



## BEAR VALLEY COMMUNITY SERVICES DISTRICT

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### REGULAR BOARD MEETING AGENDA

TIME OF CLOSED SESSION MEETING: 5:00 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

**In accordance with the Governor's Executive Order (N-29-20) and the declared State of Emergency, including social distancing directives as a result of the threat of the COVID-19 virus, Board members and BVCS D staff will be participating in this meeting remotely. There will not be a physical location for this meeting. Members of the public may participate in the meeting in the following ways:**

- 1. Open Session Webinar Link:** <https://us02web.zoom.us/j/84517776664>
- 2. Phone:** Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592  
**Webinar ID:** 845 1777 6664  
**International numbers available:** <https://us02web.zoom.us/j/84517776664>
- 3. Email:** You may submit comments on a specific item to [kmcewen@bvcsd.org](mailto:kmcewen@bvcsd.org). Please send your email at least one hour prior to the start of the Open Session meeting.

**The Bear Valley Community Services District thanks you for your understanding and for doing your part to prevent the spread of COVID-19.**

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- 1. Call to Order**
- 2. Attendance**
- 3. Adjourn to Closed Session**
  - Conference with Legal Counsel – Anticipated Litigation  
Potential Exposure to Litigation under Government Code section 54956.9(d)(2): one (1) potential case
  - Conference with Legal Counsel – Anticipated Litigation  
Initiation of Litigation under Government Code section 54956.9(d)(4): one (1) potential case
- 4. Convene Regular Meeting**
- 5. Summary of Actions Taken During Closed Session**
- 6. Pledge of Allegiance**

July 9 2020 Regular Board Meeting

## **7. Approval of Agenda**

## **8. Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**\*\*Members of the public may submit comments on non-agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.\*\***

## **9. Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the June 11, 2020 Regular Board Meeting
- B. APPROVE Minutes of the June 5, 2020 Special Board Meeting
- C. APPROVE Minutes of the June 26, 2020 Special Board Meeting
- D. APPROVE June 2020 Committee Report
- E. ACCEPT Register of Warrants for June 2020

## **10. Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## **11. Action Items:**

**\*\*Members of the public may submit comments on agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.\*\***

- A. ADOPT Resolution 20/21-01 to Collect Delinquent Accounts for Water, Sewer, and Refuse Services via Tax Roll: Public Hearing Item (Mr. Jones)
- B. FY 2020/21 Tax Roll Items: (Mr. Jones)
  - i. ADOPT Resolution 20/21-02 Setting the Special Tax for Gate Operations for FY 2020/21 at \$75 per Parcel
  - ii. ADOPT Resolution 20/21-03 Setting the Special Tax for Police Protection Services for FY 2020/21 at \$80 per Parcel

- iii. ADOPT Resolution 20/21-04 Setting the Road Assessment for FY 2020/21 at \$340 per Parcel
- iv. ADOPT Resolution 20/21-05 Setting the Tax Rate for Improvement District #2 Bonds for FY 2020/21 at 0.00193787% per \$1,000 Assessed Value of Property
- v. ADOPT Resolution 20/21-06 Setting Water Standby Charges for FY 2020/21 at \$40.28
- vi. ADOPT Resolution 20/21-07 Setting the Sewer Standby Charges for FY 2020/21 at \$59.96
- C. ADOPT Resolution 20/21-08 Approving a Debt Management Policy (Mr. Jones)
- D. ADOPT Resolution 20/21-09 Authorizing the Execution and Delivery of an Installment Sale Agreement, and Authorizing and Directing Certain Actions in Connection with the Acquisition of Generators (Mr. Jones)
- E. AUTHORIZE Professional Services Agreement with Davey Resource Group to provide Registered Professional Forester services for the CALFIRE Fuel Reduction Grant Program. (Mr. Malinen)
- F. AUTHORIZE the General Manager to Execute a Construction Contract in the amount not to exceed \$152,616.80 with the Apparent Lowest Responsible Bidder Alcorn Fence Company, for the Guardrail Improvement Project (Mr. Van Wagoner)
- G. AUTHORIZE the General Manager to Execute a Construction Contract with Granite Construction Company in the amount not to exceed \$600,000, for the Gate Drainage Improvement Project. (Mr. Van Wagoner)
- H. ACCEPT Monthly Investment Report as of May 30, 2020 (Mr. Jones)

**12. Information and Discussion Items:**

- A. District Personnel Policy Manual (Mr. Malinen)
- B. Community Clean Up Day (Mr. Van Wagoner)
- C. November 3, 2020 Consolidated General Election (Ms. McEwen)
- D. Board Comments
  - i. Director Baron:
  - ii. Director Carlyn:
  - iii. Director Hahn:
  - iv. Vice-President Quinn:
  - v. President Roberts:
- E. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report

**13. Future Agenda Items:**

- A. Approve District Personnel Policy Manual (Sept 10, 2020)
- B. Sewer System Rate Study (TBA)
- C. Public Hearing – Sewer Rates (TBA)

**14. Adjournment:** The next regularly scheduled meeting of the Board of Directors is September 10, 2020.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

Signed, July 2, 2020

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Kristy McEwen, Secretary of the Board