



## Environment Policy

### Introduction

We recognise the importance no matter how small, of the impact of our activities on the environment and that there is a need to constantly consider ways in which we can conserve energy and minimise waste in all activities that we undertake. The environmental policy is defined by the Staff and Management of the Speak Like a Native and provides the framework for setting and reviewing environmental objectives and targets.

Speak Like A Native actively acknowledges our responsibility to protecting the environment in all areas of our work, from the schools and tutoring we do, to our actions within the office, as well as printing all of our publications on FSC recycled paper. Specifically, we remain committed to reducing our impact upon the environment in the following ways:

### Waste Management

It is our policy to work with our staff and suppliers to ensure that all waste is disposed of in line with legal and environmental requirements.

### Recycling and use of Recycling Materials

To utilise, and promote the use of, recycled materials whenever possible, ensuring that materials are disposed of in an environmentally safe manner at the end of their useful life.

### Energy Conservation

To manage electricity, water and gas supplies to ensure minimum consumption through energy efficient initiatives. It is our policy to make efficient use of natural light within our building and to conserve energy by adopting an 'only turn on when using' approach to equipment. We also endeavour to screen suppliers to ensure that materials provided by third parties adhere to green credentials.

### Environmental Management Awareness

To raise and maintain a high level of understanding of, and participation in, environmental best practices by staff and suppliers. Environmental objectives and targets are set and audited by the internal auditor, the Office Manager.



# Speak Like A Native

## **Pollution**

Speak Like A Native Limited is committed to and ensures the continual improvement and the prevention of pollution and will remain committed to this objective.

## **Legal requirements**

We are committed to compliance with applicable legal and with other requirements to which Speak Like a Native subscribes that relate to our impact on the environment and our environmental aspects.

To ensure the organisation maintains its awareness for continuous improvement, the environmental management system is regularly reviewed and is subject to annual audit.

NB: The Policy is to be reviewed by staff on an annual basis

Stuart Rubenstein 01/12/20 (review 01/12/21)