

EXECUTOR'S HELPER

We are pleased to supply you with this Executor's Helper. This document has no legal significance and is not to be confused with your Will. It is meant to assist in the handling of your affairs, when the need arises. It goes without saying that this Executor's Helper should be updated regularly. Please call us if you would like a fresh copy.

Date Completed: _____ SIN No. _____

Full Name: _____

Birth Date: _____

Birth Place: _____

Address: _____

Occupation: _____

Birth Certificate Location: _____

Marital Status: _____

Marriage Cert. Location: _____

Executor(s): _____

Has your Executor been notified: Yes No

<u>Next of Kin</u>	<u>Age</u>	<u>Address</u>	<u>Relationship</u>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

maclean wiedemann **lawyers** LLP

422 6th Street SE, Medicine Hat, AB T1A 1H5

Ph: 403-527-3343

Fx: 403-526-0473

Special Instructions:

Burial Cremation

Obituary: _____

Location of Will: _____

Location of Safety Deposit Box, if any: _____

Location of Safety Deposit Box Keys: _____

Name of Lawyer: _____

Address of Lawyer: _____

List of Pin Numbers and Passwords

Item/Name	User Name/Login	Password/Pin

Schedule of Assets and LiabilitiesREAL ESTATE

<u>Legal Description</u>	<u>Location</u>	<u>Value</u>	<u>Joint or Sole Ownership</u>

BANK ACCOUNTS

<u>Branch</u>	<u>Account No.</u>	<u>Value</u>	<u>Joint or Sole Ownership</u>

STOCKS, SHARES, DEBENTURES AND BONDS:

<u>Stocks</u>	<u>Number Held</u>	<u>Certificate No.</u>	<u>Location</u>	<u>Value</u>

LIFE INSURANCE

<u>Company</u>	<u>Agent's Name</u>	<u>Policy No.</u>	<u>Value</u>	<u>Beneficiary</u>

PERSONAL PROPERTY: (Automobile, Furniture, Household Goods, Etc.)

FARMING INTERESTS: (Machinery, Cattle, Grain, Etc.)

LIABILITIES

<u>Nature of Debt</u>	<u>Name of Creditor</u>	<u>Amount</u>	<u>Date Payable</u>
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DO NOT SIGN