



BEAR VALLEY COMMUNITY SERVICES DISTRICT

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REGULAR BOARD MEETING AGENDA

DATE OF MEETING: May 14, 2020
TIME OF CLOSED SESSION MEETING: 4:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

In accordance with the Governor's Executive Order (N-29-20) and the declared State of Emergency, including social distancing directives as a result of the threat of the COVID-19 virus, Board members and BVCS D staff will be participating in this meeting remotely. There will not be a physical location for this meeting. Members of the public may participate in the meeting in the following ways:

- 1. Open Session Webinar Link:** <https://us02web.zoom.us/j/82900290392>
- 2. Phone:** Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
Webinar ID: 829 0029 0392
International numbers available: <https://us02web.zoom.us/j/82900290392>
- 3. Email:** You may submit comments on a specific item to kmcewen@bvcsd.org. Please send your email at least one hour prior to the start of the Open Session meeting.

The Bear Valley Community Services District thanks you for your understanding and for doing your part to prevent the spread of COVID-19.

- 1. Call to Order**
- 2. Attendance**
- 3. Adjourn to Closed Session**
 - A. Conference with Legal Counsel – Anticipated Litigation**
Potential Exposure to Litigation under Government Code section 54956.9(d)(2):
two (2) potential matters
 - B. Public Employee Discipline/Dismissal/Release**
Government Code section 54957
- 4. Convene Regular Meeting**
- 5. Summary of Actions Taken During Closed Session**
- 6. Pledge of Allegiance**

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7. Approval of Agenda

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

****Members of the public may submit comments on non-agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.****

9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the March 12, 2020 Regular Board Meeting
- B. ACCEPT Register of Warrants for March 2020
- C. ACCEPT Register of Warrants for April 2020
- D. APPROVE request from the Bear Valley Springs Association (BVSA) for construction of a marquee sign for the Equestrian Center in accordance with the plans submitted and compliance with all conditions of approval required under the Lease.

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. Action Items:

****Members of the public may submit comments on agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.****

- A. RATIFY COVID-19 Related Emergency Policies (Mr. Malinen)
 - i. Temporary Remote Work Policy
 - ii. Temporary Utility Relief Policy
- B. AUTHORIZE the General Manager to Execute a Contract in an Amount Not to Exceed \$77,400 with Bakersfield Well & Pump Company for Rehabilitation of Wells #31 & #32 (Mr. Van Wagoner)
- C. AUTHORIZE the General Manager to Execute a Contract in an Amount Not to Exceed \$7,000 with Bakersfield Well & Pump Company for the Destruction of Well #25 (Mr. Van Wagoner)

- D. APPROVE Proposed Amendments to the 5-year Capital Improvement Plan for Water Division (Mr. Van Wagoner, Mr. Malinen)
- E. APPROVE Purchase of Emergency Generators for Wells #CV5 & #CV6 (Mr. Van Wagoner)
- F. SCHEDULE Special Budget Meetings (Mr. Jones, Mr. Malinen)
- G. ACCEPT Monthly Investment Report as of February 29, 2020 (Mr. Jones)
- H. ACCEPT Quarterly Investment Report as of March 31, 2020 (Mr. Jones)

12. Information and Discussion Items:

Members of the public may submit comments on agenda items via email at least 1 hour prior to the start of the Open Session meeting, or may use the Zoom Meetings “Raise Hand” feature and wait to be recognized by the Secretary of the Board.

- A. Proposed Changes to Green Waste Rules (Mr. Malinen, Mr. Van Wagoner)
- B. Board Comments
 - i. Director Baron:
 - ii. Director Carlyn:
 - iii. Director Hahn:
 - iv. Vice-President Quinn:
 - v. President Roberts:
- C. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report

13. Future Agenda Items:

- A. Special Budget Meetings (pending Item #11F)
- B. Approve Personnel Policies & Employee Handbook (June 11, 2020)
- C. Sewer System Rate Study (TBA)
- D. Public Hearing – Sewer Rates (TBA)

14. Adjournment: The next regularly scheduled meeting of the Board of Directors is June 11, 2020.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

Signed, May 8, 2020

Kristy McEwen, Secretary of the Board

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