BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

DATE OF MEETING:	January 9, 2020
PLACE OPEN & CLOSED SESSION MEETING:	28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING:	5:00 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

1. **Call to Order**

2. **Attendance**

3. **Closed Session**

   A. Conference with Legal Counsel – Anticipated Litigation
   Potential Exposure to Litigation under Government Code section 54956.9(d)(2): three (3) potential matters

   B. Conference with Legal Counsel – Existing Litigation
   Government Code section 54956.9(d)(1)
   Hutchinson v. BVCSD et al. (United States District Court for the Eastern District of California, Case No. 1:15-CV-01047 JLT)

   C. Conference with Legal Counsel – Existing Litigation
   Government Code section 54956.9(d)(1)
   BVCSD v. Griffith Company (Kern County Superior Court, Case No. BCV-19-101809-DRL)

4. **Convene Open Session**

5. **Summary of Actions Taken During Closed Session**

6. **Pledge of Allegiance**

7. **Approval of Agenda**

8. **Public Comments on Non-Agenda Items**

   Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

9. **Consent Calendar**

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

A. APPROVE Minutes of the December 12, 2019 Regular Board Meeting

B. APPROVE Minutes of the December 2, 2019 Special Board Meeting

C. ACCEPT Register of Warrants for December 2019

10. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. **Action Items:**

A. ADOPT Resolution 19/20-25 Approving Board of Directors Training, Travel & Reimbursement Policy (Mr. Malinen)

B. APPROVE Budget Amendment and Addition of two Full-Time Maintenance Worker I-II Positions (Mr. Malinen)

C. APPROVE Job Description: Laborer (Ms. McEwen)

D. CONSIDER Communication Committee Recommendation to Disband Communication Committee (Mr. Malinen)

E. ACCEPT Annual Disclosure of Reimbursements & Expenses for 2019 (Mr. Jones)

F. ACCEPT Monthly Investment Report as of November 30, 2019 (Mr. Jones)

12. **Information and Discussion Items:**

A. Board of Directors Standing Committee Assignments – 2020 (Ms. McEwen)

B. Committee Volunteer Recruitment (Ms. McEwen)

C. Proposed Amendments to District Code Regarding Discontinuation of Water Service Required by SB 998 (Mr. Davis)

D. Board Comments

i. Director Baron:

ii. Director Carlyn:

iii. Director Hahn:

iv. Vice-President Quinn:

v. President Roberts:

E. Staff Reports
    i. Department Head Reports
        1. Finance Report
        2. Public Works Report
        3. Public Safety Report
    ii. General Counsel Report
    iii. General Manager Report

13. **Future Agenda Items:**
    A. Approve Personnel Policies XI-XVIII (February 13, 2020)
    B. Adopt Employee Personnel Policies & Employee Handbook (March 12, 2020)

14. **Adjournment:** The next regularly scheduled meeting of the Board of Directors is February 13, 2020.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, January 3, 2020

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Kristy McEwen, Secretary of the Board

BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING MINUTES

DATE OF MEETING:	December 12, 2019
PLACE OPEN & CLOSED SESSION MEETING:	28999 South Lower Valley Road
TIME OF STUDY SESSION:	3:00 pm
TIME OF CLOSED SESSION MEETING:	5:15 pm
TIME OF OPEN SESSION MEETING:	6:00 pm

1. **Call to Order**
   The meeting was called to order at 3:03 pm.

2. **Attendance**
   Present: Directors Baron, Quinn, Roberts, Hahn, Carlyn
   Absent: None

3. **Study Session:** AB 1234 Ethics Training (Mr. Davis)
   General Counsel Davis conducted AB1234 Ethics Training for members of the Board of Directors and staff.

4. **Closed Session**

   A. Conference with Legal Counsel – Anticipated Litigation
   Potential Exposure to Litigation under Government Code section 54956.9(d)(2): three (3) potential matters
   - No Reportable Action

   B. Conference with Legal Counsel – Anticipated Litigation
   Potential Initiation of Litigation under Government Code section 54956.9(d)(4): one (1) potential matter
   - No Reportable Action

   C. Public Employee Performance Evaluation
   Title: General Manager
   - No Reportable Action

5. **Convene Open Session**
   Open Session was convened at 6:12 pm.

6. **Summary of Actions Taken During Closed Session**
   Mr. Davis reported as above.

7. **Pledge of Allegiance**

8. **Approval of Agenda**
President Carlyn requested that Item #14A be heard prior to Item #12. The Agenda was approved as amended unanimously by the Board.

9. **Public Comments on Non-Agenda Items**

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- Fiona Nelson presented a suggestion made by a resident that the District consider suing Dart Industries regarding a lack of emergency exit planning.

10. **Consent Calendar**

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A. APPROVE Minutes of the November 14, 2019 Regular Board Meeting

B. ACCEPT Register of Warrants for November 2019

- Director Baron pulled Item B

Motion: The Board of Directors approve Consent Calendar Item A: Quinn.
Second: Hahn.

Roll Call Vote:	AYE:	Baron, Quinn, Roberts, Hahn, Carlyn
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

- Director Baron requested clarification of two items listed in the Register of Warrants

Motion: The Board of Directors approve Consent Calendar Item B: Roberts.
Second: Baron.

Roll Call Vote:	AYE:	Baron, Quinn, Roberts, Hahn, Carlyn
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

11. **Disclosures by the Board of Directors**

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

- None

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12. **Procedural Items:**

A. ELECT Officers of the Board of Directors for 2020 (Mr. Malinen)

Motion: Director Quinn nominated Director Roberts for Board President. Second: Roberts.

Roll Call Vote:	AYE:	Quinn, Roberts, Carlyn
	NO:	Baron, Carlyn
	ABSTAIN:	None
	ABSENT:	None

Motion: Director Roberts nominated Director Quinn for Vice-President. Second: Quinn.

Roll Call Vote:	AYE:	Hahn, Quinn, Roberts, Carlyn
	NO:	Baron
	ABSTAIN:	None
	ABSENT:	None

13. **Public Hearing Items:**

A. ADOPT Resolution 19/20-23 Approving Updated Schedule of Fees and Charges for Various Services (Mr. Jones)
A staff report was presented. President Roberts opened the public hearing at 6:39 pm. All who wished to speak were given the opportunity to be heard. President Roberts closed the public hearing at 6:40 pm.

Motion: The Board of Directors ADOPT Resolution 19/20-23 approving an updated Schedule of Fees and Charges for Various District Services: Hahn. Second: Baron.

Roll Call Vote:	AYE:	Baron, Carlyn, Hahn, Quinn, Roberts
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

14. **Action Items:**

A. APPROVE First Amendment to Employment Agreement with William J. Malinen as General Manager (Mr. Davis)

This item was heard prior to Item #12A.

Then President Carlyn read a letter of appreciation drafted by the Board of Directors in conjunction with the General Manager's annual performance review commending Mr. Malinen's accomplishments during his first year of service at the District.

Motion: The Board of Directors APPROVE the First Amendment to General Manager Employment Agreement: Baron. Second: Roberts.

Roll Call Vote:	AYE:	Baron, Carlyn, Hahn, Quinn, Roberts
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

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B. ADOPT Resolution 19/20-24 Authorizing the General Manager to Execute Grant Applications on behalf of the District (Mr. Malinen)

A staff report was presented.

Motion: The Board of Directors ADOPT Resolution 19/20-24 Authorizing the General Manager to Execute Grant Applications on behalf of the District: Carlyn. Second: Baron.

Roll Call Vote:	AYE:	Baron, Carlyn, Hahn, Quinn, Roberts
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

C. ACCEPT Monthly Investment Report as of October 31, 2019 (Mr. Jones)

Motion: The Board of Directors ACCEPT the Monthly Investment Report as of October 31, 2019: Hahn. Second: Baron.

Roll Call Vote:	AYE:	Baron, Carlyn, Hahn, Quinn, Roberts
	NO:	None
	ABSTAIN:	None
	ABSENT:	None

15. **Information and Discussion Items:**

A. Board of Directors Standing Committee Assignments – 2020 (Mr. Malinen)

Staff will poll the members of the Board and forward the preferences to President Roberts.

B. Board Comments
   i. Director Baron: None
   ii. Director Quinn: None
   iii. Director Roberts: None
   i. Vice-President Hahn welcomed the new officers of the Board
   iv. President Carlyn: None

C. Staff Reports
   i. Department Head Reports
      1. Finance Report – Mr. Jones reviewed the report as submitted in the Board Package.
      2. Public Works Report – Mr. Van Wagoner reviewed the report as submitted in the Board Package.
      3. Public Safety Report – Chief Melanson reviewed the report as submitted in the Board Package.
   i. General Counsel Report – Mr. Davis informed the public that the Board and staff had completed mandated AB1234 Ethics training earlier that day.
   ii. General Manager Report – Mr. Malinen thanked the Board and public for their confidence. He also reported on steps being taken to address emergency power needs of the water system.

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16. **Future Agenda Items:**

    A. Board of Directors Standing Committee Assignments (January 9, 2020)

    B. Board of Directors Reimbursement Policy (January 9, 2020)

    C. Annual Disclosure of Reimbursements & Expenses (January 9, 2020)

    D. Approve Personnel Policies XI-XVIII (February 13, 2020)

    E. Adopt Employee Personnel Policies & Employee Handbook (March 12, 2020)

17. **Adjournment:** The meeting was adjourned at 7:23 pm. The next regularly scheduled meeting of the Board of Directors is January 9, 2020.

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Steven Roberts, President of the Board

ATTEST

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Kristy McEwen, Secretary of the Board

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BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

SPECIAL BOARD MEETING MINUTES

DATE OF MEETING:	December 3, 2019
PLACE OPEN SESSION MEETINGS:	28999 South Lower Valley Road
TIME OF OPEN SESSION MEETING:	10:00 am
TELECONFERENCE MEETING LOCATION:	1725 S. 15 Street Las Vegas NV 89102

1. **Call to Order**
   The meeting was called to order at 10:01 am.

2. **Attendance**
   Present: Directors Baron, Roberts (via teleconference), Hahn, Carlyn
   Absent: Quinn

3. **Approval of Agenda**
   The Agenda was approved unanimously by the Board.

4. **Pledge of Allegiance**

5. **Public Comments on Non-Agenda Items**
   Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.
   - None

6. **Action Item:**

   A. ADOPT Resolution 19/20-22 Authorizing the General Manager to Execute a Grant Application to California Department of Forestry and Fire Protection (CALFIRE) Fire Prevention Program for the Bear Valley Springs Fuels Reduction Project on behalf of the District (Mr. Malinen)

   A staff report was presented. The Board thanked staff and community volunteer Leana Bowman for their efforts to complete and submit the grant application.

   Motion: The Board of Directors ADOPT Resolution 19/20-22 Authorizing the General Manager to Execute a Grant Application to California Department of Forestry and Fire Protection (CALFIRE) Fire Prevention Program for the Bear Valley Springs Fuels Reduction Project on behalf of the District: Hahn. Second: Baron

Roll Call Vote:	AYE:	Baron, Roberts, Hahn, Carlyn
	NO:	None
	ABSTAIN:	None
	ABSENT:	Quinn

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Jay Carlyn, President of the Board

ATTEST

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Kristy McEwen, Secretary of the Board

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REGISTER OF WARRANTS
DECEMBER 2019

Check #	Check Date	Vendor Name	Description	Check Amount
	12/6/2019	Direct Deposit		95,401.59
		PAYROLL CHECKS	VOID 11889	80.00
		RETIREMENT	VOID 11892 / 11890	17,730.43
		FEDERAL TAXES	VOID 11893	31,346.45
		STATE TAXES	VOID 11891	6,343.20
				150,901.67
	12/20/2019	Direct Deposit		84,660.82
		PAYROLL CHECKS	VOID 11950	80.00
		RETIREMENT	VOID 11951 / 11946	16,816.23
		FEDERAL TAXES	VOID 11949	25,708.53
		STATE TAXES	VOID 11947	4,994.28
				132,259.86
11953	12/26/2019	AFLAC	CHECK #11953	887.98
11962	12/30/2019	AFLAC	CHECK #11962	212.76
11878	12/3/2019	GUARDIAN INSURANCE BENEFITS	CHECK #11878	5,623.58
11980	12/30/2019	KAISER MEDICAL INSURANCE	CHECK #11980	15,822.18
				22,546.50
			TOTAL SALARIES & BENEFITS	**305,708.03**
11872	12/3/2019	ATCO INTERNATIONAL	SHOP SUPPLIES	162.00
11873	12/3/2019	ADS - ADVANCED DATA STORAGE IN	DOCUMENT SHREDDING	45.00
11874	12/3/2019	CARROT-TOP INDUSTRIES INC	US FLAGS - ADMIN DEPT.	160.19
11875	12/3/2019	CITY NATIONAL BANK	INSTALLMENT SALE AGREEMENT #16-018	426,782.92
11876	12/3/2019	CORBIN WILLITS SYS., INC.	SOFTWARE MAINTENANCE MONTHLY	1,127.77
11877	12/3/2019	CORE & MAIN LP	SYSTEM REPAIR - HYDRANTS	4,761.90
11879	12/3/2019	INDUSTRIAL SYSTEMS, INC	TRAILER VAC REPAIR FLEET #21-20	1,514.00
11880	12/3/2019	KERN CO. CHIEF LAW ENF. OFF. A	2019-2020 ANNUAL MEMBERSHIP DUES	100.00
11881	12/3/2019	PR DIAMOND PRODUCTS INC	TOOLS	925.00
11882	12/3/2019	SEQUOIA EQUIPMENT COMPANY INC	MAINTENANCE FLEET#55-18	1,030.68
11883	12/3/2019	SO. CALIF. EDISON CO.	ELECTRIC SVC. OCTOBER 2019	44,660.77
11884	12/3/2019	TEM SYSTEMS INC	PASSES - GATE	206.60
11885	12/3/2019	THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION	378.42
11886	12/3/2019	USA BLUE BOOK, INC.	LAB EQUIPMENT	492.84
11887	12/3/2019	VULCAN MATERIALS CO.	ROAD SUPPLIES	1,827.57
11888	12/3/2019	WIENHOFF DRUG TESTING,INC	ANNUAL MEMBERSHIP	150.00
11894	12/13/2019	MARIA AGUIRRE	GROUNDS MAINTENANCE DECEMBER 2019	1,200.00
11895	12/13/2019	AHERN RENTALS	TRANSFER SITE	8,745.84
11896	12/13/2019	AMERIPRIDE UNIFORM	MAINTENANCE UNIFORMS NOVEMBER 2019	546.85
11897	12/13/2019	ARGO CHEMICAL	CHEMICALS	490.83
11898	12/13/2019	ATCO INTERNATIONAL	SYSTEM REPAIR AND MAINT	109.40
11899	12/13/2019	AVAYA COMMUNICATIONS	QUATERLY PHONE MAINTENANCE 11.27.19-02.26.20	179.57
11900	12/13/2019	BC LABORATORIES INC	LAB ANALYSIS	991.00
11901	12/13/2019	BEAR VALLEY SPRINGS ASSN	GROUNDS MAINTENANCE DECEMBER 2019	1,541.57
11902	12/13/2019	BSK LAB	LAB ANALYSIS WELLS	330.00
11903	12/13/2019	BURKE, WILLIAMS & SORENSEN, LL	LEGAL FEES SVC. OCTOBER 2019 06546-0001	23,956.80
11904	12/13/2019	CALIF DEPT OF JUSTICE	FINGERPRINTING SERVICES OCT. 2019	194.00
11905	12/13/2019	DIAMOND TECHNOLOGIES, INC	IT SERVICES - OCTOBER	11,109.87
11906	12/13/2019	DICK BROWN'S TECHNICAL	SCADA SYSTEM REPAIR	152.00
11907	12/13/2019	ENVIRONMENTAL CONCEPTS	ROAD MATERIALS- ICE SLICER	4,319.74
11908	12/13/2019	FASTENAL	OPERATIONS	256.63
11909	12/13/2019	FEDAK & BROWN LLP	AUDIT SVC. NOV. 2019	4,054.00
11910	12/13/2019	HOME DEPOT/GECF	HOME DEPOT CREDIT PURCHASES NOV. 2019	425.53
11911	12/13/2019	JIM BURKE FORD	MAINTENANCE FLEET #52-26	4,451.16
11912	12/13/2019	LESLIES POOL SUPPLY	CHEMICALS	93.91
11913	12/13/2019	NET TRANSCRIPTS	LEGAL TRANSCRIPTIONS	279.60
11914	12/13/2019	O'REILLY AUTOMOTIVE, INC	PLOW TRUCKS PREP AND REPAIRS	55.69
11915	12/13/2019	P&J ELECTRIC	BOOSTER #3A REPAIR	1,563.68
11916	12/13/2019	RACE TELECOMMUNICATIONS, INC	SERVICE CHARGES DEC. 2019	177.81

REGISTER OF WARRANTS
DECEMBER 2019

Check #	Check Date	Vendor Name	Description	Check Amount
11917	12/13/2019	FLAVIANO REYES	JANITORIAL SERVICES DECEMBER 2019	1,500.00
11918	12/13/2019	RICH ENVIRONMENTAL SERVICE STA	ANNUAL MONITORING CERTIFICATE	1,525.00
11919	12/13/2019	SAFETY-KLEEN SYSTEMS, INC	HAZARDOUS WASTE AND DISPOSAL	2,920.00
11920	12/13/2019	SO. CALIF. EDISON CO.	ELECTRIC SVCS. NOVEMBER 2019	23,843.66
11921	12/13/2019	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	2,663.32
11922	12/13/2019	STERLING CODIFIERS INC.	CODIFICATION OF ORDINANCE	399.00
11923	12/13/2019	KERN AUTO PARTS INC	MAINTENANCE FLEET 2110 GRADER	106.98
11924	12/13/2019	TEHACHAPI-CUMMINGS	PURCHASED WATER	16,441.37
11925	12/13/2019	TEM SYSTEMS INC	GATE PASSES	196.60
11926	12/13/2019	THOMSON REUTERS - WEST	MO. SUBSCRIPTION NOV. 2019	189.21
11927	12/13/2019	TRIAD INVESTIGATIONS SERVICES	POLICE DEPT. INVESTIGATION	2,692.50
11928	12/13/2019	TRACTOR SUPPLY CREDIT PLAN	SAFETY GEAR	123.06
11929	12/13/2019	UNITED RENTALS NORTHWEST, INC.	TRANSFER STATION	2,774.83
11930	12/13/2019	USA BLUE BOOK, INC.	CERTIFICATE	24.61
11931	12/13/2019	UTILITY SERVICE CO, INC	TANK REPAIR WATER #1	18,862.93
11932	12/13/2019	VULCAN MATERIALS CO.	ROAD MATERIALS	713.11
11933	12/13/2019	WASTE MANAGEMENT	SVC. NOV. 2019	25,540.89
11934	12/13/2019	YOUNG WOOLDRIDGE	LEGAL FEES	810.70
11935	12/13/2019	LOUIS & RHONDA CRETEN	MQ CUSTOMER REFUND FOR CRE0014	418.27
11936	12/13/2019	ART & AMY FREDERICKS	MQ CUSTOMER REFUND FOR FRE0012	110.46
11937	12/13/2019	TROY L GUINN	MQ CUSTOMER REFUND FOR GUI0009	186.18
11938	12/13/2019	ALAN & STEPHANIE LEHMAN	MQ CUSTOMER REFUND FOR LEH0002	43.41
11939	12/13/2019	CARYN & KEVIN MICKEY	MQ CUSTOMER REFUND FOR MIC0016	157.10
11940	12/13/2019	NICOLE SHIHRER	MQ CUSTOMER REFUND FOR SHI0023	168.59
11941	12/13/2019	FRANK & SHIRLEY TOMLIN	MQ CUSTOMER REFUND FOR TOM0001	67.01
11942	12/13/2019	MARK & NANCY WEINSTEIN	MQ CUSTOMER REFUND FOR WEI0035	0.04
11943	12/13/2019	DAVID & APRIL WOOD	MQ CUSTOMER REFUND FOR WOO0026	192.92
11944	12/13/2019	JOHN M WOOD	MQ CUSTOMER REFUND FOR WOO0033	266.65
11952	12/20/2019	BEAR VALLEY SPRINGS ASSN	EMPLOYEE APPRECIATION EVENT 12.20.19	3,517.82
11963	12/30/2019	MARIA AGUIRRE	GROUNDS MAINTENANCE SVC. JAN 2020	1,200.00
11964	12/30/2019	AHERN RENTALS	TRANSFER SITE -EQUIPMENT RENTAL	8,558.15
11965	12/30/2019	AQUA METRIC SALES COMPANY	SYSTEM MAINTENANCE	1,814.00
11966	12/30/2019	ARGO CHEMICAL	CHEMICALS	1,271.46
11967	12/30/2019	AT&T	SVC. 11.06.19-12.05.19	745.30
11968	12/30/2019	BC LABORATORIES INC	LAB ANALYSIS	1,516.00
11969	12/30/2019	BILL WRIGHT TOYOTA INC	REPAIRS ON 53-34	736.66
11970	12/30/2019	BSK LAB	LAB ANALYSIS-WATER	735.00
11971	12/30/2019	CLEROU TIRE CO.	TIRES FLEET 58-05	168.33
11972	12/30/2019	COASTLINE EQUIPMENT CO	EQUIPMENT REPAIRS 2116	2,132.43
11973	12/30/2019	CORBIN WILLITS SYS., INC.	SOFTWARE MAINTENANCE MONTHLY JANUARY 2019	1,127.77
11974	12/30/2019	CORE & MAIN LP	FREIGHT WATER DEPT.	1,156.79
11975	12/30/2019	DINNERVILLE TRUCKING	WATERBREAKS/SNOW AND ICE REMOVAL	1,200.00
11976	12/30/2019	ENVIRONMENTAL CONCEPTS	ROAD MATERIALS- ICE SLICER	4,396.91
11977	12/30/2019	FASTENAL	SAFETY AND SHOP SUPPLIES	731.55
11978	12/30/2019	HALL LETTER SHOP	PRINTING/POSTAGE	2,079.65
11979	12/30/2019	JIM BURKE FORD	MAINTENANCE FLEET	493.05
11981	12/30/2019	MOTOR CITY BUICK GMC	MAINTENANCE FLEET #53-36	291.02
11982	12/30/2019	P&J ELECTRIC	EMERGENCY CALL - BOOSTER REPAIR	300.00
11983	12/30/2019	PACIFIC GAS & ELECTRIC	NAT GAS/PROPAN SVC. 11.13.19-12.11.19	867.32
11984	12/30/2019	PAVEMENT ENGINEERING INC.	ENGINEERING SVC. ROAD PROJECT	39,500.00
11985	12/30/2019	PITNEY BOWES, INC.	POSTAGE METER LEASE	144.79
11986	12/30/2019	FLAVIANO REYES	JANITORIAL SVC. JAN 2020	1,500.00
11987	12/30/2019	RSI PETROLEUM INC	FUEL USAGE REPORT NOVEMBER 2019	7,783.12
11988	12/30/2019	SAN JOAQUIN SAFETY SHOES	SAFETY SHOES-LACSON	189.44
11989	12/30/2019	SPARKLETTS	SERVICE DEC. 2019	275.79
11990	12/30/2019	STERLING CODIFIERS INC.	ANNUAL HOSTING CODE OVER IPN	500.00
11991	12/30/2019	STATE WATER RESOURCE CONTROL B	GRADE 3 EXAMINATION - JAMES ROBERT	100.00
11992	12/30/2019	SYNCHRONY BANK / AMAZON.COM	AMAZON TRANSACTIONS DECEMBER 2019	670.83
11993	12/30/2019	TEHACHAPI HEATING & AIR	HEAT REPAIR SEWER PLANT	115.00
11994	12/30/2019	THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION OCT. 2019	189.21
11995	12/30/2019	US BANK	COPIER LEASE	184.59

REGISTER OF WARRANTS
DECEMBER 2019

Check #	Check Date	Vendor Name	Description	Check Amount
11996	12/30/2019	US BANK	CREDIT CARD TRANSACTIONS NOVEMBER 2019	3,511.71
11997	12/30/2019	VERIZON WIRELESS	WIRELESS SVC. 12.08.19-01.07.19	1,757.80
11998	12/30/2019	WASTE MANAGEMENT	TRASH PICK UPS	181.27
11999	12/30/2019	WITTS OFFICE SUPPLY	OFFICE SUPPLIES	576.26
12000	12/30/2019	ZEE MEDICAL INC	REFILL MEDICAL CABINET	313.13
			TOTAL ACCOUNTS PAYABLE	**745,021.69**
			OVERALL TOTAL MONTHLY EXPENSES	**1,050,729.72**

STAFF REPORT

AGENDA ITEM #11A
Board of Directors Reimbursement Policy

MEETING DATE: January 9, 2020

PREPARED BY: Kristy McEwen, Secretary of the Board of Directors

AGENDA TITLE: ADOPT Resolution 19/20-25 Approving Board of Directors Training, Travel & Reimbursement Policy

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RECOMMENDATION

The Board of Directors adopt Resolution 19/20-25 Approving a Board of Directors Training, Travel & Reimbursement Policy.

BACKGROUND

Over the years, the Board of Directors has adopted various policies applicable to the Board of Directors:

2007 – Ethics Policy of the Board of Directors
2011 – Expense Reimbursement Policy for District Officials and Employees
2015 – Meeting Conduct Policy (emphasizing public conduct)
2018 – Meeting Procedures and Rules of Order

On November 14, 2019 the Board unanimously agreed with staff's proposal to update and integrate various policies into a consolidated Policy & Procedure Manual for the Board of Directors. Such a document will also address one of the requirements for the SDLF District Transparency Certificate of Excellence – that the District have current policies addressing "Code of Ethics/Values/Norms or Board Conduct".

ANALYSIS

The proposed updated Board of Directors Training, Travel & Reimbursement Policy will be integrated into the Policy & Procedure Manual for the Board of Directors.

This policy has been vetted by legal counsel and was reviewed by the Administration Committee, which has recommended it to the Board for approval. Upon adoption, this resolution and policy will supersede Resolution 11-1422: Expense Reimbursement Policy for District Officials and Employees.

FISCAL IMPACT

None.

RECOMMENDED MOTION

"I move the Board of Directors ADOPT Resolution 19/20-25 Approving a Board of Directors Training, Travel & Reimbursement Policy."

Attachments:
Resolution 19/20-25
Board of Directors Training, Travel & Reimbursement Policy

RESOLUTION 19/20-25

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BEAR VALLEY COMMUNITY SERVICES DISTRICT APPROVING A BOARD OF DIRECTORS TRAINING, TRAVEL & REIMBURSEMENT POLICY

The Board of Directors of the Bear Valley Community Services District resolves as follows:

Section 1. **Findings.** The Board finds as follows:

A. Members of the Bear Valley Community Services District Board of Directors may and are encouraged to attend educational conferences, seminars, trainings, tours and other similar professional meetings and programs.

B. Members of the Bear Valley Community Services District Board of Directors may also attend and participate at meetings of any body or organization to which the Director has been appointed or at which the Director serves as a designated representative of the District.

C. Board Members may additionally attend and participate at meetings of any local, state or federal agency or legislative body as a representative of the District, or attend public events as official representatives of the District.

D. The District wishes to encourage Board development and excellence of performance by reimbursing actual expenses incurred for tuition, travel, lodging and meals as a result of the above, approved activities according to established guidelines.

Section 2. Adoption of Policy.

A. The Board of Directors rescinds Resolution 11-1422 in its entirety.

B. The Board of Directors hereby adopts the Board of Directors Training, Travel and Reimbursement Policy set forth in the attached Exhibit A.

Section 3. Effective Date

This Resolution is effective upon adoption.

PASSED, APPROVED AND ADOPTED on January 9, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Steven Roberts, President
Bear Valley Community Services District

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ATTEST:
I hereby certify that the above Resolution No. 19/20-25 was duly adopted by the Board of Directors of the District at a regular meeting held on January 9, 2020.

_____

Kristy McEwen,
Secretary of the Board of Directors

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BEAR VALLEY COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS TRAINING AND TRAVEL REIMBURSEMENT POLICY

A. Purpose.

It is the policy of the District to encourage Board development and excellence of performance by reimbursing actual expenses incurred for tuition, travel, lodging and meals as a result of training, educational courses, participation with professional organizations, and attendance at local, state and national conferences, as well as meetings of local, state and federal agencies or legislative bodies on matters of interest to the District. In support of these goals, the District has adopted this policy.

B. Training Programs Eligible for Attendance and Expense Reimbursement.

1. Members of the Board of Directors may and are encouraged to attend educational conferences, seminars, trainings, tours and other similar professional meetings and programs (collectively, "Training Programs") when the purpose of any such Training Program is to improve a Director's skill and information levels which in turn will help improve their understanding and oversight of District operations.

2. There is no limit as to the number of Directors attending a particular Training Program when it is apparent that attendance is beneficial to the District, as long as a majority of the members of the Board do not discuss among themselves, other than as part of the scheduled Training Program, business of a specified nature that is within the subject matter jurisdiction of the District.

3. Attendance by Directors at a Training Program must be approved by the Board of Directors prior to the District incurring any reimbursable costs.

4. Upon returning from a Training Program where expenses are reimbursed by the District, Directors will either prepare a written or verbal report for presentation at the next regular meeting of the Board. The report should detail what was learned at the Training Program that will be of benefit to the District. Materials from the Training Program may be delivered to the District office to be included in the District library for the future use of other Directors and staff.

5. Expenses to the District for Directors' Training Programs should be kept to a minimum by utilizing recommendations for transportation and housing accommodations such as Directors traveling together whenever feasible and economically beneficial, and requesting reservations sufficiently in advance to secure discounted rates.

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6. A Director may not be reimbursed for expenses incurred at any Training Program if such event occurs after the District has announced that Director's pending resignation, or if such event occurs after an election in which it has been determined that the Director will not retain his or her seat on the Board.

C. <u>Other Activities Eligible for Expense Reimbursement.</u>

Director expenses incurred in connection with the following types of activities are also eligible for reimbursement:

1. Attendance and participation at meetings of any body or organization to which the Director has been appointed or at which the Director serves as a designated representative of the District.
2. Attendance and participation at meeting of any local, state or federal agency or legislative body as a representative of the District
3. Attending public events as an official representative of the District.

D. <u>Travel Expenses.</u>

1. <u>Lodging:</u> Directors are expected to select reasonably priced lodging accommodations and are encouraged to utilize hotel(s) recommended by the event sponsor in order to obtain discounted rates. All claims for lodging reimbursement must be supported by original receipts that show:
   - The name of the hotel
   - The number of occupants
   - The goods or services for which each individual charge is made (room rental, food, tax, etc.)

   Lodging expenses may be directly billed to the District, paid directly by the District or reimbursed to the Director according to the specific needs and capabilities of the providers.
2. <u>Meals:</u> Meals will be reimbursed according to the current rates established by the U.S. General Services Administration for applicable locations in California or outside the state.
   - Itemized receipts must be submitted and only actual expenses will be reimbursed.
   - The District will not reimburse for the purchase of alcohol.
   - Tips are included in the cost of each meal.
3. <u>Mileage:</u> The District will reimburse Directors for business use of personal vehicles at the then current IRS standard mileage rate.
4. <u>Airfare/Car Rental:</u> Airfare and car rental costs that are equal or less than those available through the California Department of General Services Statewide Travel Program are presumed to be the most economical and reasonable for purposes of reimbursement under this policy.

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5. Taxis/Shuttles: Taxis or shuttles fares may be reimbursed, including a 15 percent gratuity per fare, when the cost of such fares is equal or less than the cost of car rentals, gasoline and parking combined, or when such transportation is necessary for time-efficiency.

E. Expenses Not Eligible for Reimbursement

1. The personal portion of any trip;
2. Political or charitable contributions or events;
3. Family expenses, including spouse or partner's expenses when accompanying official on agency-related business, as well as children- or pet-related expenses;
4. Entertainment expenses, including theater, movies (either in-room or at the theater), sporting events (including gym, massage and/or golf related expenses), or other cultural events;
5. Non-mileage personal automobile expenses, including repairs, traffic citations, insurance or gasoline; and
6. Personal losses incurred while on District business.

Any questions regarding the propriety of a particular type of expense should be resolved by the Board of Directors before the expense is incurred.

F. Reporting

1. General Reimbursable Expenses. Requests for reimbursement must be made using the District's Expense Reimbursement Request Form with receipts attached for all expenses claimed within 30 days of the date expenses were incurred. All reimbursement requests will be reviewed and approved by the Administrative Services Director based on the above criteria. The non-approval of a Director's expense by the Administrative Services Director/General Manager is subject to override by a majority vote of the Board of Directors at a regular Board meeting.
2. Reports to Board. At the next regular District Board meeting, each Director must briefly report on outside agency meetings attended at District expense other than the District that are subject to the Brown Act. If multiple Members attended such a meeting, a joint report may be made.
3. Expense Reports As Public Records. All expense reports of Directors and District reimbursement expenditures are public records subject to disclosure under the Public Records Act and other applicable laws. The District will retain such records in accordance with the District's applicable records retention policies.

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STAFF REPORT

AGENDA ITEM #11B
Budget Amendment – MW I-II Solid Waste

MEETING DATE: January 9, 2020

PREPARED BY: Kristy McEwen
Secretary of the Board of Directors

AGENDA TITLE: APPROVE Budget Amendment and Establishment of two Full-Time Maintenance Worker I-II Positions for the Solid Waste Transfer Station

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RECOMMENDATION

The Board of Directors APPROVE a budget amendment and establishment of two full-time Maintenance Worker I-II positions for the Solid Waste Transfer Station

BACKGROUND

As part of the new Transfer Station reconfiguration project, the site will employ security fencing and greater oversight as to what activities and materials are permissible. When the new site becomes fully operational business hours will go into effect (8 a.m. to 8 p.m.) Tuesday, Wednesday, Friday, Saturday, and Sunday. The site will be closed Monday and Thursday, as well as all observed CSD holidays. Due to these approved business hours, having a staff of three full-time employees (FTE) will be necessary to cover the daily 12-hour shifts and operational duties of the new site configuration.

ANALYSIS

The current General Services FTE assigned to Solid Waste spends 71% of their time at the Transfer Site. The remaining time is spent supporting other General Services activities, including facilities and grounds maintenance/repair, mailbox repair/renovations, safety inspections, etc. Adding two additional FTEs will help us accomplish several important objectives:

1. Full time presence at key areas of the site during operational hours, which include:
    a. Site entrance for directing waste to appropriate areas
    b. Checking loads for permit conformity
    c. Managing recycle area
    d. Cleaning individual areas as necessary
    e. Loading green waste/manure bins
    f. Packing household trash bins
    g. Managing Star Thistle pit
    h. Working with trash hauler for bin counts and placement
2. Managing the amount of waste that enters the site. Full-time staffing is necessary to control the waste stream entering the site with the goal of decreasing the volume of waste generated, which will in turn decrease the costs associated with hauling. In August of this past year we employed seasonal staffing in the Household/Recycle are to check loads and help direct waste to proper areas. This also allowed our FTE to better monitor incoming greenwaste volumes, especially from illicit contractor dumping. This effort resulted in a 15% decrease in the household bins hauled and a 28% decrease in the greenwaste bins hauled, which yielded a net cost savings of approximately $2,400 for August.

3. Scheduling. Taking into account the many different activities that are typical in a given day, ensuring a full-time presence at the site becomes crucial to our long-term economic and operational goals. This coverage is necessary in both the household/recycling and greenwaste/manure areas. This, along with the 12-hour business day, requires creative scheduling to support site activities, while also allowing for the other General Services responsibilities that are required across the District to continue.
4. Managing time off. Three FTEs are necessary to manage the leave time which is a part of each employee's annual hours. A new work schedule, along with changes in the way we'll approach certain tasks, will give us the ability to cover the site for short periods of time if one of the staff is off for vacation or sick time without severely impacting normal operations. This also includes evening coverage where only one FTE may be present on site (viable based upon data that shows decreased site traffic during evening hours).

FISCAL IMPACT

Assuming the positions are filled at Maintenance Worker I, Step 2A, with a start date of February 1, 2020, there will be an anticipated $54,607 increase in Salaries & Benefits category of the Solid Waste Enterprise Fund budget for Fiscal Year 2019/20. It is anticipated that this cost can be funded with a transfer from the Transfer Station Capital Improvement Project, as the estimated cost for the project is expected to come in at approximately $125,000 under the budgeted amount of $325,000.

2 Maintenance Worker I's	FY 19-20 FT Salary		$ 33,925
(Prorated 2/1/20 - 6/30/20	FY 19-20 FT Benefits		$ 20,682
			$ 54,607
Fund	Dept	Allocation	Amount
Solid Waste	Solid Waste	100.0%	$ 54,607
Total			$ 54,607

Subsequent years will be funded through a combination of operational savings and reserve funds and calculated into future rate adjustments.

2 Maintenance Worker I's	FT Annual Salary		$ 81,421
(Annual Impact)	FT Annual Benefits		$ 49,636
			$ 131,057
Fund	Dept	Allocation	Amount
Solid Waste	Solid Waste	100.0%	$ 131,057
Total			$ 131,057

STAFF REPORT

AGENDA ITEM #11B
Budget Amendment – MW I-II Solid Waste

RECOMMENDED MOTION

"I move the Board of Directors APPROVE 1) the establishment of two Full-Time Maintenance Worker I-II positions and 2) budget amendments for various funds for the related costs as noted."

STAFF REPORT

AGENDA ITEM #11C
Job Description – Laborer

MEETING DATE: January 9, 2020

PREPARED BY: Kristy McEwen
Secretary of the Board of Directors

AGENDA TITLE: APPROVE Job Description: Laborer

RECOMMENDATION
The Board of Directors APPROVE the attached job description for Laborer.

BACKGROUND
Administration staff is in the process of reviewing, updating and converting all job descriptions. Additionally, job descriptions must be created for positions which do not currently have them. In the Fiscal Year 2015/16 Budget, the position of Laborer was added to the Part-Time & Limited-Term Salary Scale, however, no job description was created at the time. Staff has researched similar positions at other agencies to create a comprehensive job description focusing on the particular needs of the District.

ANALYSIS
Section 3023.3 of the District Employee Handbook states: "The General Manager is responsible for…providing for written job descriptions for all District positions to the Board for their approval." Accordingly, the job description for Laborer is being presented for approval at this time.

FISCAL IMPACT
None. There is no impact in adopting a job description. Salaries are set by separate instrument in the form of the Salary Scale.

RECOMMENDED MOTION
"I move the Board of Directors APPROVE the Job Description for Laborer."

Attachment:
Job Description

BEAR VALLEY CSD

JOB DESCRIPTION

JOB TITLE: **LABORER**
DEPARTMENT: **PUBLIC WORKS**
REPORTS TO: **DIVISION SUPERVISOR**

JOB SUMMARY:

Under general supervision performs work of low to moderate difficulty associated with various divisional operations. Regular shift may include weekend days and evenings. Under general supervision performs various labor duties utilizing hand and power tools and light equipment. Employees perform a variety of job duties as divisional needs dictate. Performs related work as required.

DISTINGUISHING CHARACTERISTICS:

This is a part-time, entry-level classification. Incumbents in this classification receive on-the-job training, specific day-to-day direction and are closely supervised.

SUPERVISION RECEIVED/EXERCISED:

All duties are performed under the supervision of various division supervisors who report to the Public Works Director. Laborers do not perform any supervision of any classification.

ESSENTIAL FUNCTIONS STATEMENTS:

Essential functions, as defined under the Americans with Disabilities Act, may include the following duties and responsibilities, knowledge, skills, and other characteristics. This list of duties is illustrative only, and is not a comprehensive listing of all functions and tasks performed by this position.

ESSENTIAL FUNCTIONS

The following duties are typical for the various divisions. Incumbents may be assigned to any of the functional areas of roads, wastewater, water, solid waste, general services, landscape, facilities maintenance and fleet management. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address agency needs and changing business practices.

- Maintain a flexible work schedule that includes overtime, on-call status, call-backs, nights, weekends, holidays and rotational shifts
- Maintain physical ability and agility to ascend and descend forty (40) feet of vertical ladder structure in and out of a confined space. Ability to wear a full body safety harness while performing assigned tasks within said confined spaces

- Comply with all applicable laws, rules and regulations and safe work practices
- Secure worksites and ensure public safety through road closures, signage, barricades and restricting public access
- Follow all safety standard operating procedures when performing work; maintain awareness of and report/correct any hazards, spills, and unsafe equipment; properly handle, store, dispose and label various chemicals and hazardous materials and waste
- Perform a variety of duties during periods of inclement weather such as snow removal, de-icing, clearing rockslides, storm and flood clean-up, including operation of a snowplow
- Perform a variety of duties in response to power outage emergencies; operate, monitor, adjust and maintain backup generators; maintain proper fuel levels in generators and storage tanks
- Active participation in proactive inspection programs including completion of forms and reports
- Establish and maintain effective working relationships with employees, other agencies and the public
- Safe operation of vehicles, equipment and machinery; maintenance and custody of assigned tools and equipment
- Transport samples to a variety of laboratories for analysis; other courier activities and errands
- Participate in a variety of training activities; study equipment manuals for all facility equipment; maintain familiarity with all standard operating procedures pertaining to equipment and plant processes
- Ensure infrastructure security in accordance with federal, state and local codes and regulations
- Other duties as assigned

EDUCATION, EXPERIENCE & TRAINING

Minimum qualification for this classification include:

Education:

Ability to read at an 8th grade level with the ability to follow directions and work safely and effectively with others.

License or Certificate:

Possession of or ability to immediately obtain a current and valid Class C California Driver's License and maintain a clean driving record.

Experience:

Some general maintenance experience within area(s) of assignment is desired. Familiarity with tools machinery, equipment and basic safety principles.

KNOWLEDGE AND ABILITIES

Knowledge of:

- Methods and techniques of general construction, maintenance and repair related to the assigned area(s)

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- Operation of tools and equipment used in the assigned area(s)
- Methods and techniques of securing worksites to ensure staff and public safety
- Practices and procedures of traffic control
- Methods and techniques of safe chemical use, storage and disposal
- Principles of Underground Service Alert
- Occupational hazards and standard safety practices

Ability to:

- Maintain a flexible work schedule that includes overtime, on-call status, call-backs, nights, weekends, holidays and rotational shifts
- Courteously and appropriately interact with the public
- Establish and maintain effective working relationships with those contacted in the course of work
- Perform a variety of maintenance, construction and repair work within the assigned area
- Operate various maintenance equipment, including, but not limited to: heavy machinery such as snow plow, backhoe, scraper, loader and other tractors, dump truck, street sweeper, rollers and other compactors, concrete saw and spreader; hand tools such as shovel, pick, crowbar, hammer, wheelbarrow, trowel, chainsaw, etc.
- Perform heavy manual labor for extended periods of time, often outdoors and in inclement weather conditions
- Perform work in accordance with various safety regulations, guidelines and practices
- Recognize and respond to traffic and other hazardous situations
- Wear and operate self-contained breathing apparatus equipment
- Operate office equipment including computers and supporting software applications
- Adapt to changing technologies and learn functionality of new equipment and systems
- Read, interpret and understand engineering and technical manuals, drawings, blueprints, schematics, diagrams and Safety Data Sheets (SDS)
- Work independently in the absence of direct supervision
- Logically solve problems
- Understand and follow oral and written instructions; communicate clearly and concisely, both orally and in writing
- Accept correction and constructive criticism and apply it to performance

PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Physical demands may include: possession of normally functioning olfactory sensation and normal color vision; balancing, climbing, ascending and descending ladders; operating a motor vehicle or equipment for prolonged periods of time; heavy physical labor; kneeling, crouching, lifting, pushing and/or pulling of objects weighing 90 pounds or more; making repetitive hand or body motions, walking, running, sitting, speaking, standing, stooping, bending, using hands and fingers; using hand or power tools; working in cramped and confined spaces; working outside and

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underground; utilizing Personal Protective Equipment per OSHA General Industry Standards 29 CFR 1910. Vision in the normal range with or without correction. Hearing in the normal range with or without correction.

WORK ENVIRONMENT:

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work environment includes: exposure to water, chemicals, confined work spaces, dust, dirt, electrical hazards, fumes, odors, gases, high or low temperatures, noise, poor lighting, shift work, extended shifts, toxic materials, air contamination, wetness and humidity, vibration and driving on a daily basis; frequent exposure to high work places; exposure to human waste and bio-solids; inclement weather conditions which may include extreme cold or heat and exposure to snow, rain, wind, sun, etc.

DISASTER SERVICE WORKER:

- In accordance with Government Code Section 3100, District employees, in the event of a disaster, are considered disaster service workers and are required to report for duty and respond accordingly.

FAIR LABOR STANDARDS ACT:

- This is an FLSA Non-Exempt position.

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STAFF REPORT

AGENDA ITEM #11D
Communication Committee Recommendation

MEETING DATE: July 11, 2019

PREPARED BY: Kristy McEwen
Secretary of the Board of Directors

AGENDA TITLE: CONSIDER Communication Committee Recommendation to Disband the Committee

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RECOMMENDATION

The Board of Directors consider the Communication Committee Recommendation to disband the Committee and direct staff accordingly.

BACKGROUND

Section 1-5-10(A) of the District Ordinance Code; Committees of the Board establishes committees to review certain matters of District interest. These committees are advisory only and may not act on their own but may make recommendations and refer items back to the Board for action.

Section 1-5-10(C)(4) of the District Ordinance Code; Committees of the Board establishes a Communication Committee to "assist in informing property owners and residents of Bear Valley Springs of District policies and activities."

At the recommendation of the Communication Committee, a part-time position of Communication Specialist was created to improve our two-way communications with residents, improve the transparency of District operations and decisions, and consequently improve the resident confidence in the District. That position was filled in January 2019 by Megan Clark. On November 14, 2019 the Board authorized the establishment of Communication Specialist as a full-time position.

ANALYSIS

At its December 19, 2019 meeting, members of the Communication Committee discussed the future of the committee and concluded that the task of "informing property owners and residents of Bear Valley Springs of District policies and activities" is more appropriately and effectively being done by staff and the purpose of the committee is obsolete. The committee voted unanimously to recommend that the Board of Directors disband the committee as it is no longer relevant.

An amendment to the District Ordinance Code is necessary to permanently eliminate the committee. Prior to the amendment, the Board may suspend committee meetings of the committee.

FISCAL IMPACT

Approximately $750 for notice, printing and codifying costs.

STAFF REPORT

AGENDA ITEM #11D
Communication Committee Recommendation

RECOMMENDED MOTION

"I move the Board of Directors suspend meetings of the Communication Committee and direct staff to prepare the necessary code amendments to permanently disband the committee."

STAFF REPORT

AGENDA ITEM #11E
Annual Disclosure of Expenses

MEETING DATE: January 9, 2020

PREPARED BY: Kristy McEwen, Assistant to the General Manager

AGENDA TITLE: ACCEPT Annual Disclosure of Reimbursements & Expenses for FY 2018/19

RECOMMENDATION

The Board of Directors accept the Annual Disclosure of Reimbursements & Expenses for FY 2018/19.

BACKGROUND

Special Districts are required to disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars ($100) for each individual charge for services or product received. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection

ANALYSIS

Attached is the required document for FY 2018/19 in compliance with California Government Code Section 53065.5.

RECOMMENDED MOTION

"I move the Board of Directors ACCEPT the Annual Disclosure of Reimbursements & Expenses for Fiscal Year 2018/19."

Attachments:
FY 2018/19 Annual Disclosure Report

Bear Valley CSD
Employees and Board of Directors Reimbursement Report
For Fiscal Year 2018-2019

Date	Employee/Board Of Directos Name	Purpose	Amount
Jul 6,2018	Haggard, Daniel	Safety Boots	187.69
Jul 20,2018	Hahn, Greg	CSDA Conference	1,135.97
Oct 12,2018	Hahn, Greg	CSDA Conference	827.14
Oct 12,2018	Smith, Dawn	Safety Boots	55.44
Oct 26,2018	Orozco, Jonathan	Pryor Seminar-Avance Excel	126.44
Oct 26,2018	Hartman, Karolyn	RIMS Conference	932.99
Nov 9,2018	McEwen, Kristy	CSDA Conference	505.17
Nov 9,2018	Haggard, Daniel	MUTCD Worskshop	208.37
Nov 9,2018	Parks, William	Safety Boots	134.05
Nov 21,2018	Warshaw, Kay	PAPA CEV License Renewal	335.28
Dec 7,2018	Huckababy, Rory	Safety Boots	144.73
Dec 7,2018	Jones, Hamed	CSDA Annual Conference	213.30
Dec 21,2018	Orozco, Jonathan	CPA Exam	1,450.40
Dec 21,2018	Foss, Chad	FTO Training	37.62
Dec 21,2018	Smith, Dawn	Cal/OSHA Compliance Training	41.53
Jan 4,2019	Mends, Tylor	Safety Boots	109.38
Apr 12,2019	Kajberouni, Raffi	Interview & Interrogation Training	929.29
		Total Reimbursement paid for FY 2018-2019	**7,374.79**

State of California

GOVERNMENT CODE

Section 53065.5

53065.5. Each special district, as defined by subdivision (a) of Section 56036, shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars ($100) for each individual charge for services or product received. “Individual charge” includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure requirement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

(Amended by Stats. 1995, Ch. 529, Sec. 4. Effective October 4, 1995.)

STAFF REPORT

AGENDA ITEM #11F
Monthly Investment Report – 11/30/19

MEETING DATE: January 9, 2020

PREPARED BY: Hamed Jones
Administrative Services Director / Treasurer

AGENDA TITLE: ACCEPT Monthly Investment Report as of November 30, 2019

RECOMMENDATION

The Board of Directors accept the Monthly Investment Report as of November 30, 2019.

BACKGROUND

The District adopted its Fiscal Year 2019-20 Investment Policy on September 12, 2019. In addition to the policy's requirement of submitting a quarterly investment report, staff is presenting a monthly investment report to provide the investment balances for its operating and investment accounts as well as a breakdown of those account balances by District Funds.

ANALYSIS

Attached are summaries of the investments on the District's books as of November 30, 2019. All District investments are in compliance with the guidelines established for "Authorized and Suitable Investments" as specified in Section 7.07 and Appendix A of the District's investment policy.

RECOMMENDED MOTION

"I move the Board of Directors ACCEPT the Monthly Investment Report as of November 30, 2019."

BEAR VALLEY COMMUNITY SERVICES DISTRICT

MONTHLY INVESTMENT REPORT

Month Ending November 30, 2019

	Balance on 10/31/2019	Net Transactions	Balance on 11/30/2019	Annualized Yield
Investment Accounts				
Local Agency Investment Fund	$ 154,479	$ 5,400,000	$ 5,554,479	2.10%
CA Asset Management Program	$ 6,275,768	(5,497,063)	$ 778,705	1.88%
Kern County Treasury Pool	$ 15,124	28	$ 15,152	2.15%
Subtotal Investment Accounts	**6,445,371**	**(97,035)**	**$ 6,348,336**	**2.08%**
Operating Accounts				
Union Bank	$ 362,842	(97,761)	$ 265,081	n/a
Petty Cash / Change Fund	$ 1,300	-	$ 1,300	n/a
Subtotal Operating Accounts	**364,142**	**(97,761)**	**266,381**	
Total All Accounts	**$ 6,809,513**	**$ (194,796)**	**$ 6,614,717**	

STATEMENT OF COMPLIANCE

All investments are authorized pursuant to and consistent with the Bear Valley Community Services District's Investment Policy (BVCSD Code 1-8-3).

BEAR VALLEY COMMUNITY SERVICES DISTRICT
MONTHLY INVESTMENT REPORT
NOVEMBER 2019

FUND NUMBER	FUND NAME	CASH BALANCE 10/31/19	NET CHANGE	CASH BALANCE 11/30/19	LOCAL AGENCY INVESTMENT FUND	CA ASSET MGMT PROGRAM	KERN COUNTY TREASURY POOL	UNION BANK CHECKING ACCT	PETTY CASH
30	AB109	$ 8,887	$ -	$ 8,887	$ 7,465	$ 1,046	$ 20	$ 356	$ -
40	GENERAL	$ 2,125,674	$ (75,571)	$ 2,050,103	$ 1,720,749	$ 241,239	$ 4,694	$ 82,121	$ 1,300
42	WATER ENTERPRISE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
43	WASTEWATER ENTERPRISE	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
45	PARKS AND RECREATION FUND	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
48	ROADS	$ 1,553,379	$ (109,151)	$ 1,444,228	$ 1,212,979	$ 170,052	$ 3,309	$ 57,888	$ -
49	SOLID WASTE ENTERPRISE	$ 19,573	$ (19,573)	$ -	$ -	$ -	$ -	$ -	$ -
60	WATER DEVELOPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
61	WASTEWATER DEVELOPMENT	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
64	WATER BOND REDEMPTION	$ 207,403	$ 1,911	$ 209,314	$ 175,799	$ 24,646	$ 480	$ 8,389	$ -
67	AD 95-1 BOND REDEMPTION	$ 38	$ 181	$ 219	$ 183	$ 26	$ 1	$ 9	$ -
68	SUP. LAW ENFORCEMENT SERVICES	$ 80,747	$ 10,919	$ 91,666	$ 76,989	$ 10,793	$ 210	$ 3,674	$ -
69	WASTEWATER RESERVE	$ 476,934	$ (28,117)	$ 448,817	$ 376,952	$ 52,847	$ 1,028	$ 17,990	$ -
70	WATER RESERVE	$ 967,086	$ 43,316	$ 1,010,402	$ 848,617	$ 118,971	$ 2,315	$ 40,499	$ -
71	SOLID WASTE RESERVE	$ 751,461	$ (18,980)	$ 732,481	$ 615,196	$ 86,247	$ 1,678	$ 29,360	$ -
73	ROADS RESERVE	$ 618,331	$ 269	$ 618,600	$ 519,550	$ 72,838	$ 1,417	$ 24,795	$ -
	DISTRICT TOTAL	**$ 6,809,513**	**$ (194,796)**	**$ 6,614,717**	**$ 5,554,479**	**$ 778,705**	**$ 15,152**	**$ 265,081**	**$ 1,300**

STAFF REPORT

AGENDA ITEM #12A
Board of Directors Committee Assignments

MEETING DATE: January 9, 2020

PREPARED BY: Kristy McEwen
Secretary of the Board of Directors

AGENDA TITLE: APPOINT 2020 Board Member Committee Assignments by President of the Board of Directors

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BACKGROUND

District Ordinance Code Title One, Chapter 5-10 establishes committees of the Board for the purpose of reviewing certain matters of District interest and for making recommendations to the Board on such matters. The committees and their purposes are:

Administration – reviews personnel, general District policy and other management matters

Finance – reviews budgetary and other financial matters

Infrastructure – reviews plans for the development, operation and maintenance of District infrastructure

Communications – assists in informing property owners and residents of Bear Valley Springs of District policies and activities

Public Safety – reviews public safety issues such as oversight of police, disaster preparedness and response programs and fire protection.

Liaison – maintains a close, cooperative and communicative relationship between the Bear Valley Springs Association and the District, including reviewing programs, services and amenities related to parks and recreation. The board's representatives are the president and vice-president.

ANALYSIS

Committee assignments are made at the President's discretion per District Code 1-5-10B: "Each standing committee shall be composed of not more than two board members appointed annually by the president in January and up to three volunteers who are not board members. The president will designate which of the board members will serve as the chair and vice chair of the committee."

President Roberts has made the following appointments:

Administration Committee:
Director Baron: Chair
Director Hahn: Vice-Chair

Communication Committee:
No Assignments Pending Item #11D

Finance Committee:
Director Quinn: Chair
Director Baron: Vice-Chair

STAFF REPORT

AGENDA ITEM #12A
Board of Directors Committee Assignments

Infrastructure Committee:
Director Carlyn: Chair
Director Roberts: Vice-Chair

Public Safety:
Director Hahn: Chair
Director Quinn: Vice-Chair

Liaison Committee:
Director Roberts: Chair
Director Carlyn: Vice-Chair

RECOMMENDED MOTION
None. Appointment is at the discretion of the President of the Board of Directors.

Attachments:
District Code 1-5-10

1-5-10: COMMITTEES OF THE BOARD:

A. Establishment; Purpose: The board may establish committees, including standing, ad hoc, and board subcommittees, to review certain matters of district interest and to make recommendations to the board on matters assigned to such committees. Committees of the board are advisory only and may not act on their own. Committees can only make recommendations and refer items back to the board for action. Committees may not establish any separate committee or subcommittee.

B. Composition; Appointment; Organization Of Standing Committees:

1. Each standing committee will be composed of not more than two (2) board members appointed annually by the president in January, and up to three (3) volunteers who are not board members. The president will designate which of the board members will serve as the chair and vice chair of the committee.

2. Volunteer committee members must be registered voters of the district and may not be district employees.

3. On or before December 31 of every even numbered year, the district will prepare a list of volunteer appointments of all standing committees and will begin to solicit applications for volunteers for such committees the following January. The list must include the name of current appointees and the date of the original appointment. The list and the solicitation of applications for volunteer members will be publicized at regular board meetings, on the district website, and when practicable in the local news media. The application process will close at the end of February of each following odd numbered year.

4. Volunteer committee members will be appointed by the board at the first board meeting in March of odd numbered years and will serve for a two (2) year term until March of the subsequent odd numbered year, or until a successor is named. If a vacancy occurs, such vacancy may be filled by appointment by the board for the remainder of the current term.

5. A volunteer may be removed from a committee by the president at any time for cause. Removal for cause includes, but is not limited to, disruptive or obstructive conduct, irregular attendance, and lack of interest or engagement in the committee work.

6. The chair of the committee schedules the meetings and sets the agenda with the general manager. Agenda items should be matters previously approved and assigned by the board. If a committee wants to propose, review or discuss a matter within the subject area of the committee that has not been previously approved and assigned by the board, the chair will request permission of the board to do so before substantive time on the matter is incurred by the committee.

7. All committee meetings are subject to the Ralph M. Brown act. The general manager and/or appointed staff member will attend each committee meeting. The chair or vice chair will report on committee activities to the board.

C. Designated Standing Committees; Duties: The following standing committees of the board are established for the purpose of assisting the board in reviewing the subject matter areas generally designated below:

1. *Administration committee:* Reviews personnel, general district policy, and other management matters.

2. *Finance committee:* Reviews budgetary and other financial matters.

3. *Infrastructure committee:* Reviews plans for the development, operation and maintenance of district infrastructure.

4. *Communications committee:* Assists in informing property owners and residents of Bear Valley Springs of district policies and activities.

5. *Public safety committee:* Reviews public safety issues such as police, disaster preparedness and response programs, and fire protection.

6. *Liaison committee:* Maintains a close, cooperative and communicative relationship between the Bear Valley Springs Association and the district, including reviewing programs, services and amenities related to parks and recreation.

D. Ad Hoc Committees: The board may establish an ad hoc committee that includes volunteers to assist with a specific issue. The following guidelines pertain to establishing such a committee:

1. Board members may bring the proposed task and time frame to the full board for approval at a board meeting.

2. Two (2) board members will be assigned by the president to the ad hoc committee to serve as the chair and vice chair.

3. The opportunity for volunteers to participate in the ad hoc committee must be publicized at the regular board meetings, on the district website, and, when practicable, in the local news media. Employees of the district may not serve on an ad hoc committee. Appointments of volunteers will be made by the president at a board meeting. The number of volunteers on an ad hoc committee should not exceed five (5).

4. Each ad hoc committee will exist for a specified period of time established at the time of formation of the committee.

5. All ad hoc committee meetings must be noticed with an agenda, and comply with all other requirements of the Ralph M. Brown act. Ad hoc committees are not authorized to conduct any meetings in closed session. All members must meet together as a full committee, and may not divide into "subgroups" which meet separately.

6. The specific task of the ad hoc committee and the time frame of the ad hoc committee's existence will be set out in a letter to each volunteer member, and the member will be asked to acknowledge by his or her signature on a copy to be retained by the district that the committee's task and beginning and ending dates, and the state's open meeting laws are understood and will be followed.

7. A district staff member will attend all meetings to take notes.

8. Each ad hoc committee's purpose and authority is limited to providing advice and making recommendations to the board consistent with the task assigned. (Ord. 15-242, 6-11-2015; amd. Ord. 19-251, 4-11-2019)

STAFF REPORT

AGENDA ITEM #12B
Committee Volunteer Recruitment

MEETING DATE: January 9, 2020

PREPARED BY: Kristy McEwen
Secretary of the Board of Directors

AGENDA TITLE: Committee Volunteer Recruitment

No staff report; a verbal update will be provided.

STAFF REPORT

AGENDA ITEM 12.C
Water Service Discontinuation Procedures

MEETING DATE: January 9, 2020

PREPARED BY: Donald M. Davis, General Counsel

AGENDA TITLE: Proposed Amendments to District Code Regarding Discontinuation of Water Service Required by SB 998

RECOMMENDATION

That the Board REVIEW the proposed amendments to the District Code regarding discontinuation of water service required under Senate Bill (SB) 998, including the draft policy regarding discontinuation of water service, and direct any further review deemed necessary by committee and staff so that a final ordinance and policy may be presented at the February 2020 Board meeting.

BACKGROUND

SB 998, also known as the "Water Shutoff Protection Act"[1], provides a new standardized process agencies must follow before discontinuing water service to residential customers. For a water system with less than 3,000 customers like the District, the new requirements will go into effect April 1, 2020.[2] These new rules in SB 998 are in addition to existing discontinuation of service requirements that apply to special districts that provide retail water service under Government Code section 60370 and following. The existing State law shutoff requirements are codified in District Code Section 7-2-8 (DISCONTINUANCE OF SERVICE). These provisions will need to be amended, and a written policy on the discontinuation of residential water service for nonpayment must also be adopted that includes all of the following: (1) a plan for deferred or reduced payments; (2) alternative payment schedules; (3) a formal mechanism for a customer to contest or appeal a bill; and (4) a phone number for a customer to contact to discuss options for averting discontinuation of residential service for non-payment.

DISCUSSION

A. Restrictions on Discontinuation of Water Service

SB 998 imposes a number of restrictions on a water system's ability to discontinue residential water service:

- Water systems may not discontinue residential water service while a water bill is being appealed.[3]
- Water systems may not discontinue residential water service if all of the following take place:[4]
    - A primary care provider certifies that the discontinuation of water service will pose a serious or potentially fatal threat to a resident;
    - The customer demonstrates inability to pay. A customer can demonstrate an inability to pay based on the receipt of certain public assistance by someone in the household, or a declaration from the customer that the household is below 200 percent of the federal poverty level; and
    - The customer is willing to enter into an alternative payment arrangement.

1 Health & Safety Code §§ 116900-116926. All references are to the Health & Safety Code unless otherwise noted.
2 §116904(c).
3 §116908(b).
4 §116910.

- Water systems must limit certain low-income customers' reconnection fees to no more than $50 during regular business hours, and $150 during non-regular hours, subject to future CPI adjustments.[5]

- If a water system discontinues residential service for nonpayment, the water system must provide the customer with information on how to restore residential service.[6]

B. Water Service Discontinuation Notice Requirements

SB 998 imposes certain revised noticing requirements prior to any discontinuation of residential water service:

- Water systems must attempt to provide notice to renters that their service may be discontinued due to delinquent payments by their landlords, and that the residents have the right to become customers of the water system without paying the past due amounts on the landlords' accounts.[7]

- Water systems may not discontinue residential water service due to delinquent payment until payments are delinquent for at least 60 days. At least 7 days before discontinuation for nonpayment, the water system must attempt to provide notice to customers by telephone or in writing.[8] If unable to make telephone or written notice, a water system must make a good faith effort to post a notice of imminent discontinuation and the water system's policy at the residence.[9]

    - Telephone Notice must:

        - Be made to an adult.

        - Offer to provide in writing to the customer the water system's policy on discontinuation of residential service for nonpayment.

        - Offer to discuss options to avert discontinuation of residential service for nonpayment, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.[10]

    - Written Notice must:

        - Be mailed to the customer of the residence to which the residential service is provided. If the customer's address is not the address of the property to which residential service is provided, the notice also must be sent to the address of the property to which residential service is provided, addressed to "Occupant."[11]

        - Include the following:[12]

            - The customer's name and address.

5 §116914.
6 §116912.
7 §116916(b).
8 §116908(a)(1)(A).
9 §116908(a)(2).
10 §116908(a)(1)(B).
11 §116908(a)(1)(C).
12 Id.

- The amount of the delinquency.
- The date by which payment or arrangement for payment is required in order to avoid discontinuation of residential service.
- A description of the process to apply for an extension of time to pay the delinquent charges.
- A description of the procedure to petition for bill review and appeal.
- A description of the procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including an amortization of the delinquent residential service charges, consistent with the written policy.

- Water systems must post a final notice of intent to disconnect service at least 5 days before discontinuing water service where either:[13]
    - The customer fails to comply with the alternative payment schedule for delinquent charges 60 days or more; or
    - While undertaking an alternative payment schedule, the customer does not pay his or her residential service charges for 60 days or more.

C. Public Access to New Written Policy

The District policy on discontinuation of service for nonpayment must be available in English, Spanish, Chinese, Tagalog, Vietnamese, and Korean. In addition, the policy must be available in any other language spoken by at least 10% of the people residing in the water service area.[14] The policy must also be available on the water system's website.[15]

D. Annual Reporting

Water systems must annually post on their websites the number of times the system has discontinued service due to the inability to pay and must also report such numbers annually to the State Water Resources Control Board.

FISCAL IMPACT

Aside from the costs of amending the District Code and developing the policy on discontinuation of service for nonpayment, the elimination of interest charges and the reduction in reconnection charges for certain very-low income customers (of which there are few in the District), the new regulations for the most part will only cause minor delays in the discontinuation of service for nonpayment in comparison to the District's existing practices. SB 998 has no impact on the District's water rates.

RECOMMENDATION.

Proposed revisions to the District Code to address SB 998 are attached (Clean Copy and Redline). In addition, a proposed written policy is attached. These should be reviewed by the Board and any committee the Board may wish to assign review in January, so that a draft ordinance and final policy may be presented at the February Board meeting with final adoption in March 2020.

13 §116910(b)(3)
14 §116906(a).
15 §116906(b).

Attachments:
1. SB 998
2. Redline of proposed Code amendments
2. Clean copy of proposed Code amendments
3. Draft policy on discontinuation of water service for nonpayment

Senate Bill No. 998

CHAPTER 891

An act to add Chapter 6 (commencing with Section 116900) to Part 12 of Division 104 of the Health and Safety Code, relating to water.

[Approved by Governor September 28, 2018. Filed with Secretary of State September 28, 2018.]

LEGISLATIVE COUNSEL'S DIGEST

SB 998, Dodd. Discontinuation of residential water service: urban and community water systems.

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes.

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including water corporations. Existing law requires certain notice to be given before a water corporation, public utility district, municipal utility district, or a municipally owned or operated public utility furnishing water may terminate residential service for nonpayment of a delinquent account, as prescribed.

This bill would require an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, to have a written policy on discontinuation of water service to certain types of residences for nonpayment available in prescribed languages. The bill would require the policy to include certain components, be available on the system's Internet Web site, and be provided to customers in writing, upon request. The bill would provide for enforcement of these provisions, including making a violation of these provisions punishable by a civil penalty issued by the board in an amount not to exceed $1,000 for each day in which the violation occurs, and would require the enforcement moneys collected by the board to be deposited in the Safe Drinking Water Account. The bill would prohibit an urban and community water system from discontinuing residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. The bill would require an urban and community water system to contact the customer named on the account and provide the customer with the urban and community water system's policy on discontinuation of residential service for nonpayment no less than 7 business days before discontinuation of residential service, as prescribed.

This bill would prohibit residential service from being discontinued under specified circumstances. The bill would require an urban and community

water system that discontinues residential service to provide the customer with information on how to restore service. The bill would require an urban and community water system to waive interest charges on delinquent bills for, and would limit the amount of a reconnection of service fee imposed on, a residential customer who demonstrates, as prescribed, to the urban and community water system household income below 200% of the federal poverty line. The bill would require an urban and community water system that furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit structure, mobilehome park, or permanent residential structure in a labor camp, and that the owner, manager, or operator of the dwelling, structure, or park is the customer of record, to make every good faith effort to inform the residential occupants by written notice that service will be terminated and that the residential occupants have the right to become customers, as specified. The bill would require an urban and community water system to report the number of annual discontinuations of residential service for inability to pay on its Internet Web site and to the board, and the bill would require the board to post on its Internet Web site the information reported. The bill would require an urban water supplier, as defined, or an urban and community water system regulated by the commission, to comply with the bill's provisions on and after February 1, 2020, and any other urban and community water system to comply with the bill's provisions on and after April 1, 2020. The bill would provide that the provisions of the bill are in addition to the provisions in existing law duplicative of the bill and that where the provisions are inconsistent, the provisions described in the bill apply.

The people of the State of California do enact as follows:

SECTION 1. The Legislature finds and declares as follows:

(a) All Californians have the right to safe, accessible, and affordable water as declared by Section 106.3 of the Water Code.

(b) It is the intent of the Legislature to minimize the number of Californians who lose access to water service due to inability to pay.

(c) Water service discontinuations threaten human health and well-being, and have disproportionate impact on infants, children, the elderly, low-income families, communities of color, people for whom English is a second language, physically disabled persons, and persons with life-threatening medical conditions.

(d) When there is a delinquent bill, all Californians, regardless of whether they pay a water bill directly, should be treated fairly, and fair treatment includes the ability to contest a bill, seek alternative payment schedules, and demonstrate medical need and severe economic hardship.

(e) The loss of water service causes tremendous hardship and undue stress, including increased health risks to vulnerable populations.

(f) It is the intent of the Legislature that this act provide additional procedural protections and expand upon the procedural safeguards contained

in the Public Utilities Code and Government Code as of January 1, 2018, relating to utility service disconnections.

SEC. 2. Chapter 6 (commencing with Section 116900) is added to Part 12 of Division 104 of the Health and Safety Code, to read:

Chapter 6. Discontinuation of Residential Water Service

116900. This chapter shall be known, and may be cited, as the Water Shutoff Protection Act.

116902. For the purposes of this chapter, the following definitions apply:

(a) "Board" means the State Water Resources Control Board.

(b) "Public water system" has the same meaning as defined in Section 116275.

(c) "Residential service" means water service to a residential connection that includes single-family residences, multifamily residences, mobilehomes, including, but not limited to, mobilehomes in mobilehome parks, or farmworker housing.

(d) "Urban and community water system" means a public water system that supplies water to more than 200 service connections.

(e) "Urban water supplier" has the same meaning as defined in Section 10617 of the Water Code.

116904. (a) An urban water supplier not regulated by the Public Utilities Commission shall comply with this chapter on and after February 1, 2020.

(b) An urban and community water system regulated by the Public Utilities Commission shall comply with this chapter on and after February 1, 2020. The urban and community water system regulated by the Public Utilities Commission shall file advice letters with the commission to conform with this chapter.

(c) An urban and community water system not described in subdivision (a) or (b) shall comply with this chapter on and after April 1, 2020.

116906. (a) An urban and community water system shall have a written policy on discontinuation of residential service for nonpayment available in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by at least 10 percent of the people residing in its service area. The policy shall include all of the following:

(1) A plan for deferred or reduced payments.

(2) Alternative payment schedules.

(3) A formal mechanism for a customer to contest or appeal a bill.

(4) A telephone number for a customer to contact to discuss options for averting discontinuation of residential service for nonpayment.

(b) The policy shall be available on the urban and community water system's Internet Web site, if an Internet Web site exists. If an Internet Web site does not exist, the urban and community water system shall provide the policy to customers in writing, upon request.

(c) (1) The board may enforce the requirements of this section pursuant to Sections 116577, 116650, and 116655. The provisions of Section 116585

and Article 10 (commencing with Section 116700) of Chapter 4 apply to enforcement undertaken for a violation of this section.

(2) All moneys collected pursuant to this subdivision shall be deposited in the Safe Drinking Water Account established pursuant to Section 116590.

116908. (a) (1) (A) An urban and community water system shall not discontinue residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. No less than seven business days before discontinuation of residential service for nonpayment, an urban and community water system shall contact the customer named on the account by telephone or written notice.

(B) When the urban and community water system contacts the customer named on the account by telephone pursuant to subparagraph (A), it shall offer to provide in writing to the customer the urban and community water system's policy on discontinuation of residential service for nonpayment. An urban and community water system shall offer to discuss options to avert discontinuation of residential service for nonpayment, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal.

(C) When the urban and community water system contacts the customer named on the account by written notice pursuant to subparagraph (A), the written notice of payment delinquency and impending discontinuation shall be mailed to the customer of the residence to which the residential service is provided. If the customer's address is not the address of the property to which residential service is provided, the notice also shall be sent to the address of the property to which residential service is provided, addressed to "Occupant." The notice shall include, but is not limited to, all of the following information in a clear and legible format:

(i) The customer's name and address.

(ii) The amount of the delinquency.

(iii) The date by which payment or arrangement for payment is required in order to avoid discontinuation of residential service.

(iv) A description of the process to apply for an extension of time to pay the delinquent charges.

(v) A description of the procedure to petition for bill review and appeal.

(vi) A description of the procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including an amortization of the delinquent residential service charges, consistent with the written policies provided pursuant to subdivision (a) of Section 116906.

(2) If the urban and community water system is unable to make contact with the customer or an adult occupying the residence by telephone, and written notice is returned through the mail as undeliverable, the urban and community water system shall make a good faith effort to visit the residence and leave, or make other arrangements for placement in a conspicuous place of, a notice of imminent discontinuation of residential service for nonpayment and the urban and community water system's policy for discontinuation of residential service for nonpayment.

(b) If an adult at the residence appeals the water bill to the urban and community water system or any other administrative or legal body to which such an appeal may be lawfully taken, the urban and community water system shall not discontinue residential service while the appeal is pending.

116910. (a) An urban and community water system shall not discontinue residential service for nonpayment if all of the following conditions are met:

(1) The customer, or a tenant of the customer, submits to the urban and community water system the certification of a primary care provider, as that term is defined in subparagraph (A) of paragraph (1) of subdivision (b) of Section 14088 of the Welfare and Institutions Code, that discontinuation of residential service will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises where residential service is provided.

(2) The customer demonstrates that he or she is financially unable to pay for residential service within the urban and community water system's normal billing cycle. The customer shall be deemed financially unable to pay for residential service within the urban and community water system's normal billing cycle if any member of the customer's household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household's annual income is less than 200 percent of the federal poverty level.

(3) The customer is willing to enter into an amortization agreement, alternative payment schedule, or a plan for deferred or reduced payment, consistent with the written policies provided pursuant to subdivision (a) of Section 116906, with respect to all delinquent charges.

(b) (1) If the conditions listed in subdivision (a) are met, the urban and community water system shall offer the customer one or more of the following options:

(A) Amortization of the unpaid balance.

(B) Participation in an alternative payment schedule.

(C) A partial or full reduction of the unpaid balance financed without additional charges to other ratepayers.

(D) Temporary deferral of payment.

(2) The urban and community water system may choose which of the payment options described in paragraph (1) the customer undertakes and may set the parameters of that payment option. Ordinarily, the repayment option offered should result in repayment of any remaining outstanding balance within 12 months. An urban and community water system may grant a longer repayment period if it finds the longer period is necessary to avoid undue hardship to the customer based on the circumstances of the individual case.

(3) Residential service may be discontinued no sooner than 5 business days after the urban and community water system posts a final notice of intent to disconnect service in a prominent and conspicuous location at the property under either of the following circumstances:

(A) The customer fails to comply with an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges for 60 days or more.

(B) While undertaking an amortization agreement, an alternative payment schedule, or a deferral or reduction in payment plan for delinquent charges, the customer does not pay his or her current residential service charges for 60 days or more.

116912. An urban and community water system that discontinues residential service for nonpayment shall provide the customer with information on how to restore residential service.

116914. (a) For a residential customer who demonstrates to an urban and community water system household income below 200 percent of the federal poverty line, the urban and community water system shall do both of the following:

(1) Set a reconnection of service fee for reconnection during normal operating hours at fifty dollars ($50), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021. For the reconnection of residential service during nonoperational hours, an urban and community water system shall set a reconnection of service fee at one hundred fifty dollars ($150), but not to exceed the actual cost of reconnection if it is less. Reconnection fees shall be subject to an annual adjustment for changes in the Consumer Price Index beginning January 1, 2021.

(2) Waive interest charges on delinquent bills once every 12 months.

(b) An urban and community water system shall deem a residential customer to have a household income below 200 percent of the federal poverty line if any member of the household is a current recipient of CalWORKs, CalFresh, general assistance, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or the customer declares that the household’s annual income is less than 200 percent of the federal poverty level.

116916. (a) This section applies if there is a landlord-tenant relationship between the residential occupants and the owner, manager, or operator of the dwelling.

(b) If an urban and community water system furnishes individually metered residential service to residential occupants of a detached single-family dwelling, a multiunit residential structure, mobilehome park, or permanent residential structure in a labor camp as defined in Section 17008, and the owner, manager, or operator of the dwelling, structure, or park is the customer of record, the urban and community water system shall make every good faith effort to inform the residential occupants, by means of written notice, when the account is in arrears that service will be terminated at least 10 days prior to the termination. The written notice shall further inform the residential occupants that they have the right to become

customers, to whom the service will then be billed, without being required to pay any amount which may be due on the delinquent account.

(c) The urban and community water system is not required to make service available to the residential occupants unless each residential occupant agrees to the terms and conditions of service and meets the requirements of law and the urban and community water system's rules and tariffs. However, if one or more of the residential occupants are willing and able to assume responsibility for the subsequent charges to the account to the satisfaction of the urban and community water system, or if there is a physical means legally available to the urban and community water system of selectively terminating service to those residential occupants who have not met the requirements of the urban and community water system's rules and tariffs, the urban and community water system shall make service available to those residential occupants who have met those requirements.

(d) If prior service for a period of time is a condition for establishing credit with the urban and community water system, residence and proof of prompt payment of rent or other credit obligation acceptable to the urban and community water system for that period of time is a satisfactory equivalent.

(e) Any residential occupant who becomes a customer of the urban and community water system pursuant to this section whose periodic payments, such as rental payments, include charges for residential water service, where those charges are not separately stated, may deduct from the periodic payment each payment period all reasonable charges paid to the urban and community water system for those services during the preceding payment period.

(f) In the case of a detached single-family dwelling, the urban and community water system may do any of the following:

(1) Give notice of termination at least seven days prior to the proposed termination.

(2) In order for the amount due on the delinquent account to be waived, require an occupant who becomes a customer to verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Section 1962 of the Civil Code.

116918. An urban and community water system shall report the number of annual discontinuations of residential service for inability to pay on the urban and community water system's Internet Web site, if an Internet Web site exists, and to the board. The board shall post on its Internet Web site the information reported.

116920. (a) The Attorney General, at the request of the board or upon his or her own motion, may bring an action in state court to restrain by temporary or permanent injunction the use of any method, act, or practice declared in this chapter to be unlawful.

(b) For an urban and community water system regulated by the Public Utilities Commission, the commission may bring an action in state court to restrain by temporary or permanent injunction the use by an urban and community water system regulated by the commission of any method, act, or practice declared in this chapter to be unlawful.

116922. All written notices required under this chapter shall be provided in English, the languages listed in Section 1632 of the Civil Code, and any other language spoken by 10 percent or more of the customers in the urban and community water system's service area.

116924. Where provisions of existing law are duplicative of this chapter, compliance with one shall be deemed compliance with the other. Where those provisions are inconsistent, the provisions of this chapter shall apply. Nothing in this chapter shall be construed to limit or restrict the procedural safeguards against the disconnection of residential water service existing as of December 31, 2018.

116926. This chapter does not apply to the termination of a service connection by an urban and community water system due to an unauthorized action of a customer.

O

PROPOSED AMENDMENTS DISTRICT CODE TITLE 7, CHAPTER 2

7-2-7: BILLING; PAYMENTS

F. Penalties: Rates and charges which are not paid within 30 days after the due date specified will be subject to a basic penalty of ten percent (10%). In addition, a penalty of one percent (1.0%) per month will accrue on the due date of each subsequent month for nonpayment of the charges and penalties; provided, however, the district will not impose any penalty or interest charges on delinquent bills for customers with an annual household income that is below 200 percent (200%) of the federal poverty line in accordance with Health & Safety Code section 116914.

Commented [DMD1]: Required by SB 998, Health & Safety Code section 116914(a)(2).

7-2-8: DISCONTINUANCE OF SERVICE:

A. Disconnection For Nonpayment; Notice:

1. Residential service may not be discontinued for nonpayment until payments have been delinquent for at least 60 days beyond the date of delinquency under code section 7-2-7(E).

Commented [P2]: Required by SB 998, Health & Safety Code section 116908(a)(1)(A)

~~1~~2. Prior to terminating residential service on account of nonpayment of a delinquent account, the district ~~shall~~ must give notice of the delinquency and impending ~~termination~~discontinuation, at least ~~ten (10)~~ 10 days prior to the proposed ~~termination~~discontinuation, by means of a notice mailed, postage prepaid, to the customer to whom the service is billed~~, not earlier than nineteen (19) days from the date of mailing the district's bill for services. The ten (10)~~. The 10-day period ~~shall~~ will not commence until five ~~(5)~~ days after the mailing of the notice. The charge for such notice ~~shall~~ will be added to the customer's account. The amount of the charge ~~shall~~ will be established by resolution of the board of directors.

Commented [P3]: SB 990, Health & Safety Code section 116908(a)(1)(A) requires 7 days' notice and Gov. Code section 60371 (a) requires 10 days, so we recommend keeping 10 days.

Commented [P4]: This is superseded by the 60-day delinquency period, and a reference date to the delinquency start date under Section 7-2-7(E) is provided above.

~~2~~3. ~~Furthermore~~In addition to written notice, the district ~~shall~~ will make a reasonable attempt to contact an adult person at the premises of the customer by telephone or personal contact, at least ~~twenty four (24)~~ 48 hours prior to any ~~termination~~ discontinuation of service~~, except that, whenever~~. If telephone or personal contact cannot be accomplished, the district ~~shall give, by mail, in person, or by posting~~ will post a notice of discontinuation of service in a conspicuous location at the premises~~, a notice of termination of service, at least forty eight (48) hours prior to termination~~ and provide a copy of the district's policy on the discontinuation of residential water service for nonpayment, at least 48 hours prior to discontinuation.

Commented [P5]: Required by Gov. Code section 60373(b)

Commented [P6]: Required by SB 998, Health & Safety Code section 116908(a)(2)

4. Notice to Renters. Where the listed customer on an account is a landlord, a notice of delinquent account and pending discontinuation must also be sent to the residential occupants at least 10 days prior to the discontinuation of service. The notice must inform the renter of his or her right to become a customer without paying the past due amounts on the landlord's account. In order for the amount due on the delinquent account to be waived, however, an occupant who becomes the customer must verify that the delinquent account customer of record was the landlord, manager, or agent of the dwelling. Verification may include a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Civil Code section 1962.

Commented [P7]: Required by SB 998, Health & Safety Code section 116916

B. Contents Of Notice Of ~~Termination~~Discontinuation: Every notice of ~~termination of service shall~~ discontinuation of service must be sent to the customer's address and to the residence where residential service is provided, if different. Every notice of discontinuation of service will include all of the following information:

1. The name and address of the customer whose account is delinquent.

2. The amount of the delinquency.

3. The date by which payment or arrangement for payment is required in order to avoid ~~termination~~discontinuation of service.

4. The procedure by which the customer may initiate a ~~complaint or request an investigation~~ review and appeal concerning service or charges.

5. The procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including amortization of the unpaid charges.

6. The procedure for the customer to obtain information on the availability of financial assistance, including private, local, state or federal sources, if applicable.

7. The telephone number of an employee of the district who can provide additional information or institute arrangements for payment.

C. Limitations On ~~Terminating Services~~Discontinuing Service; In General: The district ~~shall~~ may not ~~terminate~~ discontinue residential service for nonpayment in any of the following situations:

1. During the pendency of an investigation by the district of a customer dispute or complaint, or an appeal of an adverse determination regarding such review.

2. When the customer has been granted an extension of the period for payment of a bill.

3. On any day or at any time that the district office is not open to the public.

D. Limitations On Discontinuing Service; Special Medical and Financial Circumstances. The district will also not discontinue residential service for nonpayment in any of the following situations:

~~3. On the certification of a licensed physician and surgeon that to do so will be life threatening to the customer and the~~ 1. The customer is financially unable to pay for service within the normal payment period and is willing to enter into an amortization agreement over a reasonable period of time, not to exceed 12 months, with the district with respect to all charges that the customer is unable to pay prior to delinquency.

~~4. On~~ 2. The customer, or a tenant of the customer, submits a certification of a primary care provider, as that term is defined in Welfare and Institutions Code Section 14088(b)(1)(A), ~~any day or at any time that the district office is not open to the public.~~that to do so will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises.

Commented [P8]: Required by SB 998, Health & Safety Code section 116908

Commented [P9]: Required by SB 998, Health & Safety Code section 116908

Commented [P10]: Required by SB 998, Health & Safety Code section 116908

Commented [P11]: Required by SB 998, Health & Safety Code section 116908(b)

Commented [P12]: Gov. Code section 60374

Commented [P13]: Required by SB 998, Health & Safety Code section 116910(b)(2)

Commented [P14]: Required by SB 998, Health & Safety Code section 116910(a)(1)

3. The customer is financially unable to pay for service within the district's normal billing cycle by demonstrating that any member of the customer's household is a current recipient of Cal WORKs, CalFresh, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or declares under penalty of perjury that the household's annual income is less than 200 percent of the current federal poverty level guidelines issued by the federal Department of Health and Human Services.

E. Repayment Options for Qualified Customers. If either of the circumstances listed in subsection (D)(2) or (3) above is met, the district will offer, at its discretion, the customer one or more of the following options:

1. Amortization of the unpaid balance for a reasonable period of time, not to exceed 12 months, unless a longer period is necessary to avoid undue hardship.

2. An alternate payment schedule.

3. A partial or full reduction in payment financed without additional charges to other ratepayers.

4. Temporary deferral of payment.

F. Limitations on Terminating Service For Customers Subject to a Repayment Plan: If a residential customer fails to comply with (1) an amortization agreement, (2) an alternative payment schedule, or (3) a deferral or reduction in payment plan for delinquent charges for 60 days or more, or while undertaking (1)-(3) above does not pay the current residential charges for 60 days or more, the district may terminate service no sooner than 5 business days after posting a final notice of intent to disconnect service in a prominent and conspicuous location at the premises. Such notice does not entitle the customer to further investigation or review regarding such delinquent amount by the district.

~~D~~F. Third Party Notification: The district will make available to its residential customers who are ~~sixty five (65)~~ 65 years of age or older, or who are dependent adults as defined in paragraph (1) of subdivision (b) of section 15610.23 of the California Welfare and Institutions Code, a third party notification service, whereby the district will attempt to notify a person designated by the customer to receive notification when the customer's account is past due and subject to ~~termination~~discontinuation. The notification ~~shall~~ will include information on what is required to prevent ~~termination~~ discontinuation of service. The residential customer ~~shall~~ must make a request for third party notification on a form provided by the district, and ~~shall~~ must include the written consent of the designated third party. The third party notification does not obligate the third party to pay the overdue charges, nor ~~shall~~ will it prevent or delay ~~termination~~ discontinuation of service.

~~E~~G. Reconnection Charge: A reconnection charge will be made and collected prior to renewing service following a disconnection. The reconnection charge ~~shall~~ will be established by resolution of the board of directors. The reconnection charge for a customer who demonstrates the household's annual income is less than 200 percent of the current federal poverty level may not exceed $50 during normal district operating hours, and the charge during non- operational hours cannot exceed $150. These caps for low-income customers

Commented [P15]: Required by SB 998, Health & Safety Code section 116910(a)(2)

Commented [P16]: Required by SB 998, Health & Safety Code section 116910(b)

Commented [P17]: Required by SB 998, Health & Safety Code section 116910(b)(3)

Commented [DMD18]: Note, the reconnection charge is subject to Section 116914 that imposes limits for certain low income residents.

may be adjusted annually for changes in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim metropolitan area beginning January 1, 2021.

~~F. Fraud Or Abuse: Service may be discontinued if necessary to protect the district against fraud or abuse.~~

~~G~~H. Noncompliance With Regulations: ~~Service may be discontinued for~~ The district may terminate service without complying with the provisions of this section due to an unauthorized action by the customer, including noncompliance with this chapter or any other ordinance or regulation related to the water service.

~~H~~I. Vacating Premises: Customers desiring to voluntarily discontinue service should so notify the district at least two ~~(2)~~ business days prior to vacating the premises. Unless discontinuance of service is ordered, the customer ~~shall~~ will be liable for charges whether or not any water is used.

PROPOSED AMENDMENTS DISTRICT CODE TITLE 7, CHAPTER 2

7-2-7: BILLING; PAYMENTS

F. Penalties: Rates and charges which are not paid within 30 days after the due date specified will be subject to a basic penalty of ten percent (10%). In addition, a penalty of one percent (1.0%) per month will accrue on the due date of each subsequent month for nonpayment of the charges and penalties; provided, however, the district will not impose any penalty or interest charges on delinquent bills for customers with an annual household income that is below 200 percent (200%) of the federal poverty line in accordance with Health & Safety Code section 116914.

Commented [DMD1]: Required by SB 998, Health & Safety Code section 116914(a)(2).

7-2-8: DISCONTINUANCE OF SERVICE:

A. Disconnection For Nonpayment; Notice:

1. Residential service may not be discontinued for nonpayment until payments have been delinquent for at least 60 days beyond the date of delinquency under code section 7-2-7(E).

Commented [P2]: Required by SB 998, Health & Safety Code section 116908(a)(1)(A)

2. Prior to terminating residential service on account of nonpayment of a delinquent account, the district must give notice of the delinquency and impending discontinuation, at least 10 days prior to the proposed discontinuation, by means of a notice mailed, postage prepaid, to the customer to whom the service is billed. The 10-day period will not commence until five days after the mailing of the notice. The charge for such notice will be added to the customer's account. The amount of the charge will be established by resolution of the board of directors.

Commented [P3]: SB 990, Health & Safety Code section 116908(a)(1)(A) requires 7 days' notice and Gov. Code section 60371 (a) requires 10 days, so we recommend keeping 10 days.

Commented [P4]: This is superseded by the 60-day delinquency period, and a reference date to the delinquency start date under Section 7-2-7(E) is provided above.

3. In addition to written notice, the district will make a reasonable attempt to contact an adult person at the premises of the customer by telephone or personal contact, at least 48 hours prior to any discontinuation of service. If telephone or personal contact cannot be accomplished, the district will post a notice of discontinuation of service in a conspicuous location at the premises and provide a copy of the district's policy on the discontinuation of residential water service for nonpayment, at least 48 hours prior to discontinuation.

Commented [P5]: Required by Gov. Code section 60373(b)

Commented [P6]: Required by SB 998, Health & Safety Code section 116908(a)(2)

4. Notice to Renters. Where the listed customer on an account is a landlord, a notice of delinquent account and pending discontinuation must also be sent to the residential occupants at least 10 days prior to the discontinuation of service. The notice must inform the renter of his or her right to become a customer without paying the past due amounts on the landlord's account. In order for the amount due on the delinquent account to be waived, however, an occupant who becomes the customer must verify that the delinquent account customer of record was the landlord, manager, or agent of the dwelling. Verification may include a lease or rental agreement, rent receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Civil Code section 1962.

Commented [P7]: Required by SB 998, Health & Safety Code section 116916

B. Contents Of Notice Of Discontinuation: Every notice of discontinuation of service must be sent to the customer's address and to the residence where residential service is provided, if different. Every notice of discontinuation of service will include all of the following information:

Commented [P8]: Required by SB 998, Health & Safety Code section 116908

1. The name and address of the customer whose account is delinquent.

2. The amount of the delinquency.

3. The date by which payment or arrangement for payment is required in order to avoid discontinuation of service.

4. The procedure by which the customer may initiate a review and appeal concerning service or charges.

Commented [P9]: Required by SB 998, Health & Safety Code section 116908

5. The procedure by which the customer may request a deferred, reduced, or alternative payment schedule, including amortization of the unpaid charges.

Commented [P10]: Required by SB 998, Health & Safety Code section 116908

6. The procedure for the customer to obtain information on the availability of financial assistance, including private, local, state or federal sources, if applicable.

7. The telephone number of an employee of the district who can provide additional information or institute arrangements for payment.

C. Limitations On Discontinuing Service; In General: The district may not discontinue residential service for nonpayment in any of the following situations:

1. During the pendency of an investigation by the district of a customer dispute or complaint, or an appeal of an adverse determination regarding such review.

Commented [P11]: Required by SB 998, Health & Safety Code section 116908(b)

2. When the customer has been granted an extension of the period for payment of a bill.

3. On any day or at any time that the district office is not open to the public.

Commented [P12]: Gov. Code section 60374

D. Limitations On Discontinuing Service; Special Medical and Financial Circumstances. The district will also not discontinue residential service for nonpayment in any of the following situations:

1. The customer is financially unable to pay for service within the normal payment period and is willing to enter into an amortization agreement over a reasonable period of time, not to exceed 12 months, with the district with respect to all charges that the customer is unable to pay prior to delinquency.

Commented [P13]: Required by SB 998, Health & Safety Code section 116910(b)(2)

2. The customer, or a tenant of the customer, submits a certification of a primary care provider, as that term is defined in Welfare and Institutions Code Section 14088(b)(1)(A), that to do so will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises.

Commented [P14]: Required by SB 998, Health & Safety Code section 116910(a)(1)

3. The customer is financially unable to pay for service within the district's normal billing cycle by demonstrating that any member of the customer's household is a current recipient of Cal WORKs, CalFresh, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or declares under penalty of perjury that the household's annual income is less than

200 percent of the current federal poverty level guidelines issued by the federal Department of Health and Human Services.

E. Repayment Options for Qualified Customers. If either of the circumstances listed in subsection (D)(2) or (3) above is met, the district will offer, at its discretion, the customer one or more of the following options:

1. Amortization of the unpaid balance for a reasonable period of time, not to exceed 12 months, unless a longer period is necessary to avoid undue hardship.

2. An alternate payment schedule.

3. A partial or full reduction in payment financed without additional charges to other ratepayers.

4. Temporary deferral of payment.

F. Limitations on Terminating Service For Customers Subject to a Repayment Plan: If a residential customer fails to comply with (1) an amortization agreement, (2) an alternative payment schedule, or (3) a deferral or reduction in payment plan for delinquent charges for 60 days or more, or while undertaking (1)-(3) above does not pay the current residential charges for 60 days or more, the district may terminate service no sooner than 5 business days after posting a final notice of intent to disconnect service in a prominent and conspicuous location at the premises. Such notice does not entitle the customer to further investigation or review regarding such delinquent amount by the district.

F. Third Party Notification: The district will make available to its residential customers who are 65 years of age or older, or who are dependent adults as defined in paragraph (1) of subdivision (b) of section 15610.23 of the California Welfare and Institutions Code, a third party notification service, whereby the district will attempt to notify a person designated by the customer to receive notification when the customer's account is past due and subject to discontinuation. The notification will include information on what is required to prevent discontinuation of service. The residential customer must make a request for third party notification on a form provided by the district, and must include the written consent of the designated third party. The third party notification does not obligate the third party to pay the overdue charges, nor will it prevent or delay discontinuation of service.

G. Reconnection Charge: A reconnection charge will be made and collected prior to renewing service following a disconnection. The reconnection charge will be established by resolution of the board of directors. The reconnection charge for a customer who demonstrates the household's annual income is less than 200 percent of the current federal poverty level may not exceed $50 during normal district operating hours, and the charge during non-operational hours cannot exceed $150. These caps for low-income customers may be adjusted annually for changes in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim metropolitan area beginning January 1, 2021.

H. Noncompliance With Regulations: The district may terminate service without complying with the provisions of this section due to an unauthorized action by the customer, including noncompliance with this chapter or any other ordinance or regulation related to the water service.

Commented [P15]: Required by SB 998, Health & Safety Code section 116910(a)(2)

Commented [P16]: Required by SB 998, Health & Safety Code section 116910(b)

Commented [P17]: Required by SB 998, Health & Safety Code section 116910(b)(3)

Commented [DMD18]: Note, the reconnection charge is subject to Section 116914 that imposes limits for certain low income residents.

I. Vacating Premises: Customers desiring to voluntarily discontinue service should so notify the district at least two business days prior to vacating the premises. Unless discontinuance of service is ordered, the customer will be liable for charges whether or not any water is used.

BEAR VALLEY COMMUNITY SERVICES DISTRICT

DISCONTINUATION OF RESIDENTIAL WATER SERVICE FOR NONPAYMENT POLICY

1. Purpose

The Bear Valley Community Services District (District) recognizes all Californians have the right to safe, accessible, and affordable water as declared by California Water Code section 106.3. In the event that a water bill becomes delinquent, the District will apply the following Discontinuation of Residential Water Service for Nonpayment Policy (Policy). Discontinuance of water service for nonpayment is considered the final phase of the collection procedure and will be instituted only after sufficient notification, and when all other reasonable alternatives have been exhausted.

2. Scope

This Policy applies to all District residential water service users. To the extent this Policy conflicts with any other rules, regulations, or policies of the District, this Policy will control.

3. General Provisions

A. All District residential users will pay a monthly water service charge. Charges will become delinquent on the business day following the due date. All bills for water service are due and payable no less than 19 days after mailing by the District.

B. The District will attempt to contact the occupant of a property and provide notice of discontinuation of water service as provided in this Policy.

C. The District will disconnect water service for charges that have become delinquent for a period of no less than 60 days. At the time of disconnection, the District will leave notice of disconnection with information on how to restore water service.

D. Customers whose water service has been discontinued may contact the District by telephone or in person regarding restoration of service. Restoration will be subject to payment of the delinquent charges (including penalties), reconnection charge, and established residential deposit if required by the District. The District may also require a written request to restore service from the owner of the property. All payments must be made by cash or certified funds. Water service reconnections will be processed during normal business hours only.

4. Notices

A. Written Notice to Customer and Tenants.

The District will provide a mailed written notice of delinquent account and pending discontinuation of service at least 10 days prior to the discontinuation of service to the customer of record, and where the listed customer is a landlord, a written notice will also be sent to the residential occupants addressed to "Occupants." The notice will contain:

1. The name and address of the customer whose account is delinquent.

2. The amount of the delinquency.

3. The date by which payment or arrangement for payment is required in order to avoid discontinuation of service.

4. The procedure by which the customer may initiate a review and appeal complaint or request an investigation concerning service or charges.

5. The procedure by which the customer may request deferred, reduced, or alternative payment schedule, including amortization of the unpaid charges.

6. The procedure for the customer to obtain information on the availability of financial assistance, including private, local, state or federal sources, if applicable.

7. The telephone number of an employee of the District who can provide additional information or institute arrangements for payment.

8. As applicable, the right of a tenant to become a customer without paying the past due amounts on the landlord's account.

B. Other Personal Notice and Posting at Service Address.

In addition to written notice, the District will make a reasonable attempt to contact an adult person at the premises of the customer by telephone or personal contact, at least 48 hours prior to any discontinuation of service. In such telephone call, District staff will offer to provide a copy of this Policy and will discuss options to avert discontinuation of residential service for nonpayment, including, but not limited to, alternative payment schedules, deferred payments, minimum payments, procedures for requesting amortization of the unpaid balance, and petition for bill review and appeal. If such telephone notice or personal contact cannot be accomplished, the District will post in a conspicuous location at the premises a notice of discontinuation of service and provide a copy of this Policy, at least 48 hours prior to discontinuation of service.

5. Customer Assistance

A. Bill Complaint or Review.

Any customer may initiate a complaint or request an investigation by the Administrative Services Director into the charges on their bill, any component of the bill or any service provided by the District within five days of receipt of the disputed bill. The District will not disconnect water service during an investigation of a timely complaint or dispute. The Administrative Services Director's review will include consideration of whether the customer may receive an amortization, alternative payment schedule, or payment reduction under this Policy.

If a customer considers the results of the investigation by the Administrative Services Director to be unfavorable, the customer has the right to appeal the Administrative Services Director's decision to the District's Board of Directors. The customer must file a written notice of appeal with the District Secretary within 10 business days of the District's mailing of its determination. The District Secretary will set the matter to be heard at an upcoming Board meeting and mail the customer written notice of the time and place of the hearing at least 10 days before the meeting. The decision of the Board is final.

B. Bill Amortization.

If a customer has an excessive bill due to a water leak and provides proof of repair, the District will consider a request to amortize the bill over a reasonable period of time, not to exceed 12 months. The

amortization schedule and amounts due will be set forth in writing and provided to the customer. During the amortization period, the customer must remain current on all water service charges in subsequent billing periods.

The District may discontinue water service if the customer fails to pay an amortized amount due by the schedule date and the original amount due is delinquent by at least 60 days. The District will post a final notice of intent to disconnect service in a prominent and conspicuous location at the service address at least five business days before discontinuation of service. The final notice will not entitle the customer to any investigation or review by the District.

C. Contact.

Customers are encouraged to contact the District for further details regarding this policy or customer assistance options during business hours at (661) 821-4428. Customers may also visit the District's Customer Service desk in person Monday through Friday, from 7:30 a.m. to 4:30 p.m., except on District holidays.

6. When Service Will Not Be Discontinued

A. In General. The District will not terminate residential service for nonpayment in any of the following situations:

1. During the pendency of an investigation by the District of a customer dispute or complaint, or an appeal of an adverse determination regarding such review.

2. When the customer has been granted an extension of the period for payment of a bill.

3. On any day or at any time that the District office is not open to the public.

B. Special Medical and Financial Circumstances. The District will also not terminate residential service for nonpayment in any of the following situations:

1. The customer is financially unable to pay for service within the normal payment period and is willing to enter into an amortization agreement over a reasonable period of time, not to exceed 12 months, with the District with respect to all charges that the customer is unable to pay prior to delinquency.

2. The customer, or a tenant of the customer, submits a certification of a primary care provider, as that term is defined in Welfare and Institutions Code Section 14088(b)(1)(A), that to do so will be life threatening to, or pose a serious threat to the health and safety of, a resident of the premises.

3. The customer is financially unable to pay for service within the District's normal billing cycle by demonstrating that any member of the customer's household is a current recipient of Cal WORKs, CalFresh, Medi-Cal, Supplemental Security Income/State Supplementary Payment Program, or California Special Supplemental Nutrition Program for Women, Infants, and Children, or declares under penalty of perjury that the household's annual income is less than 200 percent of the current federal poverty level guidelines issued by the federal Department of Health and Human Services.

C. Repayment Options for Qualified Customers.

1. The customer is responsible for demonstrating with adequate documentation that the qualifications under Section (6)(B)(1), (2) or (3) above, as applicable, have been met.

2. Upon receipt of documentation from the customer, the District will review the documentation and within seven days: (1) notify the customer that they met the qualifications and identify

the terms selected by the District; (2) request additional information from the customer necessary to determine qualification; or (3) notify the customer that they do not meet the qualifications.

3. If the District requests additional information, the customer must provide that requested information within five days of receipt of the District's request. Within five days of its receipt of that additional information, the District will either notify the District in writing that the customer does not meet the applicable conditions under Section 6(B) above, or notify the customer in writing of the alternative payment arrangement, and terms thereof, under Section 6(C)(5) below.

4. Customers who fail to meet the qualifications described in Section 6(B) above, must pay the delinquent amount, including any penalties and other charges, owing to the District within the latter to occur of: (i) three business days after the date of notification from the District of the District's determination the customer failed to meet those conditions; or (ii) the date of the impending service discontinuation, as specified in the notice of delinquency.

5. If either of the conditions listed in Section (6)(B)(2) or (3) above is met, the District will offer the customer, at its discretion and upon such terms and conditions as it may establish, one or more of the following options:

(a) Amortization of the unpaid balance for a reasonable period of time, not to exceed 12 months, unless a longer period is necessary to avoid undue hardship.

(b) An alternate payment schedule.

(c) A partial or full reduction in payment financed without additional charges to other ratepayers.

(d) Temporary deferral of payment.

D. Discontinuation of Service for Noncompliance with Repayment Terms. If a residential customer fails to comply with (1) an amortization agreement, (2) an alternative payment schedule, or (3) a deferral or reduction in payment plan for delinquent charges for 60 days or more, or while undertaking (1)-(3) above does not pay the current residential charges for 60 days or more, the District may terminate service no sooner than five business days after posting a final notice of intent to disconnect service in a prominent and conspicuous location at the premises. Such notice does not entitle the customer to further investigation or review regarding such delinquent amount by the District.

7. Procedures for Occupants or Tenants to Become Customers of the District

A. Scope.

This section only applies when a property owner, landlord, manager, or operator of a residential service address is listed as the customer of record and has been issued a notice of intent to discontinue water service due to nonpayment.

B. Agreement to District Terms and Conditions of Service.

The District will make service available to the actual residential occupants if the occupants agree to the terms and conditions of service and meet the requirements of the District's rules and regulations for water service.

C. Verification of Tenancy.

In order for the amount due on the delinquent account to be waived, an occupant who becomes a customer must verify that the delinquent account customer of record is or was the landlord, manager, or agent of the dwelling. Verification may include, but is not limited to, a lease or rental agreement, rent

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receipts, a government document indicating that the occupant is renting the property, or information disclosed pursuant to Civil Code Section 1962, at the discretion of the District.

8. Other Remedies

In addition to discontinuation of water service, the District may pursue any other remedies available in law or equity for nonpayment of water service charges, including, but not limited to: securing delinquent amounts by filing liens on real property, filing a claim or legal action, or referring the unpaid amount to collections. In the event a legal action is decided in favor of the District, the District will be entitled to the payment of all costs and expenses, including attorneys' fees and accumulated interest.

9. Discontinuation of Water Service for Other Customer Violations.

The District reserves the right to discontinue water service for any violations of District ordinances, rules, or regulations other than nonpayment.

10. Decisions by District Staff.

Any decision which may be taken by the District's Administrative Services Director under this Policy may also be taken by the General Manager or his or her designee.

11. Translations

A. Policy.

Translations of this policy in the languages listed in Civil Code section 1632 are available at the District office or website.

- Please visit our office or website for a translation of this policy.
- Visite nuestra oficina o sitio web para obtener una traducción de este politica.
- 请访问我们的办公室或网站，了解本政策的翻译。
- Mangyaring bisitahin ang aming opisina o website para sa isang pagsasalin ng patakarang ito.
- Vui lòng truy cập văn phòng hoặc trang web của chúng tôi để dịch bản chính sách này.
- 이 정책에 대한 번역은 저희 사무실이나 웹 사이트를 방문하십시오.

B. Notices.

All written notices required under this Policy will be available at the District office or website in English, Spanish, Chinese, Tagalog, Vietnamese, Korean, and any other language spoken by ten percent (10%) or more people within the District's service area.

DRAFT

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
GENERAL FUND - 40

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**2,843,831**		**2,843,831**	**100%**	**-**
	Revenue					
40101	Property Tax	1,740,000	24,844	139,806	8%	1,600,194
40102	Property Tax Collection Fee	(22,000)		-	0%	(22,000)
40181	Police Special Tax	280,000	3,096	3,732	1%	276,268
40191	Gate Special Tax	262,500	2,906	3,503	1%	258,997
40504	P.O.S.T. Reimbursement	3,000	-	-	0%	3,000
40507	Mandated Cost Reimbursement	-	-	-	0%	-
40601	Interest Income	50,000	4,839	18,129	36%	31,871
40611	Rents	173,554	4,250	75,592	44%	97,962
40721	Other	5,000	457	2,261	45%	2,739
40733	Gate Cards/Clickers	650	-	-	0%	650
40734	RFID Sales	-	3,023	42,093	0%	(42,093)
40735	Address Posts	150	132	464	309%	(314)
40741	Reimbursed Expense	1,000	-	131	13%	869
40743	Reimbursed Expense - Police	5,000	7,989	20,146	403%	(15,146)
40745	Bark Beetle Payment	-	-	-	0%	-
40791	Donations Received	-	-	-	0%	-
	Transfer In From WW Bond Red. Fund	-	-	-	0%	-
	Transfer In From Public Safety Realignment (	-	-	-	0%	-
	Transfer In From Supplemental Law Enforcer	-	-	-	0%	-
	Transfer In From Parks & Rec	1,183	-	-	0%	1,183
	Transfer In From Water	42,914	-	-	0%	42,914
	Transfer In From Wastewater	8,071	-	-	0%	8,071
	Transfer In From Roads	40,226	-	-	0%	40,226
	Transfer In From Solid Waste	14,865	-	-	0%	14,865
	Total Revenue	**2,606,114**	**51,535**	**305,857**	**12%**	**2,300,257**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Expenditures					
	Salaries & Benefits	1,541,320	101,678	560,170	36%	981,150
	Services & Supplies	627,640	29,556	164,559	26%	463,081
	Debt Servicing	-	-	-	0%	-
	Capital Outlay					
	Land	-	-	-	0%	-
	Buildings	-	-	-	0%	-
	Structures & Improvements	615,355	60,617	159,620	26%	455,734
	Equipment	-	-	12,398	0%	(12,398)
	Expenditure Transfers					
	Transfer to Other Funds					
	Parks & Rec	219,914	7,478	45,091	21%	174,822
	Roads	-	-	-	0%	-
	Water Enterprise	135,350	-	-	0%	135,350
	Wastewater Enterprise	79,144	-	-	0%	79,144
	Solid Waste Enterprise	5,000	-	-	0%	5,000
	Wastewater Reserve	-	-	-	0%	-
	Contingencies	-	-	-	0%	-
	Total Expenditures	**3,223,722**	**199,329**	**941,839**	**29%**	**2,281,884**
	Ending Fund Balance	**2,226,223**	**(147,794)**	**2,207,849**	**99%**	**18,373**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
GENERAL FUND - 40
ADMINISTRATION - 51

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Board of Directors	12,000	700	1,100	9%	10,900
	Wages	766,003	49,893	195,150	25%	570,853
	Benefits	57,753	5,081	17,658	31%	40,094
	CalPERS - Current	51,578	10,345	23,388	45%	28,190
	CalPERS - UAL	47,195	-	45,572	97%	1,623
	Social Security	53,037	3,423	14,097	27%	38,940
	Unemployment	3,750	-	517	14%	3,233
	Workers Comp	6,150	-	4,804	78%	1,346
	Overtime	1,000	76	725	72%	275
	Total Salaries & Benefits	**998,466**	**69,518**	**303,011**	**30%**	**695,455**
50131	Admin Salaries & Benefits Overhead Alloc	(998,466)	**(69,518)**	(303,011)	30%	(695,455)
	Total Net Salaries & Benefits	-	**-**	**-**	**0%**	**-**
	Services & Supplies					
50201	Public Notices	3,000	-	-	0%	3,000
50202	Memberships & Dues	10,000	7,768	8,233	82%	1,767
50203	Printing	2,000	-	-	0%	2,000
50204	Postage/Shipping	250	61	116	46%	134
50205	Office Supplies	13,000	126	2,770	21%	10,230
50206	Training/Travel	20,000	1,850	3,589	18%	16,411
50207	Board Workshops		-	-	0%	-
50208	Awards		-	-	0%	-
50209	Radio Infrastructure		-	-	0%	-
50210	Recruitment	1,000	100	249	25%	751
50211	Resale Supplies		-	-	0%	-
50212	Address Signs	500	-	449	90%	51
50213	Conservation		-	-	0%	-
50214	Emergency Preparedness	3,000	-	-	0%	3,000
50215	Business Travel	1,000	-	-	0%	1,000
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	-	0%	-
50218	Prior Year Adjustment		-	-	0%	-
50219	UNASSIGNED		-	-	0%	-
50220	UNASSIGNED		-	-	0%	-
50221	Electric-Facilities	5,000	-	975	20%	4,025
50222	Electric-Wells		-	-	0%	-
50223	Electric-Boosters		-	-	0%	-
50224	Phone-Cellular	8,160	743	2,951	36%	5,209
50225	Phone-Facility	1,600	129	387	24%	1,213
50226	Phone-Telemetry		-	-	0%	-
50227	UNASSIGNED		-	-	0%	-
50228	Natural Gas/Propane	1,500	63	99	7%	1,401
50229	Water- Lakefill		-	-	0%	-
50230	Water-Facilities	1,230	-	-	0%	1,230
50231	Auto Repair		-	-	0%	-
50232	Motor Fuel	100	-	-	0%	100
50233	Auto Allowance	6,000	462	1,846	31%	4,154
50234	Equipment Repairs	500	-	-	0%	500
50235	Equipment - Lease	17,000	429	2,842	17%	14,158
50236	Tires & Batteries		-	-	0%	-
50237	UNASSIGNED		-	-	0%	-
50238	Equipment	5,000	-	-	0%	5,000
50239	UNASSIGNED		-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50240	Striping and Stenciling		-	-	0%	-
50241	Operations	8,500	146	481	6%	8,019
50242	Road Materials and Repairs		-	-	0%	-
50243	Drainage		-	-	0%	-
50244	System Repair & Maintenance		-	-	0%	-
50245	UNASSIGNED		-	-	0%	-
50246	Lake Maintenance		-	-	0%	-
50247	Signs, Reflectors and Markers	-	-	-	0%	-
50248	Bus Shelters		-	-	0%	-
50249	Snow Removal		-	-	0%	-
50250	Shop Supplies		-	-	0%	-
50251	Expendable Tools and Equipment	-	-	-	0%	-
50252	Well Repair		-	-	0%	-
50253	Booster Repair		-	-	0%	-
50254	Contracted Well Maintenance		-	-	0%	-
50255	Water Tank Maintenance and Repair		-	-	0%	-
50256	Water Meters		-	-	0%	-
50257	Telemetry/SCADA		-	-	0%	-
50258	Lab & Related Equipment		-	-	0%	-
50259	Chemicals		-	-	0%	-
50260	Sewer & Septic Repairs		-	-	0%	-
50261	Fire Hydrant		-	-	0%	-
50262	UNASSIGNED		-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED		-	-	0%	-
50265	UNASSIGNED		-	-	0%	-
50266	Building Maintenance	5,000	-	146	3%	4,854
50267	Guardrail Repair		-	-	0%	-
50268	Mailboxes		-	-	0%	-
50269	Weed Abatement		-	-	0%	-
50270	Bark Beetle		-	-	0%	-
50271	Grounds Maintenance	-	-	-	0%	-
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	5,000	100	2,095	42%	2,905
50274	Computer Hardware	4,000	-	-	0%	4,000
50275	Safety and Protective	500	-	-	0%	500
50276	Armory		-	-	0%	-
50277	Custodial Supplies	1,000	78	78	8%	922
50278	Custodial Services	8,400	-	2,100	25%	6,300
50279	Inspections		-	-	0%	-
50280	Contract Services	70,000	6,435	37,036	53%	32,964
50281	Legal	100,000	8,572	16,956	17%	83,044
50282	Engineering		-	-	0%	-
50283	Audit	2,113	-	798	38%	1,315
50284	Consulting	35,000	-	-	0%	35,000
50285	Lab Analysis		-	-	0%	-
50286	District Elections	-	-	-	0%	-
50287	Outside Service	3,000	-	-	0%	3,000
50288	Uniforms	-	-	-	0%	-
50289	Dispatch Service		-	-	0%	-
50290	State Reimbursement Fee		-	-	0%	-
50292	State/County Fees	3,500	40	40	1%	3,460
50293	Insurance Deductibles & Settlements	1,000	-	-	0%	1,000
50294	Lands & Rights of Way		-	-	0%	-
50295	Solid Waste Processing		-	-	0%	-
50296	Trash Service	280	45	113	40%	167
50297	Biosolids Disposal		-	-	0%	-
50298	District Insurance	4,725	-	4,725	100%	(0)
50299	Purchased Water & Water Banking		-	-	0%	-
	Total Services & Supplies	**351,858**	**27,146**	**89,076**	**25%**	**262,781**
50291	Admin Svcs & Supplies Overhead Allocati	(351,358)	(27,704)	(89,185)	25%	(262,172)
	Total Net Services & Supplies	**500**	**(558)**	**(109)**	**0%**	**609**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
50300	Equipment					
	Computer Server Hardware	-	-	-	0%	-
	Finance Software	-	-	-	0%	-
50301	Capital Improvement					
	HVAC Replacement	20,000	-	-	0%	20,000
	Total Capital Outlay	**20,000**	**-**	**-**	**0%**	**20,000**
						-
						-
	Total Expenditures	**1,370,323**	**96,664**	**392,087**	**29%**	**978,237**
	Overhead Reallocation	**(1,349,823)**	**(97,222)**	**(392,196)**	**0%**	**(957,628)**
	Net Balance	**20,500**	**(558)**	**(109)**	**-1%**	**20,609**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
GENERAL FUND - 40
POLICE - 58

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	510,324	35,001	150,319	29%	360,005
	Benefits	88,183	6,453	21,203	24%	66,980
	CalPERS - Current	66,926	6,484	23,306	35%	43,620
	CalPERS - UAL	96,688	-	93,363	97%	3,325
	Social Security	37,620	3,184	13,413	36%	24,206
	Unemployment	2,464	-	148	6%	2,316
	Workers Comp	21,426	-	19,050	89%	2,375
	Overtime	-	(0)	0	0%	(0)
	Admin Overhead Allocation	170,440	11,303	52,918	31%	117,522
	General Services Overhead Allocation	114,012	7,561	35,398	31%	78,614
	Total Salaries & Benefits	**1,108,081**	**69,985**	**409,118**	**37%**	**698,964**
	Services & Supplies					
50201	Public Notices	500	-	-	0%	500
50202	Memberships & Dues	400	-	-	0%	400
50203	Printing	500	-	-	0%	500
50204	Postage/Shipping	150	-	-	0%	150
50205	Office Supplies	3,000	98	1,563	52%	1,437
50206	Training/Travel	20,000	1,905	2,909	15%	17,091
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	-	-	-	0%	-
50210	Recruitment	3,000	550	5,309	177%	(2,309)
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	-	-	-	0%	-
50214	Emergency Preparedness	1,000	-	-	0%	1,000
50215	Business Travel	2,000	-	-	0%	2,000
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	178	0%	(178)
50218	Prior Year Adjustment	-	-	-	0%	-
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	13,000	-	2,963	23%	10,037
50222	Electric-Wells	-	-	-	0%	-
50223	Electric-Boosters	-	-	-	0%	-
50224	Phone-Cellular	6,816	556	2,287	34%	4,529
50225	Phone-Facility	6,000	130	1,132	19%	4,868
50226	Phone-Telemetry	-	-	-	0%	-
50227	UNASSIGNED	-	-	-	0%	-
50228	Natural Gas/Propane	2,500	129	129	5%	2,371
50229	Water- Lakefill	-	-	-	0%	-
50230	UNASSIGNED	770	-	-	0%	770
50231	Auto Repair	10,000	288	2,480	25%	7,520
50232	Motor Fuel	20,000	1,725	5,235	26%	14,765
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	5,000	10	261	5%	4,739
50235	Equipment - Lease	500	-	-	0%	500
50236	Tires & Batteries	4,000	2,434	4,223	106%	(223)
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	-	-	-	0%	-
50239	UNASSIGNED	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50240	Striping and Stenciling	-	-	-	0%	-
50241	Operations	2,500	24	487	19%	2,013
50242	Road Materials and Repairs	-	-	-	0%	-
50243	Drainage	-	-	-	0%	-
50244	System Repair & Maintenance	-	-	-	0%	-
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	-	-	-	0%	-
50248	Bus Shelters	-	-	-	0%	-
50249	Snow Removal	-	-	-	0%	-
50250	Shop Supplies	-	-	-	0%	-
50251	Expendable Tools and Equipment	-	-	-	0%	-
50252	Well Repair	-	-	-	0%	-
50253	Booster Repair	-	-	-	0%	-
50254	Contracted Well Maintenance	-	-	-	0%	-
50255	Water Tank Maintenance and Repair	-	-	-	0%	-
50256	Water Meters	-	-	-	0%	-
50257	Telemetry/SCADA	-	-	-	0%	-
50258	Lab & Related Equipment	-	-	-	0%	-
50259	Chemicals	-	-	-	0%	-
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	1,500	30	120	8%	1,380
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	-	-	-	0%	-
50270	Bark Beetle	-	-	-	0%	-
50271	Grounds Maintenance	6,000	500	1,500	25%	4,500
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	15,000	56	3,183	21%	11,817
50274	Computer Hardware	9,000	-	-	0%	9,000
50275	Safety and Protective	2,500	-	1,832	73%	668
50276	Armory	2,000	-	1,577	79%	423
50277	Custodial Supplies	750	94	94	12%	656
50278	Custodial Services	3,600	-	900	25%	2,700
50279	Inspections	2,000	23	93	5%	1,907
50280	Contract Services	41,000	2,123	10,506	26%	30,494
50281	Legal	60,000	1,004	6,043	10%	53,957
50282	Engineering	-	-	-	0%	-
50283	Audit	4,683	-	1,949	42%	2,734
50284	Consulting	15,000	-	-	0%	15,000
50285	Lab Analysis	-	-	-	0%	-
50286	District Elections	-	-	-	0%	-
50287	Outside Service	3,500	-	300	9%	3,200
50288	Uniforms	8,300	-	4,135	50%	4,165
50289	Dispatch Service	100,549	-	-	0%	100,549
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin Services & Supplies OH Allocation	59,977	4,496	15,050	25%	44,928
50291	General Svcs Services & Supplies OH Alloca	9,377	703	2,353	25%	7,024
50292	State/County Fees	4,500	25	1,081	24%	3,419
50293	Insurance Deductibles & Settlements	2,000	-	-	0%	2,000
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	150	358	1,808	1205%	(1,658)
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	48,006	-	48,006	100%	(0)

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50299	Purchased Water & Water Banking	-	-	-	0%	-
	Total Services & Supplies	**501,029**	**17,261**	**129,686**	**26%**	**371,342**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
50300	Equipment					
	Fuel Station	46,646	-	-	0%	46,646
	Vehicle Lift	-	-	3,811	0%	(3,811)
	Computer Server Hardware	-	-	-	0%	-
	Finance Software	-	-	-	0%	-
	Police Computer Server	-	-	-	0%	-
50301	Capital Improvement					
	Gate Project	177,477	-	-	0%	177,477
	HVAC Replacement	67,500	59,542	59,542	88%	7,958
	Total Capital Outlay	**291,623**	**59,542**	**63,353**	**22%**	**228,270**
	Total Expenditures	**1,900,733**	**146,788**	**602,157**	**32%**	**1,298,576**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
PUBLIC SAFETY REALIGNMENT(AB109) FUND - 30

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**8,887**		**8,887**	**100%**	**-**
	Revenue					
	AB109	-	-	-	0%	-
	Total Revenue	**-**	**-**	**-**	**0%**	**-**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	**-**	**0%**	**-**
	Services & Supplies					
50206	Training/Travel	8,887	-	-	0%	8,887
	Total Services & Supplies	**8,887**	**-**	**-**	**0%**	**8,887**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Total Transfers Out	**-**	**-**	**-**	**0%**	**-**
	Total Expenditures	**8,887**	**-**	**-**	**0%**	**8,887**
	Ending Fund Balance	**0**	**-**	**8,887**	**100%**	**(8,887)**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - 68

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**16,926**		**16,926**	**100%**	**-**
	Revenue					
	COPS Program	140,000	21,048	92,319	66%	47,681
	Interest Revenue	750	70	181	24%	569
	Transfer In From General Fund	-	-	-	0%	-
	Total Revenue	**140,750**	**21,118**	**92,500**	**66%**	**48,250**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	64,541	5,197	21,534	33%	43,007
	Benefits	8,454	666	2,332	28%	6,122
	CalPERS - Current	8,412	677	2,709	32%	5,703
	CalPERS - UAL	-	-	-	0%	-
	Social Security	8,404	394	1,672	20%	6,732
	Unemployment	350	-	-	0%	350
	Workers Comp	5,273	-	-	0%	5,273
	Overtime	45,316	3,558	21,481	47%	23,835
	Reserve Program	-	-	-	0%	-
	Total Salaries & Benefits	**140,750**	**10,493**	**49,729**	**35%**	**91,021**
	Services & Supplies					
50201	Public Notices	-	-	-	0%	-
50202	Memberships & Dues	-	-	-	0%	-
50203	Printing	-	-	-	0%	-
50204	Postage/Shipping	-	-	-	0%	-
50205	Office Supplies	-	-	-	0%	-
50206	Training/Travel	-	-	-	0%	-
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	16,926	-	-	0%	16,926
50210	Recruitment	-	-	-	0%	-
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	-	-	-	0%	-
50214	Emergency Preparedness	-	-	-	0%	-
50215	Business Travel	-	-	-	0%	-
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	-	0%	-
50218	Prior Year Adjustment	-	-	-	0%	-
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	-	-	-	0%	-
50222	Electric-Wells	-	-	-	0%	-
50223	Electric-Boosters	-	-	-	0%	-
50224	Phone-Cellular	-	-	-	0%	-
50225	Phone-Facility	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50226	Phone-Telemetry	-	-	-	0%	-
50227	UNASSIGNED	-	-	-	0%	-
50228	Natural Gas/Propane	-	-	-	0%	-
50229	Water- Lakefill	-	-	-	0%	-
50230	UNASSIGNED	-	-	-	0%	-
50231	Auto Repair	-	-	-	0%	-
50232	Motor Fuel	-	-	-	0%	-
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	-	-	-	0%	-
50235	Equipment - Lease	-	-	-	0%	-
50236	Tires & Batteries	-	-	-	0%	-
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	-	-	-	0%	-
50239	UNASSIGNED	-	-	-	0%	-
50240	Striping and Stenciling	-	-	-	0%	-
50241	Operations	-	-	-	0%	-
50242	Road Materials and Repairs	-	-	-	0%	-
50243	Drainage	-	-	-	0%	-
50244	System Repair & Maintenance	-	-	-	0%	-
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	-	-	-	0%	-
50248	Bus Shelters	-	-	-	0%	-
50249	Snow Removal	-	-	-	0%	-
50250	Shop Supplies	-	-	-	0%	-
50251	Expendable Tools and Equipment	-	-	-	0%	-
50252	Well Repair	-	-	-	0%	-
50253	Booster Repair	-	-	-	0%	-
50254	Contracted Well Maintenance	-	-	-	0%	-
50255	Water Tank Maintenance and Repair	-	-	-	0%	-
50256	Water Meters	-	-	-	0%	-
50257	Telemetry/SCADA	-	-	-	0%	-
50258	Lab & Related Equipment	-	-	-	0%	-
50259	Chemicals	-	-	-	0%	-
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	-	-	-	0%	-
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	-	-	-	0%	-
50270	Bark Beetle	-	-	-	0%	-
50271	Grounds Maintenance	-	-	-	0%	-
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	-	-	-	0%	-
50274	Computer Hardware	-	-	-	0%	-
50275	Safety and Protective	-	-	-	0%	-
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	-	-	-	0%	-
50278	Custodial Services	-	-	-	0%	-
50279	Inspections	-	-	-	0%	-
50280	Contract Services	-	-	-	0%	-
50281	Legal	-	-	-	0%	-
50282	Engineering	-	-	-	0%	-
50283	Audit	-	-	-	0%	-
50284	Consulting	-	-	-	0%	-
50285	Lab Analysis	-	-	-	0%	-
50286	District Elections	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50287	Outside Service	-	-	-	0%	-
50288	Uniforms	-	-	-	0%	-
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin Services & Supplies OH Allocation	-	-	-	0%	-
50291	General Svcs Services & Supplies OH Allocat	-	-	-	0%	-
50292	State/County Fees	-	-	-	0%	-
50293	Insurance Deductibles & Settlements	-	-	-	0%	-
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	-	-	-	0%	-
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	-	-	-	0%	-
50299	Purchased Water & Water Banking	-	-	-	0%	-
	Total Services & Supplies	**16,926**	**-**	**-**	**0%**	**16,926**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Total Transfers Out	**-**	**-**	**-**	**0%**	**-**
	Total Expenditures	**157,676**	**10,493**	**49,729**	**32%**	**107,947**
	Ending Fund Balance	**(0)**	**10,625**	**59,696**	**0%**	**(59,696)**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
GENERAL FUND - 40
GATE - 59

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	230,493	17,891	74,643	32%	155,850
	Benefits	17,489	1,371	4,799	27%	12,690
	CalPERS - Current	7,228	892	3,804	53%	3,424
	CalPERS - UAL	9,632	-	9,301	97%	331
	Social Security	17,459	1,412	5,826	33%	11,633
	Unemployment	4,725	114	567	12%	4,158
	Workers Comp	4,611	-	2,276	49%	2,334
	Overtime	1,000	461	6,663	666%	(5,663)
	Admin Overhead Allocation	111,761	7,592	34,317	31%	77,444
	General Services Overhead Allocation	28,841	1,959	8,856	31%	19,985
	Total Salaries & Benefits	**433,239**	**31,693**	**151,052**	**35%**	**282,186**
	Services & Supplies					
50201	Public Notices	600	-	-	0%	600
50202	Memberships & Dues	-	-	-	0%	-
50203	Printing	3,000	-	2,328	78%	672
50204	Postage/Shipping	50	-	-	0%	50
50205	Office Supplies	8,000	196	2,217	28%	5,783
50206	Training/Travel	1,200	262	262	22%	938
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure		-	-	0%	-
50210	Recruitment	-	300	300	0%	(300)
50211	Resale Supplies		-	-	0%	-
50212	Address Signs		-	-	0%	-
50213	Conservation		-	-	0%	-
50214	Emergency Preparedness		-	-	0%	-
50215	Business Travel		-	-	0%	-
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.		-	-	0%	-
50218	Prior Year Adjustment		-	-	0%	-
50219	UNASSIGNED		-	-	0%	-
50220	UNASSIGNED		-	-	0%	-
50221	Electric-Facilities	3,000	-	239	8%	2,761
50222	Electric-Wells		-	-	0%	-
50223	Electric-Boosters		-	-	0%	-
50224	Phone-Cellular	-	-	-	0%	-
50225	Phone-Facility	1,250	(94)	88	7%	1,162
50226	Phone-Telemetry		-	-	0%	-
50227	UNASSIGNED		-	-	0%	-
50228	Natural Gas/Propane		-	-	0%	-
50229	Water- Lakefill		-	-	0%	-
50230	UNASSIGNED	1,790	-	-	0%	1,790
50231	Auto Repair		-	-	0%	-
50232	Motor Fuel		-	-	0%	-
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	500	-	-	0%	500
50235	Equipment - Lease		-	-	0%	-
50236	Tires & Batteries		-	-	0%	-
50237	UNASSIGNED		-	-	0%	-
50238	Equipment		-	-	0%	-
50239	UNASSIGNED		-	-	0%	-
50240	Striping and Stenciling		-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50241	Operations	1,500	12	228	15%	1,272
50242	Road Materials and Repairs		-	-	0%	-
50243	Drainage		-	-	0%	-
50244	System Repair & Maintenance		-	-	0%	-
50245	UNASSIGNED		-	-	0%	-
50246	Lake Maintenance		-	-	0%	-
50247	Signs, Reflectors and Markers		-	101	0%	(101)
50248	Bus Shelters		-	-	0%	-
50249	Snow Removal		-	-	0%	-
50250	Shop Supplies		19	65	0%	(65)
50251	Expendable Tools and Equipment		-	-	0%	-
50252	Well Repair		-	-	0%	-
50253	Booster Repair		-	-	0%	-
50254	Contracted Well Maintenance		-	-	0%	-
50255	Water Tank Maintenance and Repair		-	-	0%	-
50256	Water Meters		-	-	0%	-
50257	Telemetry/SCADA		-	-	0%	-
50258	Lab & Related Equipment		-	-	0%	-
50259	Chemicals		-	-	0%	-
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	500	16	648	130%	(148)
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	-	-	-	0%	-
50270	Bark Beetle	-	-	-	0%	-
50271	Grounds Maintenance	6,000	500	1,500	25%	4,500
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	8,160	-	-	0%	8,160
50274	Computer Hardware	-	-	-	0%	-
50275	Safety and Protective	500	-	-	0%	500
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	150	16	16	10%	134
50278	Custodial Services	1,200	-	300	25%	900
50279	Inspections	-	-	-	0%	-
50280	Contract Services	1,050	1,225	6,884	656%	(5,834)
50281	Legal	1,000	1,093	1,093	109%	(93)
50282	Engineering	-	-	-	0%	-
50283	Audit	1,603	-	583	36%	1,020
50284	Consulting	-	-	-	0%	-
50285	Lab Analysis	-	-	-	0%	-
50286	District Elections	-	-	-	0%	-
50287	Outside Service	1,000	-	-	0%	1,000
50288	Uniforms	3,000	-	-	0%	3,000
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin Services & Supplies OH Allocation	39,328	3,037	9,934	25%	29,395
50291	General Svcs Services & Supplies OH Alloca	2,372	183	599	25%	1,773
50292	State/County Fees	600	40	40	7%	560
50293	Insurance Deductibles & Settlements	3,000	-	-	0%	3,000
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	150	-	-	0%	150
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	108	-	108	100%	0
50299	Purchased Water & Water Banking		-	-	0%	-
	Total Services & Supplies	**90,611**	**6,804**	**27,533**	**30%**	**63,078**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
50300	Equipment					
	Computer Server Hardware	-	-	-	0%	-
	Finance Software	-	-	-	0%	-
50301	Capital Improvements					
	Gate Project	198,634	1,075	100,078	50%	98,556
	Total Capital Outlay	**198,634**	**1,075**	**100,078**	**50%**	**98,556**
	Total Expenditures	**722,484**	**39,572**	**278,664**	**39%**	**443,820**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
GENERAL FUND - 40
GENERAL SERVICES - 68

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	559,835	35,814	156,237	28%	403,598
	Benefits	94,399	5,834	21,339	23%	73,060
	CalPERS - Current	47,214	4,904	14,642	31%	32,572
	CalPERS - UAL	42,028	-	40,583	97%	1,445
	Social Security	41,656	2,919	12,232	29%	29,424
	Unemployment	2,450	12	589	24%	1,861
	Workers Comp	25,383	-	15,090	59%	10,292
	Overtime	3,000	592	1,166	39%	1,834
	Admin Overhead Allocation	-		-	0%	-
	Total Salaries & Benefits	**815,966**	**50,075**	**261,879**	**32%**	**554,087**
50131	Gen Services Salaries & Benefits OH Alloc	(815,966)	(50,075)	(261,879)	32%	(554,087)
	Total Net Salaries & Benefits	**-**	**-**	**-**	**-**	**-**
	Services & Supplies					
50201	Public Notices	-	-	-	0%	-
50202	Memberships & Dues	-	-	-	0%	-
50203	Printing	-	-	-	0%	-
50204	Postage/Shipping	-	-	-	0%	-
50205	Office Supplies	3,000	470	1,028	34%	1,972
50206	Training/Travel	2,500	-	-	0%	2,500
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	-	-	-	0%	-
50210	Recruitment	-	200	200	0%	(200)
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	-	-	-	0%	-
50214	Emergency Preparedness	-	-	-	0%	-
50215	Business Travel	500	-	-	0%	500
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	133	0%	(133)
50218	Prior Year Adjustment	-	-	-	0%	-
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	1,800	-	312	17%	1,488
50222	Electric-Wells	-	-	-	0%	-
50223	Electric-Boosters	-	-	-	0%	-
50224	Phone-Cellular	2,424	144	543	22%	1,880
50225	Phone-Facility	-	-	-	0%	-
50226	Phone-Telemetry	-	-	-	0%	-
50227	UNASSIGNED	-	-	-	0%	-
50228	Natural Gas/Propane	500	25	40	8%	460
50229	Water- Lakefill	-	-	-	0%	-
50230	UNASSIGNED	2,140	-	-	0%	2,140
50231	Auto Repair	2,000	-	370	18%	1,630
50232	Motor Fuel	2,000	138	295	15%	1,705
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	1,000	204	579	58%	421
50235	Equipment - Lease	500	-	-	0%	500
50236	Tires & Batteries	750	-	-	0%	750
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	5,000	-	-	0%	5,000
50239	UNASSIGNED	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50240	Striping and Stenciling	-	-	-	0%	-
50241	Operations	500	26	354	71%	146
50242	Road Materials and Repairs	-	-	-	0%	-
50243	Drainage	-	-	-	0%	-
50244	System Repair & Maintenance	-	-	-	0%	-
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	250	-	-	0%	250
50248	Bus Shelters	500	-	-	0%	500
50249	Snow Removal	-	-	-	0%	-
50250	Shop Supplies	300	402	604	201%	(304)
50251	Expendable Tools and Equipment	2,000	263	853	43%	1,147
50252	Well Repair	-	-	-	0%	-
50253	Booster Repair	-	-	-	0%	-
50254	Contracted Well Maintenance	-	-	-	0%	-
50255	Water Tank Maintenance and Repair	-	-	-	0%	-
50256	Water Meters	-	-	-	0%	-
50257	Telemetry/SCADA	-	-	-	0%	-
50258	Lab & Related Equipment	-	-	-	0%	-
50259	Chemicals	-	-	-	0%	-
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	3,200	-	-	0%	3,200
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	30,000	5,492	6,891	23%	23,109
50269	Weed Abatement	-	-	-	0%	-
50270	Bark Beetle	5,000	-	-	0%	5,000
50271	Grounds Maintenance	10,000	764	2,649	26%	7,351
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	6,500	14	807	12%	5,693
50274	Computer Hardware	3,000	-	-	0%	3,000
50275	Safety and Protective	1,500	190	554	37%	946
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	300	86	86	29%	214
50278	Custodial Services	2,400	-	600	25%	1,800
50279	Inspections	500	1	12	2%	488
50280	Contract Services	1,500	-	54	4%	1,446
50281	Legal	1,000	440	620	62%	380
50282	Engineering	-	-	-	0%	-
50283	Audit	1,003	-	352	35%	652
50284	Consulting	-	-	-	0%	-
50285	Lab Analysis	-	-	-	0%	-
50286	District Elections	-	-	-	0%	-
50287	Outside Service	1,000	-	350	35%	650
50288	Uniforms	2,000	128	894	45%	1,106
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin Services & Supplies OH Allocation	-	-	-	0%	-
50291	General Svcs Services & Supplies OH Alloca	-	-	-	0%	-
50292	State/County Fees	1,000	-	17	2%	983
50293	Insurance Deductibles & Settlements	1,000	-	-	0%	1,000
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	750	45	172	23%	578

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	3,295	-	3,295	100%	0
50299	Purchased Water & Water Banking	-	-	-	0%	-
	Total Services & Supplies	**102,613**	**9,033**	**22,662**	**22%**	**79,951**
50291	General Services Svcs & Supplies OH Allo	(67,113)	(3,362)	(15,772)	24%	(51,341)
	Total Net Services & Supplies	**35,500**	**5,671**	**6,891**	**19%**	**28,609**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
50300	Equipment					
	Fuel Station	105,097	-	-	0%	105,097
	Vehicle Lift	-	-	8,587	0%	(8,587)
	Computer Server Hardware	-	-	-	0%	-
	Finance Software	-	-	-	0%	-
50301	Capital Improvement					
	PW Building Upgrade	-	-	-	0%	-
	Total Capital Outlay	**105,097**	**-**	**8,587**	**8%**	**96,511**
	Transfers Out					
	Transfer to Water Ent.- Work Truck ($45k)	-	-	-	0%	-
	Total Transfers Out	**-**	**-**	**-**	**0%**	**-**
	Total Expenditures	**1,023,676**	**59,108**	**293,128**	**29%**	**730,548**
	Overhead Reallocation	**(883,079)**	**(53,616)**	**(277,651)**	**0%**	**(605,428)**
	Net Balance	**140,597**	**5,492**	**15,477**	**11%**	**125,120**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
WATER ENTERPRISE FUND - 42

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	-				
	Revenue					
	Residential/ Commercial Sales	3,280,772	246,095	895,857	27%	2,384,915
	Lakefill Sales	342,779	29,118	106,884	31%	235,895
	Interest Income	4,500	-	(0)	0%	4,500
	Other Water Fund Revenues	25,500	2,862	9,610	38%	15,890
	Water Standby Charges	25,000	462	531	2%	24,469
	Transfer In From General Fund	135,350	-	-	0%	135,350
	Transfer In From Parks & Rec	-	-	-	0%	-
	Transfer In From Wastewater Ent. Fund	-	-	-	0%	-
	Transfer In From Roads Ent. Fund	-	-	-	0%	-
	Transfer In From Solid Waste Ent. Fund	-	-	-	0%	-
	Transfer In From Water Development Fund	-	-	-	0%	-
	Transfer In From Reserve	304,742	-	-	0%	304,742
	Total Revenue	**4,118,643**	**278,537**	**1,012,881**	**25%**	**3,105,761**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	641,917	40,077	179,103	28%	462,814
	Benefits	98,979	6,618	22,012	22%	76,967
	CalPERS - Current	52,145	3,210	15,973	31%	36,173
	CalPERS - UAL	44,515	-	42,984	97%	1,531
	Social Security	52,167	3,356	15,071	29%	37,096
	Unemployment	3,745	2	788	21%	2,957
	Workers Comp	37,560	-	29,820	79%	7,740
	Overtime	40,000	3,588	17,807	45%	22,193
	Admin Overhead Allocation	290,948	19,200	90,533	31%	200,415
	General Services Overhead Allocation	228,876	15,103	71,219	31%	157,657
	Total Salaries & Benefits	**1,490,853**	**91,153**	**485,309**	**33%**	**1,005,543**
	Services & Supplies					
50201	Public Notices	5,000	-	68	1%	4,933
50202	Memberships & Dues	2,000	160	220	11%	1,780
50203	Printing	13,500	866	3,449	26%	10,051
50204	Postage/Shipping	500	-	-	0%	500
50205	Office Supplies	2,500	1,338	1,338	54%	1,162
50206	Training/Travel	2,500	212	918	37%	1,582
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	-	-	-	0%	-
50210	Recruitment	-	400	400	0%	(400)
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	11,500	936	3,744	33%	7,756
50214	Emergency Preparedness	250	-	-	0%	250
50215	Business Travel	250	-	-	0%	250
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	88	0%	(88)
50218	Prior Year Adjustment	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	2,500	-	472	19%	2,028
50222	Electric-Wells	139,000	11,808	43,383	31%	95,617
50223	Electric-Boosters	185,000	17,014	67,927	37%	117,073
50224	Phone-Cellular	2,880	223	936	32%	1,944
50225	Phone-Facility	2,000	108	322	16%	1,678
50226	Phone-Telemetry	-	22	65	0%	(65)
50227	UNASSIGNED	-	-	-	0%	-
50228	Natural Gas/Propane	1,750	63	99	6%	1,651
50229	Water- Lakefill	-	-	-	0%	-
50230	UNASSIGNED	-	-	-	0%	-
50231	Auto Repair	4,500	103	530	12%	3,970
50232	Motor Fuel	19,000	2,950	6,977	37%	12,023
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	4,000	168	209	5%	3,791
50235	Equipment - Lease	2,000	-	2,307	115%	(307)
50236	Tires & Batteries	4,000	2,397	4,636	116%	(636)
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	3,000	-	107	4%	2,893
50239	UNASSIGNED	-	-	-	0%	-
50240	Striping and Stenciling	-	-	-	0%	-
50241	Operations	1,000	103	669	67%	331
50242	Road Materials and Repairs	6,500	-	1,375	21%	5,125
50243	Drainage	-	-	-	0%	-
50244	System Repair & Maintenance	65,000	1,143	10,262	16%	54,738
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	100	-	-	0%	100
50248	Bus Shelters	-	-	-	0%	-
50249	Snow Removal	-	-	-	0%	-
50250	Shop Supplies	150	-	143	95%	7
50251	Expendable Tools and Equipment	1,500	1,405	1,410	94%	90
50252	Well Repair	3,500	-	4,375	125%	(875)
50253	Booster Repair	10,000	-	600	6%	9,400
50254	Contracted Well Maintenance	76,286	-	76,286	100%	-
50255	Water Tank Maintenance and Repair	226,600	18,863	70,543	31%	156,057
50256	Water Meters	5,500	-	4,305	78%	1,195
50257	Telemetry/SCADA	15,000	1,723	2,594	17%	12,406
50258	Lab & Related Equipment	-	-	-	0%	-
50259	Chemicals	3,500	347	2,149	61%	1,351
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	8,500	-	-	0%	8,500
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	1,500	-	-	0%	1,500
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	2,000	-	-	0%	2,000
50270	Bark Beetle	-	-	-	0%	-
50271	Grounds Maintenance	-	-	-	0%	-
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	8,500	15	1,957	23%	6,543
50274	Computer Hardware	2,000	-	-	0%	2,000
50275	Safety and Protective	3,500	472	1,517	43%	1,983
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	750	78	78	10%	672
50278	Custodial Services	3,600	-	900	25%	2,700
50279	Inspections	500	17	98	20%	402

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50280	Contract Services	22,500	-	45	0%	22,455
50281	Legal	25,000	7,313	19,235	77%	5,765
50282	Engineering	-	-	-	0%	-
50283	Audit	9,551	-	3,716	39%	5,836
50284	Consulting	187,100	-	-	0%	187,100
50285	Lab Analysis	20,000	1,079	3,029	15%	16,971
50286	District Elections	-	-	-	0%	-
50287	Outside Service	3,500	-	3,067	88%	433
50288	Uniforms	2,700	153	517	19%	2,183
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin Services & Supplies OH Allocation	102,384	7,616	25,647	25%	76,737
50291	General Svcs Services & Supplies OH Allocati	18,825	1,400	4,716	25%	14,109
50292	State/County Fees	21,000	40	411	2%	20,589
50293	Insurance Deductibles & Settlements	10,000	-	-	0%	10,000
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	550	91	827	150%	(277)
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	30,912	-	30,912	100%	(0)
50299	Purchased Water & Water Banking	420,000	27,771	102,270	24%	317,730
50401	Uncollectable Debt	2,500	-	-	0%	2,500
	Total Services & Supplies	**1,729,639**	**108,393**	**511,843**	**30%**	**1,217,795**
	Debt Servicing					
21361	Principal	40,792	-	40,792	100%	0
50721	Interest	19,727	-	10,162	52%	9,565
50722	Fees	2,081	-	2,081	100%	0
	Total Debt Servicing	**62,600**	**-**	**53,035**	**85%**	**9,565**
	Capital Outlay					
50300	Equipment					
	Work Truck (30% of $45k)	-	-	-	0%	-
	Booster Pump Rebuilds - (2) CV	-	-	-	0%	-
	Booster Pumps Repair/Replace - (4)	-	-	-	0%	-
	Booster Pump Repair - Booster 6A	7,000	-	6,671	95%	329
	Booster Pump Repair - Booster 8A	4,500	-	5,861	130%	(1,361)
	Booster Pump Repair - Oakflat	190,000	-	-	0%	190,000
	Electrical Panel Replacements - (1)	-	-	-	0%	-
	Electrical Panel Replacements - Booster 2D-2	52,000	-	-	0%	52,000
	Electrical Panel Replacements - Oakflat	52,000	-	-	0%	52,000
	Well 3 - Wellhead	-	-	-	0%	-
	Well 4 - Wellhead	-	-	-	0%	-
	Well 2 - Pump Replacement	-	-	-	0%	-
	Well 29 - Pump Replacement	-	-	-	0%	-
	Well 30 - Pump Replacement	-	-	-	0%	-
	Well 33 - Pump Replacement	40,000	-	-	0%	40,000
	Lakefill Wells - Repairs	-	-	-	0%	-
	Mainline Replacement - Foxridge	5,000	-	-	0%	5,000
50301	Capital Improvement					
	Access Roads	-	-	-	0%	-
	Entry Gate Project	60,645	-	-	0%	60,645
	Rehab Well CV1	-	-	-	0%	-
	Rehab Well CV2	-	-	-	0%	-
	Rehab Well 31	162,500	-	-	0%	162,500
	Rehab Well 32	162,500	-	-	0%	162,500
	Pressure Reducing Station - Deertrail	6,000	-	-	0%	6,000
	Pressure Reducing Station - Remaining 14	6,000	-	-	0%	6,000

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50304	BV & Cumberland Rehab Project	-	-	-	0%	-
	Total Capital Outlay	**748,145**	**-**	**12,532**	**2%**	**735,613**
	Transfers Out					
	Transfer to GF- Fuel Station ($85k)	37,086	-	-	0%	37,086
	Transfer to GF- Vehicle Lift ($32k)	-	-	-	0%	-
	Transfer to GF- PW Building Upgrade	-	-	-	0%	-
	Transfer to GF- Computer Server	-	-	-	0%	-
	Transfer to GF- Server SW	-	-	-	0%	-
	Transfer to GF- Finance SW	-	-	-	0%	-
	Transfer to GF- Admin HVAC ($20k)	5,828	-	-	0%	5,828
	Transfer to Development Fund	44,493	-	-	0%	44,493
	Transfer to Reserve	-	-	-	0%	-
	Total Transfers Out	**87,406**	**-**	**-**	**0%**	**87,406**
	Total Expenditures	**4,118,643**	**199,546**	**1,062,720**	**26%**	**3,055,923**
	Ending Fund Balance	**-**	**78,991**	**(49,839)**	**0%**	**49,839**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
WATER DEVELOPMENT FUND - 60

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**17,226**		**17,226**	**100%**	**-**
	Revenue					
	Capacity Fees	37,775	7,555	15,110	40%	22,665
	Interfund Loan Transfer In	44,493	-		0%	44,493
	Total Revenue	**82,268**	**7,555**	**15,110**	**18%**	**67,158**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	**-**	**0%**	**-**
	Services & Supplies					
	Total Services & Supplies	**-**	**-**	**-**	**0%**	**-**
	Debt Servicing					
21361	Principal	64,833	-	64,833	100%	(0)
50721	Interest	31,354	-	16,152	52%	15,202
50722	Fees	3,308	-	3,308	100%	(0)
	Total Debt Servicing	**99,494**	**-**	**84,292**	**85%**	**15,202**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Transfer to Water Enterprise Fund	-	-	-	0%	-
	Total Transfers Out	**-**	**-**	**-**	**0%**	**-**
	Total Expenditures	**99,494**	**-**	**84,292**	**85%**	**15,202**
	Ending Fund Balance	**-**	**7,555**	**(51,956)**	**0%**	**51,956**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
WATER BOND FUND - 64

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**271,522**		**271,522**	**100%**	**-**
	Revenue					
	Water Bond Tax	11,363	2,033	9,415	83%	1,948
	Interest Income	4,221	405	1,601	38%	2,620
	Total Revenue	**15,584**	**2,438**	**11,015**	**71%**	**4,569**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	**-**	**0%**	**-**
	Services & Supplies					
	Total Services & Supplies	**-**	**-**	**-**	**0%**	**-**
	Debt Servicing					
21355	Principal	67,000	-	67,000	100%	-
50701	Interest	18,654	-	9,820	53%	8,834
50722	Fees	-	-	-	0%	-
	Total Debt Servicing	**85,654**	**-**	**76,820**	**90%**	**8,834**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Total Transfers Out	**-**	**-**	**-**	**0%**	**-**
	Total Expenditures	**85,654**	**-**	**76,820**	**90%**	**8,834**
	Ending Fund Balance	**201,452**	**2,438**	**205,718**	**102%**	**(4,266)**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
WATER RESERVE FUND - 70

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**839,854**		**839,854**	**100%**	**-**
	Revenue					
	Interest Revenue	20,000	1,479	5,525	28%	14,475
	Transfer In	-	-	-	0%	-
	Total Revenue	**20,000**	**1,479**	**5,525**	**28%**	**14,475**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	**-**	**0%**	**-**
	Services & Supplies					
	Total Services & Supplies	**-**	**-**	**-**	**0%**	**-**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Transfer to Water Enterprise	304,742	-	-	0%	304,742
	Total Transfers Out	**304,742**	**-**	**-**	**0%**	**304,742**
	Total Expenditures	**304,742**	**-**	**-**	**0%**	**304,742**
	Ending Fund Balance	**555,113**	**1,479**	**845,379**	**152%**	**(290,267)**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
WASTEWATER ENTERPRISE FUND - 43

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**19,666**		**19,666**	**100%**	**-**
	Revenue					
	Residential/ Commercial Rates	470,000	40,441	141,403	30%	328,597
	Effluent Sales	36,552	-	17,415	48%	19,137
	Interest Income	1,250	13	16	1%	1,234
	Other Revenues	1,250	186	191	15%	1,059
	Transfer In From General Fund	79,144	-	-	0%	79,144
	Transfer In From Reserve	388,278	-	-	0%	388,278
	Total Revenue	**976,474**	**40,640**	**159,025**	**16%**	**817,449**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	218,837	16,880	68,965	32%	149,872
	Benefits	28,502	2,452	8,063	28%	20,439
	CalPERS - Current	17,856	1,346	6,235	35%	11,621
	CalPERS - UAL	17,122	-	16,533	97%	589
	Social Security	16,932	1,314	5,401	32%	11,532
	Unemployment	1,015	-	118	12%	897
	Workers Comp	14,830	-	10,937	74%	3,893
	Overtime	2,500	322	1,483	59%	1,017
	Admin Overhead Allocation	123,415	8,214	38,255	31%	85,160
	General Services Overhead Allocation	73,007	4,859	22,630	31%	50,377
	Total Salaries & Benefits	**514,016**	**35,387**	**178,617**	**35%**	**335,398**
	Services & Supplies					
50201	Public Notices	500	-	-	0%	500
50202	Memberships & Dues	1,100	-	225	20%	875
50203	Printing	3,000	144	575	19%	2,425
50204	Postage/Shipping	50	-	-	0%	50
50205	Office Supplies	1,000	249	437	44%	563
50206	Training/Travel	500	67	219	44%	281
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	-	-	-	0%	-
50210	Recruitment	-	300	300	0%	(300)
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	-	-	-	0%	-
50214	Emergency Preparedness	-	-	-	0%	-
50215	Business Travel	250	-	-	0%	250
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	37	0%	(37)
50218	Prior Year Adjustment	-	-	-	0%	-
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	21,500	2,009	6,171	29%	15,329
50222	Electric-Wells	-	-	-	0%	-
50223	Electric-Boosters	-	-	-	0%	-
50224	Phone-Cellular	744	66	276	37%	468
50225	Phone-Facility	700	64	192	27%	508
50226	Phone-Telemetry	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50227	UNASSIGNED	-	-	-	0%	-
50228	Natural Gas/Propane	-	-	-	0%	-
50229	Water- Lakefill	-	-	-	0%	-
50230	UNASSIGNED	2,000	-	-	0%	2,000
50231	Auto Repair	2,000	595	700	35%	1,300
50232	Motor Fuel	4,000	492	1,197	30%	2,803
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	500	81	580	116%	(80)
50235	Equipment - Lease	-	-	-	0%	-
50236	Tires & Batteries	650	-	-	0%	650
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	2,500	-	672	27%	1,829
50239	UNASSIGNED	-	-	-	0%	-
50240	Striping and Stenciling	-	-	-	0%	-
50241	Operations	1,000	153	179	18%	821
50242	Road Materials and Repairs	-	-	-	0%	-
50243	Drainage	-	-	-	0%	-
50244	System Repair & Maintenance	10,000	-	17	0%	9,983
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	-	-	-	0%	-
50248	Bus Shelters	-	-	-	0%	-
50249	Snow Removal	-	-	-	0%	-
50250	Shop Supplies	750	92	293	39%	457
50251	Expendable Tools and Equipment	1,500	36	525	35%	975
50252	Well Repair	-	-	-	0%	-
50253	Booster Repair	-	-	-	0%	-
50254	Contracted Well Maintenance	-	-	-	0%	-
50255	Water Tank Maintenance and Repair	-	-	-	0%	-
50256	Water Meters	-	-	-	0%	-
50257	Telemetry/SCADA	-	-	-	0%	-
50258	Lab & Related Equipment	4,000	-	344	9%	3,656
50259	Chemicals	14,000	520	5,240	37%	8,760
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	2,000	112	112	6%	1,888
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	200	-	-	0%	200
50270	Bark Beetle	-	-	-	0%	-
50271	Grounds Maintenance	300	-	1,865	622%	(1,565)
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	3,000	11	952	32%	2,048
50274	Computer Hardware	2,000	-	-	0%	2,000
50275	Safety and Protective	3,500	-	1,670	48%	1,830
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	550	85	85	15%	465
50278	Custodial Services	1,200	-	300	25%	900
50279	Inspections	300	4	24	8%	276
50280	Contract Services	920	-	55	6%	865
50281	Legal	1,000	450	450	45%	550
50282	Engineering	-	-	-	0%	-
50283	Audit	2,171	-	971	45%	1,200
50284	Consulting	99,144	3,126	3,126	3%	96,018
50285	Lab Analysis	20,000	839	3,183	16%	16,817
50286	District Elections	-	-	-	0%	-
50287	Outside Service	5,500	-	-	0%	5,500
50288	Uniforms	1,200	65	769	64%	431

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin Services & Supplies OH Allocation	43,429	3,273	10,910	25%	32,520
50291	General Svcs Services & Supplies OH Allocati	6,005	452	1,508	25%	4,496
50292	State/County Fees	7,000	-	6,563	94%	437
50293	Insurance Deductibles & Settlements	-	-	-	0%	-
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	275	45	218	79%	57
50297	Biosolids Disposal	1,250	-	-	0%	1,250
50298	District Insurance	13,119	-	13,119	100%	1
50299	Purchased Water & Water Banking	-	-	-	0%	-
50350	Effluent Permit	-	-	-	0%	-
50401	Uncollectable Service	300	-	-	0%	300
	Total Services & Supplies	**286,607**	**13,329**	**64,059**	**22%**	**222,548**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
50300	Capital Equipment					
	RAS Pump Replacement (2)	-	-	-	0%	-
	Aeration Tank Gearbox Replacement	15,000	-	-	0%	15,000
	Mainline Clean & Televise	52,000	-	-	0%	52,000
50301	Capital Improvement					
	Mechanical Bar Screen	-	-	-	0%	-
	Maintenance & Storage Shop	80,000	-	-	0%	80,000
	Manhole Repair/Replacement	-	-	-	0%	-
	Plant Security / Safety Lighting	13,092	-	-	0%	13,092
	Total Capital Outlay	**160,092**	**-**	**-**	**0%**	**160,092**
	Transfers out					
	Transfer to GF- Fuel Station ($85k)	5,599	-	-	0%	5,599
	Transfer to GF- Vehicle Lift ($32k)	-	-	-	0%	-
	Transfer to GF- PW Building Upgrade	-	-	-	0%	-
	Transfer to GF- Computer Server ($30k)	-	-	-	0%	-
	Transfer to GF- Server SW ($10k)	-	-	-	0%	-
	Transfer to GF- Finance SW ($120k)	-	-	-	0%	-
	Transfer to GF- Admin HVAC ($20k)	2,472	-	-	0%	2,472
	Transfer to Water Ent. - Work Truck ($45k)	-	-	-	0%	-
	Transfer to Development	27,354	-	-	0%	27,354
	Transfer to Reserve	-	-	-	0%	-
	Total Transfers	**35,425**	**-**	**-**	**0%**	**35,425**
	Total Expenditures	**996,140**	**48,716**	**242,676**	**24%**	**753,464**
	Ending Fund Balance	**-**	**(8,076)**	**(63,985)**	**0%**	**63,985**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
WASTEWATER DEVELOPMENT FUND - 61

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	-				
	Revenue					
	Capacity Fees	6,529	-	-	0%	6,529
	Interfund Loan Transfers In	27,354	-	-	0%	27,354
	Total Revenue	**33,883**	**-**	**-**	**0%**	**33,883**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	**-**	**0%**	**-**
	Services & Supplies					
	Total Services & Supplies	**-**	**-**	**-**	**0%**	**-**
	Debt Servicing					
21361	Principal	22,079	-	22,079	100%	(0)
50721	Interest	10,678	-	5,501	52%	5,177
50722	Fees	1,126	-	1,126	100%	(0)
	Total Debt Servicing	**33,883**	**-**	**28,706**	**85%**	**5,177**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Total Transfers Out	**-**	**-**	**-**	**0%**	**-**
	Total Expenditures	**33,883**	**-**	**28,706**	**85%**	**5,177**
	Ending Fund Balance	**-**	**-**	**(28,706)**	**0%**	**28,706**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
WASTEWATER RESERVE FUND - 69

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**485,690**		**485,690**	**100%**	**-**
	Revenue					
	Interest Revenue	7,500	864	3,409	45%	4,091
	Transfer In From Wastewater Enterprise	-	-	-	0%	-
	Transfer In From General Fund	-	-	-	0%	-
	Total Revenue	**7,500**	**864**	**3,409**	**0**	**4,091**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	-	**0%**	-
	Services & Supplies					
	Total Services & Supplies	**-**	**-**	-	**0%**	-
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	-	**0%**	-
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	-	**0%**	-
	Transfers Out					
	Transfer to Wastewater Enterprise	388,278	-	-	**0%**	388,278
	Total Transfers Out	**388,278**	**-**	**-**	**0%**	**388,278**
	Total Expenditures	**388,278**	**-**	-	**0%**	**388,278**
	Ending Fund Balance	**104,912**	**864**	**489,100**	**466%**	**(384,187)**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
PARKS & RECREATION FUND - 45

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	-				
	Revenue					
	Property Tax Revenue	120,260	1,739	9,786	8%	110,474
	Property Tax Revenue (Additional)	99,654	5,739	35,305	35%	64,349
	Total Revenue	**219,914**	**7,478**	**45,091**	**21%**	**174,822**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	-	-	-	0%	-
	Benefits	-	-	-	0%	-
	CalPERS - Current	-	-	-	0%	-
	CalPERS - UAL	-	-	248	0%	(248)
	Social Security	-	-	-	0%	-
	Unemployment	-	-	-	0%	-
	Workers Comp	-	-	-	0%	-
	Overtime	-	-	-	0%	-
	Admin Overhead Allocation	59,064	4,112	17,925	30%	41,139
	General Services Overhead Allocation	-	-	-	0%	-
	Total Salaries & Benefits	**59,064**	**4,112**	**18,173**	**31%**	**40,891**
	Services & Supplies					
50201	Public Notices	-	-	-	0%	-
50202	Memberships & Dues	-	-	-	0%	-
50203	Printing	-	-	-	0%	-
50204	Postage/Shipping	-	-	-	0%	-
50205	Office Supplies	-	19	19	0%	(19)
50206	Training/Travel	-	-	-	0%	-
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	-	-	-	0%	-
50210	Recruitment	-	-	-	0%	-
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	-	-	-	0%	-
50214	Emergency Preparedness	-	-	-	0%	-
50215	Business Travel	-	-	-	0%	-
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	-	0%	-
50218	Prior Year Adjustment	-	-	-	0%	-
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	-	-	-	0%	-
50222	Electric-Wells	-	-	-	0%	-
50223	Electric-Boosters	-	-	-	0%	-
50224	Phone-Cellular	-	-	-	0%	-
50225	Phone-Facility	-	-	-	0%	-
50226	Phone-Telemetry	-	-	-	0%	-
50227	UNASSIGNED	-	-	-	0%	-
50228	Natural Gas/Propane	-	-	-	0%	-
50229	Water- Lakefill	114,247	10,191	15,735	14%	98,512

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50230	UNASSIGNED	-	-	-	0%	-
50231	Auto Repair	-	-	-	0%	-
50232	Motor Fuel	-	-	-	0%	-
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	-	-	-	0%	-
50235	Equipment - Lease	-	-	-	0%	-
50236	Tires & Batteries	-	-	-	0%	-
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	-	-	-	0%	-
50239	UNASSIGNED	-	-	-	0%	-
50240	Striping and Stenciling	-	-	-	0%	-
50241	Operations	-	6	6	0%	(6)
50242	Road Materials and Repairs	-	-	-	0%	-
50243	Drainage	-	-	-	0%	-
50244	System Repair & Maintenance	-	-	-	0%	-
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	-	-	-	0%	-
50248	Bus Shelters	-	-	-	0%	-
50249	Snow Removal	-	-	-	0%	-
50250	Shop Supplies	-	-	-	0%	-
50251	Expendable Tools and Equipment	-	-	-	0%	-
50252	Well Repair	-	-	-	0%	-
50253	Booster Repair	-	-	-	0%	-
50254	Contracted Well Maintenance	-	-	-	0%	-
50255	Water Tank Maintenance and Repair	-	-	-	0%	-
50256	Water Meters	-	-	-	0%	-
50257	Telemetry/SCADA	-	-	-	0%	-
50258	Lab & Related Equipment	-	-	-	0%	-
50259	Chemicals	-	-	-	0%	-
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	-	-	-	0%	-
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	-	-	-	0%	-
50270	Bark Beetle	10,000	-	-	0%	10,000
50271	Grounds Maintenance	-	-	-	0%	-
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	-	-	-	0%	-
50274	Computer Hardware	-	-	-	0%	-
50275	Safety and Protective	-	-	-	0%	-
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	-	-	-	0%	-
50278	Custodial Services	-	-	-	0%	-
50279	Inspections	-	-	-	0%	-
50280	Contract Services	20	-	-	0%	20
50281	Legal	3,000	50	1,108	37%	1,893
50282	Engineering	-	-	-	0%	-
50283	Audit	680	-	277	41%	403
50284	Consulting	-	-	-	0%	-
50285	Lab Analysis	-	-	-	0%	-
50286	District Elections	-	-	-	0%	-
50287	Outside Service	-	-	-	0%	-
50288	Uniforms	-	-	-	0%	-
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin Services & Supplies OH Allocation	20,784	1,639	5,276	25%	15,509

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50291	General Svcs Services & Supplies OH Allocat	-	-	-	0%	-
50292	State/County Fees	-	-	-	0%	-
50293	Insurance Deductibles & Settlements	-	-	-	0%	-
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	-	-	-	0%	-
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	10,936	-	10,936	100%	0
50299	Purchased Water & Water Banking	-	-	-	0%	-
	Total Services & Supplies	**159,667**	**11,905**	**33,357**	**21%**	**126,311**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Transfer to GF - Admin HVAC	1,183	-	-	0%	1,183
	Transfer to Water Dept - Lakefill Wells	-	-	-	0%	-
	Total Transfers Out	**1,183**	**-**	**-**	**0%**	**1,183**
	Total Expenditures	**219,914**	**16,017**	**51,529**	**23%**	**168,385**
	Ending Fund Balance	**0**	**(8,539)**	**(6,438)**	**(0)**	**6,437**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
ROADS FUND - 48

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**1,380,818**		**1,380,818**	**100%**	**-**
	Revenue					
	Special Assessment Revenue	1,200,000	13,122	15,819	1%	1,184,181
	Interest Income	36,000	3,139	11,636	32%	24,364
	Other Road Fund Revenue	-	110	770	0%	(770)
	Transfer In From Road Reserve	196,905	-	-	0%	196,905
	Transfer In From General Fund	-	-	-	0%	-
	Total Revenue	**1,432,905**	**16,371**	**28,226**	**2%**	**1,404,679**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	244,268	13,821	60,606	25%	183,662
	Benefits	31,905	2,012	5,958	19%	25,947
	CalPERS - Current	17,408	965	5,354	31%	12,054
	CalPERS - UAL	16,468	-	15,902	97%	566
	Social Security	20,599	1,096	4,947	24%	15,652
	Unemployment	1,890	-	609	32%	1,281
	Workers Comp	17,476	-	12,346	71%	5,131
	Overtime	25,000	121	1,598	6%	23,402
	Admin Overhead Allocation	145,419	9,378	45,710	31%	99,709
	General Services Overhead Allocation	238,855	15,404	75,080	31%	163,775
	Total Salaries & Benefits	**759,288**	**42,798**	**228,111**	**30%**	**531,177**
	Services & Supplies					
50201	Public Notices	500	-	-	0%	500
50202	Memberships & Dues	-	-	-	0%	-
50203	Printing	250	-	-	0%	250
50204	Postage/Shipping	100	-	-	0%	100
50205	Office Supplies	2,000	67	67	3%	1,933
50206	Training/Travel	3,500	-	1,740	50%	1,760
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	-	-	-	0%	-
50210	Recruitment	-	300	300	0%	(300)
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	-	-	-	0%	-
50214	Emergency Preparedness	1,000	-	-	0%	1,000
50215	Business Travel	500	-	-	0%	500
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	13	0%	(13)
50218	Prior Year Adjustment	-	-	-	0%	-
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	6,000	221	1,254	21%	4,746
50222	Electric-Wells	-	-	-	0%	-
50223	Electric-Boosters	-	-	-	0%	-
50224	Phone-Cellular	1,488	62	274	18%	1,214
50225	Phone-Facility	1,250	108	322	26%	928

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50226	Phone-Telemetry	-	-	-	0%	-
50227	UNASSIGNED	-	-	-	0%	-
50228	Natural Gas/Propane	3,500	100	159	5%	3,341
50229	Water- Lakefill	-	-	-	0%	-
50230	UNASSIGNED	-	-	-	0%	-
50231	Auto Repair	15,000	1,788	3,676	25%	11,324
50232	Motor Fuel	20,000	2,123	4,951	25%	15,049
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	15,000	3,661	6,034	40%	8,966
50235	Equipment - Lease	-	-	-	0%	-
50236	Tires & Batteries	7,000	1,243	3,916	56%	3,084
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	7,000	-	269	4%	6,731
50239	UNASSIGNED	-	-	-	0%	-
50240	Striping and Stenciling	60,000	-	129	0%	59,871
50241	Operations	1,500	103	259	17%	1,241
50242	Road Materials and Repairs	30,000	14,264	29,175	97%	825
50243	Drainage	3,500	-	-	0%	3,500
50244	System Repair & Maintenance	-	-	-	0%	-
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	10,000	-	72	1%	9,928
50248	Bus Shelters	-	-	-	0%	-
50249	Snow Removal	40,000	-	-	0%	40,000
50250	Shop Supplies	4,000	-	95	2%	3,905
50251	Expendable Tools and Equipment	3,000	-	212	7%	2,788
50252	Well Repair	-	-	-	0%	-
50253	Booster Repair	-	-	-	0%	-
50254	Contracted Well Maintenance	-	-	-	0%	-
50255	Water Tank Maintenance and Repair	-	-	-	0%	-
50256	Water Meters	-	-	-	0%	-
50257	Telemetry/SCADA	-	-	-	0%	-
50258	Lab & Related Equipment	-	-	-	0%	-
50259	Chemicals	-	-	-	0%	-
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	2,000	-	-	0%	2,000
50267	Guardrail Repair	150,000	114,805	114,805	77%	35,195
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	3,000	-	-	0%	3,000
50270	Bark Beetle	-	-	-	0%	-
50271	Grounds Maintenance	-	-	-	0%	-
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	8,850	11	2,329	26%	6,522
50274	Computer Hardware	-	-	-	0%	-
50275	Safety and Protective	3,500	-	320	9%	3,180
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	750	78	78	10%	672
50278	Custodial Services	3,600	-	900	25%	2,700
50279	Inspections	1,000	19	141	14%	859
50280	Contract Services	450	-	19	4%	431
50281	Legal	10,000	5,078	20,901	209%	(10,901)
50282	Engineering	25,000	-	-	0%	25,000
50283	Audit	4,120	-	1,102	27%	3,018
50284	Consulting	-	-	-	0%	-
50285	Lab Analysis	-	-	-	0%	-
50286	District Elections	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50287	Outside Service	8,000	-	-	0%	8,000
50288	Uniforms	2,571	-	945	37%	1,626
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-
50291	Admin/ G.S. Reallocation	51,173	3,627	12,684	25%	38,489
50291	Admin/ G.S. Reallocation	19,646	1,392	4,869	25%	14,776
50292	State/County Fees	2,000	-	423	21%	1,577
50293	Insurance Deductibles & Settlements	2,500	-	-	0%	2,500
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	-	-	-	0%	-
50296	Trash Service	750	91	854	114%	(104)
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	27,319	-	27,319	100%	(0)
50299	Purchased Water & Water Banking	-	-	-	0%	-
	Total Services & Supplies	**562,316**	**149,139**	**240,603**	**43%**	**321,714**
	Debt Servicing					
	Bear Valley & Cumberland Project					
	Principal	399,811	-	-	0%	399,811
	Interest	26,972	-	-	0%	26,972
	Total Debt Servicing	**426,783**	**-**	**-**	**0%**	**426,783**
	Capital Outlay					
50300	Equipment					
	Hot Patcher Trailer	-	-	-	0%	-
	Box Scraper	-	-	-	0%	-
	Roller Compactor	-	-	-	0%	-
	Flail Mower	-	-	-	0%	-
50301	Capital Improvements					
	Lakeview/Cumberland Culvert	20,200	-	-	0%	20,200
	Medicine Bow Intersection	-	-	-	0%	-
	Goldspike Intersection	-	-	-	0%	-
	Entry Gate Project	947,207	-	-	0%	947,207
	Building Upgrade - Heating, Garage Door	-	-	-	0%	-
50304	Road Rehabilitation	-	-	-	0%	-
	Total Capital Outlay	**967,407**	**-**	**-**	**0%**	**967,407**
	Transfers Out					
	Transfer to GF- Fuel Station ($85k)	37,314	-	-	0%	37,314
	Transfer to GF- Vehicle Lift ($32k)	-	-	-	0%	-
	Transfer to GF- PW Building Upgrade	-	-	-	0%	-
	Transfer to GF- Computer Server ($30k)	-	-	-	0%	-
	Transfer to GF- Server SW ($10k)	-	-	-	0%	-
	Transfer to GF- Finance SW ($120k)	-	-	-	0%	-
	Transfer to GF- Admin HVAC ($20k)	2,913	-	-	0%	2,913
	Transfer to Water Ent.- Work Truck ($45k)	-	-	-	0%	-
	Transfer to Roads Reserve	-	-	-	0%	-
	Total Transfers Out	**40,226**	**-**	**-**	**0%**	**40,226**
	Total Expenditures	**2,756,021**	**191,937**	**468,714**	**17%**	**2,287,307**
	Ending Fund Balance	**57,702**	**(175,566)**	**940,330**	**1630%**	**(882,628)**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
ROADS RESERVE FUND - 73

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**614,723**		**614,723**	**100%**	**-**
	Revenue					
	Interest Income	15,015	1,176	4,561	30%	10,454
	Transfer In	-	-	-	0%	-
	Total Revenue	**15,015**	**1,176**	**4,561**	**30%**	**10,454**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	**-**	**0%**	**-**
	Services & Supplies					
	Total Services & Supplies	**-**	**-**	**-**	**0%**	**-**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Transfer Out To Roads Fund	196,905	-	-	0%	196,905
	Total Transfers Out	**196,905**	**-**	**-**	**0%**	**196,905**
	Total Expenditures	**196,905**	**-**	**-**	**0%**	**196,905**
	Ending Fund Balance	**432,833**	**1,176**	**619,284**	**143%**	**(186,451)**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
SOLID WASTE FUND - 49

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**2,718**		**2,718**	**100%**	**-**
	Revenue					
	Solid Waste Fee	555,000	46,380	156,789	28%	398,211
	Interest Income	1,000	16	53	5%	948
	Other Solid Waste Revenue	500	-	258	52%	242
	Transfer In From General Fund	5,000	-	-	0%	5,000
	Transfer In From Reserve	416,671	-	-	0%	416,671
	Total Revenue	**978,171**	**46,396**	**157,099**	**16%**	**821,072**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Wages	-	5,449	12,972	0%	(12,972)
	Benefits	-	386	579	0%	(579)
	CalPERS - Current	-	529	1,956	0%	(1,956)
	CalPERS - UAL	-	-	-	0%	-
	Social Security	803	442	1,006	125%	(202)
	Unemployment	-	-	232	0%	(232)
	Workers Comp	973	-	-	0%	973
	Overtime	10,500	766	3,119	30%	7,381
	Admin Overhead Allocation	97,419	6,319	30,545	31%	66,874
	General Services Overhead Allocation	132,375	8,587	41,505	31%	90,870
	Total Salaries & Benefits	**242,071**	**22,479**	**91,915**	**38%**	**150,156**
	Services & Supplies					
50201	Public Notices	5,000	-	-	0%	5,000
50202	Memberships & Dues	-	-	-	0%	-
50203	Printing	13,000	794	4,126	32%	8,874
50204	Postage/Shipping	125	-	-	0%	125
50205	Office Supplies	1,500	1,163	1,163	78%	337
50206	Training/Travel	1,000	-	-	0%	1,000
50207	Board Workshops	-	-	-	0%	-
50208	Awards	-	-	-	0%	-
50209	Radio Infrastructure	-	-	-	0%	-
50210	Recruitment	-	300	300	0%	(300)
50211	Resale Supplies	-	-	-	0%	-
50212	Address Signs	-	-	-	0%	-
50213	Conservation	-	-	-	0%	-
50214	Emergency Preparedness	-	-	-	0%	-
50215	Business Travel	250	-	-	0%	250
50216	Personnel/Hearing/Appeal	-	-	-	0%	-
50217	Medical Misc.	-	-	-	0%	-
50218	Prior Year Adjustment	-	-	-	0%	-
50219	UNASSIGNED	-	-	-	0%	-
50220	UNASSIGNED	-	-	-	0%	-
50221	Electric-Facilities	1,000	24	63	6%	937
50222	Electric-Wells	-	-	-	0%	-
50223	Electric-Boosters	-	-	-	0%	-
50224	Phone-Cellular	-	37	76	0%	(76)
50225	Phone-Facility	-	-	-	0%	-
50226	Phone-Telemetry	-	-	-	0%	-
50227	UNASSIGNED	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50228	Natural Gas/Propane	-	-	-	0%	-
50229	Water- Lakefill	-	-	-	0%	-
50230	UNASSIGNED	-	-	-	0%	-
50231	Auto Repair	250	-	39	16%	211
50232	Motor Fuel	9,000	1,267	2,561	28%	6,439
50233	Auto Allowance	-	-	-	0%	-
50234	Equipment Repairs	6,000	472	644	11%	5,356
50235	Equipment - Lease	150	-	-	0%	150
50236	Tires & Batteries	3,000	-	-	0%	3,000
50237	UNASSIGNED	-	-	-	0%	-
50238	Equipment	500	-	-	0%	500
50239	UNASSIGNED	-	-	-	0%	-
50240	Striping and Stenciling	-	-	-	0%	-
50241	Operations	350	14	37	11%	313
50242	Road Materials and Repairs	-	-	-	0%	-
50243	Drainage	-	-	-	0%	-
50244	System Repair & Maintenance	-	-	-	0%	-
50245	UNASSIGNED	-	-	-	0%	-
50246	Lake Maintenance	-	-	-	0%	-
50247	Signs, Reflectors and Markers	1,500	89	89	6%	1,411
50248	Bus Shelters	-	-	-	0%	-
50249	Snow Removal	-	-	-	0%	-
50250	Shop Supplies	-	-	-	0%	-
50251	Expendable Tools and Equipment	100	-	11	11%	89
50252	Well Repair	-	-	-	0%	-
50253	Booster Repair	-	-	-	0%	-
50254	Contracted Well Maintenance	-	-	-	0%	-
50255	Water Tank Maintenance and Repair	-	-	-	0%	-
50256	Water Meters	-	-	-	0%	-
50257	Telemetry/SCADA	-	-	-	0%	-
50258	Lab & Related Equipment	-	-	-	0%	-
50259	Chemicals	-	-	-	0%	-
50260	Sewer & Septic Repairs	-	-	-	0%	-
50261	Fire Hydrant	-	-	-	0%	-
50262	UNASSIGNED	-	-	-	0%	-
50263	Electrical/ Lighting	-	-	-	0%	-
50264	UNASSIGNED	-	-	-	0%	-
50265	UNASSIGNED	-	-	-	0%	-
50266	Building Maintenance	600	-	-	0%	600
50267	Guardrail Repair	-	-	-	0%	-
50268	Mailboxes	-	-	-	0%	-
50269	Weed Abatement	-	-	-	0%	-
50270	Bark Beetle	-	-	-	0%	-
50271	Grounds Maintenance	-	-	-	0%	-
50272	UNASSIGNED	-	-	-	0%	-
50273	Computer Software	1,400	4	587	42%	812
50274	Computer Hardware	-	-	-	0%	-
50275	Safety and Protective	750	-	-	0%	750
50276	Armory	-	-	-	0%	-
50277	Custodial Supplies	150	16	16	10%	134
50278	Custodial Services	-	-	-	0%	-
50279	Inspections	250	5	21	8%	229
50280	Contract Services	100	-	9	9%	91
50281	Legal	4,000	975	975	24%	3,025
50282	Engineering	-	-	-	0%	-
50283	Audit	2,372	-	987	42%	1,385
50284	Consulting	5,000	-	-	0%	5,000
50285	Lab Analysis	-	-	-	0%	-
50286	District Elections	-	-	-	0%	-
50287	Outside Service	1,000	1,000	6,840	684%	(5,840)
50288	Uniforms	500	51	166	33%	334
50289	Dispatch Service	-	-	-	0%	-
50290	State Reimbursement Fee	-	-	-	0%	-

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
50291	Admin Services & Supplies OH Allocation	34,281	2,465	8,524	25%	25,758
50291	General Svcs Services & Supplies OH Allocati	10,888	783	2,707	25%	8,181
50292	State/County Fees	11,500	-	11,785	102%	(285)
50293	Insurance Deductibles & Settlements	-	-	-	0%	-
50294	Lands & Rights of Way	-	-	-	0%	-
50295	Solid Waste Processing	275,000	-	58,167	21%	216,833
50296	Trash Service	400	82	370	93%	30
50297	Biosolids Disposal	-	-	-	0%	-
50298	District Insurance	7,788	-	7,788	100%	0
50299	Purchased Water & Water Banking	-	-	-	0%	-
50401	Uncollectable Debt	250	-	-	0%	250
	Total Services & Supplies	**398,954**	**9,542**	**108,051**	**27%**	**290,903**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
50301	Capital Improvement					
	Transfer Station Reconfiguration	325,000	-	-	0%	325,000
	Total Capital Outlay	**325,000**	**-**	**-**	**0%**	**325,000**
	Transfers Out					
	Transfer to GF- Fuel Station ($85k)	12,913	-	-	0%	12,913
	Transfer to GF- Vehicle Lift ($32k)	-	-	-	0%	-
	Transfer to GF- PW Building Upgrade	-	-	-	0%	-
	Transfer to GF- Computer Server ($30k)	-	-	-	0%	-
	Transfer to GF- Server SW ($10k)	-	-	-	0%	-
	Transfer to GF- Finance SW ($120k)	-	-	-	0%	-
	Transfer to GF- Admin HVAC ($20k)	1,951	-	-	0%	1,951
	Transfer to Water Ent.- Work Truck ($45k)	-	-	-	0%	-
	Transfer to Solid Waste Reserve Fund	-	-	-	0%	-
	Total Transfers Out	**14,865**	**-**	**-**	**0%**	**14,865**
	Total Expenditures	**980,889**	**32,021**	**199,966**	**20%**	**780,923**
	Ending Fund Balance	**-**	**14,375**	**(40,148)**	**0%**	**40,148**

BEAR VALLEY COMMUNITY SERVICES DISTRICT
ACTIVITY REPORT- PERIOD 4
SOLID WASTE RESERVE FUND - 71

ACCOUNT NO.		ADOPTED BUDGET REVENUES FY 2019/20	PERIOD 4 REVENUES FY 2019/20	YTD REVENUES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Beginning Fund Balance	**745,958**		**745,958**	**100%**	**-**
	Revenue					
	Interest Income	15,712	1,393	5,136	33%	10,576
	Transfer In	-	-	-	0%	-
	Total Revenue	**15,712**	**1,393**	**5,136**	**33%**	**10,576**

ACCOUNT NO.		ADOPTED BUDGET EXPENDITURES FY 2019/20	PERIOD 4 EXPENDITURES FY 2019/20	YTD EXPENDITURES FY 2019/20	YTD PERCENTAGE FY 2019/20	REMAINING BALANCE FY 2019/20
	Salaries & Benefits					
	Total Salaries & Benefits	**-**	**-**	**-**	**0%**	**-**
	Services & Supplies					
	Total Services & Supplies	**-**	**-**	**-**	**0%**	**-**
	Debt Servicing					
	Total Debt Servicing	**-**	**-**	**-**	**0%**	**-**
	Capital Outlay					
	Total Capital Outlay	**-**	**-**	**-**	**0%**	**-**
	Transfers Out					
	Transfer to Solid Waste Enterprise	416,671	-	-	0%	416,671
	Total Transfers Out	**416,671**	**-**	**-**	**0%**	**416,671**
	Total Expenditures	**416,671**	**-**	**-**	**0%**	**416,671**
	Ending Fund Balance	**344,999**	**1,393**	**751,095**	**218%**	**(406,095)**

STAFF REPORT

AGENDA ITEM #12E.i.2
Public Works Staff Report

MEETING DATE: January 9, 2020
PREPARED BY: Dave Van Wagoner, Public Works Director
AGENDA TITLE: Public Works Staff Report

Public Works

Work is on-going with the Gate Drainage project. We met with the project estimator for WM Lyles to discuss alternatives to the project to better meet original budget estimates. If we can't come to a workable number/design by the end of January we'll re-bid the project in February. Staff is busy researching solutions for better response to future possible PSPS events. We have already implemented several ideas and are on track to complete several more as we move forward (see attached PSPS Strategic Plan). Due to weather the Transfer Site Reconfiguration project was put on hold. We've returned the rental equipment to save money and will due miscellaneous activities with in-house equipment as weather and work schedules allow.

Roads Division

The bulk of the Roads Division's time this month was focused on storm drainage activities. The main focus was the culvert/drainage channel from Butterfield Way to Homestead Way. The crew excavated the buildup of dirt and have returned the channel to normal operating condition.

Dozer clearing channel to return to grade

Backhoe loading accumulated dirt for removal

Finished project

Winter storms hit during the final weeks of the month which of course became our top priority. During this storm event crews logged 331.50 labor hours of and applied 30.5 tons of Ice-Slicer/Sand mix. This approach and effort resulted in all of are first and second priority roads maintained at near wet-pavement condition.

The remainder of our efforts were focused on clearing trees off the roadway/ROW which were either fallen from storms or hanging too low; filling pot holes created from recent storms and sweeping streets which accumulated silt/dirt/cinder buildup.

General Services Division (Fleet, Facility & Transfer Site)

No report available

STAFF REPORT

AGENDA ITEM #12E.i.2
Public Works Staff Report

Water Division

Normal monthly operations conducted, including taking the necessary samples, cleaning, sanitizing and maintaining well and pump houses, meter reading and equipment maintenance. Staff continues to update a daily Water Leak List. This month staff repaired water leaks at the following locations:

- 29601 Rolling Oak service line
- 29885 Stevens Ct. service line
- 28999 Caddy Ln. service line
- 26881 Owl Ct. service line
- 28221 Deertrail Mainline leak
- 26221 Deertrail service line leak
- 22501 Saddleback Dr. service leak
- 24881 Diamond Ct. service leak
- 242661 Willow Pass service leak
- 27701 Wagon Wheel service line replacement

Water staff also assisted the Roads Division with snow plow operations during the final weeks of the month.

Working around gas line on Wagon Wheel Ct.

Oakflat Reducing Station

San Juan Reducing Station

Well Pumping Report
Attached

Waste Water Treatment Plant

Preventative maintenance and general plant up-keep and standard operations continue, including Collection Systems monthly sampling. Additional activities included:

- Completed annual oil and filter change on emergency generator
- USA's
- Continued to work on 5-year CIP schedule
- Assisted Water Division with generator testing at various locations
- Leak repairs made to sodium meta-bisulfate line
- Began dirt clean-up work around pond (*cleaning up build up from rodents*)
- Removed dead trees and bushes from around fence line
- Worked on collection system mapping for CCTV project
- Held pre-design meeting and worked on scope for CCTV project
- Presented scope of CCTV project to Infrastructure Committee
- Tehachapi Heating and Air on-site to troubleshoot heating system

FISCAL IMPACT

None

RESULT OF RECOMMENDED ACTION

None

REQUESTED MOTION

None

Bear Valley CSD
Public Works Department

PSPS STRATEGIC PLAN
System Upgrade Project

(revised 12/30/19)

SHORT LIST

Activity	Assignment	RP	Due	Complete	Comments	Action
Battery-powered SCADA	Create Req. & order	Will	12/27/2019		*have to revise quote because none of the pneumatic stations have SCADA processors; could go up to $14K per site*	
Fuel tank shuttle	Get bigger tank for shuttling fuel	Larry	12/12/2019	**X**	*Can't haul more than 100 gallones without permit*	
Monthly generator inspection program	Formalize in writing	Larry	12/12/2019	**X**	*Dave to create WO in PubWorks*	
Monthly generator inspection program	Create WO in PubWorks	Dave	3/1/20			
Generator plugs @ CV#5 & CV#6	Create Req. for P&J; schedule	Will	12/20/2019			
	Install	Will	1/31/2020			
Assess wiring needs @ Booster stations	So generator can run both pumps	Will	1/20/2020			
Fix wiring @ Booster stations	So generator can run both pumps	Will	1/31/2020		*P&J*	
Verify if all generator connections work @ Boosters	Create Req. for P&J; schedule	Will	12/12/2019	**X**	*No, they don't*	*We need to develop schedule to repair*
Upgrade wiring plugs for generators	Create Req. for P&J; schedule	Will	12/12/2019	**X**		
Upgrade Boosters to run off generators	Both pumps to run off gen. pwr.	Will				*Copy to Long List*
Finalize needs to run generator @ CV#6	Contact P&J; schedule work	Jason	11/25/2019	**X**		
Printer for SCADA	Create Req. & order	Dawn	12/20/2019	**X**		
How much storage on SCADA system?	Contact Dick Brown	Will	12/20/2019	**X**		

Bear Valley CSD

Public Works Department

PSPS STRATEGIC PLAN

System Upgrade Project

(revised 12/30/19)

LONG LIST

Activity	Assignment	RP	Due	Complete	Comments
Generators @ Pneumatic Stations	Assess size & price	Will	1/27/2020		
	Board approve if necessary	Dave	2/13/2020		
	Let bid if necessary	Dave	2/17/2020		
	Create Req.; schedule purchase	Will	3/20/2020		
	Install	Will	5/4/2020		
Generator for CV#5 & CV#6	Assess size & price	Will	12/20/2019		*P & J working on report*
	Board approve if necessary	Dave	1/9/2020		
	Let bid if necessary	Dave	1/13/2020		
	Create Req.; schedule purchase	Will	2/17/2020		
	Install	Will	4/20/2020		
Wire Gate into PD generator	Assess conduit; plan upgrade	Larry	12/31/2020		
	Install	Larry	3/9/2020		
Front office/PW bldg. new generator	Assess size & price	Larry	12/31/2019		
	Create Req.; schedule purchase	Larry	2/24/2020		
	Install	Larry	4/6/2020		
PSPS Electrical panel upgrades (year 1)	Both pumps to run off gen. pwr.	Will	6/30/2020		*Copied from short list*
PSPS Electrical panel upgrades (year 2)	Both pumps to run off gen. pwr.	Will	6/30/2020		*Copied from short list*
PSPS Electrical panel upgrades (year 3)	Both pumps to run off gen. pwr.	Will	6/30/2020		*Copied from short list*
PSPS Electrical panel upgrades (year 4)	Both pumps to run off gen. pwr.	Will	6/30/2020		*Copied from short list*
PSPS Electrical panel upgrades (year 5)	Both pumps to run off gen. pwr.	Will	6/30/2020		*Copied from short list*

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Facilities								
224	Inspection: Safety	0.50	$20.02	$0.00	$0.00	$0.00	$0.00	**$20.02**
207	Inspection: Vehicle	2.50	$42.50	$0.00	$0.00	$0.00	$0.00	**$42.50**
303	Maintenance: Facility/Grounds	4.50	$76.50	$0.58	$0.00	$0.00	$0.00	**$77.08**
399	Maintenance: Snow & Ice	11.50	$195.50	$82.67	$0.00	$0.00	$0.00	**$278.17**
302	Maintenance: Vehicles/Equipment	9.00	$438.39	$34.80	$0.00	$0.00	$0.00	**$473.19**
322	Maintenance: Yard	5.00	$89.06	$0.00	$0.00	$0.00	$0.00	**$89.06**
500	Repair: Equipment	2.00	$95.22	$17.98	$0.00	$0.00	$0.00	**$113.20**
512	Repair: Facilities/Grounds	11.00	$663.23	$9.28	$314.81	$0.00	$0.00	**$987.32**
502	Repair: Mailbox & Structure	9.00	$279.84	$6.38	$0.00	$0.00	$0.00	**$286.22**
988	Training	5.00	$160.95	$302.25	$0.00	$0.00	$0.00	**$463.20**
Facilities		**60.00**	**$2,061.21**	**$453.94**	**$314.81**	**$0.00**	**$0.00**	$2,829.96

	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Grand Total	**60.00**	**$2,061.21**	**$453.94**	**$314.81**	**$0.00**	**$0.00**	**$2,829.96**

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Fleet								
303	Maintenance: Facility/Grounds	5.00	$238.05	$5.80	$0.00	$0.00	$0.00	**$243.85**
302	Maintenance: Vehicles/Equipment	14.50	$633.50	$0.00	$0.00	$0.00	$0.00	**$633.50**
100	Office	10.00	$476.10	$0.00	$0.00	$0.00	$0.00	**$476.10**
500	Repair: Equipment	27.50	$1,271.65	$2.32	$0.00	$0.00	$0.00	**$1,273.97**
Fleet		**57.00**	**$2,619.30**	**$8.12**	**$0.00**	**$0.00**	**$0.00**	**$2,627.42**

	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Grand Total	**57.00**	**$2,619.30**	**$8.12**	**$0.00**	**$0.00**	**$0.00**	**$2,627.42**

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
General Services								
999	HOLIDAY	48.00	$1,726.72	$0.00	$0.00	$0.00	$0.00	**$1,726.72**
303	Maintenance: Facility/Grounds	14.00	$365.75	$11.60	$0.00	$0.00	$0.00	**$377.35**
302	Maintenance: Vehicles/Equipment	1.50	$25.50	$4.06	$0.00	$0.00	$0.00	**$29.56**
101	Meetings	5.00	$188.35	$0.00	$0.00	$0.00	$0.00	**$188.35**
100	Office	6.50	$263.55	$0.00	$0.00	$0.00	$0.00	**$263.55**
902	Personal Day	52.00	$884.00	$0.00	$0.00	$0.00	$0.00	**$884.00**
500	Repair: Equipment	8.00	$365.72	$0.00	$0.00	$0.00	$0.00	**$365.72**
512	Repair: Facilities/Grounds	14.00	$238.00	$0.00	$0.00	$0.00	$0.00	**$238.00**
502	Repair: Mailbox & Structure	1.50	$37.02	$6.96	$0.00	$0.00	$0.00	**$43.98**
515	Repair: R.F.I.D. Gate	15.00	$547.00	$27.84	$0.00	$0.00	$0.00	**$574.84**
117	Samples Delivery	6.00	$102.00	$44.66	$0.00	$0.00	$0.00	**$146.66**
901	Sick	5.00	$216.55	$0.00	$0.00	$0.00	$0.00	**$216.55**
102	Supervisory	124.00	$5,370.44	$0.00	$0.00	$0.00	$0.00	**$5,370.44**
335	Transfer Site Reconfigure	1.00	$29.57	$0.00	$0.00	$0.00	$0.00	**$29.57**
General Services		**301.50**	**$10,360.16**	**$95.12**	**$0.00**	**$0.00**	**$0.00**	$10,455.28

	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Grand Total	**301.50**	**$10,360.16**	**$95.12**	**$0.00**	**$0.00**	**$0.00**	$10,455.28

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Roads								
888	Critter/Litter Removal	12.50	$315.72	$83.25	$0.00	$0.00	$0.00	**$398.97**
999	HOLIDAY	128.00	$4,107.44	$0.00	$0.00	$0.00	$0.00	**$4,107.44**
201	Inspection: Drainage	2.00	$64.38	$0.00	$0.00	$0.00	$0.00	**$64.38**
211	Inspection: Line Locates	9.50	$224.68	$9.28	$0.00	$0.00	$0.00	**$233.96**
203	Inspection: Roads	12.00	$309.08	$0.00	$0.00	$0.00	$0.00	**$309.08**
207	Inspection: Vehicle	2.00	$64.38	$120.90	$0.00	$0.00	$0.00	**$185.28**
355	Maintenance: Brush Cutting	31.00	$711.13	$22.62	$0.00	$0.00	$0.00	**$733.75**
301	Maintenance: Culvert	159.50	$4,146.53	$5,880.80	$0.00	$0.00	$0.00	**$10,027.33**
315	Maintenance: Flood Control	75.00	$1,657.65	$105.85	$0.00	$0.00	$0.00	**$1,763.50**
320	Maintenance: Hydrant	2.00	$103.00	$20.30	$0.00	$0.00	$0.00	**$123.30**
314	Maintenance: Place Rip Rap	16.00	$462.40	$703.59	$0.00	$0.00	$0.00	**$1,165.99**
309	Maintenance: Shoulder	28.00	$581.49	$46.40	$0.00	$0.00	$0.00	**$627.89**
399	Maintenance: Snow & Ice	303.00	$10,478.42	$1,131.15	$1,560.00	$0.00	$0.00	**$13,169.57**
344	Maintenance: Sweeping	30.00	$752.68	$825.00	$0.00	$0.00	$0.00	**$1,577.68**
302	Maintenance: Vehicles/Equipment	24.00	$701.77	$1.16	$0.00	$0.00	$0.00	**$702.93**
322	Maintenance: Yard	12.00	$292.94	$0.00	$0.00	$0.00	$0.00	**$292.94**
101	Meetings	19.00	$728.46	$0.00	$0.00	$0.00	$0.00	**$728.46**
400	Patch: Pothole	39.00	$934.52	$118.46	$247.50	$0.00	$0.00	**$1,300.48**
406	Patch: Water Main Line	7.00	$186.43	$13.92	$110.00	$0.00	$0.00	**$310.35**
407	Patch: Water Service Line	13.00	$264.37	$9.86	$27.50	$0.00	$0.00	**$301.73**
500	Repair: Equipment	2.00	$95.22	$64.84	$0.00	$0.00	$0.00	**$160.06**
507	Repair: Service Line	4.50	$203.08	$6.96	$24.00	$0.00	$0.00	**$234.04**
622	Replace: Sign	4.00	$90.16	$7.54	$0.00	$0.00	$0.00	**$97.70**
901	Sick	13.00	$440.03	$0.00	$0.00	$0.00	$0.00	**$440.03**
102	Supervisory	85.00	$4,167.19	$0.00	$0.00	$0.00	$0.00	**$4,167.19**
499	Tow: Downed Equipment	11.00	$354.09	$664.95	$0.00	$0.00	$0.00	**$1,019.04**
800	Traffic Control	4.00	$84.42	$0.00	$0.00	$0.00	$0.00	**$84.42**
988	Training	57.50	$2,349.85	$36.32	$0.00	$0.00	$0.00	**$2,386.17**
900	Vacation	24.00	$977.20	$0.00	$0.00	$0.00	$0.00	**$977.20**
Roads		**1,129.50**	**$35,848.70**	**$9,873.15**	**$1,969.00**	**$0.00**	**$0.00**	**$47,690.84**

	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Grand Total	**1,129.50**	**$35,848.70**	**$9,873.15**	**$1,969.00**	**$0.00**	**$0.00**	**$47,690.84**

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Solid Waste								
333	Greenwaste/Manure Ops.	39.00	$1,592.18	$1,462.44	$0.00	$0.00	$0.00	**$3,054.62**
999	HOLIDAY	16.00	$640.48	$0.00	$0.00	$0.00	$0.00	**$640.48**
334	Household/Recycle Ops.	79.50	$2,951.58	$1,727.14	$0.00	$0.00	$0.00	**$4,678.72**
302	Maintenance: Vehicles/Equipment	1.00	$40.03	$0.00	$0.00	$0.00	$0.00	**$40.03**
900	Vacation	48.00	$1,921.44	$0.00	$0.00	$0.00	$0.00	**$1,921.44**
Solid Waste		**183.50**	**$7,145.71**	**$3,189.58**	**$0.00**	**$0.00**	**$0.00**	**$10,335.29**

	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Grand Total	**183.50**	**$7,145.71**	**$3,189.58**	**$0.00**	**$0.00**	**$0.00**	**$10,335.29**

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Water								
933	Comp Time Used	4.00	$177.40	$0.00	$0.00	$0.00	$0.00	**$177.40**
116	Daily Reads	22.00	$981.46	$178.64	$0.00	$0.00	$0.00	**$1,160.10**
999	HOLIDAY	104.00	$4,457.68	$0.00	$0.00	$0.00	$0.00	**$4,457.68**
213	Inspection: Chlorinator	41.00	$1,907.75	$239.95	$115.35	$0.00	$0.00	**$2,263.05**
214	Inspection: Chlorine Residuals	1.50	$77.93	$6.96	$0.00	$0.00	$0.00	**$84.89**
200	Inspection: Culverts	8.00	$136.00	$17.40	$0.00	$0.00	$0.00	**$153.40**
222	Inspection: Generators	1.00	$51.95	$0.00	$0.00	$0.00	$0.00	**$51.95**
211	Inspection: Line Locates	42.75	$1,578.40	$235.48	$0.00	$0.00	$0.00	**$1,813.88**
227	Inspection: Pressure Check	3.00	$155.85	$5.80	$0.00	$0.00	$0.00	**$161.65**
215	Inspection: Resident Complaint	4.75	$241.06	$23.20	$0.00	$0.00	$0.00	**$264.26**
223	Inspection: Tank Levels	27.25	$1,217.00	$209.38	$0.00	$0.00	$0.00	**$1,426.38**
207	Inspection: Vehicle	7.75	$362.06	$0.29	$0.00	$0.00	$0.00	**$362.35**
226	Inspection: Water Leaks	4.25	$229.99	$26.10	$0.00	$0.00	$0.00	**$256.09**
206	Inspection: Well	13.00	$379.99	$53.36	$0.00	$0.00	$0.00	**$433.35**
312	Maintenance: Booster	35.50	$1,137.41	$47.27	$0.00	$0.00	$0.00	**$1,184.68**
355	Maintenance: Brush Cutting	4.00	$68.00	$0.00	$0.00	$0.00	$0.00	**$68.00**
303	Maintenance: Facility/Grounds	16.00	$272.00	$6.96	$0.00	$0.00	$0.00	**$278.96**
306	Maintenance: Landscaping	1.00	$51.95	$0.00	$0.00	$0.00	$0.00	**$51.95**
310	Maintenance: Pr Station	29.00	$1,116.70	$59.74	$0.00	$0.00	$0.00	**$1,176.44**
307	Maintenance: Pump	1.00	$29.23	$6.96	$0.00	$0.00	$0.00	**$36.19**
308	Maintenance: Pumphouse	26.00	$824.31	$38.40	$0.00	$0.00	$0.00	**$862.71**
399	Maintenance: Snow & Ice	17.00	$823.23	$34.80	$0.00	$0.00	$0.00	**$858.03**
302	Maintenance: Vehicles/Equipment	1.00	$51.95	$0.00	$0.00	$0.00	$0.00	**$51.95**
311	Maintenance: Well	2.75	$151.08	$20.88	$0.00	$0.00	$0.00	**$171.96**
101	Meetings	5.00	$221.75	$2.32	$0.00	$0.00	$0.00	**$224.07**
112	Meter Lockoffs	1.00	$51.95	$4.87	$0.00	$0.00	$0.00	**$56.82**
199	Meter Reading	157.00	$4,338.62	$380.19	$0.00	$0.00	$0.00	**$4,718.81**
100	Office	34.50	$1,548.46	$0.00	$0.00	$0.00	$0.00	**$1,548.46**
406	Patch: Water Main Line	2.00	$103.90	$11.60	$67.00	$0.00	$0.00	**$182.50**
902	Personal Day	1.00	$51.95	$0.00	$0.00	$0.00	$0.00	**$51.95**
111	Public Notice (door Hangars, Info, Etc)	2.00	$88.70	$19.14	$0.00	$0.00	$0.00	**$107.84**
513	Repair: Chlorinator	2.50	$110.88	$3.48	$84.48	$0.00	$0.00	**$198.84**
506	Repair: Main Line	19.00	$408.61	$338.34	$0.00	$0.00	$0.00	**$746.95**
509	Repair: Meter	4.00	$269.64	$0.00	$75.00	$0.00	$0.00	**$344.64**

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
507	Repair: Service Line	52.00	$1,504.16	$549.85	$96.00	$0.00	$0.00	**$2,150.01**
611	Replace: Angle Stop	15.00	$541.05	$12.76	$246.00	$0.00	$0.00	**$799.81**
609	Replace: Meter	2.00	$103.90	$0.00	$0.00	$0.00	$0.00	**$103.90**
607	Replace: Service Line	72.50	$2,118.89	$1,004.49	$94.99	$0.00	$0.00	**$3,218.37**
117	Samples Delivery	5.00	$85.00	$49.30	$0.00	$0.00	$0.00	**$134.30**
118	Sampling	7.50	$347.83	$40.60	$0.00	$0.00	$0.00	**$388.42**
198	SCADA	7.00	$363.65	$14.62	$0.00	$0.00	$0.00	**$378.27**
901	Sick	57.50	$2,006.71	$0.00	$0.00	$0.00	$0.00	**$2,006.71**
988	Training	1.50	$56.07	$0.00	$0.00	$0.00	$0.00	**$56.07**
900	Vacation	8.00	$233.84	$0.00	$0.00	$0.00	$0.00	**$233.84**
113	Water Turn On/Off	8.00	$391.74	$48.03	$0.00	$0.00	$0.00	**$439.77**
Water		**881.50**	**$31,427.65**	**$3,691.16**	**$778.82**	**$0.00**	**$0.00**	$35,897.62

	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Grand Total	**881.50**	**$31,427.65**	**$3,691.16**	**$778.82**	**$0.00**	**$0.00**	$35,897.62

Bear Valley Community Services District

Reporting Dates December 2019

Fund/Task Cost Summary Report

Task Code / Name		Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Wastewater								
933	Comp Time Used	3.00	$174.75	$0.00	$0.00	$0.00	$0.00	**$174.75**
114	Daily Operations	78.25	$2,894.36	$7.54	$0.00	$0.00	$0.00	**$2,901.90**
116	Daily Reads	1.50	$58.35	$0.00	$0.00	$0.00	$0.00	**$58.35**
999	HOLIDAY	48.00	$2,122.72	$0.00	$0.00	$0.00	$0.00	**$2,122.72**
222	Inspection: Generators	2.00	$34.00	$0.00	$0.00	$0.00	$0.00	**$34.00**
211	Inspection: Line Locates	7.00	$247.83	$0.58	$0.00	$0.00	$0.00	**$248.41**
207	Inspection: Vehicle	2.00	$71.04	$0.00	$0.00	$0.00	$0.00	**$71.04**
355	Maintenance: Brush Cutting	19.00	$466.16	$5.80	$0.00	$0.00	$0.00	**$471.96**
303	Maintenance: Facility/Grounds	37.00	$629.00	$8.70	$0.00	$0.00	$0.00	**$637.70**
325	Maintenance: Headworks	0.50	$8.50	$0.00	$0.00	$0.00	$0.00	**$8.50**
330	Maintenance: Plant Equipment	31.00	$1,155.20	$2.32	$0.00	$0.00	$0.00	**$1,157.52**
308	Maintenance: Pumphouse	3.00	$155.85	$11.60	$0.00	$0.00	$0.00	**$167.45**
323	Maintenance: Sludge Bed Cleaning	7.00	$258.78	$0.00	$0.00	$0.00	$0.00	**$258.78**
101	Meetings	3.00	$108.25	$0.29	$0.00	$0.00	$0.00	**$108.54**
100	Office	22.00	$815.24	$6.96	$0.00	$0.00	$0.00	**$822.20**
115	Plant Lab Ops	10.00	$355.20	$0.00	$0.00	$0.00	$0.00	**$355.20**
512	Repair: Facilities/Grounds	5.00	$194.50	$0.00	$0.00	$0.00	$0.00	**$194.50**
117	Samples Delivery	37.50	$1,307.59	$554.48	$0.00	$0.00	$0.00	**$1,862.07**
118	Sampling	8.50	$330.65	$0.00	$0.00	$0.00	$0.00	**$330.65**
901	Sick	36.00	$1,586.21	$0.00	$0.00	$0.00	$0.00	**$1,586.21**
102	Supervisory	108.00	$6,291.00	$9.28	$0.00	$0.00	$0.00	**$6,300.28**
900	Vacation	30.00	$1,592.70	$0.00	$0.00	$0.00	$0.00	**$1,592.70**
Wastewater		**499.25**	**$20,857.88**	**$607.55**	**$0.00**	**$0.00**	**$0.00**	**$21,465.43**

	Labor Hours	Labor Cost	Equipment Cost	Material Cost	Contractor Cost	Overhead	Total Cost
Grand Total	**499.25**	**$20,857.88**	**$607.55**	**$0.00**	**$0.00**	**$0.00**	**$21,465.43**

Month End Water Report Summary

December 2019

- Month of December total water production of potable and non-potable water is 48.99 AF.
- Of this 5.01 AF of the water came directly from Bear Valley. The balance of 43.97 AF was from Cummings Valley.
- Lake fill water was zero.
- Potable water used for construction purposes was zero.
- Water break water loss was estimated at .307 AF.
- Tank water loss was .8787 AF.
- Fire and dip tank use was zero.
- Well Flushing use was zero.
- Cummings Valley Elementary use was .0020 AF.

December 2018

- Month of December total water production of potable and non-potable water was 55.08 AF.
- Of this 26.90 AF of the water came directly from Bear Valley. The balance of 28.18 AF was from Cummings Valley.
- Lake fill water was 16.46 AF.
- Potable water used for construction purposes was zero.
- Water break water loss was zero.
- Tank water loss was .0361 AF.
- Fire and dip tank use was zero.
- Well Flushing use was zero.
- Cummings Valley Elementary use was .0160 AF.

BEAR VALLEY COMMUNITY SERVICES DISTRICT

END OF MONTH
WATER PRODUCTION REPORT

DECEMBER 2019

2019 TOTAL GALLONS (Potable and Non-Potable)

BEAR VALLEY COMMUNITY SERVICES DISTRICT

WELL#	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
1	1,821,507	1,327,792	1,499,096	1,757,922	1,677,881	1,467,678	1,607,564	1,478,899	1,679,377	1,347,242	1,790,088	1,632,998	19,088,043
2	0	0	0	0	0	0	0	0	0	0	0	0	0
3	1,018,800	691,200	843,900	983,700	940,900	91,600	0	0	0	0	0	0	4,570,100
4	0	0	0	0	0	0	0	0	0	0	0	0	0
6	20,945	0	0	0	0	1,385,392	2,977,995	1,480,395	1,299,366	101,735	0	0	7,265,829
7	0	0	0	0	0	0	0	0	0	0	0	0	0
8A	0	0	0	0	0	0	2,244	0	0	0	0	0	2,244
9	1,051,013	0	0	0	0	0	1,396,613	2,282,307	2,123,720	1,681,621	1,241,018	0	9,776,292
10	967,231	0	0	0	0	0	1,356,966	2,217,974	2,235,179	1,962,888	1,403,346	0	10,143,585
11	1,780,364	0	0	0	0	0	2,125,964	3,451,512	2,989,216	2,500,738	958,255	0	13,806,048
13A	0	0	0	0	0	0	0	0	0	0	0	0	0
13L	0	0	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0	0	
29	0	0	0	0	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0	0	0	0	0
31	632,600	501,300	690,100	97,500	186,500	0	0	0	0	0	0	0	2,108,000
32	0	0	0	0	0	0	0	0	0	0	0	0	0
33	0	0	0	0	0	0	497,420	0	0	0	0	0	497,420
34	20,000	0	0	0	0	0	0	0	0	0	0	0	20,000
35	0	0	0	0	0	0	0	0	0	0	0	0	
36	15,300	0	0	0	0	0	0	0	0	0	0	0	15,300
37	0	0	0	0	0	0	0	0	0	0	0	0	0
BV TOTAL	7,327,760	2,520,292	3,033,096	2,839,122	2,805,281	2,944,670	9,964,766	10,911,086	10,326,858	7,594,224	5,392,707	1,632,998	67,292,861
CV#1	0	0	0	0	0	0	0	0	212,297	17,205	0	0	229,502
CV#2	0	0	0	0	0	0	0	1,660,533	389,735	5,984	0	0	2,056,253
CV#3	0	0	0	0	0	0	0	0	0	0	0	0	0
CV#4	3,437,000	4,283,000	1,822,000	2,980,000	4,979,000	7,233,000	9,307,000	3,199,000	4,413,000	5,942,000	4,264,000	3,719,000	55,578,000
CV#5	5,887,000	5,605,000	1,249,000	0	0	0	3,345,000	16,235,000	7,871,000	4,911,000	3,660,000	0	48,763,000
CV#6	0	0	5,670,000	9,724,000	8,562,000	10,674,000	16,393,000	11,197,000	8,720,000	13,460,000	9,112,000	10,610,000	104,122,000
CV TOTAL	9,324,000	9,888,000	8,741,000	12,704,000	13,541,000	17,907,000	29,045,000	32,291,533	21,606,032	24,336,190	17,036,000	14,329,000	210,748,755
TOTAL	16,651,760	12,408,292	11,774,096	15,543,122	16,346,281	20,851,670	39,009,766	43,202,620	31,932,890	31,930,414	22,428,707	15,961,998	278,041,616

2019 HOURS PER MONTH WELLS WERE ON

BEAR VALLEY COMMUNITY SERVICES DISTRICT

WELL#	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
1	509.9	367.2	407.7	482.9	463.7	407.1	446.3	422.5	496.5	371.6	515.6	444.9	5,335.9
2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	442.1	303.5	353.9	416.9	401.9	39.1	0.0	0.0	0.0	0.0	0.0	0.0	1,957.4
4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
6	2.8	0.0	0.0	0.0	0.0	207.4	449.9	212.8	186.3	14.4	0.0	0.0	1,073.6
7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
8A	0.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0	78.3	0.0	80.3
9	480.1	0.0	0.0	0.0	0.0	0.0	335.7	743.6	687.6	508.3	394.8	0.0	3,150.1
10	480.0	0.0	0.0	0.0	0.0	0.0	452.5	743.5	744.7	637.8	479.2	0.0	3,537.7
11	466.3	0.0	0.0	0.0	0.0	0.0	351.2	682.6	700.7	635.4	463.4	0.0	3,299.6
13A	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
13L	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
25	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
29	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
30	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
31	136.7	108.0	146.4	21.6	37.1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	449.8
32	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
33	0.0	0.0	0.0	0.0	0.0	0.0	96.0	0.0	0.0	0.0	0.0	0.0	96.0
34	12.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	12.3
35	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
36	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0
37	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
BV TOTAL	2,534.2	778.7	908.0	921.4	902.7	653.6	2,131.6	2,805.0	2,815.8	2,167.5	1,931.3	444.9	18,994.7
CV#1	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	7.7	0.7	0.0	0.0	8.4
CV#2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	83.7	23.4	0.3	0.0	0.0	107.4
CV#3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CV#4	137.7	169.9	71.3	118.9	204.6	303.0	427.0	157.3	213.7	255.3	176.5	143.2	2,378.4
CV#5	124.5	118.2	26.0	0.0	0.0	0.0	84.7	431.9	349.9	163.7	119.4	0.0	1,418.3
CV#6	0.0	0.0	139.5	251.0	227.3	302.6	515.3	380.8	311.3	381.2	250.8	266.7	3,026.5
CV TOTAL	262.2	288.1	236.8	369.9	431.9	605.6	1,027.0	1,053.7	906.0	801.2	546.7	409.9	6,939.0
TOTAL	2,796.4	1,066.8	1,144.8	1,291.3	1,334.6	1,259.2	3,158.6	3,858.7	3,721.8	2,968.7	2,478.0	854.8	25,933.7

*Wells are on when they need to fill a tank only

2019 GPM

BEAR VALLEY COMMUNITY SERVICES DISTRICT

WELL#	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVERAGE
1	59.54	60.27	61.28	60.67	60.31	60.09	60.03	58.34	56.37	60.43	57.86	61.17	59.62
2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	38.41	37.96	39.74	39.33	39.02	39.05	0.00	0.00	0.00	0.00	0.00	0.00	38.91
4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	124.68	0.00	0.00	0.00	0.00	111.33	110.32	115.95	116.24	117.75	0.00	0.00	112.80
7	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8A	0.00	0.00	0.00	0.00	0.00	0.00	18.70	0.00	0.00	0.00	0.00	0.00	0.47
9	36.49	0.00	0.00	0.00	0.00	0.00	69.34	51.15	51.48	55.14	52.39	0.00	51.72
10	33.58	0.00	0.00	0.00	0.00	0.00	49.98	49.72	50.02	51.29	48.81	0.00	47.79
11	63.63	0.00	0.00	0.00	0.00	0.00	100.89	84.27	71.10	65.59	34.46	0.00	69.74
13A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	77.13	77.36	78.56	75.23	83.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78.11
32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	0.00	0.00	0.00	0.00	0.00	0.00	86.36	0.00	0.00	0.00	0.00	0.00	86.36
34	27.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.10
35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	63.75	55.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	63.75
37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CV#1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	459.52	409.65	0.00	0.00	455.36
CV#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.65	277.59	332.47	0.00	0.00	319.10
CV#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CV#4	416.00	420.15	425.90	417.72	405.59	397.85	363.27	338.95	344.17	387.91	402.64	432.84	389.46
CV#5	788.09	790.33	800.64	0.00	0.00	0.00	658.21	626.50	374.92	500.00	510.89	0.00	573.02
CV#6	0.00	0.00	677.42	645.68	627.80	587.90	530.21	490.06	466.86	588.49	605.53	663.04	573.39

2019 AF

BEAR VALLEY COMMUNITY SERVICES DISTRICT

WELL#	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
1	5.59	4.07	4.60	5.39	5.15	4.50	4.93	4.54	5.15	4.13	5.49	5.01	58.58
2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	3.13	2.12	2.59	3.02	2.89	0.28	0.00	0.00	0.00	0.00	0.00	0.00	14.03
4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	0.06	0.00	0.00	0.00	0.00	4.25	9.14	4.54	3.99	0.31	0.00	0.00	22.30
7	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8A	0.00	0.00	0.00	0.00	0.00	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.01
9	3.23	0.00	0.00	0.00	0.00	0.00	4.29	7.00	6.52	5.16	3.81	0.00	30.00
10	2.97	0.00	0.00	0.00	0.00	0.00	4.16	6.81	6.86	6.02	4.31	0.00	31.13
11	5.46	0.00	0.00	0.00	0.00	0.00	6.52	10.59	9.17	7.67	2.94	0.00	42.37
13A	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	1.94	1.54	2.12	0.30	0.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.47
32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	0.00	0.00	0.00	0.00	0.00	0.00	1.53	0.00	0.00	0.00	0.00	0.00	1.53
34	0.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.06
35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	0.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.05
37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BV TOTAL	22.49	7.73	9.31	8.71	8.61	9.04	30.58	33.48	31.69	23.31	16.55	5.01	206.51
CV#1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.65	0.05	0.00	0.00	0.70
CV#2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.10	1.20	0.02	0.00	0.00	6.31
CV#3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CV#4	10.55	13.14	5.59	9.15	15.28	22.20	28.56	9.82	13.54	18.24	13.09	11.41	170.56
CV#5	18.07	17.20	3.83	0.00	0.00	0.00	10.27	49.82	24.16	15.07	11.23	0.00	149.65
CV#6	0.00	0.00	17.40	29.84	26.28	32.76	50.31	34.36	26.76	41.31	27.96	32.56	319.54
CV TOTAL	28.61	30.35	26.83	38.99	41.56	54.95	89.14	99.10	66.31	74.69	52.28	43.97	646.76
TOTAL	51.10	38.08	36.13	47.70	50.16	63.99	119.72	132.58	98.00	97.99	68.83	48.99	853.28
BV %	44.0	20.3	25.8	18.3	17.2	14.1	25.5	25.3	32.3	23.8	24.0	10.2	24.20
CV %	56.0	79.7	74.2	81.7	82.8	85.9	74.5	74.7	67.7	76.2	76.0	89.8	75.8

2019 AF TO LAKES

BEAR VALLEY COMMUNITY SERVICES DISTRICT
WELL PRODUCTION MONTHLY REPORT IN AF

		JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YEAR END TOTAL
7	CUB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	CUB	0.00	0.00	0.00	0.00	0.00	0.00	0.01	0.00	0.00	0.00	0.00	0.00	0.01
9	4 ISLAND	3.23	0.00	0.00	0.00	0.00	0.00	4.29	7.00	6.52	5.16	3.81	0.00	30.00
10	4 ISLAND	2.97	0.00	0.00	0.00	0.00	0.00	4.16	6.81	6.86	6.02	4.31	0.00	31.13
11	4 ISLAND	5.46	0.00	0.00	0.00	0.00	0.00	6.52	10.59	9.17	7.67	2.94	0.00	42.37
13L	4 ISLAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	4 ISLAND	0.00	0.00	0.00	0.00	0.00	0.00	1.53	0.00	0.00	0.00	0.00	0.00	1.53
WELL	SUBTOTAL	11.66	0.00	0.00	0.00	0.00	0.00	16.51	24.40	22.55	18.86	11.06	0.00	105.03
F.H. MTR.	LAKES	0.00	0.00	0.000	0.00	0.00	0.00	0.00	0.000	0.00	0.00	0.00	0.00	0.00
F.H. MTR.	FLUSHING	0.00	0.00	0.000	0.00	0.00	0.00	0.00	0.000	0.00	0.00	0.00	0.00	0.00
F.H MTR,	SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.000	0.00	0.00	0.00	0.00	0.00
MONTHLY	TOTAL	11.66	0.00	0.00	0.00	0.00	0.00	16.51	24.40	22.55	18.86	11.06	0.00	105.03

HYDRANT MTRS/CUMMINGS VALLEY SCHOOL & BRITE LAKE IN AF

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YEAR END TOTAL
HYDRANT METERS	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0115	0.0000	0.0000	0.0000	0.0000	0.0000	0.0115
CUMMINGS VALLEY SCHOOL	0.1030	0.0020	0.0020	0.0020	0.0050	0.0020	0.0020	0.0050	0.0050	0.1240	0.0020	0.0020	0.2560
MONTHLY TOTAL	0.1030	0.0020	0.0020	0.0020	0.0050	0.0020	0.0135	0.0050	0.0050	0.1240	0.0020	0.0020	0.2675

2019

CUMMINGS VALLEY MTR READS

MONTH	CV SCHOOL	CV# 1	CV# 2	CV# 3	CV# 4	CV# 5	CV# 6	Brite Lake
	Read x 1000 GAL	Read in cubic ft.	Read in cubic ft.	no mtr	Read x 1000 GAL	Read x 1000 GAL	Read x 1000 GAL	Read x 1000 GAL
DECEMBER	*91895*	*PULLED*	*PULLED*	*DISCONNECTED*	*979003*	*336581*	*252025*	*462258*
JANUARY	91940	0	0	DISCONNECTED	982440	342468	**252156	462258
FEBRUARY	91941	*** 62420	*** 74119	DISCONNECTED	986723	348073	252364	462258
MARCH	91942	62420	74119	DISCONNECTED	988545	349322	258034	462258
APRIL	91943	62420	74119	DISCONNECTED	991525	349322	267758	462258
MAY	91945	62420	74119	DISCONNECTED	996504	349322	276320	462258
JUNE	91946	62420	74119	DISCONNECTED	1003737 MRT rolled over	349322	286994	462258
JULY	91947	62420	74119	DISCONNECTED	13048	353101	303659	462258
AUGUST	91949	62420	*** 296100	DISCONNECTED	16243	368902	313902	462258
SEPTEMBER	91951	*** 90800	*** 348200	DISCONNECTED	206560	376773	323622	462258
OCTOBER	92005	*** 93100	***349000	DISCONNECTED	265980	mtr broke	337082	462258
NOVEMBER	92006	93100	349000	DISCONNECTED	308620	mtr broke	346194	462258
DECEMBER	92007	93100	349000	DISCONNECTED	345810	mtr broke	356804	462258
				DISCONNECTED				

* To Brite Lake

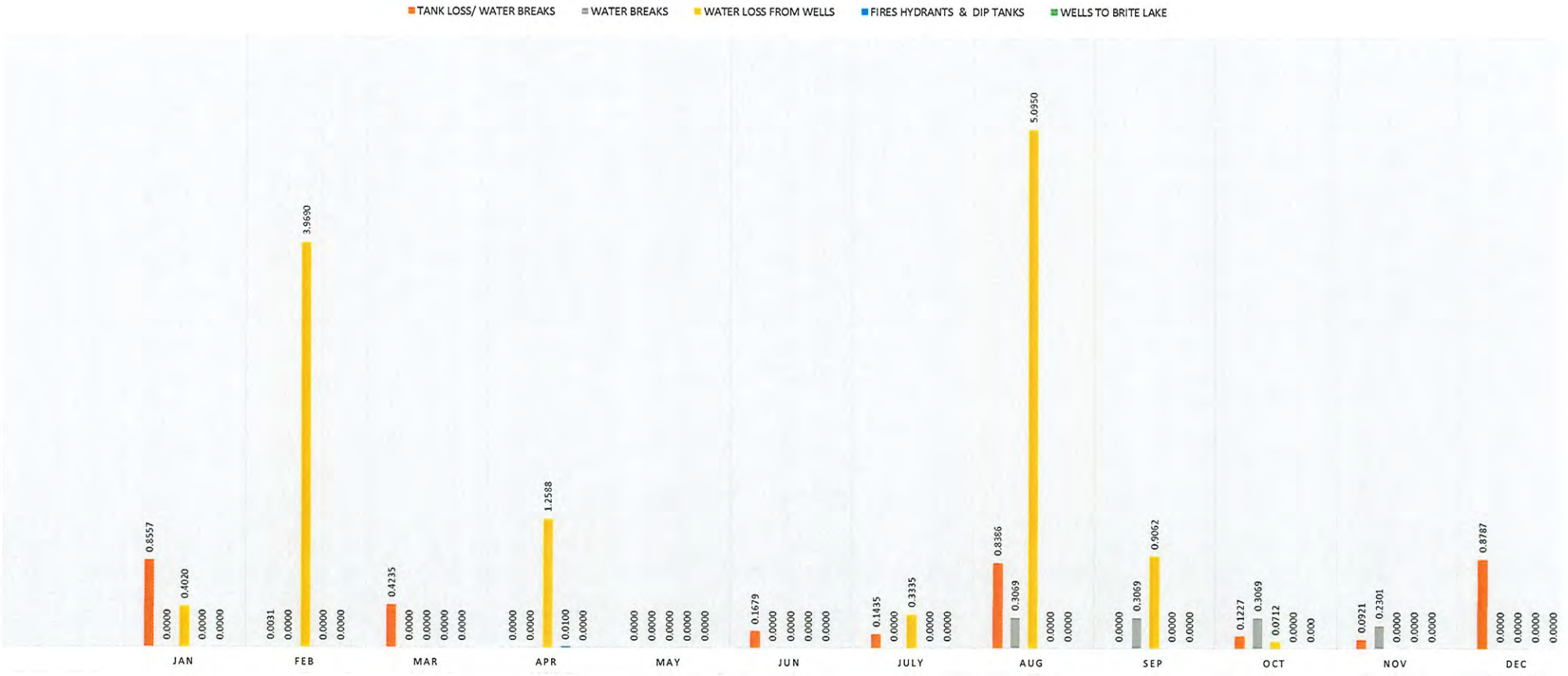
** to Grimmway pond

*** Turf Farm Pond

WATER LOSS IN AF

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YEAR END TOTAL
TANK LOSS/ WATER BREAKS	0.8557	0.0031	0.4235	0.0000	0.0000	0.1679	0.1435	0.8386	0.0000	0.1227	0.0921	0.8787	3.5257
WATER BREAKS	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.3069	0.3069	0.3069	0.2301	0.0000	1.1507
WATER LOSS FROM WELLS	0.4020	3.9690	0.0000	1.2588	0.0000	0.0000	0.3335	5.0950	0.9062	0.0712	0.0000	0.0000	12.0357
FIRES HYDRANTS & DIP TAN	0.0000	0.0000	0.0000	0.0100	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0100
WELLS TO BRITE LAKE	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.000	0.0000	0.0000	0.0000
MONTHLY TOTAL	1.2576	3.9721	0.4235	1.2688	0.0000	0.1679	0.4771	6.2404	1.2130	0.5007	0.3222	0.8787	16.7221

WATER LOSS



BEAR VALLEY SPRINGS
COMMUNITY SERVICE DISTRICT
TANK LOSSES

2019

DECEMBER

TANK #	LOCATION Lot/Tract	NAME Street	CAPACITY 1000 GAL	TANK LEVEL	TANK LEVEL	GALLONS LOST	AF LOST	PURPOSE	DATE
C.V.		22352 Bailey Rd.	360,000	19'	4'	286,363	0.879	SCADA COMM FAIL	12/21/2019
							0.000		
							0.000		
							0.000		
							0.000		
							0.000		
							0.000		
							0.000		
							0.000		
							0.000		
							0.000		
						286,363	0.879		

2019 **DECEMBER**

LOCATION Street	GALLONS LOST	ACER FT LOST	CUBIC FT LOST	PURPOSE	DATE
25 Cloverleaf		0.000	0.00		12/1/2019
29801 Deertrail		0.000	0.00		
28221 Deertrail		0.000	0.00		
23871 Lakeview		0.000	0.00		
Deertrail/Goldspike Hydrant		0.000	0.00		
Well # 36 valve		0.000	0.00		
24861 Diamond		0.000	0.00		
29720 Rolling Oak		0.000	0.00		
29885 Stevens		0.000	0.00		
24261 Willowpass		0.000	0.00		
27701 Wagon Wheel		0.000	0.00		
Rolling Oak		0.000	0.00		
28901 Deertrail		0.000	0.00		
		0.000	0.00		
		0.000	0.00		
		0.000	0.00		
		0.000	0.00		
Estimated total	100,000	0.307	13368.00		12/31/2019
	100000.0	0.307	13368.000		

PRODUCTION HISTORY ACRE FEET BY AREA

BEAR VALLEY

	2016	2017	2018	2019
JAN	23.10	26.04	23.04	10.83
FEB	21.65	9.02	11.66	7.73
MARCH	19.47	9.23	14.94	9.31
APRIL	16.37	8.68	17.02	8.71
MAY	20.85	9.34	15.54	8.61
JUNE	29.68	10.41	17.63	9.04
JULY	30.16	15.10	18.14	14.07
AUG	22.43	13.06	12.11	9.08
SEPT	22.62	20.41	9.00	9.14
OCT	18.23	18.24	38.58	4.45
NOV	14.91	12.33	10.82	5.49
DEC	25.95	15.36	10.44	5.01
TOTAL	265.42	167.22	198.92	101.48

CUMMINGS VALLEY

	2016	2017	2018	2019
JAN	12.13	11.31	16.50	28.61
FEB	11.62	22.37	30.12	30.35
MARCH	10.27	27.20	20.72	26.83
APRIL	20.95	33.48	28.06	38.99
MAY	27.68	58.59	55.20	41.56
JUNE	55.78	77.20	69.03	54.95
JULY	70.34	93.28	93.99	89.14
AUG	81.61	89.59	98.17	99.10
SEPT	65.46	65.51	86.86	66.31
OCT	45.52	56.17	67.14	74.69
NOV	31.88	40.90	47.08	52.28
DEC	13.33	31.23	28.18	43.97
TOTAL	446.57	606.83	641.05	646.76

LAKE WELLS

	2016	2017	2018	2019
JAN	0.00	0.00	28.85	11.66
FEB	0.00	0.00	19.68	0.00
MARCH	0.00	0.00	14.36	0.00
APRIL	0.00	0.00	0.00	0.00
MAY	0.00	0.00	15.08	0.00
JUNE	23.19	0.74	23.30	0.00
JULY	35.49	30.91	27.28	16.51
AUG	39.15	23.74	22.93	24.40
SEPT	30.30	20.94	16.69	22.55
OCT	31.56	22.53	18.00	18.86
NOV	14.93	2.06	11.11	11.06
DEC	0.00	2.42	16.46	0.00
TOTAL	174.62	103.34	213.74	105.03

TOTAL PUMPED

	2016	2017	2018	2019
JAN	35.22	37.35	68.39	51.10
FEB	33.28	31.39	61.45	38.08
MARCH	29.73	36.42	50.02	36.13
APRIL	37.32	42.16	45.08	47.70
MAY	48.53	67.93	85.82	50.16
JUNE	108.64	88.35	109.96	63.99
JULY	135.99	139.29	139.42	119.72
AUG	143.19	126.39	133.20	132.58
SEPT	118.38	106.86	112.55	98.00
OCT	95.31	96.94	123.72	97.99
NOV	61.72	55.28	69.00	68.83
DEC	39.27	49.00	55.08	48.99
TOTAL	886.58	877.36	1053.69	853.28

2019 CUBIC FEET

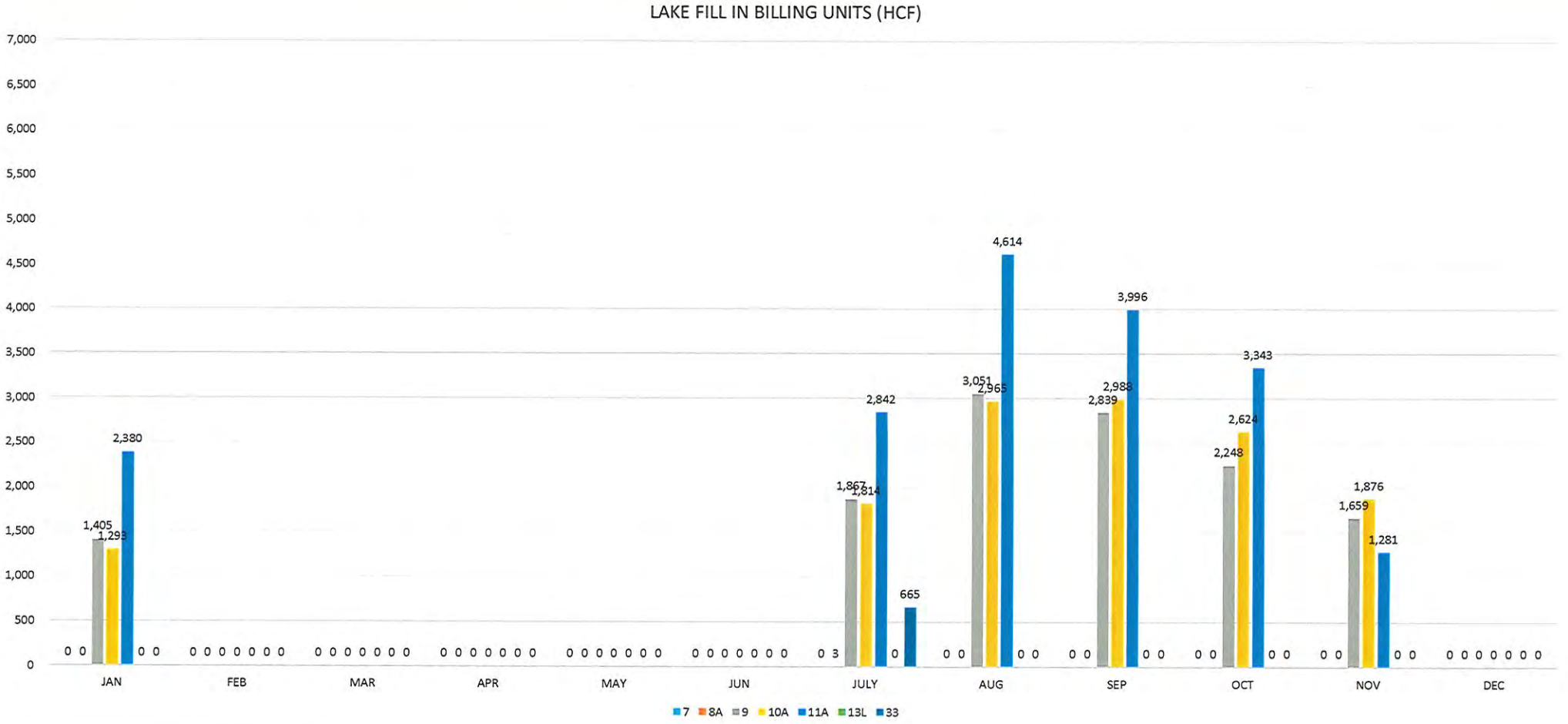
BEAR VALLEY COMMUNITY SERVICES DISTRICT

WELL#	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
1	243,517	177,512	200,414	235,016	224,316	196,214	214,915	197,714	224,516	180,113	239,317	218,315
2	0	0	0	0	0	0	0	0	0	0	0	0
3	136,203	92,406	112,821	131,511	125,789	12,246	0	0	0	0	0	0
4	0	0	0	0	0	0	0	0	0	0	0	0
6	2,800	0	0	0	0	185,213	398,128	197,914	173,712	13,601	0	0
7	0	0	0	0	0	0	0	0	0	0	0	0
8A	0	0	0	0	0	0	300	0	0	0	0	0
9	140,510	0	0	0	0	0	186,713	305,121	283,920	224,816	165,912	0
10	129,309	0	0	0	0	0	181,413	296,521	298,821	262,418	187,613	0
11	238,017	0	0	0	0	0	284,220	461,432	399,628	334,323	128,109	0
13A	0	0	0	0	0	0	0	0	0	0	0	0
13L	0	0	0	0	0	0	0	0	0	0	0	0
25	0	0	0	0	0	0	0	0	0	0	0	0
29	0	0	0	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0	0	0	0
31	84,572	67,019	92,259	13,035	24,933	0	0	0	0	0	0	0
32	0	0	0	0	0	0	0	0	0	0	0	0
33	0	0	0	0	0	0	66,500	0	0	0	0	0
34	2,674	0	0	0	0	0	0	0	0	0	0	0
35	0	0	0	0	0	0	0	0	0	0	0	0
36	2,045	0	0	0	0	0	0	0	0	0	0	0
37	0	0	0	0	0	0	0	0	0	0	0	0
	979,647	336,937	405,494	379,562	375,038	393,673	1,332,188	1,458,701	1,380,596	1,015,271	720,950	218,315
CV#1	0	0	0	0	0	0	0	0	28,382	2,300	0	0
CV#2	0	0	0	0	0	0	0	221,996	52,104	800	0	0
CV#3	0	0	0	0	0	0	0	0	0	0	0	0
CV#4	459,492	572,594	243,583	398,396	665,642	966,979	1,244,251	427,674	589,973	794,385	570,053	497,193
CV#5	787,032	749,332	166,979	0	0	0	447,193	2,170,455	1,052,273	656,551	489,305	0
CV#6	0	0	758,021	1,300,000	1,144,652	1,427,005	2,191,578	1,496,925	1,165,775	1,799,465	1,218,182	1,418,449
	1,246,524	1,321,925	1,168,583	1,698,396	1,810,294	2,393,984	3,883,021	4,317,050	2,888,507	3,253,501	2,277,540	1,915,642
TOTAL	2,226,171	1,658,863	1,574,077	2,077,958	2,185,332	2,787,656	5,215,209	5,775,751	4,269,103	4,268,772	2,998,490	2,133,957

2019 Lake fill Billing Units (HCF)

BEAR VALLEY COMMUNITY SERVICES DISTRICT

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
7	0	0	0	0	0	0	0	0	0	0	0	0	0
8A	0	0	0	0	0	0	3	0	0	0	0	0	3
9	1,405	0	0	0	0	0	1,867	3,051	2,839	2,248	1,659	0	13,070
10A	1,293	0	0	0	0	0	1,814	2,965	2,988	2,624	1,876	0	13,561
11A	2,380	0	0	0	0	0	2,842	4,614	3,996	3,343	1,281	0	18,457
13L	0	0	0	0	0	0	0	0	0	0	0	0	0
33	0	0	0	0	0	0	665	0	0	0	0	0	665
TOTAL	5,078	0	0	0	0	0	7,191	10,631	9,824	8,216	4,816	0	45,756



FISCAL WELL PRODUCTION HISTORY

IN ACRE FEET

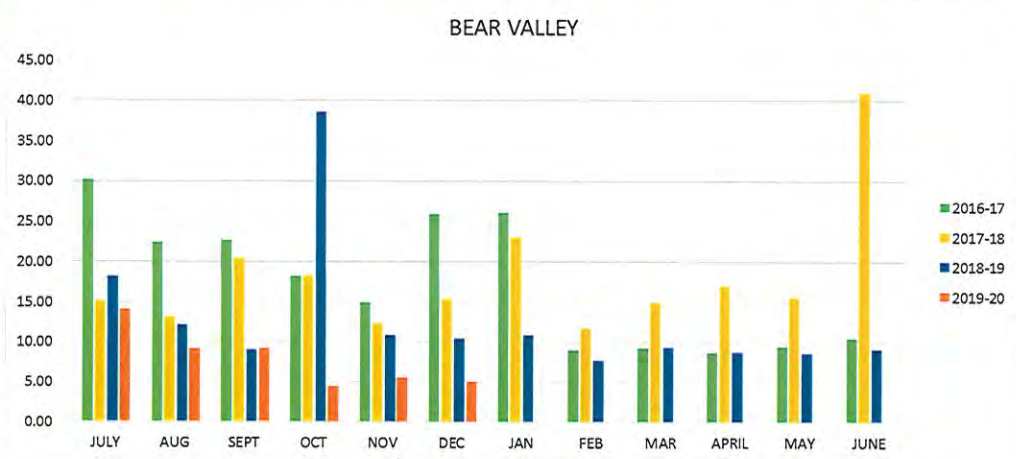
BEAR VALLEY COMMUNITY SERVICES DISTRICT
PRODUCTION HISTORY ACRE FEET BY AREA
FISCAL YEAR

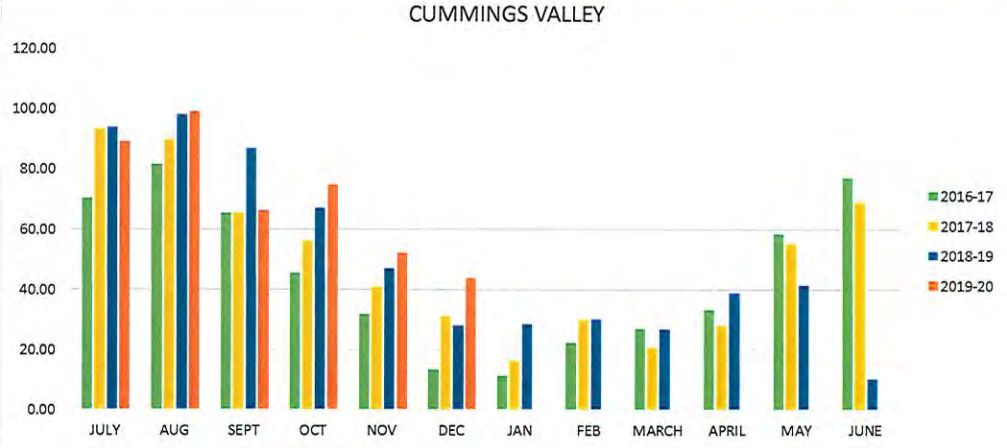
BEAR VALLEY

	2016-17	YTD	2017-18	YTD	2018-19	YTD	2019-20	YTD
JULY	30.16	30.16	15.10	15.10	18.14	18.14	14.07	14.07
AUG	22.43	52.59	13.06	28.16	12.11	30.25	9.08	23.15
SEPT	22.62	75.21	20.41	48.57	9.00	39.25	9.14	32.30
OCT	18.23	93.44	18.24	66.81	38.58	77.83	4.45	36.74
NOV	14.91	108.35	12.33	79.14	10.82	88.65	5.49	42.24
DEC	25.95	134.30	15.36	94.50	10.44	99.08	5.01	47.25
JAN	26.04	160.34	23.04	117.54	10.83	109.91	0.00	47.25
FEB	9.02	169.36	11.66	129.20	7.73	117.65	0.00	47.25
MAR	9.23	178.59	14.94	144.14	9.31	126.96	0.00	47.25
APRIL	8.68	187.27	17.02	161.16	8.71	135.67	0.00	47.25
MAY	9.34	196.61	15.54	176.69	8.61	144.28	0.00	47.25
JUNE	10.41	207.02	40.93	217.63	9.04	153.32	0.00	47.25
TOTAL	207.02		217.63		153.32		47.25	

CUMMINGS VALLEY

	2016-17	YTD	2017-18	YTD	2018-19	YTD	2019-20	YTD
JULY	70.34	70.34	93.28	93.28	93.99	93.99	89.14	89.14
AUG	81.61	151.95	89.59	182.87	98.17	192.16	99.10	188.23
SEPT	65.46	217.41	65.51	248.38	86.86	279.03	66.31	254.54
OCT	45.52	262.93	56.17	304.55	67.14	346.17	74.69	329.23
NOV	31.88	294.81	40.90	345.45	47.08	393.25	52.28	381.51
DEC	13.33	308.14	31.23	376.68	28.18	421.43	43.97	425.48
JAN	11.31	319.45	16.50	393.18	28.61	450.05	0.00	425.48
FEB	22.37	341.83	30.12	423.30	30.35	480.39	0.00	425.48
MARCH	27.20	369.02	20.72	444.02	26.83	507.22	0.00	425.48
APRIL	33.48	402.51	28.06	472.08	38.99	546.21	0.00	425.48
MAY	58.59	461.09	55.20	527.29	41.56	587.76	0.00	425.48
JUNE	77.20	538.29	69.03	596.31	10.30	598.06	0.00	425.48
TOTAL	538.29		596.31		598.06		425.48	

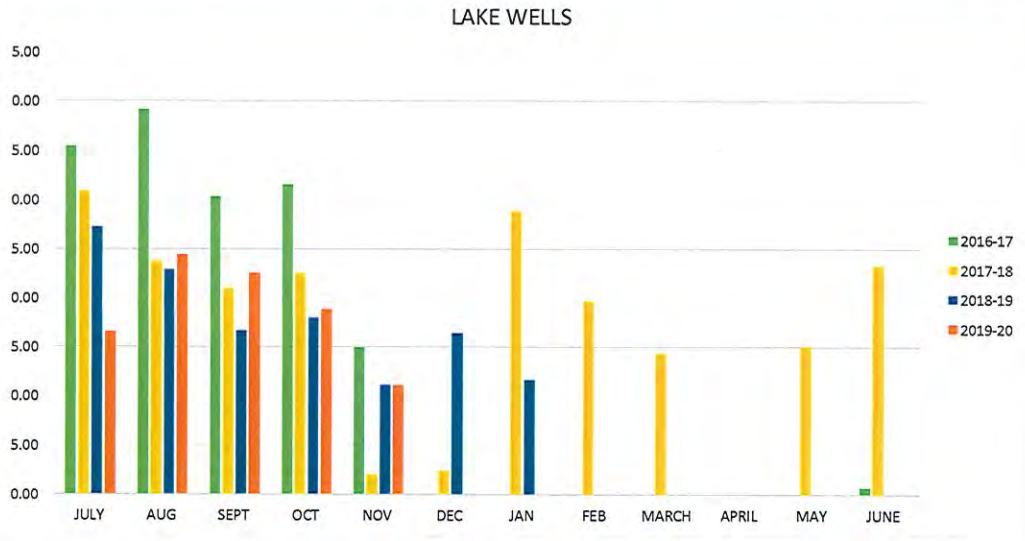


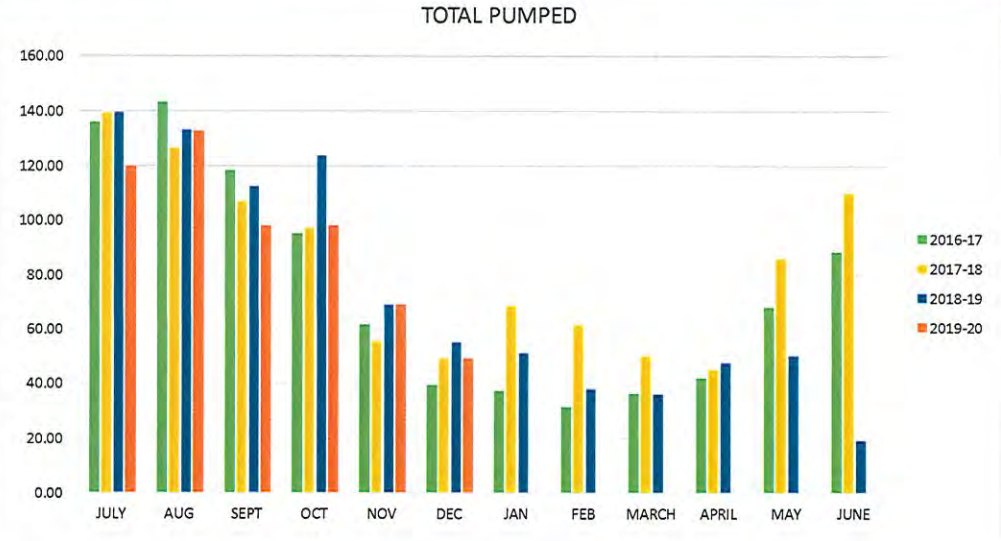


BEAR VALLEY COMMUNITY SERVICES DISTRICT
PRODUCTION HISTORY ACRE FEET BY AREA
FISCAL YEAR

LAKE WELLS								
	2016-17	YTD	2017-18	YTD	2018-19	YTD	2019-20	YTD
JULY	35.49	35.49	30.91	30.91	27.28	27.28	16.51	16.51
AUG	39.15	74.64	23.74	54.65	22.93	50.21	24.40	40.91
SEPT	30.30	104.94	20.94	75.59	16.69	66.89	22.55	63.46
OCT	31.56	136.50	22.53	98.12	18.00	84.89	18.86	82.32
NOV	14.93	151.43	2.06	100.18	11.11	96.00	11.06	93.38
DEC	0.00	151.43	2.42	102.60	16.46	112.46	0.00	93.38
JAN	0.00	151.43	28.85	131.45	11.66	124.12	0.00	93.38
FEB	0.00	151.43	19.68	151.12	0.00	124.12	0.00	93.38
MARCH	0.00	151.43	14.36	165.48	0.00	124.12	0.00	93.38
APRIL	0.00	151.43	0.00	165.48	0.00	124.12	0.00	93.38
MAY	0.00	151.43	15.08	180.57	0.00	124.12	0.00	93.38
JUNE	0.74	152.17	23.30	203.87	0.00	124.12	0.00	93.38
TOTAL	152.17		203.87		124.12		93.38	

TOTAL PUMPED								
	2016-17	YTD	2017-18	YTD	2018-19	YTD	2019-20	YTD
JULY	135.99	135.99	139.29	139.29	139.42	139.42	119.72	119.72
AUG	143.19	279.18	126.39	265.68	133.20	272.62	132.58	252.30
SEPT	118.38	397.56	106.86	372.54	112.55	385.17	98.00	350.30
OCT	95.31	492.87	96.94	469.48	123.72	508.89	97.99	448.29
NOV	61.72	554.59	55.28	524.76	69.00	577.89	68.83	517.12
DEC	39.28	593.87	49.00	573.76	55.08	632.98	48.99	566.11
JAN	37.35	631.22	68.39	642.15	51.10	684.08	0.00	566.11
FEB	31.39	662.62	61.45	703.60	38.08	722.16	0.00	566.11
MARCH	36.42	699.04	50.02	753.62	36.13	758.29	0.00	566.11
APRIL	42.16	741.20	45.08	798.70	47.70	805.99	0.00	566.11
MAY	67.93	809.13	85.82	884.53	50.16	856.16	0.00	566.11
JUNE	88.35	897.48	109.96	994.49	19.34	875.49	0.00	566.11
TOTAL	897.48		994.49		875.49		566.11	





PRODUCTION COMPARISONS

2017-2019

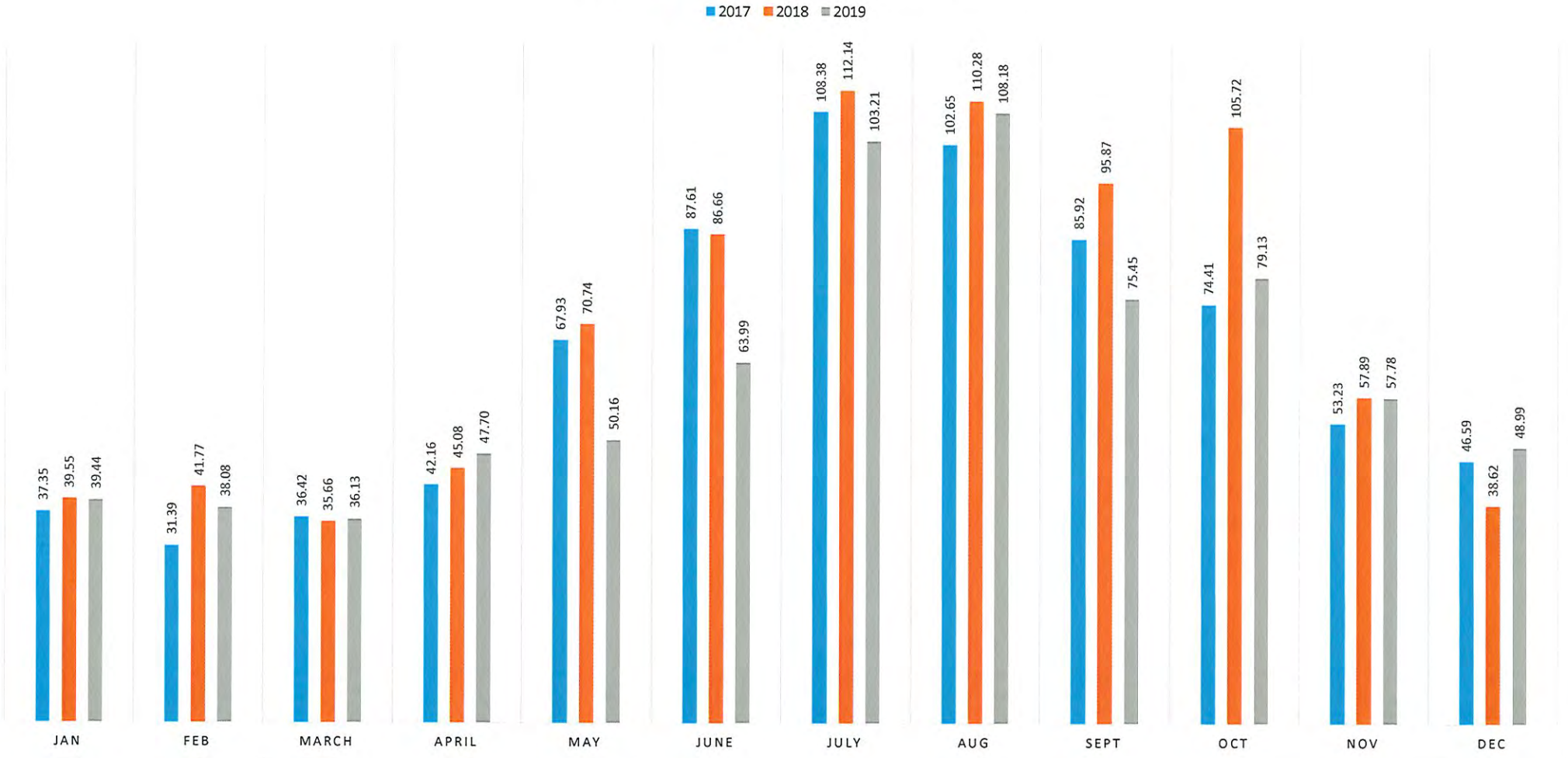
POTABLE AND NON-POTABLE

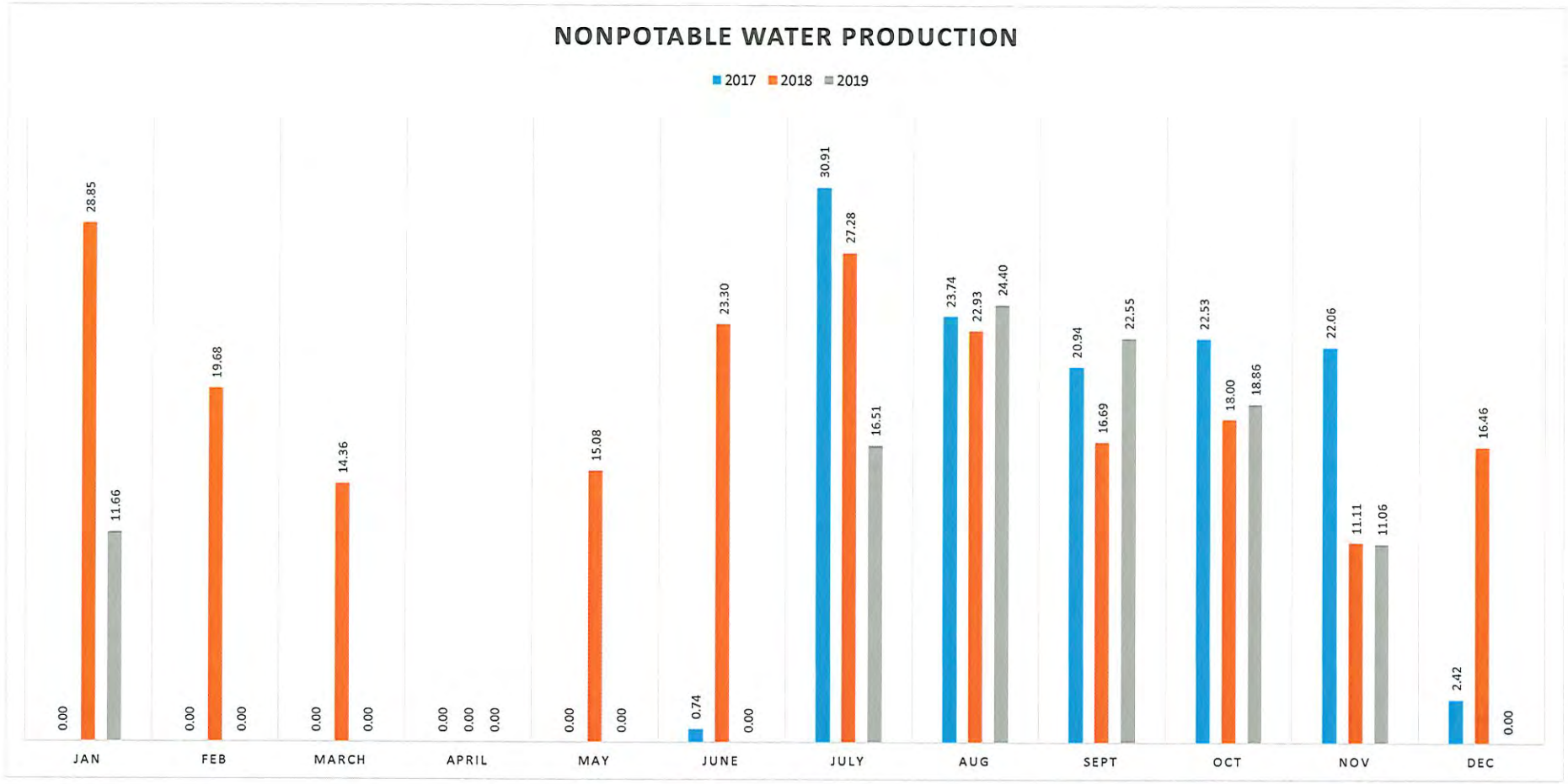
2017 –BLUE

2018 – ORANGE

2019 – GRAY

POTABLE WATER PRODUCTION IN AF




NONPOTABLE WATER PRODUCTION
2017
2018
2019
0.00
28.85
11.66
0.00
19.68
0.00
0.00
14.36
0.00
0.00
0.00
0.00
0.00
15.08
0.00
0.74
23.30
0.00
30.91
27.28
16.51
23.74
22.93
24.40
20.94
16.69
22.55
22.53
18.00
18.86
22.06
11.11
11.06
2.42
16.46
0.00
JAN
FEB
MARCH
APRIL
MAY
JUNE
JULY
AUG
SEPT
OCT
NOV
DEC

STAFF REPORT

AGENDA ITEM #12E.i.3
December 2019 Public Safety Report

MEETING DATE: January 9, 2020

PREPARED BY: Tim Melanson
Chief of Police

AGENDA TITLE: December 2019 Public Safety Staff Report

RECOMMENDATION

No recommended action. Status report only.

GENERAL DEPARTMENT UPDATE

Staffing for the Police Department includes four sworn police officer positions (three filled, one vacant), one Sergeant position (filled), one Police Chief (filled), one part-time Police Officer (filled). The department is currently conducting a background investigation on one officer candidate.

ACTIVITY, CRIME, AND ARRESTS

			2019 YEAR END:
GENERAL ACTIVITY:			
	Calls for Service:	146	1,614
	Officer-Initiated Investigations:	58	636
	Traffic Stops:	69	1,030
	Traffic Citations:	10	153
	Patrol Checks:	181	3,329
	Senior Wellness Check:	201	2,585
CRIME OCCURANCES:			
	Mail Thefts:	2	37
	Thefts (other than mail):	2	29
	Domestic-related Incidents:	1	18
	Other Misdemeanors:	5	126
	Burglaries:	0	7
	Other Felonies:	0	34
	Non-criminal reports:	13	119
	Traffic Collisions:	6	53
ARRESTS:			
	Misdemeanor Arrests:	2	50
	Felony Arrests:	0	12

VOLUNTEER ACTIVITY

The total hours the Volunteers in Police Services (VIPS) for December were 53.5.

The following is a summary of our 10 Volunteers' activities:

Administration-VIPS	3	hrs	1	volunteer(s) participating
Front Counter	4.5	hrs	1	volunteer(s) participating
VIPS Meeting	4	hrs	2	volunteer(s) participating

Community Activities and Special Events:

Christmas Families	36	hrs	4	volunteer(s) participating
Christmas w/Santa	6	hrs	2	volunteer(s) participating

2019 Volunteer Year End Totals:

Total hours:	**756.5 hours**
Top Achievers	
Patti Stevens	152.5 hours
Lori Carlyn	152.5 hours
Jay Carlyn	123.5 hours
Mike Chiarini	65.5

The Police Department recognizes the outstanding efforts of all the VIPS and their selfless contributions to the community. Without them, popular community-building events like National Night Out, July 4th Celebration, Trunk or Treat, and Christmas With Santa and others could not happen. They provide so many other services to help the CSD and Police Department function while expecting nothing in return.

THANK YOU TO OUR VIPS VOLUNTEERS!

STAFF REPORT

AGENDA ITEM #12E.i.3
December 2019 Public Safety Report

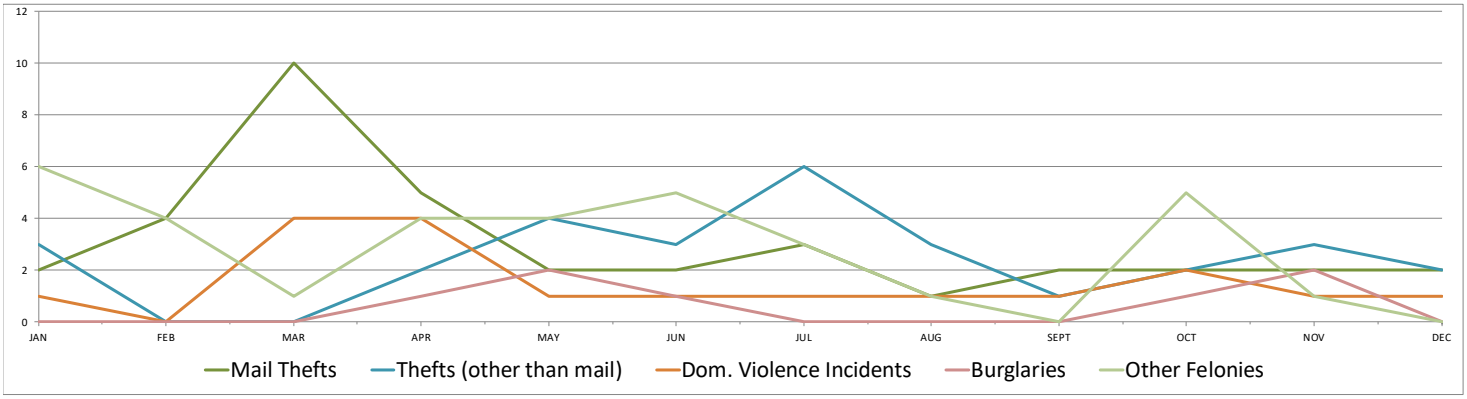
BEAR VALLEY POLICE DEPARTMENT
ACTIVITY AND CRIME STATISTICS REPORT
2019

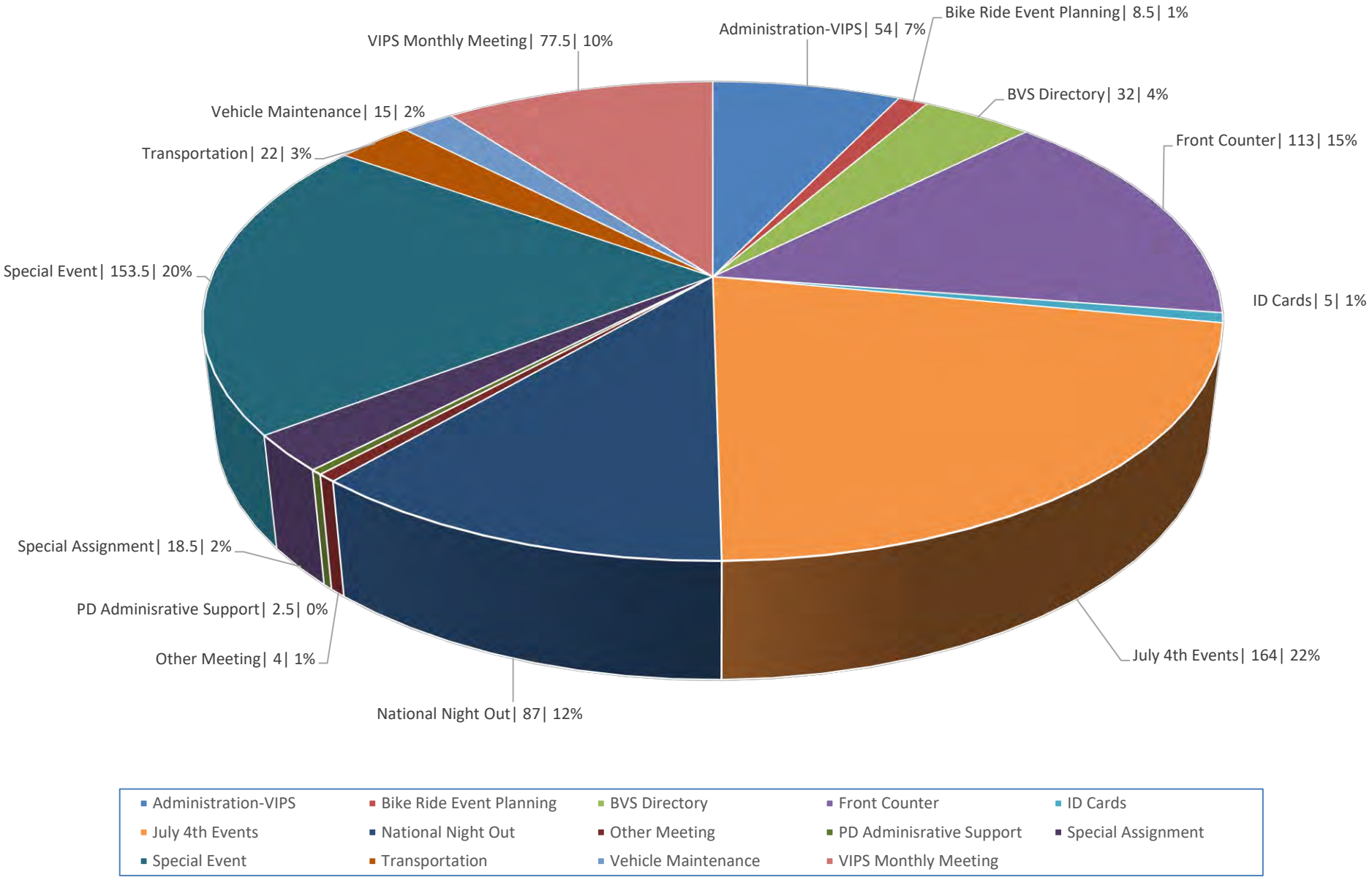
GENERAL ACTIVITY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD TOTAL
Calls for Service	126	141	123	118	128	136	123	163	117	152	141	146	**1614**
Officer-Initiated Inv.	32	35	45	32	61	85	62	50	60	52	64	58	**636**
Traffic Stops	64	56	144	90	127	73	112	50	74	54	117	69	**1030**
Traffic Citations	6	10	29	18	15	10	14	7	7	11	16	10	**153**
Patrol Checks	174	106	314	286	394	374	357	322	259	235	327	181	**3329**
Senior Wellness Check	240	208	216	207	225	207	217	217	236	229	182	201	**2585**

CRIME OCCURANCES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD TOTAL
Mail Thefts	2	4	10	5	2	2	3	1	2	2	2	2	**37**
Thefts (other than mail)	3	0	0	2	4	3	6	3	1	2	3	2	**29**
Dom. Violence Incidents	1	0	4	4	1	1	1	1	1	2	1	1	**18**
Other Misdemeanors	14	9	22	22	16	8	9	7	4	3	7	5	**126**
Burglaries	0	0	0	1	2	1	0	0	0	1	2	0	**7**
Other Felonies	6	4	1	4	4	5	3	1	0	5	1	0	**34**
Non-criminal reports	12	3	8	9	8	17	16	15	7	4	7	13	**119**
Traffic Collisions	3	7	1	3	4	7	5	6	2	6	3	6	**53**

ARRESTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD TOTAL
Misdemeanor Arrests	5	7	9	8	5	2	3	1	2	2	4	2	**50**
Felony Arrests	2	2	1	1	1	2	2	1	0	0	0	0	**12**
Total Arrests	**7**	**9**	**10**	**9**	**6**	**4**	**5**	**2**	**0**	**2**	**4**	**0**	**62**

CRIME OCCURANCES YTD



VIPS Total Activity 2019
756.5 Hours
Value of $22,657.18*

*Based on Independent Sector Valuation of Volunteer Hours ($29.95/hr for California 2018)