



# Harborough Magna Parish Council

---

**Clerk to the Council:**

Leona Bendall

Holly Barn, Main Street, Harborough Magna, Rugby

Warwickshire CV23 0HS Tel: 07714 467680 – email: clerk.hmpc@gmail.com

**Agenda Parish Council Meeting, Monday 26 October 2020**

**This will be a virtual meeting using Zoom – starting at 8.15pm\*\***

1. Welcome from chairman
2. Apologies for absence
3. Declaration of any interest in respect of Planning Applications or Financial matters - this can be personal or prejudicial i.e. in respect of planning applications or other matters. *Councillors must act solely in the public interest and should never improperly confer an advantage on any person or act to gain financial or other material benefits for themselves, family, a friend or close associate.*
4. Update from local Borough and County councillors
5. Standing orders suspended to allow residents to raise any issues\*\*
6. Resumption of Standing orders
7. To approve the Minutes and Financial Papers of the Parish Council meetings held on 21 September 2020
8. Matters Arising from the Minutes
9. New village Issues.
10. Planning issues
11. Financial and Governance Matters
  - a. Review and approve the clerk's financial reports forecast to end of October 2020
  - b. Payments since last meeting :Came & Company £610.14 annual insurance; Rugby Web Design – changes to website
  - c. Cheques/invoices to be approved at the meeting: will include a final payment to Lakeside for grass cutting and purchase of a usb drive to store parish document – actual amounts will be in the minutes.
  - d. Governance Framework – Approval sought for new IT Disaster Recovery Procedure; Revision to Standing Orders and adoption of an updated Code of Conduct for members
12. Village Hall (OSCR) update
13. WALC/Community Forum updates – no meetings held
14. Neighbourhood Watch
15. Correspondence
16. Ongoing issues
  - a. Succession planning
  - b. Playpark monitoring and upgrading
17. Items for next agenda
18. Dates of next meetings –30 November 2020 and 11 January 2021

**\*\*Members of the public are invited to speak here or watch whole meeting via zoom – to receive a link to join the meeting please send an email to clerk.hmpc@gmail.com**