

## Annexure F(o)

### Claim for remission of rental

Reference number: 21/3/1/.....

Relevant questions to be completed by the:	<b>Complainant (Tenant)</b> <b>Name:</b>	<b>Respondent (Landlord)</b> <b>Name:</b>
I declare myself willing to have the dispute resolved through facilitation by the Tribunal, as a first attempt to have the dispute resolved (Circle your answer)	Yes / No	Yes / No
<b>1. Managing Agent</b> 1.1. Is an agent managing the property for the owner? 1.2. Name of Agency 1.3. Name of the Principle of the Agency 1.4. Name of Agent 1.5. Does a written mandate exist? 1.6. Please attach copy of mandate 1.7. If no written mandate exists - what were the terms of the verbal mandate according to the agent? 1.8. If no written mandate exists - what were the terms of the verbal mandate according to the landlord?		
<b>2. Lease Agreement</b> 2.1. Please attach copy of lease agreement 2.2. Date property was occupied by tenant 2.3. If no lease agreement was signed, what were terms of verbal agreement?		
<b>3. Remission of rental</b> 3.1. What is the reason for claiming the remission?  3.2. How is the remission claimed calculated?  *For example: 1 Month's rental = R2 000.00  3.3. Was the agent/landlord informed about the above claim?		

<p>3.4. How was the agent/landlord informed?</p> <p>*Attach proof/copy of letter etc.</p>		
<p>3.5. What are the agent/landlord's reasons for not accepting the claim?</p>		
<p>3.6. Does the agent/landlord have a counter offer in order to resolve the dispute?</p>		
<p>3.7. Is the counter offer acceptable to the tenant?</p>		
<p><b>4. General</b></p>		