

Harborough Magna Parish Council - Cash book 21-22 - Estimated to 21 August 2021

Summary Position	
Cash carried forward	9250.62
Income	11414.23
Expenditure to date	-6186.15
Balance	14,478.70

We remain in a strong financial position - with no concerns at present.'

Income received		
Source	Date	Amount
RBC Precept	17-Apr-21	5304.58
Interest	18-Apr	0.05
Grass cutting	09-May	590
Interest	18-May	0.05
interest	18-Jun	0.05
Interest	18-Jul	0.05
Interest	18-Aug	0.05
RBC Precept 2	06-Sep	5304.58
VAT refund	09-Sep	214.72
Interest	18-Sep	0.05
Interest	18-Oct	0.05
		11414.23

Expenditure					
Payee	Chq No	Date	Total amount	VAT inc	
EON	DD	19.4.21	-222.19	10.7	
April payments					
			-222.19		

Village Hall				-23.48	
Walc				-192.00	
Round the Revel				-75.00	
May payments					
			-290.48		

Lakeside Grass cuts		15.6.21	-696.00	116	
Clerk's Q1 salary		15.6.21	-657.36		
HMRC Q1 tax		15.6.21	-164.34		
Village Hall - 3 meetings		15.6.21	-54.00		
Village hall + deposit		15.6.21	-43.00		
Auditor's Fee		15.6.21	-186.00		
June payments					
			-1800.70		

EON	DD	01-Jul-21	-224.66	10.7	
Mcafee renewal - annual	562	26-Jul-21	-79.99		
Google workspace -annual	545	26-Jul-21	-49.68		
July payments					
			-354.33		
Salix loan repayment					
	DD	02-Sep-21	-600.00		
Kidney Research village event	566	18-Sep-21	-50.00		
August payments					
			-650		

Notes
 NB chq 564 not used
 chq 570 replaced by 575
 chq 574 signed for Morals

x2 Phone box handle	571		-37.63	Clear in
Lakeside Grass cutting	572		-774.00	cleared
Insurance	567		-626.95	Cleared
Clerks Q2 salary	568		-657.36	
HMRC Q2 tax	569		-164.34	
September payments				
			-2260.28	

EON Q3 electricity	DD	1.10.21	-238.19	
Webflow annual fee	573		-147.14	
Village Hall 3 rentals	575		-54.00	
Defib pads and battery	576		-168.84	
October payments				
			-608.17	

Draft half year statement of financial pos

Half year to 30.9.2021

Second half year to 31.3.2022

Expected year end position

Notes on clerk's pay

1

2

3

Remember the year end position includes our res
Probable expenditure over next year or so

We need to keep reserves of at least £9000

Position and expected year outcome

Carry forward	9350.62
Income	5894.83
Expenditure	-3317.7 as at 30.8.2021
	-1602.66 September payment in
position at 30.9.21	10325.09
Future income	5304.88 2nd tranche of precept
VAT refund	214
cash at 1.10.21	15843.97
Future expenditure	-600 Salix loan (paid in two in
	-900 Eon street lights
	-2000 Using an external profe
	-108 village hall usage - assu
	-300 web hosting and domai
	-300 Other expenditure - inc
	-800 grass cuttir we pay in tv
	-55 playpark lease renewal

Current clerk is paid on scale point 16 for 22 hours a month - hourly rate £11.82
 To get an equivalent experienced clerk - we'd probably want a CILCA qualified
 If we have to go to an external agency/professional clerk - this would cost £800
 and councillors would have to take on more of the 'village' roles undertaken

Conclusion after current clerk leave - we will have **at least £800** in addition

Services and ear marked sums

Replacement of 3 street lamp posts	4500
New laptop/software and printer for new clerk:	2000
Replacement notice board for Rugby Road	1000

#NAME?

c Clerk Q2 and Insurance

and interest

installments a year)

essional clerk for Q3 and Q4

umption 6 more meetings

in

street lamp maintenance etc

two tranches this is the second half

12.45

ed clerk - circa £15 hourly rate

: more

en by current clerk.

£3,286.80

per year

£4,000

per year

£5,000

per year estimate

nal costs, perhaps more

Bank Reconciliation

9250.62

	April	May	June	July	August	September	October	November	December	January	February	March
Bank Statement Balances												
A	Deposit Account											
Opening position	5,831.34	5,831.39	5,831.44	5,831.49	5,831.54	5,831.59	5,831.64					
less uncleared cheques	0	0	0	0	0	0						
Income -interest	0.05	0.05	0.05	0.05	0.05	0.05	0.05					
Transfer from/to current account	0	0	0	0	0	0						
Actual bank balance	5,831.39	5,831.44	5,831.49	5,831.54	5,831.59	5,831.64	5,831.69					
B	Current account											
Opening position	3,419.28	8,501.67	8,993.19	7,696.49	6,695.84	5,996.16	10,693.76					
Add receipts	5,304.58	590	0			5519.3	0					
Less new cheques issued and dd	-222.19	-290.48	-1800.70	-354.33	-650.00	-2260.28	-608.17					
plus uncleared cheques	0	192	696	49.68		1438.58						
less previous uncleared chqs	0	0	-192	-696	-49.68		-1438.58					
Transfer to/from Deposit account	0	0										
Actual bank balance	8,501.67	8,993.19	7,696.49	6,695.84	5,996.16	10,693.76	8,647.01					
Combined bank balances	14,333.06	14,824.63	13,527.98	12,527.38	11,827.75	16,525.40	14,478.70					
C	Cash book - overall position											
Opening balance	9,250.62	14,333.06	14,824.63	13,527.98	12,527.38	11,827.75	16,487.78					
Add Receipts	5,304.63	590.05	0.05	0.05	0.05	5519.35	0.05					
Less new payments	-222.19	-290.48	-1800.7	-354.33	-650	-2260.28	-608.17					
Previous uncleared cheques now paid			-192	-696			-1400.96					
Plus uncleared cheques		192	696	49.68	-49.68	1400.96						
Closing balance	14333.06	14824.63	13,527.98	12,527.38	11,827.75	16,487.78	14,478.70					
Bank Balances and cash book	match	match	match	match	match							

Precept calculations for 2021/22 Financial year

	2019/20	2020/21	2021/22	2021/22	2021/22	2021/22
			Option 1	Option 2	Option 3	Option 4
	ACTUAL		Do nothing	up 3%	up 5%	up 10%
			actual 2.15%	actual 4.13%	actual up 9.09%	
TAX BASE - based on number of households and occupancy	175.21	182.83	181.32 down 0.71%			
Precept paid by numbrt of households - equivalent households	50.6	53.13	53.13	54.724	55.787	58.443
Net precept total income	£8,865.63	£9,713.76	£9,633.53	£9,922.56	£10,115.30	£10,596.88
Year on year change to PC funding in cash terms - based on the 20/21 year actual	£1,210.71	£848.10	-£80.23	£208.80	£401.54	£883.127
Cash change per household PER YEAR	£6.910	£4.639	- 0.441p	£1.152	£2.215	£4.871

I have worked this out on the actual income in 2020/21 - but the new tax base for 2021/22

Option 1 - do nothing and our income will fall by £80.23p

Option 2 - up 3% and our income will rise by £208.80p

Option 3 - up 5% and our income will rise by £401.54p

Option 3 - up 10% and our income will rise by £883.127p