

**Harborough Magna Parish Council
Minutes of Annual Meeting
and
Parish Council Meeting
8 May 2017
Early Birds Nursery School**

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Present

Cllr Ian Bentlett (IB)
Cllr Elizabeth Biggs Poyner (EBP)
Cllr Julia Antrobus (JA)
Cllr John Brady (JB)
Paul Skidmore (PS)
Leona Bendall (Clerk), Parish Clerk

These minutes were approved at the
Meeting of the Parish Council on
8 June 2017

Parishioners: Barry Biggs, Fenella France, Toby France and Fiona McMahon

		Action
Annual meeting of the Parish Council		
AM 1 May 17	<ol style="list-style-type: none"> 1. Ian Bentlett expressed his willingness to stand as Chairman again. His nomination was seconded by Cllr Antrobus and approved by all. 2. IB asked if anyone would like to stand as his vice chair for the year. He nominated EBP for the role and this was seconded by Cllr Brady and approved by all. He thanked EPB for her support over the last 12 months 3. IB stated that it was his intention to retire from all of his volunteer roles including the Parish council in 2020. Succession planning is therefore required 	
Regular Parish Meeting		
1.8.5.17	IB welcomed all to the meeting.	
2.8.5.17	<p>Apologies for absence</p> <p>Apologies had been received from Cllr Tony Gillias and the PC had yet to be informed who was the new County Councillor for the ward.</p>	
3.8.5.17	<p>Update from County and Borough Councillors</p> <p>No updates received.</p>	
4.8.5.17	Suspension of standing orders to allow parishioners	

Chairman's initials:

	<p>of Harborough Magna to address the meeting</p> <p>No issues were raised</p>	
5.8.5.17	Standing orders were resumed	
6.8.5.17	<p>Declaration of Interest</p> <p>No declarations of interest</p>	
7.8.5.17	<p>Approval of minutes</p> <p>The minutes from the meeting held on 20 March 2017 were approved</p>	
8.8.5.16	<p>Matters arising from the minutes</p> <p>a. Clerk to contact Sue Rodger to ask if she and her partner were willing to help with the phone box restoration</p> <p>b. No response from Rob Back for a request for a meeting – clerk to contact him again.</p> <p>c. Ramp has been built for the Old School Room but may need further action – a matter for the Church Council.</p> <p>d. Dog Fouling – one resident has been identified as not picking up after their dog fouled a resident's lawn. IB will speak to the resident and if he does not receive an appropriate response will report the matter to the Dog Warden.</p> <p>e. JB passed contact details on proposed plans to put a limit on Tuckey's Bridge – and the clerk can now respond as discussed at the March meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>IB</p> <p>Cleark</p>
9.8.5.17	<p>New Village Issues.</p> <p>a. PS reported an issue through the Fix My Street website: broken street light in Meadow Way/Rugby Road. He also chased WCC again re roads signs at end of Montilo Lane. Clerk to report two further issues: broken kerb stone outside the Manor House and Pothole in Meadow Way. PS to send clerk photographs and she will take forward.</p> <p>b. PS raised concerns about increased speeding through the village and asked if we could write to other local parish councils to see if we can get a pool of volunteers willing to help man community speed cameras The meeting discussed this and agreed it was worth trying and also clerk to register speeding issues on the Police website to see if we can have another 'speed watch'.</p> <p>c. Two incidents were reported : an elderly local resident</p>	<p>Clerk</p> <p>PS</p> <p>clerk</p>

	was conned by men at her door who 'persuaded' her to give them her bank card and code – they stole £500 from her. This is being investigated by the police. The second issue saw a pony taken out of its field and left in the adjoining footpath.	
10.8.5.17	<p>Parish Plan/OSCR Project</p> <p>a. Application submitted to Big Lottery Fund – awaiting outcome.</p>	
11.8.5.17	<p>RBC/WCC Fosse Community Forum and Walc update</p> <p>a. No meetings date of next meeting has yet to be announced.</p>	
12.8.5.17	<p>Planning Applications & Appeals.</p> <p>a. Nothing to report.</p>	
13.8.5.17	<p>Neighbourhood Watch</p> <p>a. Nothing to report.</p>	
14.8.5.17	<p>Financial matters</p> <p>a. Councillors reviewed and approved the cash book figures for the year, which showed a carry forward of £8437.45 with one unrepresented cheque for £60</p> <p>b. Councillors reviewed and approved the quarterly bank reconciliation for the full year.</p> <p>c. Councillors reviewed and approved the financial position statement for the full year</p> <p>d. Councillors considered and agreed the governance statement from the 2016/17 Annual Return.</p> <p>e. Councillors noted the financial position as at end of April 2017.</p> <p>f. Councillors instructed clerk to complete internal and external audit reviews</p> <p>g. Councillors approved the cheques signed at the meeting: £8 for room hire, £60 for Round the Revel, £60 for WS Gardens cut of playpark and surrounding field, £38.94 for new sign in playpark and £156.50 for annual Walc Subscription.</p>	Clerk

15.8.5.17	<p>Correspondence</p> <p>a. Nothing to report but an email has been received on a consultation by Coventry Airport on the flight path approach to the airport. Clerk to circulate.</p>	Clerk
16.8.5.17	<p>Other items:</p> <p>a. Expansion of Magna Park /A5 PS to attend next consultation group meeting as IB is away .</p> <p>b. Lengthsman – WS Gardens So far this year we have had 2 RBC contractor cuts and a partial cut by WS Gardens. It was agreed that PS would notify JB (who is not always in the village) when an RBC cut has been and JB to give WS Gardens notice that a further cut will be required. Which should be midway between Council cuts</p> <p>c. Monitoring and further improvement to playpark.</p> <ul style="list-style-type: none"> • JB reported that there was nothing of concern in his monitoring and clerk advised a new sign on who to contact is now on display. • PS had not had time to progress upgrading ideas and he was reminded that he must speak to Pat Gamble and Malcom & Sarah Davis before any ideas are raised publicly. These were very involved in the original purchase/funding of the playpark equipment. PS was reminded that he should contact Colin Horton for advice on what might be achievable and ideas for grant funding opportunities. PS to report back 	<p><i>PS</i></p> <p><i>PS/JB</i></p> <p><i>PS</i></p>
17.8.5.17	<p>Items for next agenda</p> <p>a. Lengthsman scheme</p> <p>b. Magna Park redevelopment</p> <p>c. Playpark – monitoring and improvement plans</p>	

18.8.5.17	Agreed date of next meetings - Date of next meeting Monday 19 June 2017 – and subsequent Monday 31 July.	
	Meeting closed at 8.15pm	

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Ian Bentlett, Chairman

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Date

Chairman's initials: