



JACKSONVILLE
Presbyterian Church

Communications/Tech Director

30 Hour Per Week Position with Benefits

ABOUT THE CHURCH

Jacksonville Presbyterian Church is a joyful, growing Evangelical church in the beautiful mountains of



Southern Oregon that averages 400 attendees each Sunday and ministers to around 30 middle and high school youth. We are part of the EPC (www.EPC.org) and we love it! We are united by our common belief in the inerrancy of God's Word and the power of the gospel of Jesus Christ. Further, we are a Presbyterian church, which means we believe in Reformed theology

(think Tim Keller, John Piper, etc). And although our youth group isn't huge, we have a strong core group of committed youth and parents. As of 2019, we are continuing to grow as a church and in our children's ministry, which gives us good hope that we will have a thriving youth ministry for years to come. Further, we have a great team of leaders, parents, and staff who either love youth ministry or have youth currently in our program. Our church focuses on expository sermons, contemporary worship, serving the local community, and is blessed to have incredible facilities that were completed a few years ago and are debt-free. In the next few years, one of our main goals is to revitalize our small group ministry.

ABOUT THE POSITION

The Communications and Tech Director will be an important part of the church staff team who will manage all of the graphic design needs, IT needs, social media and website maintenance activities. This person must have excellent communication and interpersonal skills and be a mature, committed Christian with godly character.

Here are the basic responsibilities for this position:

- Able to affirm *The Essentials* of the EPC; willing to join Jacksonville Presbyterian Church
- Manage the church website to ensure a fantastic online experience for visitors of the website
- Manage print publications which include the monthly print magazine, *The Bell Ringer* and create and produce the weekly bulletin as well as promotional items as requested by the staff.
- Create graphics for each ministry event, using our current graphics provider

- Manage our Social Media presence by editing and uploading the weekly sermon podcast. Ensure each ministry event is promoted on pertinent social media sites.
- Create and present excellent weekly slides for Sunday morning worship
- Provide tech Support for all basic tech issues for staff computers, church server, etc

ABOUT THE LOCATION

Jacksonville is an awesome small town in the Rogue Valley, which is a community of over 217,000 people in Southern Oregon. Just four miles outside of Medford, Jacksonville is a designated National Historic Landmark town of 3,000 with great coffee shops, an outstanding elementary school, a vibrant arts scene, miles of hiking trails, scenic vineyards, and the annual Britt Music Festival. Medford, meanwhile, has amenities like an international airport, great regional hospitals, and stores like REI, Target, Trader Joe's, and Costco. Also in the Rogue Valley, Ashland, Oregon is 20 minutes south of Jacksonville and is home to Southern Oregon University, the Oregon Shakespeare Festival and Mt. Ashland Ski Area. Obviously we're biased, but we agree with Frommer's Magazine, which named Jacksonville "one of America's top 10 coolest small towns." To see more, check out this video: <https://vimeo.com/213401249>



HOW TO APPLY

To apply, please send your resume and references to the following:

mark@jvillepres.org

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