

# 2020 Expansion Grants

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## Wyoming Humanities Council

### General Grant Information

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Important:

If you are applying for a grant for a different non-profit than the one you originally registered with, please contact Wyoming Humanities.

Applications must be completed by the project/program director under a registered user name through this Foundant site. You are encouraged to download the question list using the provided link in the upper right if you would like to draft answers elsewhere. **Applications must be submitted through this portal. Email and mail copies of this application will not be accepted.**

#### **Project Name\***

Provide a title that is descriptive of the project.

*Character Limit: 100*

#### **Project/Grant Start Date\***

Date of First Grant Funded Event or Activity (must be June 1, 2020 or later).

*Character Limit: 10*

#### **Project/Grant End Date\***

Date of Last Grant Funded Event or Activity. (When your final report is due is based on this date.)

*Character Limit: 10*

#### **Grant Funds Requested\***

List, from your submitted budget, the total amount of WYH-provided grant funds requested.

*Character Limit: 20*

#### **Cost Sharing\***

List, from your submitted budget, the total amount of non-WYH funding and in-kind donations for the project. This number must, at minimum, be 1:1 to funds requested.

*Character Limit: 20*

#### **Project Total\***

List the total costs of the project (should be the sum of the previous 2 amounts)

*Character Limit: 20*

**Fiscal Agent**

The Fiscal Agent may be someone such as an accountant, but is usually the fiscal officer of the sponsoring organization. Whenever possible, the Project Director should **not** serve as the fiscal agent.

**A. Name\***

*Character Limit: 50*

**B. Organization and Role/ Expertise\***

*Character Limit: 50*

**C. Phone\***

*Character Limit: 50*

**D. Email\***

*Character Limit: 50*

**Sponsoring Fiscal Agency**

Only required if the applicant is working with a different organization for non-profit sponsorship.

Name of Organization:

Primary Contact:

Address (for mailing checks):

Email:

Phone:

Organization DUNS:

Organization EIN:

*Character Limit: 1000*

**SAM number requirement\***

**Organizations (or their fiscal sponsors) must have an active federal SAM number for the entire grant period in order to receive Expansion Grant funding.** (Here are SAM FAQs, and here is a link to the full "Non-Federal User Guide" for applying for a SAM number.)

Please provide your organization's (or your fiscal sponsor's) SAM number and expiration date, or indicate if your organization is currently in the process of applying for a SAM number. (SAM numbers that expire before the grant period has ended will have to be renewed so that they are active during the full grant period. Please contact WYH staff if you have questions.)

*Character Limit: 250*

## Project Information

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The humanities encompass the study of all our forms of human cultural expression: history, arts, literature, philosophy, religion, laws, cultural studies, and languages. They encourage careful thought, in the process offering participants ways to inform themselves and consider multiple perspectives.

- **History, anthropology, political science, archaeology, folklife and art history** - the study of human social, political, and cultural development.
- **Philosophy, ethics, and comparative religion** – the contemplation of the meaning of life and the reasons for our thoughts and actions.
- **Literature, languages, and linguistics** – the exploration of how we communicate with each other, and how our ideas and thoughts on the human experience are expressed and interpreted.
- **Jurisprudence** – the study of the values and principles which inform our laws.

### Project Description\*

Provide a concise overview of the proposed project. What will the project do? (e.g., this will be a two day festival event featuring historical presentations, panel discussions, etc.) What will your audience have the opportunity experience at the event? **Be sure to identify how your project will use the humanities to explore particular topics, questions, or values.**

Grants evaluators will not have read your LOI; feel free to pull language from it in your answer to this question.

*Character Limit: 10000*

### Project Planning\*

Provide an outline of when the major planning elements or activities of your project will occur, including research, planning meetings, and/or preparation of exhibits.

*Character Limit: 10000*

### Project Impact\*

Why is this project important for your community? What community need or issue will it serve?

*Character Limit: 1200*

### Collaborating Organizations\*

Wyoming Humanities values new and creative collaborations between organizations, including non-profits, colleges, governmental organizations, and businesses.

List any partnerships or groups you are working with on this project. Are these new or established partnerships?

*Character Limit: 1200*

### **Mission match: Expanding the Wyoming narrative\***

Wyoming Humanities seeks to expand the Wyoming narrative to promote engaged communities. How does your proposed program do this?  
(Please consult our FAQs for what we mean by this phrase.)

*Character Limit: 10000*

### **Project Outcome\***

Once your project is done, what changes in your audience's behavior, knowledge, attitude, etc. do you hope to see? (e.g., "After visiting this exhibit, visitors will have a deeper understanding of the formation of the Wind River Reservation, which will in turn help them to appreciate the integral roles the Eastern Shoshone and Northern Arapaho nations have played in the history of our state.")

*Character Limit: 1200*

### **Public Events and Activities\***

Please upload a document that provides the title, location, date and time for the public event(s) that will be part of your program. The document may be either in .xlsx or .docx format.

*File Size Limit: 3 MB*

### **Project Details**

Use this space to describe any specifics of the project that do not fit in earlier sections. For example, content explanation about specific events or panels. ("Event 1 will look at \_\_\_\_\_")

*Character Limit: 2400*

## *Reaching Audience and Evaluating Impact*

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### **Outcome Evaluation\***

In the "Project Information" section of this application, we asked you to identify what changes you hope to see due to your program. What will you do to evaluate if your project made those changes?

The more specific you can be here, the better (e.g., if you plan on using a survey, clarify what types of questions you will ask on that survey. If you plan to observe audience members during an event, what specifically will you be looking for?)

*Character Limit: 1200*

### **Wyoming Counties Your Program Will Impact\***

Check specific counties in which your program will have a direct impact. If you check multiple counties or statewide, please address how you will advertise to all selected counties.

#### **Choices**

Albany  
Big Horn  
Campbell

Carbon  
Converse  
Crook  
Fremont  
Goshen  
Hot Springs  
Johnson  
Laramie  
Lincoln  
Natrona  
Niobrara  
Park  
Platte  
Sheridan  
Sublette  
Sweetwater  
Teton  
Uinta  
Washakie  
Weston  
Statewide (typically used for documentaries and digital projects)

### Project Audience\*

Who is your intended audience for this program? (Seniors, K-12 students, history buffs?)

*Character Limit: 1000*

### Audience and Publicity\*

How will you ensure your intended audience learns about the program (posters, newspaper articles, list serves, social media, etc.)?

*Character Limit: 1200*

### Estimated Audience\*

What is your estimated audience attendance/participation (in the case of a media project, how many viewers, listeners, or website visitors are expected once the project is published)?

*Character Limit: 15*

### Cost\*

Is the event free to attend or will you charge entrance? If so how much? **(Wyoming Humanities funds cannot be used to fundraise for an organization. All monies raised through ticket sales must go towards the event/project expenses).**

*Character Limit: 600*

### Accessibility\*

Describe how the project and facilities will be accessible to persons with disabilities or special needs. Does the venue meet Americans with Disabilities Act (ADA) Requirements?

*Character Limit: 600*

## *People Involved*

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### **Humanities Professionals:**

List the humanities professionals who are involved in the planning or implementation of this project. (Please see our FAQs for more information on what qualifies someone as a humanities professional).

Please note: an MFA is a Fine Arts/Studio Arts Degree and does not count as a humanities qualification, as it is an arts degree. If a central figure to the program is from an arts background (a writer coming to do a reading, for instance) put them in the Key Participants section

### **Humanities Professional 1**

#### **A. Name\***

*Character Limit: 250*

#### **B. Role in Project\***

How is this humanities professional involved in the planning and/or implementation of the project?

*Character Limit: 1000*

#### **C. Qualifications\***

How is this person's humanities expertise appropriate for your project? (e.g., an advanced degree in the subject matter; published a peer-reviewed text on the subject; experience presenting or teaching the subject matter, etc.)

What makes this person the best fit for your project?

*Character Limit: 1000*

#### **D. Email\***

Please include a contact email (or, if an email is unavailable, a phone number) for the humanities professional.

*Character Limit: 50*

### **Humanities Professional 2**

#### **A. Name**

*Character Limit: 250*

## B. Role in Project

How is this humanities professional involved in the planning and/or implementation of the project?

*Character Limit: 1000*

## C. Qualifications

How is this person's humanities expertise appropriate for your project? (e.g., an advanced degree in the subject matter; published a peer-reviewed text on the subject; experience presenting or teaching the subject matter, etc.)

What makes this person the best fit for your project?

*Character Limit: 1000*

## D. Email

Please include a contact email (or, if an email is unavailable, a phone number) for the humanities professional.

*Character Limit: 50*

### Humanities Professional 3

## A. Name

*Character Limit: 250*

## B. Role in Project

How is this humanities professional involved in the planning and/or implementation of the project?

*Character Limit: 1000*

## C. Qualifications

How is this person's humanities expertise appropriate for your project? (e.g., an advanced degree in the subject matter; published a peer-reviewed text on the subject; experience presenting or teaching the subject matter, etc.)

What makes this person the best fit for your project?

*Character Limit: 1000*

## D. Email

Please include a contact email (or, if an email is unavailable, a phone number) for the humanities professional.

*Character Limit: 250*

## Other Key Participants

List additional scholars and the other key participants (other than the project director) who are involved in the planning or implementation of this project. Include their roles and any pertinent experience or expertise.

*Character Limit: 10000*

## Funding

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### Other Funding Sources\*

List any organizations or individuals not listed under "Collaborating Organizations" who have committed to funding (in cash or in kind) parts of this project.

*Character Limit: 1000*

### Other Financial Support\*

List any organizations or individuals who will be asked to contribute money to this project.

*Character Limit: 1000*

## Attachments

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### Supporting Documentation and Humanities Professional Confirmation\*

Please upload a letter of intent or contract from your humanities professional(s) and any letter(s) of support as one file (.pdf or .docx).

*File Size Limit: 15 MB*

### Budget Grid Submission\*

Please download and fill-in the required budget, being sure to include a budget explanation. You may download the budget grid [here](#). This proposed budget is required to complete your application. You may upload the budget as a docx or pdf file. If you have problems or questions, please contact Wyoming Humanities.

If you would like to see a sample budget, please [click here](#).

**Please note: WYH strongly supports paying scholars for their time and expertise.**

*File Size Limit: 3 MB*

## Signatures

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**AGREEMENT:** I agree to use the funds as set forth in this proposal and certify our compliance with the regulations specified below.



**1. Certification Regarding the Nondiscrimination Statutes** The applicant certifies that it will comply with the following nondiscrimination statutes and their implementing regulations:

(a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received federal financial assistance;

(b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap in programs and activities receiving federal financial assistance;

(c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex in education programs and activities receiving federal financial assistance; and

(d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which prohibits discrimination on the basis of age in programs and activities receiving federal financial assistance, except that actions which reasonably take age into account as a factor necessary for the normal operation or achievement of any statutory objective of the project or activity shall not violate this statute.

**2. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion (45**

**CFR 1169)** (a) The applicant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(b) Where the applicant is unable to certify to any of the statements in the certification, such prospective participant shall attach an explanation to this proposal.

By typing your name and submitting this application, you agree to the terms and certifications above.

**Authorized Signature\***

*Character Limit: 100*

**Application Date\***

*Character Limit: 10*