up is an essential part of the training and the child's potential absence from the first part of the lesson could result in injuries. Therefore, the Club will not be able to accept any late arrivals.



Parents are not allowed to enter the gym. This is done to minimise the number of people in the gym at any given time and to ensure that the students remain concentrated.

Gymnasts are only allowed to bring a water bottle and their gymnastics apparatus inside the Studio or training facility. No fizzy drinks, food or chewing gum are allowed inside the Studio or training facility. Please note that school bags and jackets are not allowed inside the Studio or training facility.

Parents must arrive on time to collect their child from the designated collection area. Gymnasts will be led to the designated area by one of our coaches. The club and the coaches are not responsible for the child's safety following the end of the class.

Written approval from the parent is required in instances where gymnasts wish to make their own way home after the class. Approvals should be sent to coaches@annasgymnastics.com. The club and the coaches are not responsible for any incidents that may occur after the gymnast has left the class.

3.4 COVID specific requirements

All parents, guardians and children must wear face masks upon entry into any of our venues.

Families must apply social distancing rules while waiting in the drop-off / collection areas. Only gymnasts on the register will be invited to join the class.

All gymnasts must arrive in their training gear. Please note that changing rooms are currently not available in any of our venues as part of our social distancing measures.

The coaches will be performing temperature checks on each gymnast during registration at the drop off area. If a gymnast's temperature is 38 degrees or above, the parent will be asked to collect the gymnasts and return home.

All gymnasts will be asked to disinfect their hands prior to entering the gym. Hand sanitisers will be provided.

3.5 Personal Belongings

Parents take full responsibility for their children's personal belongings such as clothes, shoes, and bags. The Club and the Coaches are not held responsible for any damaged, lost, or stolen items.

3.6 Code of Conduct and Communication

The Club will not tolerate abuse, bullying or threatening of any kind directed at our coaches or staff. Rudeness, insults, unreasonable demands or expectations, unreasonable persistence, discrimination on any grounds (skin colour, nationality, sexual orientation), physical and/or mental abuse are prohibited and their use by any gymnast or parent could result in termination of membership.

Parents are responsible for reading and understanding the Club's policies and procedures. A space in our classes will not be offered to gymnasts, whose parents disagree with the club's policies.



The Club reserves the right to exclude a student from the club if the Parent breaches the Club's Terms and Conditions.

Parents should not use coaches personal phone numbers unless there is an emergency. All general queries should be directed via email to our inbox coaches@annasgymnastics.com.

All Gymnasts' progress is tracked via 5-star system and all results are available on the Parent Portal, tab "Evaluations". Parents can request to schedule individual meetings for detailed performance assessment, however this will be subject to a fee and must be booked in advance via email to coaches@annasgymnastics.com.

Gymnastics activities have an inherent risk of injury and although the club will endeavour to minimise any risk, accidents may still occur. It is imperative that all members always abide by the safety rules and code of conduct. The Parents are required to ensure that the Student is physically fit and healthy to participate, particularly after illness or injury. The Parent must notify the club of any injuries or pre-existing conditions. This information must be saved under the "General Information" section on the Parent Portal, tab "edit Student".

It is the Parent's responsibility to ensure that the Student is familiar with the gymnasts obligations and code of conduct.

4. Gymnasts Obligations

4.1 Code of Conduct and Communication

Gymnasts should carefully follow all instructions by the coaches and behave in appropriate manner throughout the sessions.

Gymnasts are not allowed to leave the premises without permission from their Coach for safety and security reasons. Gymnasts are required to remain with their coaches until collected by their parent or guardian at the end of their session.

Gymnasts must inform their Coach of any injuries or illness they may have before or during the session.

All gymnasts should respect the club coaches, officials, and fellow gymnasts. As representatives of Anna's Gymnastics Academy during competitions, festivals, and official events as well as everyday trainings, gymnasts must always display professional and respectful conduct.

Gymnasts should not communicate with coaches outside of trainings. In case of any questions, parents should email coaches@annasgymnastics.com.

Rudeness, insults, racist behaviour, physical or mental abuse are prohibited and their use by any gymnast will result in termination of her membership.

4.2 Gymnasts Attire

4.2.1 Clothing requirements for all gymnasts

All hair must be tied back neatly in a bun.

All jewellery must be removed prior to the class (for more information please check the [British Gymnastics Body Piercing and Adornments Policy](#)).

All gymnasts should wear clean clothing that allows freedom of movement while at the same time not being too open, loose or floppy for safety and performance reasons. Anna's Gymnastics recommends leotards, leggings and fitted t-shirts. Anna's Gymnastics Tracksuit and official uniform is recommended, but not mandatory for recreational gymnasts. Toe shoes are strongly recommended.

Coaches remain the rights to sit a gymnast out of class if she does not follow our policies or her attire is not appropriate.

4.2.2 Specific clothing requirements for Squad Gymnasts

Knee pads are mandatory for all Squad Gymnasts.

Squad gymnasts are required to have a competition leotard and Anna's Gymnastics tracksuit for competitions, festivals, and official events. These are also recommended, but not required for recreational gymnasts.

4.3 Gymnastics Apparatus

4.3.1 Apparatus requirements for all gymnasts

Due to Covid-19 there will be no sharing of gymnastics equipment for the time being and every gymnast is required to bring their own apparatus (rope, hoop, ball, clubs, ribbon) according to the weekly apparatus schedule available on the Parents Portal, tab "News".

Parents are encouraged to purchase apparatus online. Recommended links for recreational gymnasts may be found below:

- Rope: click [here](#) ; Ball: for age 4-8 click [here](#), for age 9+ click [here](#); Clubs: click [here](#) ; Ribbon: click [here](#)



4.3.2 Specific apparatus requirements for Squad Gymnasts

Squad gymnasts must bring all apparatus to every training

For squad gymnasts, please ensure that the apparatus is certified with a FIG stamp. We recommend the following brands for the highest quality gymnastics apparatus: SASAKI, CHACOTT, VENTURELLI, PASTORELLI.

Apparatus for squad gymnasts may be purchased online at [Gymnamo](#) using the discount code ANNASGYMNASTICS at checkout or at [RSG-shop](#).

Stretch elastics and notepads are mandatory for squad gymnast and must be brought to every training.

5. Waiver

The Parent agrees to the following waiver via click to accept notice on the Parent Portal:

“As legal guardian of my designated student(s), I hereby consent to all student(s) participating in this facility's program(s). I recognize that potentially severe injuries can occur in any activity involving height or motion, including tumbling and related activities including cheerleading, tumble tramp, trampoline, stunting, pyramids, dance, swimming, martial arts, gymnastics, and physical activity in general. I understand that it is the express intent of all staff and personnel to provide for the safety and protection of my student(s) and, in consideration for allowing my student(s) to use these facilities, I hereby COVENANT NOT TO SUE and FOREVER RELEASE this facility, affiliated and partner companies and organizations, property owners and lessors, staff, contractors, subcontractors, teachers, coaches, owners, directors and other members involved in this facility's program(s), from all liability and for any and all damages and injuries suffered by my student(s) during instruction, supervision, and/or control during any and all classes or extra activities.”.

6. Data Security

The Club has appropriate security measures in place to prevent personal information from being accidentally lost or used or accessed in an unauthorised way. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

The Club has procedures in place to deal with any suspected data security breach. We will inform you of any personal data breaches in line with our legal obligations.