



## **BEAR VALLEY COMMUNITY SERVICES DISTRICT**

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28999 South Lower Valley Road • Tehachapi, CA 93561-7460  
PHONE 661-821-4428 • FAX 661-821-0180

### **REGULAR BOARD MEETING AGENDA**

TIME OF CLOSED SESSION MEETING: 4:00 pm  
TIME OF OPEN SESSION MEETING: 6:00 pm

**In accordance with the Governor’s Executive Order (N-29-20) and the declared State of Emergency, including social distancing directives as a result of the threat of the COVID-19 virus, Board members and BVCS D staff will be participating in this meeting remotely. There will not be a physical location for this meeting. Members of the public may participate in the meeting in the following ways:**

- 1. Open Session Webinar Link:** <https://us02web.zoom.us/j/83984506781>
- 2. Phone:** Dial (for higher quality, dial a number based on your current location):  
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592  
**Webinar ID:** 839 8450 6781
- 3. International numbers available:** <https://us02web.zoom.us/j/83984506781>
- 4. Email:** You may submit comments on a specific item to [kmcewen@bvcsd.org](mailto:kmcewen@bvcsd.org). Please send your email at least one hour prior to the start of the Open Session meeting.

**The Bear Valley Community Services District thanks you for your understanding and for doing your part to prevent the spread of COVID-19.**

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- 1. Call to Order**
- 2. Attendance**
- 3. Adjourn to Closed Session**
  - Conference with Legal Counsel – Anticipated Litigation  
Potential Exposure to Litigation under Government Code section 54956.9(d)(2):  
three (3) potential cases
- 4. Convene Regular Meeting**
- 5. Summary of Actions Taken During Closed Session**
- 6. Pledge of Allegiance**
- 7. Approval of Agenda**

## 8. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

**\*\*Members of the public may submit comments on non-agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.\*\***

## 9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the May 14, 2020 Regular Board Meeting
- B. ACCEPT Register of Warrants for May 2020

## 10. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

## 11. **Action Items:**

**\*\*Members of the public may submit comments on agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.\*\***

- A. ACCEPT Report of Delinquent Accounts and SCHEDULE Public Hearing to Place Delinquencies on Tax Roll for Collection (Mr. Jones)
- B. APPROVE Policies & Procedures Manual of the Board of Directors (Ms. McEwen)
- C. CANCEL August 13, 2020 Regular Board Meeting. (Mr. Malinen)
- D. ACCEPT Monthly Investment Report as of April 30, 2020 (Mr. Jones)
- E. APPROVE Proposed Amendments to the 5-year Capital Improvement Plan for Water Division (Mr. Van Wagoner, Mr. Malinen)
- F. ACCEPT California Department of Forestry and Fire Protection (CALFIRE) Fire Prevention Program Grant (Mr. Malinen)
- G. APPROVE Purchase of Portable Generators for Public Safety Power Shutoff (PSPS) Management (Mr. Van Wagoner)

## 12. Information and Discussion Items:

\*\*Members of the public may submit comments on agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.\*\*

- A. Review of Proposed Budget Fiscal Year 2020/21 (Mr. Jones, Mr. Malinen)
- B. Board Comments
  - i. Director Baron:
  - ii. Director Carlyn:
  - iii. Director Hahn:
  - iv. Vice-President Quinn:
  - v. President Roberts:
- C. Staff Reports
  - i. Department Head Reports
    - 1. Finance Report
    - 2. Public Works Report
    - 3. Public Safety Report
  - ii. General Counsel Report
  - iii. General Manager Report

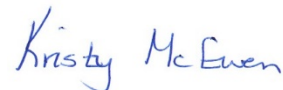
## 13. Future Agenda Items:

- A. Public Hearing and Adoption 2020/21 Final Budget (June 26, 2020)
- B. Public Hearing on Delinquent Accounts (July 9, 2020)
- C. Approve Personnel Policies & Employee Handbook (July 9, 2020)
- D. Approve 2020/21 Tax Roll Items (July 9, 2020)
- E. Sewer System Rate Study (TBA)
- F. Public Hearing – Sewer Rates (TBA)

14. **Adjournment:** The next regularly scheduled meeting of the Board of Directors is July 9, 2020.

**INFORMATION REGARDING AGENDA ITEMS:** Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

Signed, June 5, 2020



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Kristy McEwen, Secretary of the Board