

# Harborough Magna Parish Council

Meeting of the Parish Council  
9 September 2019

## Present

Cllr Ian Bentlett (IB) Chair  
Cllr Paul Skidmore (PS) Vice Chair  
Cllr Elizabeth Biggs Poyner (EBP)  
Cllr John Brady (JB)  
Cllr Toby France

Parishioners: Barry Biggs, Fenella France, Lynne Peak, Lynsey & Adam Lawrence

In attendance: Clerk: Leona Bendall

1.09.19	<b>Welcome</b> Cllr Bentlett welcomed all to the meeting	
2.09.19	<b>Apologies for absence</b> Cllr A Warwick and Cllr T Gillias.	
3.09.19	<b>Update from Borough and County Councillors</b> <ul style="list-style-type: none"><li>No update received</li></ul>	
4.09.19	<b>Suspension of standing orders to allow parishioners of Harborough Magna to address the meeting</b> <ul style="list-style-type: none"><li>Lynsey and Adam Lawrence of Campden, Back Lane, explained their request for PC support for their plans, with their neighbours' consent, to re-route a footpath that due to a planning error in the 1960s meant their house was built over the footpath. They had extensive discussions with Warwickshire County Council to move the footpath to the far side of the Le Verger's field. The process was lengthy (2 years minimum) – but it might be a little quicker if the Parish Council supported their application. This was discussed by the members at length and some concerns regarding the re-location route were aired. It was proposed by TF and seconded by PS, that they would support the Lawrences' application. Clerk to write to appropriate persons at WCC and copy to Lawrence's.</li></ul>	<b>Clerk</b>
5.09.19	<b>Standing orders were resumed</b>	
6.09.19	<b>Declaration of Interest</b> None made.	
7.09.19	<b>Approval of minutes</b>	

	<ul style="list-style-type: none"> <li>The minutes from 8 July 2019 were approved.</li> </ul>	
<b>8.09.19</b>	<p><b>Matters arising from the minutes</b></p> <ul style="list-style-type: none"> <li>JB had not had an opportunity to put an automatic closure mechanism on the playpark gate, but would consider the suggestion to use a chain link with the onus of closing the gate to people using the park. A closure mechanism needs to be in place before the safety inspection can take place.</li> <li>Barry Biggs advised that to repair the bus stop was not possible, although it might be possible to put an extra panel on it.</li> </ul>	<b>JB</b>
<b>9.09.19</b>	<p><b>New Village Issues</b></p> <ul style="list-style-type: none"> <li>Barry Biggs advised that a car had crashed into the Elm tree presented to the village in Montilo Lane 10 years ago and destroyed the tree. It was agreed that Barry would send the clerk, the car's number plate (which was found under the tree) and then the Clerk should write to our Community Police Offer to see if we can find the owner and insurers to claim for a replacement tree. The cost of which will be around £300</li> <li>John Brady raised a complaint from a resident that a man appeared to be living in the hedge on verge of Montilo Lane – his car is parked almost in the hedge. IB advised that both the police and the local farmer were aware and had considered this and were content with the situation. JB was asked by IB to advise the resident who raised the issue of the view of police and landowner.</li> </ul>	<p><b>BB/Clerk</b></p> <p><b>JB</b></p>
<b>10.09.19</b>	<p><b>Parish Plan/OSCR Project</b></p> <ul style="list-style-type: none"> <li>EBP and IB reported that at last agreement has been received that Big Lottery will fund the total cost of the project – including the initial archaeological excavations. Work will start on the project in mid October. Which is tremendous news. -EBP to write for written details of full grant which had not been sent due to BL staff holidays.</li> </ul>	<b>EBP</b>
<b>11.09.19</b>	<p><b>RBC/WCC Fosse Community Forum and Walc update</b></p> <ul style="list-style-type: none"> <li>Nothing new to report.</li> </ul>	
<b>12.09.19</b>	<p><b>Planning applications and appeals</b></p> <ul style="list-style-type: none"> <li>Nothing new to report</li> </ul>	

13.09.19	<p><b>Neighbourhood Watch</b></p> <p>- Nothing new to report.</p>	
14.09.19	<p><b>Financial and Governance issues</b></p> <p>a. Clerk had previously circulated the new Financial Regulations and asked member to approve them. This was proposed by JB and seconded by TF – and was so adopted.</p> <p>b. Clerk presented the three financial reporting forms : the cashbook, the performance against budget and the bank reconciliation to the cashbook. These were approved.</p> <p>c. The clerk asked members to note that the high existing balances of £18,000 is a consequence of receiving our loan funding for the new street lights early and not yet having received the bill to pay for this. She expected the year end position to be around £6000. This was noted by members and identified on the account – spending to budget.</p> <p>d. The schedule of cheques approved at the meeting comprised: £722 for the clerk – which comprised her Q2 salary and £194 reimbursement of sundry expenses by the clerk; £132 for Q2 Tax; £85 signs for the phone box; £342 for the electrical supply to the defibrillator; £144 for Glendales grass cut of the village on 22 July. The clerk pointed out that the cost of insurance had been renegotiated and the cost reduce by over £450 to just £741 with the same level of cover as our old policy and £5000 new cover for the defibrillator. Clerk was thanked for this rigorous approach.</p> <p>e. The clerk explained that we had received the defibrillator as a donation from the West Midlands Ambulance Service, and £900 grant funding from Cllr Adrian Warwick (WCC) and £500 from Friends of the Revel – of this now the defibrillator has been commissioned and £85 remains that will be used for future spare parts.</p>	
15.09.19	<p><b>Correspondence</b></p> <p>Nothing received.</p>	
16.09.19	<p><b>Other ongoing village matters</b></p> <p>a. <u>Recruitment of new councillors</u> - it was agreed to go forward with a soft and welcoming approach to encourage villagers to learn more about this. IB and EBP agreed to draft a very positive statement to attract attention in the Revel and it was agreed that a good opportunity for informal discussions might</p>	<p><b>IB/EBP</b></p>

	<p>be the training session on the defibrillator.</p> <p>b. <u>New website</u> was discussed and roundly welcomed by members and public at the meeting. Clerk asked if all members could send her any comments or suggested corrections by 28 September. The site will then be completed and handed over to the Parish.</p> <p>c. <u>Back Lane</u> – walking along this road is hazardous for pedestrians as for much of its length this single track road has a 50MPH speed limit. The clerk explained that reducing the speed limit by way of a byelaw was not legally possible, so an alternative might be ‘unofficial signs’ alerting motorists that pedestrians may be in the road, as Warwickshire’s Highways Team did not support reducing the speed limit. But before this route is adopted the clerk will discuss the problem with Cllr Adrian Warwick who may be able to help.</p> <p>d. <u>Lengthsman</u> – the dreadful performance of Glendales was discussed and it was agreed to try and resolve this through Chris Worman but that another solution would be needed for next year. Clerk will try and get Rugby to devolve the budget for grass cutting, with Cllr Gillias help.</p>	
<b>17.09.19</b>	<p><b>Items for next agenda</b></p> <ul style="list-style-type: none"> <li>• Campaign for new councillors</li> <li>• Lengthsman</li> </ul>	<b>All</b>
<b>18.09.19</b>	<p><b>Dates of next meetings</b></p> <p><b>Provisional</b> dates for next meetings – 21 October 2019 (venue to be the Nursery) and 2 December 2019</p>	<b>All</b>
	Meeting closed at 20.35	

.....  
**Ian Bentlett**  
**Chair**

.....  
**Date**