

Harborough Magna Parish Council - Cash book 20-21 - forecast to end of December

Draft until Nov/Dec statements received

Summary Position	
Cash carried forward	7192.21
Income	10299.02
Expenditure in h1	-4052.2
Expenditure in Q3	(£2,782) FORECAST TO 30.12.2020
Balance	10657.49

Details

Income received				Expenditure							
Ref no	Source	Date	Amount	Ref no	Payee	Chq No	Date	Total amount	VAT inc	Reclaimed	Date cleared bank
in 1	RBC Precept	17-Apr-20	4856.00	out 1	EON	DD	3.4.20	-224.66	10.7	yes	3.4.2020
in 2	Interest	18-Apr	0.96		April payments			-224.66			
in 4	Interest	18-May	0.41								
in 5	RBC grass cuts		584.21	out 3	Walc - training	525		-15	3	yes	3.8.2020
in 6	Interest	18-Jun	0.41	out 4	Round the Revel	526	29.5.20	-75	0		5.7.2020
in 7	interest	18-Jul	0.05	out 5	Lakeside	527	29.5.20	-192	32	yes	5.7.2020
in 8	interest	18-Aug	0.05		May Payments			-282			
in 9	RBC 2nd precept	07-Sep	4856.88								
in 10	interest	18-Sep	0.05								
			10299.02	out 6	Clerk's Q1 salary	528	25.6.20	-560	0		26.7.2020
				out 7	HMRC Q1 Tax	529	25.6.20	-140	0		29.9.2020
				out 8	Walc training u/payment	530	29.6.20	-3			3.8.2020
					Walc annual subscription	524	29.5.20	-191	27	yes	27.6.2020
					June payments			-894			
					Payments in First Quart			-1400.66			
				out 9	EON	DD	2.7.20	-224.66	10.7		13.7.2020
				out 10	Lakside grass cuts	531	21.7.10	-576	96		6.8.2020
				out 11	Internal auditor	532	20.7.20	-180	30		3.8.2020
				out 12	clerk sundries	534	21.7.20	38.87			22.7.2020
					July payments			-941.79			
				our 13	McAfee Virus renewal	535	5.8.20	-79.99			6.8.2020
				out 14	salix repayment	DD	3.8.20	-600			3.8.2020
					August payment			-679.99			
				out 15	Moral Play Park inspect	536	7.9.20	-179.4	29.9		14.9.20
				our 16	Clerks 2 salary	537	21.9.20	-560			
				out 17	HMRC Q2 tax	538	21.9.20	-140			
				out 18	Web hosting annual fee	539	21.9.20	-150.36			
					September payments to date			-1029.76			
					Payments in Second quarter			-2651.54			
				out 19	Eon	DD	3.10.2020	-227.4	10.82	3.10.20	3.10.2020
				out 20	annual Insurance	542	2.10.2020	-610.15			
				out 21	Rugby web design	543	2.10.2020	-50	0		
					October payments to date.			-887.55			
				out 22	Lakeside	540	13.11.20	-840	140	15-Nov	
					November payments			(£840)			

Additional income is due of £250 vat refund

NB chq 533 not used

Expected income	20-21		21-22
Precept	9713		
Grass cutting	548.21		
Grant			
Vat refund	200		
Bank interest	15		
TOTAL INCOME	10476.21		

EXPENDITURE	20-21		reason for variation		Budget for 21/22
	Original budget	Expected spend			
Room Hire	120	150	virtual meetings		160
Electricity for street lights	1000	1000			1100
Loan payments	1200	1200			1200
Round the revel	75	75			89
insurance	770	610			625
Walc	200	200			200
street lamp maintenance	65	65			100
Playpark lease & inspection	135	190	higher cost of		225
lengthsman	2500	2000	hiatus of lockdown		2750
Sundries	250	250			250
Defibrillator - battery	80		not necessary		100
McAfee Virus protection	80	79.99			80
Website upkeep - webflow platform	180	180	currency variation		160
Clerk's salary	2800	3075	scale and pay increase		3200

Replaced by budget sheet

9419

9048.99

10239

Bank Reconciliation

7192.21

		April	May	June
Bank Statement Balances				
A	Deposit Account			
	Opening position	5,828.54	5,829.53	5,830.49
	less uncleared cheques			
	Income -interest	0.99	0.96	0.41
	Transfer from/to current account			
	Actual bank balance	5,829.53	5830.49	5,830.90
B	Current account			
	Opening position	1,363.67	5,995.89	5,995.89
	Add receipts	4,856.88	0	584.21
	Less new cheques issued and dd	-224.66	-282.00	-894
	plus uncleared cheques		282	3
	less previous uncleared chqs			-267
	Transfer to/from Deposit account			
	Actual bank balance	5,995.89	5,995.89	5,422.10
Bank statement		match	match	match
	Combined bank balance	11,825.42	11,826.38	11,253.00
C	Cash book - overall position			
	Opening balance	7,192.21	11,825.42	11,544.38
	Add Receipts	4,857.87	0.96	584.62
	Less new payments	-224.66	-282	-894
	Closing balance	11825.42	11544.38	11,235.00
	Bank Balances and cash book	match	match	match

July	August	September	October	November	December
5,830.90	5,830.95	5,831.00	5,831.05	5,831.10	5,831.15
0.05	0.05	0.05	0.05	0.05	0.05
5,830.95	5,831.00	5,831.05	5,831.10	5,831.15	5,831.20
5,422.10	5,158.57	3,704.58	7,532.06	6,644.77	
0		4856.88			
-1019.53	-679.99	-1029.4	-887.29	-840	
756					
-774					
4,384.57	3,704.58	7,532.06	6,644.77	5,804.77	
match	match	match			
10,215.52	9,535.58	13,363.11	12,475.87	11,635.92	
11,235.00	10,215.52	9,535.58	13,363.11	12,475.87	
0.05	0.05	4856.93	0.05	0.05	
-941.79	-679.99	-1029.4	-887.29	-840	
10,215.52	9,535.58	13,363.11	12,475.87	11,635.92	
match	match	match	match	match	

current year 2020/21

Expected cash carried forward £9,700

Expected Income		
Precept	9713	I have for this assumed no increase next year - but we might get some growth through greater occupancy
Grass cutting	584	Transfer of funds from RBC - have asked them to confirm we will get this
Grants		None assumed but we should try for playpark contribution
VAT refund	300	
Bank interest	1	
	10598	

Original Budget for 2019/20	Expected expenditure
100	0
1100	1100
1200	1200
75	75
700	610
132	180
200	209
69	69
50	55
130	179
2250	1600
250	100
100	0
80	80
160	150
2800	3075

10039

8682

Expected expenditure	2021/22 financial year		budget for 22/23	Budget for 23/24
Room Hire	144	Assumption 8 meeting each 2 hours	160	161
Electricity for street lights	1300	Assume only modest increase	1200	1300
Loan payments	1200	Salix payments	1200	1200
Round the revel	75	Round the Revel contribution	90	95
Insurance	660	Second of 3 year fixed deal	720	740
Internal Audit	180	Same scale - so assume no change	140	140
walc	200	Training and subscription	200	200
Street lamp maintenance	75	Assume only modest increase	110	110
Playpark lease	55	Assume higher cost for increased area in the future IF we take more land	175	175
Playpark inspection	120	We will book early to get better rate	140	145
Grass cutting	2250	Assume no lockdown and standard programme	2400	2500
Sundries	250	Stationery, print, stamps etc	250	250
Defibrillator - battery	90	Funds left from defib grant	100	100
McAfee Virus protection	85	Assume only modest increase	80	80
Website upkeep - webflow platform	300	Have to pay for domain registration (every 2 years) and Workflow platform	160	160
Clerk's salary	3350	Reflects change to financial regs in line with Nalc and clerk being paid for her a contracted hours	3600	3750
	10334		10525	11154

bu