



## BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
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### REGULAR BOARD MEETING AGENDA

DATE OF MEETING: January 14, 2021  
TIME OF OPEN SESSION MEETING: 6:00 pm

**In accordance with the Governor’s Executive Order (N-29-20) and the declared State of Emergency, including social distancing directives as a result of the threat of the COVID-19 virus, Board members and BVCS D staff will be participating in this meeting remotely. There will not be a physical location for this meeting. Members of the public may participate in the meeting in the following ways:**

- 1. Open Session Webinar Link:** <https://us02web.zoom.us/j/85029801264>
- 2. Phone:** Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592  
**Webinar ID:** 850 2980 1264  
**International numbers available:** <https://us02web.zoom.us/j/85029801264>
- 3. Email:** You may submit comments on a specific item to [kmcewen@bvcsd.org](mailto:kmcewen@bvcsd.org). Please send your email at least one hour prior to the start of the Open Session meeting.

**The Bear Valley Community Services District thanks you for your understanding and for doing your part to prevent the spread of COVID-19.**

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- 1. Call to Order**
  - 2. Attendance**
  - 3. Pledge of Allegiance**
  - 4. Approval of Agenda**
  - 5. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**\*\*Members of the public may submit comments on non-agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.\*\***

January 14, 2021 Regular Board Meeting

## 6. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the December 2, 2020 Special Board Meeting
- B. APPROVE Minutes of the December 10, 2020 Regular Board Meeting
- C. ACCEPT Annual Disclosure of Reimbursements & Expenses for FY 2019/20
- D. ACCEPT Register of Warrants for December 2020

## 7. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 8. **Action Items:**

\*\*Members of the public may submit comments on agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.\*\*

- A. AUTHORIZE the General Manager to Purchase One Vehicle for the Police Fleet (Chief Melanson)
- B. AUTHORIZE the General Manager to Approve Expenditures necessary for the Installation of Emergency Generators (Mr. Malinen)
- C. ADOPT Resolution 20/21-17 Approving the Release of Retention, Accepting Improvements and Authorizing the Execution and Recordation of a Notice of Completion for Phase II Guardrail Project. (Mr. Malinen)
- D. ADOPT Resolution 20/21-18 Approving Final Payment Estimate/Release of Retention, Accepting Improvements and Authorizing the Execution and Recordation of a Notice of Completion for Gate Entry Area Drainage Project. (Mr. Malinen)
- E. SCHEDULE Dates for Strategic Planning (Mr. Malinen)
- F. CONSIDER Communication Committee Recommendation to Disband the Committee (Ms. McEwen)
- G. ACCEPT Monthly Investment Report as of November 30, 2020 (Mr. Jones)

## 9. **Information and Discussion Items:**

- A. Board of Directors Standing Committee Assignments – 2021 (Ms. McEwen)
- B. CARES Act Funding for Special Districts (Mr. Jones)
- C. Jack’s Hole Fencing (Mr. Malinen)

- D. Board Comments
  - i. Director Grace:
  - ii. Director Jensen:
  - iii. Director Quinn:
  - iv. Vice-President Roberts:
  - v. President Hahn:
- E. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report

**10. Future Agenda Items:**

- A. Presentation & Acceptance: FY 2019/20 Audit (February 11, 2021)
- B. Presentation: Community Survey Results (February 11, 2021)
- C. Resolution Authorizing New Bank Account (February 11, 2021)
- D. AB1234 Ethics Training/Board Best Practices Workshop (Feb 2021)
- E. Committee Volunteer Recruitment and Appointments (March 2021)

**11. Adjournment:** The next regularly scheduled meeting of the Board of Directors is February 11, 2021.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

Signed, January 8, 2021



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Kristy McEwen, Secretary of the Board