



BEAR VALLEY COMMUNITY SERVICES DISTRICT

28999 South Lower Valley Road • Tehachapi, CA 93561-7460
PHONE 661-821-4428 • FAX 661-821-0180

REGULAR BOARD MEETING AGENDA

| | |
|--------------------------------------|-------------------------------|
| DATE OF MEETING: | December 12, 2019 |
| PLACE OPEN & CLOSED SESSION MEETING: | 28999 South Lower Valley Road |
| TIME OF STUDY SESSION: | 3:00 pm |
| TIME OF CLOSED SESSION MEETING: | 5:15 pm |
| TIME OF OPEN SESSION MEETING: | 6:00 pm |

1. **Study Session:** AB 1234 Ethics Training (Mr. Davis)
2. **Call to Order**
3. **Attendance**
4. **Closed Session**
 - A. Conference with Legal Counsel – Anticipated Litigation
Potential Exposure to Litigation under Government Code section 54956.9(d)(2):
three (3) potential matters
 - B. Conference with Legal Counsel – Anticipated Litigation
Potential Initiation of Litigation under Government Code section 54956.9(d)(4):
one (1) potential matter
 - C. Public Employee Performance Evaluation
Title: General Manager
5. **Convene Open Session**
6. **Summary of Actions Taken During Closed Session**
7. **Pledge of Allegiance**
8. **Approval of Agenda**
9. **Public Comments on Non-Agenda Items**

Members of the public may address the Board on matters not listed on this Agenda. The Board cannot take action on any item that is not on the Agenda. The Board or staff may briefly respond to statements made or questions posed, or may ask questions for clarification. These items may also be referred to staff or scheduled on a future Agenda. There will be a separate opportunity for public comment for each item on the Agenda.

10. Consent Calendar

Consent items are considered routine and are intended to be acted upon in one motion, without discussion. During this portion of the meeting, the Consent Calendar will be read aloud. Prior to approval, the President will give the Board, staff, and public the opportunity to pull any item for discussion. The remaining Calendar will be acted upon. Any pulled items will then be heard and acted upon individually.

- A. APPROVE Minutes of the November 14, 2019 Regular Board Meeting
- B. ACCEPT Register of Warrants for November 2019

11. Disclosures by the Board of Directors

Board Members are asked to disclose any outside communications with individuals and organizations that have an action item on this agenda that pertains directly to them or their specific personal or private interests and which communication is not included or disclosed in the agenda package, so that all interested persons have an equal opportunity to express and represent their interests.

12. Procedural Items:

- A. ELECT Officers of the Board of Directors for 2020 (Mr. Malinen)

13. Public Hearing Items:

- A. ADOPT Resolution 19/20-23 Approving Updated Schedule of Fees and Charges for Various Services (Mr. Jones)

14. Action Items:

- A. APPROVE First Amendment to Employment Agreement with William J. Malinen as General Manager (Mr. Davis)
- B. ADOPT Resolution 19/20-24 Authorizing the General Manager to Execute Grant Applications on behalf of the District (Mr. Malinen)
- C. ACCEPT Monthly Investment Report as of October 31, 2019 (Mr. Jones)

15. Information and Discussion Items:

- A. Board of Directors Standing Committee Assignments – 2020 (Mr. Malinen)
- B. Board Comments
 - i. Director Baron:
 - ii. Director Quinn:
 - iii. Director Roberts:
 - i. Vice-President Hahn:
 - iv. President Carlyn:
- C. Staff Reports
 - i. Department Head Reports
 - 1. Finance Report
 - 2. Public Works Report
 - 3. Public Safety Report

- ii. General Counsel Report
- iii. General Manager Report

16. Future Agenda Items:

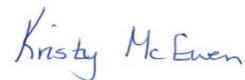
- A. Board of Directors Standing Committee Assignments (January 9, 2020)
- B. Board of Directors Reimbursement Policy (January 9, 2020)
- C. Annual Disclosure of Reimbursements & Expenses (January 9, 2020)
- D. Approve Personnel Policies XI-XVIII (February 13, 2020)
- E. Adopt Employee Personnel Policies & Employee Handbook (March 12, 2020)

17. Adjournment: The next regularly scheduled meeting of the Board of Directors is January 9, 2020.

INFORMATION REGARDING AGENDA ITEMS: Copies of the staff reports and other disclosable public records related to each open session item of business referred to on the agenda are on file in the office of the District Secretary and are available for public information during regular business hours. Any person who has a question concerning any of the agenda items may call the District Secretary at 661.821.4428.

ADA Compliance Statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary to the Board of Directors, Kristy McEwen, at 661.821.4428. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Signed, December 6, 2019



Kristy McEwen, Secretary of the Board