

## **CEDAR CREEK TOWNSHIP REGULAR BOARD MEETING March 16, 2021**

Supervisor Linda Aerts called the Zoom meeting to order at 6:31 p.m. on Tuesday, March 16, 2021. The Pledge of Allegiance was recited, and the roll call was taken.

### **APPROVAL OF THE AGENDA**

#### **MOTION**

**Motion** by Foster, supported by Wright, to approve the Agenda.

**ROLL CALL:** Aye: Aerts, Kuziak, Jarvis, Wright, Foster.

**PASSED.**

**BOARD MEMBERS PRESENT:** Heather Jarvis, Stephanie Kuziak, Bob Wright, Linda Aerts, Peggy Foster.

### **OPEN PUBLIC BUDGET HEARING**

#### **MOTION**

**Motion** by Wright, supported by Foster to open the public hearing at 6:33pm.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED**

Supervisor Aerts turned the Budget Hearing over to Treasurer Heather Jarvis. Heather asked the members if they had any additional questions regarding the budget or the documents before them. The members had no additional questions or concerns. The Supervisor explained for the benefit of all meeting attendees that a Budget Workshop had been held on March 1<sup>st</sup> at which time the Board had reviewed the 2021-22 proposed budget. Linda asked if any member of the audience had any questions. Hearing none, she called for the following motion:

### **MOTION TO ACCEPT/REJECT OR MODIFY THE BUDGET**

#### **MOTION**

**Motion:** by Kuziak, supported by Foster to Accept the Budget as Presented.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED**

### **CLOSE BUDGET HEARING**

#### **MOTION**

**Motion** by Kuziak, supported by Wright to closed the Budget Hearing.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED**

### **MINUTES**

#### **MOTION**

**Motion** by Wright, supported by Jarvis, to approve the minutes from February 9, 2021 and March 1 2021 Budget Work Session.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED.**

## **TREASURER'S REPORT**

The Treasurer reviewed her report and asked if the members had any questions. Members did not have any questions. Heather also provided additional information concerning the Budget Amendment she brought forward regarding Revenue Sharing. At the beginning of the pandemic, the Board approved a Budget Amendment to reduce our State Revenue Sharing by \$25,000. However, Revenue Sharing did not go down, therefore, the request is to place the Revenue Sharing back to its original budgeted amount. Heather asked the members if they had any questions of concerns regarding this issue. There were none.

### **MOTION**

**Motion** by Kuziak, supported by Wright, to approve a budget amendment for Revenue Sharing.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts.      **PASSED – the report will be placed on file**

## **DISBURSEMENTS**

### **MOTION**

**Motion** by Jarvis, supported by Foster, to pay all regular bills for the month.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts  
**PASSED.**

## **DEPARTMENT REPORTS**

Lorraine Grabinski, Cedar Creek Zoning Administrator, provided a detailed analysis of Zoning and Planning Commission permits and issues for 2020-21. Cedar Creek had a busy year despite the pandemic.

## **CORRESPONDENCE**

Letter from the MCRC regarding the brining for this year. Linda requested that we add brining the Transfer Station to the list of roads to be brined. She indicated that the additional cost would be \$500 for this add-on.

### **MOTION**

**Motion** by Wright, supported by Jarvis to add the Transfer Station to the MCRC list of brining for the Township.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts  
**PASSED.**

Letter from Thunder Bay Tree Service – residents received a letter concerning this program - Thunder Bay sub-contracts with Consumers Energy as part of a vegetation management program. They will be performing this procedure during the months of March and April. Linda will post the information on Facebook as an added safety measure.

**PUBLIC COMMENT – None.**

## **UNFINISHED BUSINESS**

### ➤ **Renewal of Fire Contracts**

The contract with Dalton Township was up for renewal. Linda spoke with the Chief and he negotiated an extension in the renewal date to July 2023 at no increase in

fees. The Supervisor and Clerk signed the new contract as there were no increases. Holton's fire contract will renew in July of this year. Linda will attempt to extend that agreement as well.

➤ **Agreement of 2021-22 Meeting Schedule**

The new schedule has all Board Meetings still being held on the second Tuesday of each month. The meeting time changed from 6:30pm to 6:00pm.

**MOTION**

Motion by Wright, supported by Foster to approve the 21-22-year meeting dates with a start time of 6:00pm.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED.**

**NEW BUSINESS**

➤ **Tire Drive**

The Township will be holding a Tire Drive on May 15, 2021. The County usually bring the help, this year we will be responsible for everything. We will need 8-10 volunteers; the work is heavy lifting, and the tire drive is from 8 to noon.

➤ **Michigan Township Participating Plan Insurance Renewal**

The premium for this year has increased by \$ 1000.00, this is a substantial increase from the previous year. This increase is partially due to the cost of the claim against the Township. The township can add on cost for Cyber and Privacy Liability, that cost would be an additional \$820.00 The Board suggested that Linda and Stephanie research this added coverage and authorized them to make the final decision.

**MOTION**

**Motion** by Jarvis, supported by Foster to renew the insurance policy and to give the Supervisor and the Clerk the final decision on any add on coverage.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED.**

➤ **Policy for recusing upon conflict of interest concerning Board and Committee decisions**

The Insurance renew asked if we carried a policy on this; Linda and Stephanie had just gone over the Standard Ethic Statement the Township has and asked the Attorney to review. He did a new resolution regarding this for us, we would like to see this as a policy and not a resolution. All personal will be given a copy to sign.

**MOTION**

**Motion** by Wright, supported by Jarvis, to have the Resolution for Standards of Ethics and Conduct be turned into a Policy.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED.**

➤ **Salary Resolution**

**MOTION**

**Motion** by Jarvis; supported by Kuziak to adopt Resolution 2-2021, Supervisor Salary to be \$26,208.00.

**MOTION**

**Motion** by Jarvis supported by Foster to adopt Resolution 3.-2021, Clerks Salary to be \$26,208.00.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED**

**MOTION**

**Motion** by Foster, supported by Kuziak to adopt Resolution 4-2021, Treasurer Salary to be \$26,208.00

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED**

**MOTION**

- **Motion** by Jarvis, supported by Kuziak to adopt Resolution 5-2021, Trustees Salary to be \$5,200.00

- **ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED.**

**BOARD COMMENT**

**Trustee Wright** – DTE deadline for natural gas sign up is April, Bob will be going to homes not yet signed up to see if they are interested.

**Trustee Foster** - Spoke about the Senior Millage funding. Kathy Moore will be reaching out to Linda regarding funds. She informed us that Senior Resource will again be in charge of Administering the Senior Millage. Also, seniors can receive 8 tokens at the Farmers Market to use for purchases; they are handed out by the Lions Club.

**Supervisor Aerts** – Talked about how well the Covid Clinic went and thank Kathy Moore. The Clinic administered 401 Vaccines, and our volunteers did an awesome job.

We had our 1<sup>st</sup> recycling bin picked up. We have a lot learned a lot on what can go in and what cannot. We did make enough money to cover the cost of the haul, but not enough to cover the tipping fees.

Linda also thanked Jennifer Barnes for chairing the Noise Task Force.

**Clerk Kuziak** – Thanked Linda for all the Work she did for the Covid Clinic, Kathy Moore may have set it up but Linda work for 7 days non-stop to set up all 400 appointment. The Clinic was a great success thanks to Linda's hard work.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

**MOTION**

**Motion** by Kuziak; supported by Jarvis, to adjourn at 7:43 p.m.

**ROLL CALL:** Aye: Wright, Foster, Kuziak, Jarvis, Aerts

**PASSED.**

*Stephanie Kuziak, Clerk* \_\_\_\_\_

*Linda Aerts, Supervisor* \_\_\_\_\_