



**CARROLL COUNTY
GENERAL HEALTH DISTRICT**
Healthy People — Safe Communities

**AGENDA
Board of Health Meeting
April 17, 2019
5:30 PM**

Location: Carroll County General Health District (Lower Level), 301 Moody Ave. S.W., Carrollton, Ohio 44615

Facilitator: Dr. W. Scott Stine, MD, Board of Health President

1. Call Meeting to Order

2. Roll Call:

Stine ____ Speedy ____ McMillen ____ White ____ Wiley ____

3. Approval of March 20, 2019 minutes

Motion by _____ Seconded by _____
Motion Carried: Yes ____ No ____

4. Guests:

5. Division Reports

- a. Environmental Health Report
- b. Public Health Nursing Report – Kelly Engelhart, Director of Nursing & Population Health
- c. Public Health Advocacy- Kelly Engelhart, Director of Nursing & Population Health
- d. Communicable Disease Report – Prepared by Natasha Yonley, Epidemiologist
- e. Community Health Promotion & Planning Report – Kelly Engelhart, Director of Nursing & Population Health; Amy Campbell, Office Administrator
- f. Vital Statistics Report – Corinne Ren, Registrar

6. Public Health Accreditation Update – Amy Campbell

7. Office Administrator Report, Amy Campbell

8. Health Commissioner Report, Wendy Gotschall

9. Financial Report

- a. Approval of **Resolution 19-048** the March 2019 budget as presented. (*Reference: Health Commissioner Presentation*)

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

- b. Approval of **Resolution 19-049** for the payment of the March expenses totaling \$55,928.10 (*Reference: Month Expense Spreadsheet*)

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

- c. Approval of **Resolution 19-050** for the March 28, 2019 Appropriation Amendments to the Community Cessation Initiative and Safe Communities funds. (*Reference: Appropriation Amendment*)

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

- d. Approval of **Resolution 19-051** for Out of County Travel totaling \$350.00.

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

10. Old Business

- a. **Resolution 19-052** to approve the amended contract between the Carroll County General Health and the Ohio Public Health Association from an expiration date of March 31, 2019 to December 31, 2019. (*Reference: OPHA Contract Amendment*)
Additional Information: The extension for the contract with OPHA is to continue with our Food Program consultant Garrett Guillozet at a continued rate of \$40.00 per hour.

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

11. New Business

- a. **Resolution 19-053** to approve the contract for services between the Carroll County General Health District and Alliance for Healthy Youth effective April 22, 2019 through September 30, 2019. *(Reference: Alliance for Healthy Youth Contract for Services)*
Additional Information: This contract is for Carroll County General Health District staff to implement a Sexual Risk Avoidance Program (RSVP) within Carroll County School Districts on behalf of the Alliance for Healthy Youth. The health department will be reimbursed \$16.00 per student that is educated through the 5-day curriculum.

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

- b. **Resolution 19-054** to approve the contract for services between the Carroll County General Health District and Carroll County Transit effective April 22, 2019 through December 31, 2019.
(Reference: Carroll County Transit Contract)
Additional Information: This contract is for Carroll County Transit to transport water samples from the Health Department to the Canton City Public Health Department at a rate of \$30.00 per delivery trip. The health department will begin to schedule water tests Monday through Thursday under this contract.

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

- c. **Resolution 19-055** to approve Board Orders be sent to the owner of 633 Wilson St., Malvern, Brown Township., instructing the owner to secure the building within twenty-one days upon receipt of letter.
(Reference: Board Order Letter)
Additional Information: This complaint has been an on-going issue since last year. The complaint was abated as long as the building remained in compliance until renovations took place. A new complaint for this same location was received in February 2019 that the building was no longer in compliance and was causing a nuisance again. Sanitarian orders were sent in February 2019 after inspection and the owner has yet to comply with securing the structure.

Motion by _____ Seconded by _____
Motion Carried: Yes _____ No _____

- d. **Resolution 19-056** to approve the six-month septic permit extension for 1449 Antigua Rd., Carrollton, Union Township.

(Reference: Sanitarian-In-Training Letter & Septic Installer Letter)

Additional Information: A design was approved for this property by the previous Director of Environmental Health. The current septic permit pulled for this property is to expire May 1st, 2019. After review of the approved design by the health department and septic installer both would like to extend the permit in order to re-work the design to better fit the land and provide a better system for the homeowners.

Motion by _____ Seconded by _____

Motion Carried: Yes _____ No _____

- e. **Resolution 19-057** to approve waiving Point of Sale evaluations for all property that will be tying into the Amsterdam Sewer Project.

(Reference: Amsterdam Sewer Project Email)

Additional Information: Received notification from the project coordinator that the Amsterdam Sewer Project could start May 2019 through the fall of 2019. The Carroll County Health Department has been getting phone calls on Point of Sale inspections needed in Amsterdam. The Carroll County General Health District needs to determine how to move forward with Point of Sale inspections for homes that will tie into the Amsterdam Sewer System.

Motion by _____ Seconded by _____

Motion Carried: Yes _____ No _____

12. Executive Session

To convene into Executive Session in accordance with Ohio Revised Code Section 121.22 (G) (4) to prepare, review, and negotiate a work agreement for the Health Commissioner.

13. Adjournment

Motion by _____ Seconded by _____

Motion Carried: Yes _____ No _____

DATE OF NEXT MEETING: May 15, 2019 at 5:30 p.m.

Carroll County General Health District (Lower Level)
301 Moody Ave. SW, Carrollton, OH 44615

