



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING: March 12, 2020
PLACE OPEN & CLOSED SESSION MEETING: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 4:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. **Call to Order**
2. **Attendance**
3. **Adjourn to Closed Session**
 - A. Conference with Legal Counsel – Anticipated Litigation
Potential Exposure to Litigation under Government Code section 54956.9(d)(2):
two (2) potential matters
 - B. Public Employee Discipline/Dismissal/Release
Government Code section 54957
4. **Convene Regular Meeting**
5. **Summary of Actions Taken During Closed Session**
6. **Pledge of Allegiance**
7. **Approval of Agenda**
8. **Staff Introduction** – Bear Valley Police Officer Todd Newell
 - A. Oath of Office
9. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

10. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the February 13, 2020 Regular Board Meeting
- B. ACCEPT February 2020 Committee Report
- C. ACCEPT Register of Warrants for February 2020

11. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

12. Action Items:

- A. Sewer System Rate Study (Mr. Malinen, Mr. Jones, Mr. Davis)
 - i. Review Public Feedback
 - ii. RECEIVE Sewer System Rate Study
 - iii. ADOPT Resolution 19/20-27 Setting the Time and Place for a Public Hearing on New Rates for Wastewater Service and Authorizing Staff to Notice Property Owners
- B. AUTHORIZE the General Manager to Execute a Contract in an Amount Not to Exceed \$50,650.60 with Mark Simon Sewer Maintenance for cleaning and CCTV inspection of the District's Sewer Collection System (Mr. Van Wagoner)
- C. AUTHORIZE the General Manager to Execute a Contract in an Amount Not to Exceed \$39,384 with P&J Electric for Electrical Panel Upgrade at Booster Station 2D-2 (Mr. Van Wagoner)
- D. ADOPT Ordinance 20-252 Amending Title 7, Chapter 2 of the District Code Pertaining to the Discontinuation of Water Service; and Adoption of Discontinuation of Residential Water Service for Nonpayment Policy (Mr. Davis)
- E. ADOPT Resolution 19/20-29 and APPROVE Ethics Policy of the Board of Directors (Ms. McEwen)
- F. ACCEPT Public Safety Power Shutoff Resiliency Grant funded Generators; and APPROVE California Environmental Quality Act Exemption; and AUTHORIZE Expenditures and other Administrative Actions for Acceptance and Installation of Equipment (Mr. Malinen)
- G. ACCEPT Monthly Investment Report as of January 31, 2020 (Mr. Jones)

13. Information and Discussion Items:

- A. REVIEW Draft Response to Kern County Grand Jury (Mr. Malinen, Mr. Jones, Chief Melanson)
- B. Board Comments
 - i. Director Baron:
 - ii. Director Carlyn:
 - iii. Director Hahn:
 - iv. Vice-President Quinn:
 - v. President Roberts:
- C. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report

14. Future Agenda Items:

- A. Adopt Employee Personnel Policies & Employee Handbook (April 9, 2020)
- B. Approve Final Response for 2019-2020 Kern County Grand Jury (April 9, 2020)
- C. Public Hearing – Wastewater Rates (May 14, 2020)

15. Adjournment: The next regularly scheduled meeting of the Board of Directors is April 9, 2020.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items, or any non-resident of the District wishing to attend this meeting, may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, March 5, 2020

Kristy McEwen, Secretary of the Board

March 12, 2020 Regular Board Meeting