



Clerk to the Council:

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Annual Meeting of Harborough Magna Parish Council, Monday 18 May 2020
This will be a virtual meeting starting on Zoom at 7.30pm

1. Election of an interim chairman – this appointment to run for approximately six months
 - a. Chair to appoint a Vice Chair
2. Co-opt Robert Clarke to the Parish Council

Agenda Parish Council Meeting, Monday 18 May 2020
This will be a virtual meeting on Zoom and follow straight on from Annual Meeting

1. Welcome from new chairman
2. Declaration of any interest in respect of Planning Applications or Finance*
3. To approve the Minutes and Financial Papers of the Parish Council meetings held on 9 March 2020
4. Planning matters* – Planning Appeal re R19/1010 and new Application R20/0304 – both in respect of 2 The Bank
5. Financial Matters and Governance Issues
 - a. Approve Risk Assessment and Asset Register discussed at March meeting
 - b. Approve financial papers for the year end to 31 March 2020 in preparation for Internal Audit and the AGAR
 - c. New Invoices for payment
6. Ongoing issues
 - a. Grass cutting services – in light of the latest guidance on Covid-19 can we resume our village grass cutting?
7. Agree provisional date of next meetings – 6 July 2020 – this will be another virtual meeting unless guidance changes.

Advice to Members of the Public

If you would like to listen in or watch the meeting via your home computer please contact the clerk – however the minutes of the meeting will be available from the Parish Council website by 25 May 2020

*Declaration of Interest ' this can be personal or prejudicial i.e. in respect of planning applications or other matters. *Councillors must act solely in the public interest and should never improperly confer an advantage on any person or act to gain financial or other material benefits for themselves, family, a friend or close associate.*