

# Harborough Magna Parish Council

## Meeting of the Parish Council 20 January 2020

### Present

Cllr Toby France (TF) – Acting Chair for the meeting

Cllr Paul Skidmore (PS)- Vice Chair

Cllr Elizabeth Biggs-Poyner (EBP)

Parishioners: Barry Biggs, Rob Clarke, Fenella France,

In attendance: Clerk: Leona Bendall

1.20.01.20	<p><b>Election of chair for the meeting</b> As previously agreed the councillors will rotate chair of the meeting until the next Annual Meeting (May 2020) when a new chairman will be elected.</p> <p>TF chaired this meeting and welcomed all the meeting.</p>	
2.20.01.20	<p><b>Apologies for absence</b> Cllr T Gillias (RBC) and Cllr John Brady</p>	
3.20.01.20	<p><b>Update from Borough and County Councillors</b> a. None received</p>	
4.20.01.20	<p><b>Suspension of standing orders to allow parishioners of Harborough Magna to address the meeting. Points raised:</b> a. Barry Biggs suggested that we ask for the roads and paths to be swept in the village as we still have lots of leaves around.</p>	
5.20.01.20	<p><b>Standing orders were resumed</b></p>	
6.20.01.20	<p><b>Declaration of Interest</b> a. None made.</p>	
7.20.01.20	<p><b>Approval of minutes</b> a. The minutes from 2 December 2019 were approved.</p>	
8.20.01.20	<p><b>Matters arising from the minutes</b> a. The closure mechanism on the play park gate is not there – Cllr PS will put a replacement on as a temporary measure.</p>	<p><b>PS</b></p>

	<p>b. With regard to the leaking restored phone box – the Clerk’s volunteer will seal the gaps on the roof as soon as weather permits and Cllr TF offered to seal the windows.</p>	<b>Clerk/ TF</b>
<b>9.20.01.20</b>	<p><b>New Village Issues</b></p> <p>a. Parish Council is still receiving lots of complaints on the issue of people who do not clear up after their dogs. It was agreed to ask for suggestions for how to address this. Perhaps people moving into the village may have good idea to share on how we can improve awareness that this leaving dog refuse around is totally unacceptable.</p> <p>b. It was agreed to hold the Annual Litter Pick on Saturday 21 March and Cllr PS suggested that consider ideas to provide general village improvement tasks on this day – to be discussed further.</p>	<p><b>All</b></p> <p><b>All</b></p>
<b>10.20.01.20</b>	<p><b>OSCR Project</b></p> <p>a. Cllr EBP advised that construction work is now proceeding on the OSCR project and a formal handover of a large Big Lottery cheque has been arranged for 1.30pm on Thursday 23 January and it would be good for as many villagers as possible to attend to show support for the project. Then the following week senior officials from the Big Lottery will visit the site.</p>	<b>EBP/ALL</b>
<b>11.20.01.20</b>	<p><b>RBC/WCC Fosse Community Forum and Walc update</b></p> <p>a. Next Forum will be on 21 January 2020 – EBP will attend but the meeting is open to the public and everyone is welcome. Going forward it is important that the PC is represented.</p>	
<b>12.20.01.20</b>	<p><b>Planning applications and appeals</b></p> <p>a. Nothing new to report.</p>	
<b>13.20.01.20</b>	<p><b>Neighbourhood Watch</b></p> <p>a. Cllr PS has taken on responsibilities for Neighbourhood Watch and made contact with our CSPO who advised that a new inspector is now in place and new procedures may follow.</p>	<b>PS</b>
<b>14.20.01.20</b>	<p><b>Financial and Governance issues</b></p> <p>a. Clerk presented the three financial reporting forms : the cashbook, the performance against budget and the bank reconciliation to the cashbook –These were reviewed and</p>	

	<p>approved.</p> <p>b. There were no cheques signed at the meeting – but two cheques have been signed since the last meeting:</p> <ul style="list-style-type: none"> <li>• £183.42 for the new warning signs in Back Lane</li> <li>• £8,912.93 – for the new street lamps – clerk confirmed that she immediately reclaimed the VAT for this.</li> </ul> <p>c. Clerk presented options for the precept demand for the coming year – discussed first in December. Cllr EBP proposed that Option 3 should be accepted and this was seconded by Cllr TF. Clerk to inform RBC of this decision</p> <ul style="list-style-type: none"> <li>• Option 3 would be a 5% increase – costing parishioners (band D equivalent) £2.530p extra a year.</li> </ul> <p>This would bring the Parish Council precept to £9713 and with an extra disbursement of £532 for grass cutting will provide sufficient funds for the coming year.</p> <p>d. Clerk advised that she will present the updated Risk and the Asset Registers for review at the March meeting.</p>	<p>Clerk</p> <p>Clerk</p>
<b>15.20.01.20</b>	<p><b>Correspondence and email</b></p> <p>a. Clerk reminded councillors of the possible grant opportunities – and it was agreed that this should be discussed at the next meeting.</p>	All
<b>16.20.01.20</b>	<p><b>Other ongoing village matters</b></p> <p>a. <u>Recruitment of new councillors</u> - Two parishioner have expressed an interest and clerk will continue to send them both information. Councillors will continue to see if anyone else is interested.</p> <p>b. <u>Lengthsman</u> – Following a very disappointing service from external contractors who have had to fit in with RBC’s own contractor it was agreed to ask RBC to devolve their funding for this and the Parish Council will take over responsibility for the whole service. The draft invitation to go to contractors was discussed and once the changes discussed are incorporated the invitation will be sent to possible grounds maintenance services. Rob Clarke offered to use his family’s farm grass mower to give additional top ups to the playpark – so long as it can get through the gates and avoid a broken concrete post. This was welcomed.</p> <p>c. <u>Defibrillator training</u> – Two sessions are arranged – for Saturday 8<sup>th</sup> Feb and Saturday 22<sup>nd</sup> Feb. Both will be held in the Old Lion – Clerk to confirm timing of session but ideally this would be 10am.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<b>17.20.01.20</b>	<p><b>Items for next agenda</b></p> <ul style="list-style-type: none"> <li>a. Grant funding to renew the playpark</li> <li>b. Update on Grounds Maintenance (formerly the Lengthsman Services)</li> <li>c. Litter Pick – ideas to cover more village maintenance issues.</li> <li>d. Magna Park – update from Liaison Group meeting and possible funding for our village from WCC to mitigate extra traffic. Clerk to ask Cllr Gillias (RBC) and Cllr Warwick (WCC) to report on this.</li> </ul>	<b>All</b>
<b>18.20.01.20</b>	<p><b>Dates of next meetings</b></p> <ul style="list-style-type: none"> <li>• 9 March, 20 April and Annual Meeting on 11 May.</li> </ul>	<b>All</b>
	Meeting closed at 20.14.	

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**Acting Chair**

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**Date**