



## **Inclement Weather Policy**

The aim of this policy is to provide clear information and a clear procedure for emergency closures due to severe weather or heavy snowfall.

Occasionally it may be necessary for the preschool to close early or to not open for the day if the weather presents a hazard.

As an organisation we will try our very best to keep disruption to a minimum however the health and safety of children, staff and their parents is paramount.

A risk assessment will be carried out, where possible,. The final decision on whether to open the preschool or operate an emergency closure lies with the manager.

We will only close the preschool when

. It is deemed dangerous for children, staff and parents to travel to preschool

. Access to preschool is deemed dangerous

. There is a risk of children and staff being stranded at the school

Snow may limit access to preschool however if staff and children are able to make it in then we will endeavour to open. This will only be possible if ratios of staff : children meet the legal requirements.

In the event of heavy snowfall during the day the manager will take the decision as to whether the preschool should remain open. This would take into account local weather reports, the safety of the children and staff and the ability of parents/carers to safely pick up.

It is important to note that the roads and pavements surrounding preschool are not our responsibility but that of the Highways agency, we will however clear the pathway directly outside of preschool

In the event of an extreme weather warning/heavy snowfall we will advise and update parents/carers via our Facebook page and by phone. This will happen by 8am if snow has fallen over night. We will endeavour to inform the local radio station (BBC Sussex) if the preschool will not be open for the day.

Parents will be required to pay fees as usual in the event of emergency closure or closure due to inclement weather. Please refer to the parents payment policy for details of this.

Written on:	Written by:	Review date
14.10.19	Eve James	14.10.20

