



Harborough Magna Parish Council

Clerk to the Council: Leona Bendall

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Agenda Parish Council Meeting, Monday 1 November 2021 Starting at 7.30 in the new Village Hall

1. Chairman's welcome to the meeting.
2. Apologies for absence
3. Declaration of any interest in respect of Planning Applications or Financial matters - this can be personal or prejudicial i.e. in respect of planning applications or other matters. *Councillors must act solely in the public interest and should never improperly confer an advantage on any person or act to gain financial or other material benefits for themselves, family, a friend or close associate.*
4. Update from local Borough and County councillors
5. To approve the Minutes and Financial Reports of the Parish Council meetings held on 6 September 2021
6. Matters Arising from the Minutes
7. Standing orders suspended to allow residents to raise any issues
8. Resumption of Standing orders
9. New village Issues
10. Planning issues – **New** Update on application for a new house opposite the Smithy in Main Street] can be viewed Plus Oak framed orangery and extensions at Croft Field, Main Street. Details for this listed building consent can be viewed on-line at: <https://planning.agileapplications.co.uk/rugby/application-details/33238>
11. Financial Matters
 - a. Banking changes – new fees, consolidate accounts, change bank?
 - b. Review and approve financial reports – cash book and bank reconciliation- forecast to 31 October 2021
 - c. Payments since last meeting - £168.44p for new battery and pads for the Parish Defibrillator, NB – still not received invoice for Morral Play Park Safety Inspection circa £100.00.
 - d. Update on recruitment for new clerk/RFO
 - e. Donation to Kidney Research
12. Ongoing matters
 - a. Playpark monitoring, safety inspection and improvement plans
 - b. Councillors - date for photograph for mailer to be agreed.
 - c. Governance
 - i. Approve revised Charitable Donations Policy
13. External Organisations Update
 - a. Walc/Fosse Community Forums
 - b. Village Hall
 - c. Environmental Improvement Group. – Autumn Tidy 13 November 2021
 - d. Neighbourhood Watch
14. Correspondence
15. Provisional date of next meetings – 6 December 2021 and 13 January 2022



Charitable Donations and Grants

Power to make Donations and Grants

- Under Section 137 of the Local Government Act 1972, Harborough Magna Parish Council has discretionary powers to award grants to local groups or organisations which provide a direct benefit to the parish or its residents.
- The appropriate maximum sum allowable for parish councils for the purposes of section 137(4)(a) of the Local Government Act 1972 for 2019 - 20 was £8.12 per head of electorate (this amount is usually adjusted each year in line with the retail prices index).
- The Parish Council's electorate in March 2021 was 404.

Considerations

- Section 137 states that if the application will only benefit, say, 10% of the residents, then only 10% of the total budgeted Section 137 monies can be granted.
- An award will normally be no more than 20% of the total cost of the work or project – unless this is seed funding for a new community led body.
- The maximum amount to be awarded to any single body in a financial year will be £100.
- The maximum total value of all charitable donations will not exceed £100 in any one financial year.
- An increase or reduction in this maximum limit will be discussed each year as part of the budget setting process.
- The Parish Council will **not** make donations to private individuals, businesses, or organisations which have access to statutory funding; nor will it make donations to national charities, unless they have a specific local branch delivering projects which directly benefit residents of the Parish.

What can be funded?

- The project should be something that makes the local community a better place in which to live, work and visit.
- It should directly benefit people who live in the parish.
- There must be clearly presented evidence that local people support the project and are involved in carrying it out.
- Applications do not have to be from groups that already exist.
- Each group may only make one application per financial year (1 April to 31 March).

HMPC Priorities

- Environmental improvements
- Activities that support children and young people

Process

1) The application must:

- a) be in writing
- b) give the status of the applicant and any other funding secured
- c) state how and when the funds will be used



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- d) clearly demonstrate how the project will directly benefit people who live in the parish through making the local community a better place in which to live, work and visit
- 2) If the financial limit of £100 of charitable donations has already been allocated in that financial year (1st April – 31st March), the applicant will be advised to apply again early in the next financial year. The onus will be on the applicant to make a further application
- 3) Details of the application (including points b, c, d above) must be included on the agenda of the meeting to discuss the application.
- 4) A copy of the Council's approved Policy on *Charitable Donations and Grants* will be attached to the agenda of any meeting that is to consider an application for a donation.
- 5) Notice of any application for funds must be included in the published agenda for the meeting at which it will be considered.
 - a) Any requests for donations raised by a parishioner at a meeting will not be considered at that meeting – but instead the applicant will be told by the Chairman to submit the request in writing in accordance with point 1 above.
 - b) If the financial limit for charitable donations has already been allocated – point 2 above will apply.
- 6) The Council's decision will be included in the published minutes.
- 7) The Council's decision is final.

Minute Reference.

Chairman's signature

Clerk/RFO's signature