



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
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REGULAR BOARD MEETING AGENDA

DATE OF MEETING: January 9, 2020
PLACE OPEN & CLOSED SESSION MEETING: 28999 South Lower Valley Road
TIME OF CLOSED SESSION MEETING: 5:00 pm
TIME OF OPEN SESSION MEETING: 6:00 pm

1. Call to Order

2. Attendance

3. Closed Session

A. Conference with Legal Counsel – Anticipated Litigation

Potential Exposure to Litigation under Government Code section 54956.9(d)(2):
three (3) potential matters

B. Conference with Legal Counsel – Existing Litigation

Government Code section 54956.9(d)(1)

Hutchinson v. BVCSD et al. (United States District Court for the Eastern District of California, Case No. 1:15-CV-01047 JLT)

C. Conference with Legal Counsel – Existing Litigation

Government Code section 54956.9(d)(1)

BVCSD v. Griffith Company (Kern County Superior Court, Case No. BCV-19-101809-DRL)

4. Convene Open Session

5. Summary of Actions Taken During Closed Session

6. Pledge of Allegiance

7. Approval of Agenda

8. Public Comments on Non-Agenda Items

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

January 9, 2020 Regular Board Meeting

9. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the December 12, 2019 Regular Board Meeting
- B. APPROVE Minutes of the December 2, 2019 Special Board Meeting
- C. ACCEPT Register of Warrants for December 2019

10. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

11. Action Items:

- A. ADOPT Resolution 19/20-25 Approving Board of Directors Training, Travel & Reimbursement Policy (Mr. Malinen)
- B. APPROVE Budget Amendment and Addition of two Full-Time Maintenance Worker I-II Positions (Mr. Malinen)
- C. APPROVE Job Description: Laborer (Ms. McEwen)
- D. CONSIDER Communication Committee Recommendation to Disband Communication Committee (Mr. Malinen)
- E. ACCEPT Annual Disclosure of Reimbursements & Expenses for 2019 (Mr. Jones)
- F. ACCEPT Monthly Investment Report as of November 30, 2019 (Mr. Jones)

12. Information and Discussion Items:

- A. Board of Directors Standing Committee Assignments – 2020 (Ms. McEwen)
- B. Committee Volunteer Recruitment (Ms. McEwen)
- C. Proposed Amendments to District Code Regarding Discontinuation of Water Service Required by SB 998 (Mr. Davis)
- D. Board Comments
 - i. Director Baron:
 - ii. Director Carlyn:
 - iii. Director Hahn:
 - iv. Vice-President Quinn:
 - v. President Roberts:

- E. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report
 - ii. General Counsel Report
 - iii. General Manager Report

13. Future Agenda Items:

- A. Approve Personnel Policies XI-XVIII (February 13, 2020)
- B. Adopt Employee Personnel Policies & Employee Handbook (March 12, 2020)

14. Adjournment: The next regularly scheduled meeting of the Board of Directors is February 13, 2020.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, January 3, 2020

Kristy McEwen, Secretary of the Board